SARASOTA MILITARY ACADEMY BOARD OF DIRECTORS Tuesday December 19, 2023

- Call to Order
- o Pledge of Allegiance
- Approval of the Minutes -Tab 1
 November 14, 2023
- Head of School Report SMA Prep Tab 2
 - Athletic Director Report
 - Faculty Representative
- Head of School/Provost Report SMA High Tab 3
 - School Grade
 - Progress Monitoring
 - Athletic Director Report
 - Faculty Representative
- SAI Report Tab 4
- o Treasurer's Report Tab 5
 - Monthly Financial Report
- o SMA Foundation, Inc. Report Tab 6
- Committee Report Tab 7
 - o PTCC
- o Chairperson's Report
- Old Business
- New Business
- Public Comment
- o Meeting Adjournment

BOARD OF DIRECTORS

MEETING MINUTES

14 NOVEMBER 2023

Board of Director Members' Attendance

Present:

Dr. Thomas J. McElheny, Former Capt, USMC, Chair Erica Gregory, Lt Col, USAF (Ret), Vice Chair Pete Skokos, Treasurer
Ben Knisely, COL, USA (Ret), Secretary
Linda Long, Assistant Secretary
Brent Bogart, Former LT, USN
Heather Koester, Former SGT, USAR
Carlos Moreira, 1st Sgt, USMCR
Richard Swoope, COL, USA (Ret) (virtual)
Michael Tollerton, Former CPT, USA (virtual)

Absent: Herb Jones, Chair, SMA Foundation; SMA-LTC Caitlin West, Assistant Head of High School; SMA-LTC Abby Williams, Assistant Head of High School

SMA Administrative Staff in Attendance:

SMA-BG Scott Lempe, Interim Superintendent
SMA-COL Christina Bowman, Head of High School/Academy Provost
SMA-LTC Steve Kok, Director of Finance
LTC (Ret) James Nelson, SAI
SMA-COL Tom Vara, Head of Middle School
SMA-LTC Cheryl Korwin, Assistant Head of Middle School
SMA-MAJ Charlie Carver, Athletic Director

Guests in Attendance: SMA-MAJ Dawn Sudbury, MS Science Lead; SMA-CPT Marsha Reinig-Umana; MS ESE Liaison; SFC Ernesto Ramirez, HS Business Entrepreneurship; Ms. Brenda Canales, PTCC President; Ms. Natalie Knipfer, parent; Ms. Sonya Johnson (virtual)

Location: SMA Middle School

The chair called the meeting to order at 4:30 pm.

Chair Thomas McElheny started the Pledge of Allegiance.

Motion to Approve the 17 October 2023 Minutes:

Ms. Linda Long moved to approve the 17 October 2023 minutes; COL Ben Knisely seconded the motion and the board unanimously approved.

<u>Superintendent Report:</u> SMA-BG Scott Lempe provided a read-ahead report. He discussed the breakdown of areas and previous schools our students come from by presenting a report. SMA-BG Lempe mentioned concerns of the district's additional pay raise to faculty resulting in the highest paid teachers in the state, despite the recent announcement of a hiring freeze. Ms. Heather Koester recommended asking the teachers their needs to keep them satisfied at SMA. Chair Thomas McElheny stated the board would bring this up for discussion at every board meeting.

SMA-BG Lempe stated he is satisfied with the student improvement plan and will discuss test improvements at the February board meeting after PM2 tests have been taken for both campuses. SMA-COL Christina Bowman stated the school improvement plan would focus on ELA scores for grades six through eight, reviewing goals with students, how SMA relates to district and state, and content areas from both campuses working together. SMA-LTC Cheryl Korwin stated incentives and rewards were in place for students and grades with the largest increase in points, as well as building confidence in each homeroom to strive to do their best. Chair McElheny stated that everything is secondary to student achievement.

Ms. Koester moved to approve the Student Achievement Plan; Ms. Long seconded the motion and the board unanimously approved.

