

AMERICANS with DISABILITIES ACT (ADA) MANAGEMENT PROGRAM

December 2008



The Beaverton School District, in compliance with the Americans with Disabilities Act, is committed to maintaining employment, facilities, communications, and transportation practices that provide equity to disabled persons in all phases of the District's program, services, and benefits.

The District will provide reasonable accommodation for the known disabilities of all persons upon request and with appropriate advance notice. Reasonable accommodations provided must not present an undue hardship for the District; must not be unduly costly, extensive, or disruptive, nor present a direct threat to the health and safety of employees.

All District facilities, transportation services, and communications will be accessible and usable by disabled persons, consistent with Section 504 of the Federal Rehabilitation Act of 1973 and with the Americans with Disabilities Act of 1990.

In its efforts to ensure equal access to disabled persons, the District shall develop and implement an appropriate plan that provides for District compliance with the Americans with Disabilities Act.

The Americans with Disabilities Act of 1990 (ADA) requires that a school district's programs, services, and activities be readily accessible to and usable by individuals with disabilities. One of the means available for complying with this objective is to renovate existing facilities to remove barriers to disabled individuals. The District recognizes the importance of ensuring full access to all its facilities.

To this end, the District conducted a comprehensive survey of all of its programs and facilities in 1992. In 1998 the facilities portion of the inventory was updated.

Concurrent with establishing this inventory, the District created a Long Range Facilities Planning Committee (LRFPC) to develop a capital improvement program for District facilities. This program included funding designed to help remove identified barriers and to work toward achieving full access. As a part of this program, this committee was charged with establishing the priorities for the removal of barriers funded as a part of the bond program. The following listing summarizes the prioritization methodology for the removal of architectural barriers within the District's facilities in order to provide equal access to all its programs.

- First priority: Provide primary access at all District buildings.
- Second priority: Provide full access at District buildings with greatest public use. These have been identified as the District's high schools and the District Administration Center.
- Third priority: Provide full access at all remaining District buildings.

This priority matrix is based on the premise that public use of District facilities is greatest at the high schools and the Administration Center, so full access modifications at these sites should have the highest priority. However, application of this priority matrix is not intended to restrict the District's flexibility to address other access needs as they arise or to make judgments about the best use of the District's resources in light of other physical improvement needs and projects at a given building.

Based on the District's Accessibility Inventory, Primary Access priorities generally include Path of Travel deficiencies, which include the Parking; Passenger Loading Zones; Curbs, Curb Ramps and Crosswalks; Path of Travel; Ramps; Platform Lifts; Elevators; Stairs; and Doors elements. Full access priorities generally include Points of Destination deficiencies, which includes the Drinking Fountains; Administration Office; Restrooms; Choir and Band Rooms; Library; Commons/Lunch Area; Assembly Areas; Locker Rooms; Playgrounds/Outdoor Sports Areas; and Areas of Rescue Assistance elements. For more detailed information concerning deficiencies at each inventoried facility, please contact the Beaverton School District Maintenance Services Department at 503-356-4450.

In 1995, the priority matrix was used by the District to establish a Phase 1 schedule of projects that were funded by bond proceeds. As additional individual projects are funded, the District will program 25% of applicable alteration costs for barrier removal related to the proposed renovation of any area of the applicable facility, i.e., parking accessibility, entrance access, and routes to the renovated area.

All facilities designed, constructed, or altered on behalf of or for the use of the District shall be readily accessible and usable by individuals with disabilities.

New Construction

For new construction, the District will ensure that newly constructed buildings and facilities are free of both architectural and communication barriers that restrict access or use by individuals with disabilities.

Alterations

When the District undertakes alterations to an existing building or facility, it will ensure that the altered portions of the building or facility are accessible. Alterations to primary function areas, that is those areas where major activities of the District take place, may trigger additional Path of Travel requirements. These are requirements to make the path of travel from the entrance to the altered area to facilities such as telephones, restrooms, and drinking fountains accessible as well. The District will spend up to 25% of the cost of eligible alterations to make these altered portions of the buildings and facilities accessible.

Operations and Maintenance

The District shall maintain, in working order, equipment and features of facilities that are required to provide access to individuals with disabilities. However, due to the nature of the District's capital construction program, isolated or temporary interruptions in access may occur.

Where the District has provided an accessible route, the route shall remain accessible and shall not be blocked by obstacles such as furniture, filing cabinets, potted plants, etc. Any accessible door or doors that are part of the designated accessible route for a given District building or facility, or for a specific portion thereof, shall remain unlocked while that given District building or facility, or portion thereof, is open for business.

Beaverton School District has designated a person to be responsible for coordinating the efforts of the District to comply with the provisions of Title II of the American with Disabilities Act (ADA), for implementation of the District's Transition Plan and for investigating complaints regarding noncompliance. This person is:

Tara Morejon
16550 SW Merlo Rd
Beaverton, Oregon 97003
Telephone: (503) 356-4557

Anyone who has a complaint about a disability-related program or service offered by the Beaverton School District should contact the above referenced Designated Person. All requests for or concerns about access to any Beaverton School District facility should be directed in writing. Each complaint will be processed on a confidential basis to seek a satisfactory resolution using both informal channels as well as a formal grievance process. All such requests shall be processed as provided for within the District's ADA Grievance Process Procedures. Requests that will require the expenditure of district funds shall be subject to the District's procedures for reviewing Capital ADA Improvements (see attached).

**Procedure for Requesting
District Funds for ADA
Capital Improvements**

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1. All requests, concerns, and proposals for Capital Improvements related to ADA compliance will be submitted to the District's Designated Person for Public Facilities for review. Possible sources for such requests include, but are not limited to, administration staff, school staff, special education staff, students, parents, general building users, and community members.
2. The Designated Person shall review the request, gather information, investigate circumstances, and determine the validity of the request under current ADA guidelines.
3. The Designated Person shall issue his or her decision, including findings and a recommendation for action, in writing to the person submitting the request within thirty (30) days of receipt of said request.
4. The Designated Person shall be responsible to implement those requests that are approved.
5. Denied requests may be appealed. Any such appeal must be in writing and follow the District Formal Discrimination Complaint procedure, found in Administrative Regulation AC-AR, and use the provided Complaint Form. This Administrative Regulation can be found on the District website ([ACA – Americans with Disabilities Act](#)).
6. All decisions generated through the Complaint Procedure shall be final.