

CAMBRIAN SCHOOL DISTRICT
Board Policy

Policy 6164.6
Adopted: October 15, 2002
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INSTRUCTION

Identification and Education under Section 504

The Governing Board recognizes the need to identify and evaluate children with disabilities in order to provide them with a free, appropriate public education. Under Section 504 of the federal Rehabilitation Act of 1973, individuals with a physical or mental impairment that substantially limits one or more major life activities, including learning, are eligible to receive services and aids designed to meet their needs as adequately as the needs of nondisabled students are met.

The Superintendent or designee shall establish screening and evaluation procedures to be used whenever there is reason to believe that a student has a disability that limits his/her ability to attend or function at school.

I. Referral and Identification Procedures

- A. Any student may be referred by a parent or guardian, teacher, other certificated school employee or community agency for consideration of eligibility as a disabled student under Section 504. This referral should be made to the school site principal.
- B. The school site 504 team shall promptly consider the referral and determine whether an evaluation under this procedure is appropriate. This determination shall be based on a review of the student's school records (including academic, social and behavioral records) and the student's needs. Students requiring evaluation shall be referred to appropriate evaluation specialists.
- C. If a request for evaluation is denied, the school site 504 team shall inform the parents/guardians of this decision and of their procedural rights as described below.

II. Accommodation Plan

- A. When a student is identified as disabled within the meaning of Section 504, the school 504 team shall determine what services are necessary to ensure that the student's individual education needs are met as adequately as the needs of nondisabled students.
- B. The parents/guardians shall be invited to participate in the school site 504 team meeting where services and/or modifications for the student will be determined and shall be given an opportunity to examine all relevant records.
- C. The 504 team shall develop a written plan describing the disability and specifying the

services needed by the student. A copy of this plan shall be kept in the student's cumulative file. The student's teacher and any other staff who provide services to the student shall be informed of the service modification necessary for the student, to the extent that they need to be informed in order to provide for the student in the school setting.

- D. If the 504 team determines that no services are necessary for the student, the record of the 504 team's meeting shall reflect the identification of the student as a disabled person under Section 504 and shall state the basis for the decision that no special services/modification presently needed.
- E. The disabled student shall be placed in the regular educational environment unless the district demonstrates that a more restrictive placement is required in order to meet the student's needs. The disabled student shall be educated with those who are not disabled to the maximum extent appropriate to his/her individual needs.
- F. The district shall complete the identification, evaluation and placement process within a reasonable timeframe.

III. Review of the Student's Progress

- A. The 504 team shall monitor the progress of the disabled student and the effectiveness of the student's plan. The 504 team shall periodically determine whether the services are appropriate and necessary and whether the disabled student's needs are being met as adequately as the needs of nondisabled students.
- B. A reevaluation of the student's needs will be conducted before any subsequent significant change in placement.

IV. Procedural Safeguards

Parents/guardians shall be notified in writing of all district decisions regarding the identification, evaluation or educational placement of students with disabilities or suspected disabilities. Notifications shall include a statement of their rights.