<u>Head of Middle School Report:</u> SMA-COL Tom Vara provided a read-ahead report. He stated progress reports that were sent home for the first time to be signed and returned by parents/guardians. SMA-COL Vara mentioned attending a middle school information night at Bay Haven Elementary and a second event for guiding ESOL Families

<u>Provost/Head of High School Report:</u> SMA-COL Christina Bowman provided a read-ahead report. She discussed admissions postcards mailed to 23K homes and agreeing with district's projections for enrollment, as they have been on target in previous years. Ms. Long inquires as to staff that attended the Charter School Conference in which SMA-COL Bowman replied that SMA-COL Vara attended for the middle school and the high school sent SMA-MAJ Ashley Wyka and SMA-CPT Bryan Burns.

COL Ben Knisely moved to approve this year's Out-of-Field Roster; Vice Chair Erica Gregory seconded the motion and the board unanimously approved.

SMA-COL Bowman asked of the board to gift to staff 22 December as a paid day off.

Mr. Brent Bogart moved to approve the 22 December as a paid day off to staff; Mr. Carlos Moreira seconded the motion and the board unanimously approved.

SAI Report: LTC James Nelson provided a read-ahead report. He discussed the success of past month's JROTC events.

<u>Academy Athletics Report</u>: SMA-MAJ Charlie Carver provided a read-ahead report. He discussed the need for upgrades to the facilities and retention of coaches. Chair McElheny stated for SMA-MAJ Carver to focus on three ideas to bring to himself and SMA-CPT Angela Cohen for discussion.

<u>Treasurer's Report:</u> SMA-LTC Steve Kok provided a read-ahead report. He discussed the profit and loss statements by campus, as well as the year-to-date figures including the payback of the SMA Foundation loan of 140K.

Foundation Report: SMA-LTC Kok provided a read-ahead report. He discussed the breakdown of financials with remaining restricted and unrestricted funds. Chair McElheny inquired as to the Flanzer Matching Program commencing on 1 January 2024.

Staff Representatives: Middle School Faculty Representative had nothing to report. High School Faculty Representative inquired as to when ESSR3 funds would be received to fulfill bonuses approved from the summer.

PTCC Report: PTCC provided a read-ahead report. Ms. Brenda Canales discussed upcoming events that are in the works for the remainder of the school year.

<u>Superintendent Search Committee:</u> SMA-BG Lempe recommended determining whether someone on the board or hiring a firm to own the process of the search. SMA-COL Bowman stated the stakeholders need to be part of the hiring process through surveys. SMA-BG recommended the search start in January but hiring in June/July for the new fiscal year. Chair McElheny stated to open a formal search for Superintendent, to include parents and staff, which will be selected within timeframe of June/July 2024.

<u>Chair Report:</u> Chair McElheny stated the focus needs to be on student achievement through fundraising and the SMA Foundation. He discussed meeting with various staff and both boards to clarify talking points and packet. Vice Chair Gregory stated that she would like to share to the community information about SMA digitally.

Old Business: N/A

New Business: N/A

The chair adjourned the meeting at 6:10 pm.

<u>Public Comments:</u> SFC Ernesto Ramirez reviewed strengths and weaknesses of both campuses, but highlighted the opportunities for marketing and better communication with stakeholders. COL Knisely agreed by stating the need to accentuate the positive. Chair McElheny recommended that each member of the board pick one event a month to attend, and SMA-COL Bowman stated that a calendar would be created on a landing page for the board.

The next board meeting will be on 19 December 2023 at 2:30 pm at the High School campus.

Dr. Thomas McElheny, Chair	 Date	
COL Ben Knisely, Secretary	Date	

Head of School Report For December, 2023

Enrollment

Grade 6: 153 Grade 7: 170 Grade 8: 156 Total: 479

Campus Life/Events

- -12/5-Progress monitoring #2 for ELA
- -12/6-Progress monitoring #2 for Math
- -12/7-8th-grade field trip to the Kennedy Space Center
- -12/8-Fire Drill
- -12/11-7th-grade field trip to Mote Marine
- -12/13-Enrollment/Information meeting
- -12/15-Lockdown Drill
- -12/16-Wreaths Across America
- -12/19-Board meeting at the high school-2:30 pm
- -12/20-DDD for Toys-4-Tots
- -12/22-1/7-School closed

