



To start the registration process, you must have a Family Access account. Complete REQUEST AN ACCOUNT form to receive an e-mail with login information for Family Access

To Register, login to Family Access using the information in the e-mail and complete the online New Student Enrollment Application Form in 5 easy steps!

Steps 1, 2 & 3 will ask for the following information:

- 1) Student Information
- 2) Parent/Guardian Information
- 3) Emergency Contact Information

Step 4 will ask you to upload or bring the following documents to the campus:

- ⇒ Birth certificate (original)
- ⇒ Complete, up-to-date, immunization record that is verified by a physician or health clinic
- ⇒ Proof of residency, ex. Utility bill, rental contract, proof of home purchase
- ⇒ Social Security card (original)

Step 5 will let you know if any additional district forms will be required, and if so, how to complete and submit them.

At the end of the registration, you will click **Submit Application to the District**. The campus secretary will contact you if additional information or documents are needed.