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## **215 STUDENT SCHOOL BOARD REPRESENTATIVES**

### **I. PURPOSE**

The student school board representative shall be an advisor to, and meet and work constructively with, the Delano Public School Board and administration in the formation and evaluation of policy and regulations in the operation of our school system. The student school board representative shall be a non-voting participant in the Board of Directors for the Delano Public School District. He/she shall also provide a communication link with the student body, and by participation obtain practical governmental experience.

### **II. ELIGIBILITY**

Representatives will be chosen in May of their sophomore year to serve a two-year term beginning in September and continuing through May of their senior year. To ensure continuity, there shall be one junior representative and one senior representative for each school year. Eligibility requirements are as follows:

1. Any student entering their junior year at Delano High School, having good moral character, and who has been a resident of the Delano Public School District for at least one (1) year prior to the date of selection, shall be eligible to serve as a student representative.
2. The representative must meet and maintain all eligibility requirements for extra-curricular activities as detailed in the "DHS Student Handbook."
3. The representative must exhibit characteristics of good citizenship and have no history of serious disciplinary actions.
4. The representative must maintain at least 95% attendance and a minimum GPA of 2.5.

### **III. SELECTION PROCESS**

1. The representative candidates must submit an application and a written essay explaining their reason(s) for wishing to be the student representative to the board on behalf of their classmates.

2. A committee consisting of the superintendent, principal, assistant principal and school board members will read the essays and interview the candidates.
3. After the committee identifies a group of not more than five finalists, each finalist will have an opportunity to introduce themselves to the student body and share the reasons they wish to serve. Students in grades 9-11 will then vote to choose one finalist as their student school board representative.

#### **IV. GUIDELINES FOR STUDENT SCHOOL BOARD REPRESENTATIVES**

The student school board representative shall:

1. Be aware of the great responsibility of his/her position in representing the total student community and not an individual group.
2. Be aware that the Board of Education is a policy making body rather than an administrative body.
3. Direct requests for action through proper administrative channels.
4. Recognize that effective democratic procedure exists when all Board members support the implementation of policy that has been approved by majority action at an open public meeting.
5. Be willing and able to attend all meetings, except sessions concerning specific personnel matters including, but not limited to, employee performance, student discipline hearing, negotiations and grievances, as well as consideration of the sale or transfer of property and/or any other matter permitted to be discussed by the Board of School Directors in closed executive session under the Public Open Meeting Law.
6. Be non-voting participants of the Board of Directors.
7. Not attend special or emergency meetings unless by invitation of the Board.
8. Receive the agenda that is sent to all Board members and other related materials, as deemed appropriate by the superintendent.
9. Sit at the Board table along with other Board members, voting and non-voting, and have a place to speak on the agenda.
10. Be advised by the superintendent, along with an appointed School Board member.

#### **V. EXPECTATIONS FOR STUDENT REPRESENTATIVE**

1. Be prepared with the agenda at each meeting, including review of any appropriate

items with the superintendent.

2. Be prepared to give a report at each public monthly meeting.
3. Be courteous with Board members and public at all times.
4. Keep remarks brief and to the point; ask clear and concise questions.
5. Learn the identity of the Board members so that they can be addressed by name; make opportunities to talk with them informally.
6. Dress accordingly – appearance is important as it reflects the school you represent.
7. Meetings sometimes can run late; have a clear understanding as to time commitment and transportation.
8. A student school board representative who neglects or refuses to attend two (2) successive regular meetings of the Board, unless detained by sickness or prevented by necessary absences from the district, may be removed from his/her position by the superintendent.
9. A student school board representative may be removed from his/her position for reasonable cause by the superintendent.