Cadet Highlights

-Cadets of the Month for November:

Social Studies: Lucy Dispenza Quincy Tran

Art + Design: Cheyenne Parker Grayson Bussiere

Athletics

Girls Basketball: Anna Mendes Garcia

Boys Basketball: Wyatt Downing

Meetings/Tours:

- -12/1-Administration Team with ESE and School Counselor
- -12/4-Parent tour
- -12/7-Charter School Principal Meeting
- -12/12-Department Chair Meeting
- -12/14-Parent tour
- -12/20-Threat Assessment Team

Parent and Community Highlights

-12/13-Prep enrollment/information meeting- 8:30 am

Security:

-Reviewed lock down and fire drill procedures after the most current drills. Deputy Portas is reviewing our safety procedures to make any recommendations for our campus.

Attention Items:

- -Prep organized a Thanksgiving lunch for the Prep staff on the Thursday before Thanksgiving. It was a great way to start the break and spend time with colleagues. Thank you, PTCC.
- -We are currently organizing enrollment presentations with elementary schools in Sarasota and Manatee counties.
- -6 dismissal letters were sent to cadets in December
- -12 new offer letters were sent to prospective cadets to begin in January

High School Head of School/Provost Report December 19, 2023

THE YEAR OF MOMENTUM!

Mission:

Within a culture where every cadet is valued, Sarasota Military Academy is committed to: Preparing students for College, Careers, & Citizenship; Developing tomorrow's Leaders: and Cultivating Character based on the steadfast values of Honor, Integrity, and Respect.

Strategic Plan Goals:

· Resources:

- Increase retention of rising 9th Graders by 5% each year for the next five years
 - SPIN night planned for Prep campus January 25, 2024
 - High School cadets, staff and families will be invited to attend

College, Careers, and Citizenship

- o 2022-2023 School Grade: B
 - Progress monitoring data provided
 - Increase HS Acceleration Points for School Grade by 15% (Goal: 42%
 - Recognized as one of four high schools in the District to receive AP Honor Roll Award
 - Piloting Digital Learning Lab semester II
 - Offer new courses and provide course option not previously available to cadets
 - Support professional development
 - Future of Education Technology Conference
 - o Four attendees will attend January 23-26, 2024
 - Acquire and retain quality staff
 - SMA-CPT Makayla Francis recognized by ABC 7 News and Carl Reynolds Law as the Chalkboard Champion. She received a surprise visit to her classroom and was interviewed. She also was awarded a check for \$500.
 - SMA-MAJ Ashley Wyka recognized as SMA High Teacher of the Year at the Ignite Event December 13, 2023

Character and Leadership Development

- Create programming, staff training, climate and culture that integrates the Seven Core Values of the United States Army and Leadership Development consistently from grades 6-12.
 - Implemented Army Core Value of the Month
 - December—Selfless Service
 - Cadets rang the bell for Salvation Army in partnership with Sarasota Southside Rotary Club
 - Cadets and families participated in Wreaths
 Across America Campaign and received a WAA
 t-shirt for selling 5 wreaths
 - Cadets are volunteering for "A Brave New Wonderland Circus" and Circus Sarasota
 - Completed Toys for Tots campaign

Communication/Community Outreach:

- 2023 Military Ball: December 14, 2023
- Winter Break: December 21, 2023 (last day before break) January 8, 2024 (return from break)
- Next Meeting: January 23, 2024 4:30 pm High School

SARASOTA COUNTY
SARASOTA MILITARY ACADEMY - 007

SIS Live.

