

CERTIFICATED EVALUATION TRAINING OPPORTUNITIES

	CLASSROOM TEACHER EVALUATIONS	PROGRAM REVIEW EVALUATIONS	FORMAL OBSERVATIONS	INFORMAL OBSERVATIONS	ASSISTANCE PLANS	TIMELINES FOR SECRETARIES
COURSE DESCRIPTION	Administrators will be trained to evaluate certificated classroom educators in accordance with the Education Code, SBTA collective bargaining agreement, and our district requirements.	Administrators will be trained to evaluate certificated non-classroom educators in accordance with the Education Code, SBTA collective bargaining agreement, and district requirements.	Administrators will be taught best practices for conducting formal teacher observations as a part of the evaluation process. They will deepen their understanding of the CSTP and the elements to increase their ability to provide teachers with low-inference	Administrators will be taught best practices for conducting informal teacher observations to provide low-inference feedback.	Administrators will be provided with tools and resources to support in the development of certificated assistance plans. Please bring a draft version of an assistance plan to refine during this work session.	Secretaries will learn how to support administrators in complying with the certificated evaluation timelines in accordance with the Education Code, SBTA collective bargaining agreement and district requirements. They will be provided with communication and calendaring tools to ensure success.
TARGET AUDIENCE	Certificated Evaluators	Certificated Evaluators	Certificated Evaluators	Certificated Evaluators	Evaluators currently developing certificated assistance plans	Site and department secretaries responsible for scheduling and communicating about <u>certificated</u> evaluations
REGISTRATION INFORMATION	New and promoted certificated evaluators will automatically be enrolled to participate during manager onboarding. Register for the Optional Annual Refresher Training by emailing employeeedevlopment@sbcusd.k12.ca.us .	New and promoted certificated evaluators will automatically be enrolled to participate during manager onboarding. Register for the Optional Annual Refresher Training by emailing employeeedevlopment@sbcusd.k12.ca.us .	New and promoted certificated evaluators will automatically be enrolled to participate during manager onboarding. Register for the Optional Annual Refresher Training by emailing employeeedevlopment@sbcusd.k12.ca.us .	Register by emailing employeeedevlopment@sbcusd.k12.ca.us .	Register by emailing employeeedevlopment@sbcusd.k12.ca.us .	Register by emailing employeeedevlopment@sbcusd.k12.ca.us .
TIME, DATE AND LOCATION	OPTIONAL ANNUAL REFRESHER TRAINING: Date: 7.23.24 Time: 8:30 - 10:30 Location: TBD based on group size	OPTIONAL ANNUAL REFRESHER TRAINING: Date: 7.23.24 Time: 2:00 - 4:00 Location: TBD based on group size	OPTIONAL ANNUAL REFRESHER TRAINING: Date: 7.29.24 Time: 8:30 - 10:00 and 3:00 - 4:30 Location: TBD based on group size	Date: 3.8.24 Time: 2:30 - 4:00 Location: TBD based on group size Date: 4.2.24 Time: 8:00 - 9:30 Location: TBD based on group size	Date: 12.5.23 Time: 8:00 - 9:30 and 2:30 - 4:00 Location: EDD Conference Room Date: 2.9.24 Time: 10:30 - 12:00 and 2:30 - 4:00 Location: TBD based on group size	Date: 7.18.24 Time: 8:30 - 10:30 Location: TBD based on group size Date: 7.19.24 Time: 2:00 - 4:00 Location: TBD based on group size
	OPTIONAL ANNUAL REFRESHER TRAINING: Date: 7.24.24 Time: 2:00 - 4:00 Location: TBD based on group size	OPTIONAL ANNUAL REFRESHER TRAINING: Date: 7.24.24 Time: 8:30 - 10:30 Location: TBD based on group size				