

**CAMBRIAN SCHOOL DISTRICT**  
**Board Policy**

**Procedure 6012**  
Adopted: October 15, 2002  
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**INSTRUCTION**

**School Planning, Monitoring and Evaluation**

- I. Each school in the Cambrian School District will submit to the Superintendent or designee a "School Plan" as required by the state for the following school year. (Plans may be written for a 3-year period with evaluation and revisions made annually). School Plans shall address all areas of the instructional program as well as other school needs as determined by an analysis of all available data including district requirements.
- II. School Plans will be based upon analysis of all available data that shall include but not be limited to:
  - A. District assessments,
  - B. District standards and courses of study,
  - C. Standardized tests,
  - D. Parent, teacher, student surveys,
  - E. Teacher, administrator perceptions,
  - F. Physical fitness tests,
  - G. School Effectiveness Profiles, and
  - H. District goals and objectives
- III. School Plans include:
  - A. Objectives based upon the conclusions reached through analysis of the above data;

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- B. Activities planned to accomplish the objectives;
  - C. Responsible assigned to carry out and monitor progress toward the objectives;
  - D. Methods used to measure the attainment of the objectives, and
  - E. A time-line to guide the above activities.
- IV. A year-end evaluation report shall be submitted to the Superintendent no later than June 30<sup>th</sup>, of each year. This report shall document progress made during the year toward meeting the School Plan Objectives.
- V. School Plans will be made available to interested parents, employees, Home and School Clubs, and the public.