SIS > Enrollment > View

Options | He

Enrollment by Race

г	Majority/Minority	Section

Grade M		jority	Mir	nority	
Level	MALE	FEMALE	MALE	FEMALE	Total
06	40	21	56	35	152
07	50	22	66	32	170
08	40	35	42	39	156
09	44	26	57	34	161
10	51	27	48	43	169
11	57	17	43	28	145
12	39	13	33	36	121
TOTAL	321	161	345	247	1074

- A ASIAN(OLD PACIFIC ISLANDER), Minority
- B BLACK/AFRICAN-AMERICAN, Minority
- I AMERICAN INDIAN/ALASKA NATIVE, Minority
- P NATIVE HAWAIIAN / PACIFIC ISLANDER, Minority
- W WHITE, Majority

Primary	Race	Section

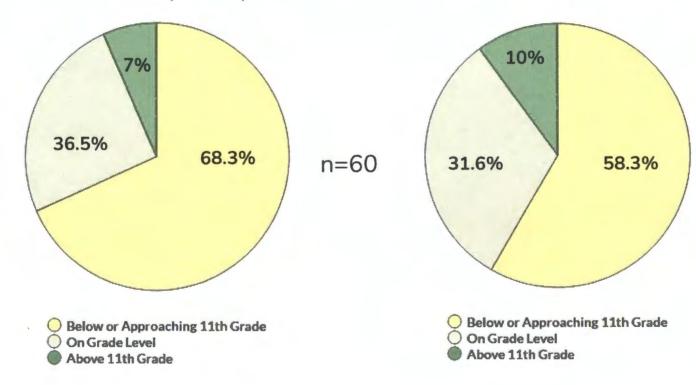
Grade	MALE					FEMALE							
Level	I	A	В	н	М	w	I	A	В	н	М	w	Total
06		6	1	43	6	40		3	5	24	3	21	152
07		3	4	54	5	50		1	5	23	3	22	170
08		1	3	29	9	40	1		1	32	5	35	156
09	1	3	4	46	3	44		1	7	24	2	26	161
10		2	5	31	10	51			9	33	1	27	169
11		2	6	34	1	57		1	2	23	2	17	145
12			5	25	3	39			3	29	4	13	121
TOTAL	1	17	28	262	37	321	1	6	32	188	20	161	1074

Mid-Year Assessment Data Fall 2023

11th Grade ELA Cecilia Ferradino

All English 3 Pre- to Mid-Year Assessment (Ferradino)

Pre-assessment (8/23/23)

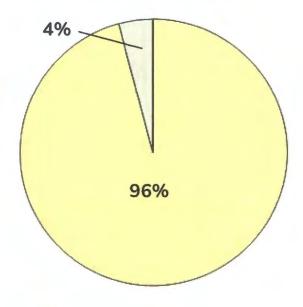


English 3 Pre- to Mid-year Assessment (Ferradino)

Class section	Pre-assessment Scaled Score	Pre-asessment Percent Correct	Mid-year assessment Scaled Score	Mid-year assessment Percent Correct
English 3 (Period 1)	192	55%	203	66%
English 3 Honors (Period 2)	210	79%	212	77%
English 3 Honors (Period 3)	204	72%	212	77%

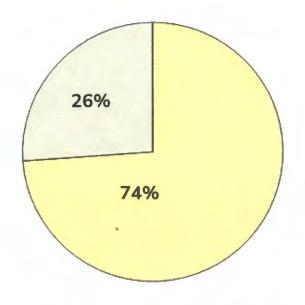
English 3 (Period 1, GenEd)

Pre-assessment (8/23/23)



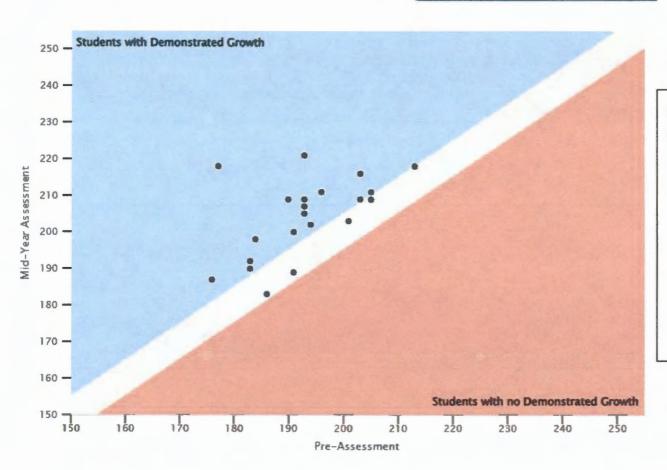
- O Below or Approaching 11th Grade
- On Grade Level
- Above 11th Grade

