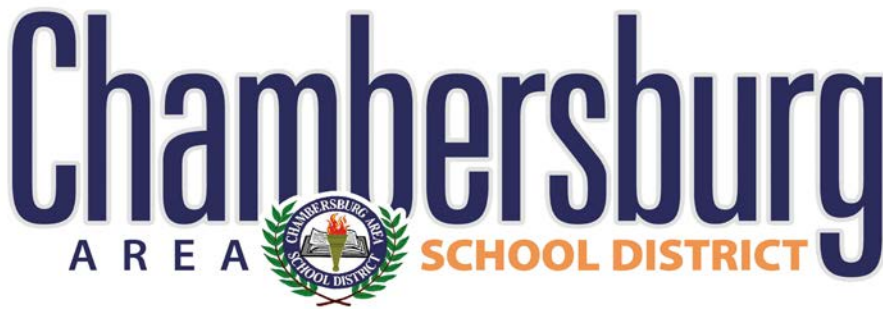




***HUMAN RESOURCES OFFICE***

435 Stanley Avenue  
Chambersburg, PA 17201  
Telephone (717) 261-3477  
Fax (717) 709-2320  
Website: [www.casdonline.org/hr](http://www.casdonline.org/hr)

**EMPLOYEE EMERGENCY CONTACT INFORMATION**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Relationship to employee \_\_\_\_\_

Primary Phone \_\_\_\_\_

Alternate Phone \_\_\_\_\_

Contact Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**ALTERNATE EMERGENCY CONTACT INFORMATION**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Relationship to employee \_\_\_\_\_

Primary Phone \_\_\_\_\_

Alternate Phone \_\_\_\_\_

Contact Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Employee Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***\*Please submit to the Human Resources Office once completed\****