Mid-Year Assessment (10/27/23)



- O Below or Approaching 11th Grade
- On Grade Level
- Above 11th Grade

Pre- To Mid-Year Assessment Growth

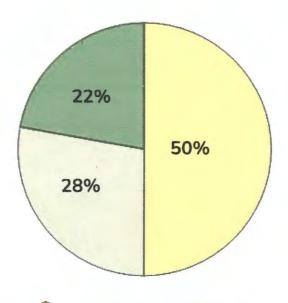


ENGLISH 3 (GenEd) Ferradino

- 82% (18/22) showed growth
- 18% (4/22) showed no significant change (± 5 points)
- 0% decreased performance

English 3 Honors (Period 2)

Pre-assessment (8/23/23)

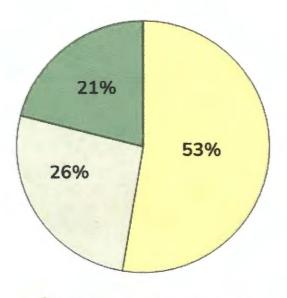


Below or Approaching 11th Grade

On Grade Level

Above 11th Grade

Mid-Year Assessment (10/27/23)

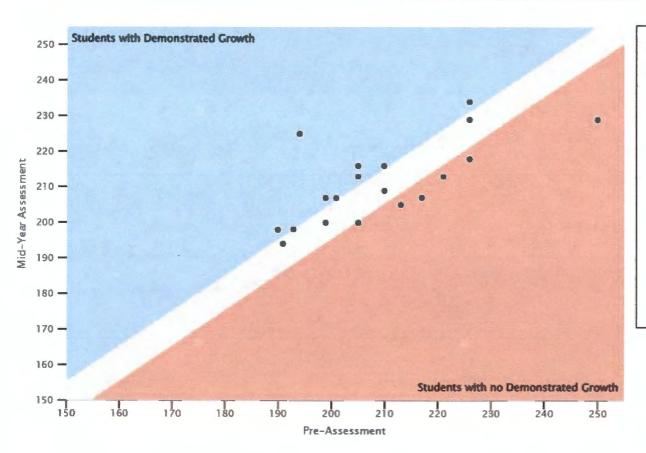


O Below or Approaching 11th Grade

On Grade Level

Above 11th Grade

Pre-To Mid-Year Assessment Growth

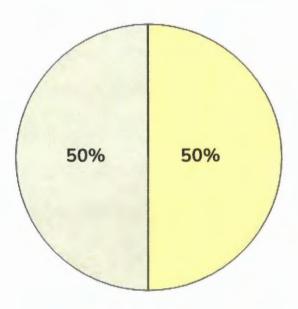


ENGLISH 3 Honors (Period 2) Ferradino

- 44% (8/18) showed growth
- 22% (4/18) showed no significant change (± 5 points)
- 33% (6/18) decreased performance

English 3 Honors (Period 3)

Pre-assessment (8/23/23)

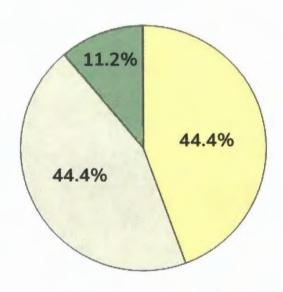


O Below or Approaching 11th Grade

On Grade Level

Above 11th Grade

Mid-Year Assessment (10/27/23)

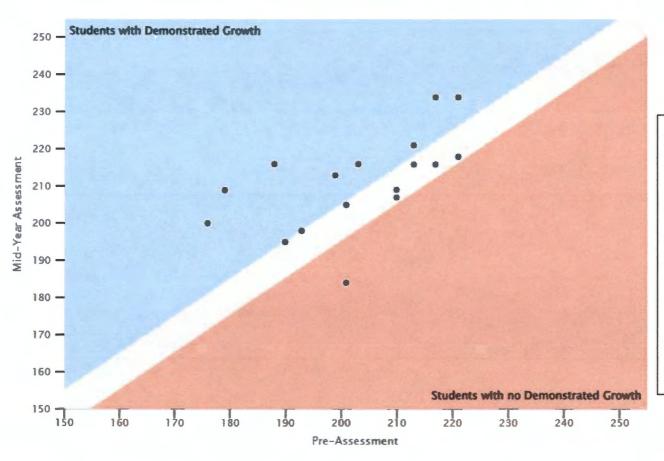


O Below or Approaching 11th Grade

On Grade Level

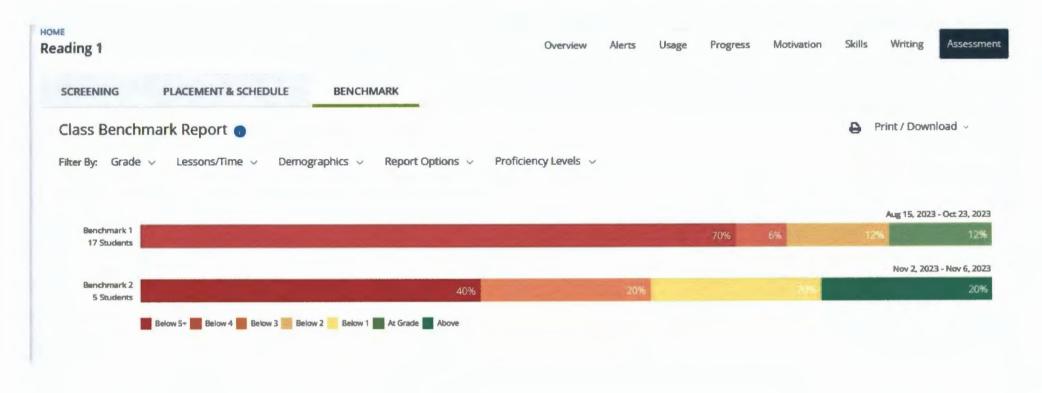
Above 11th Grade

Pre-To Mid-Year Assessment Growth

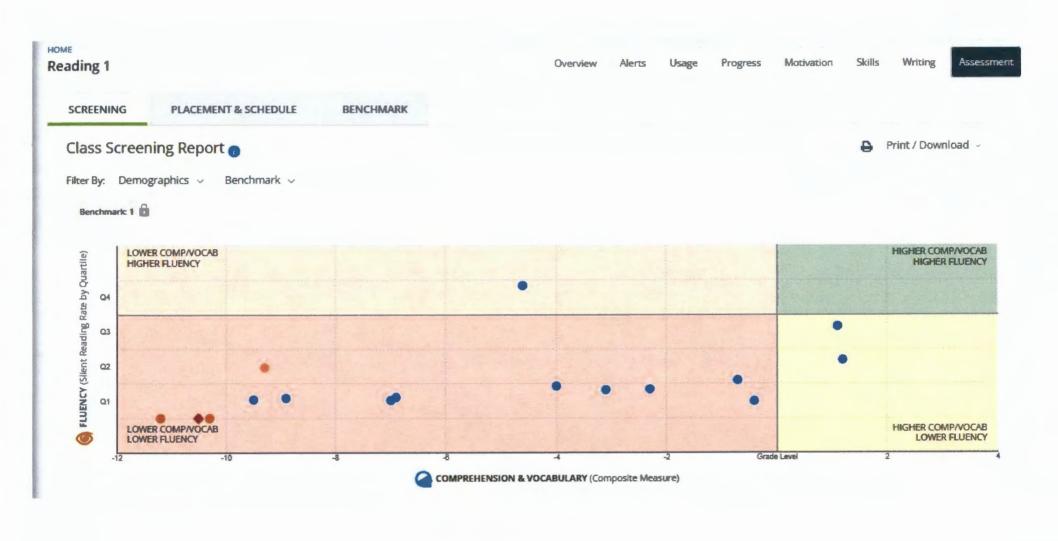


ENGLISH 3 Honors (Period 3) Ferradino

- 56% (10/18) showed growth
- 39% (7/18) showed no significant change (± 5 points)
- 5% (1/18) decreased performance

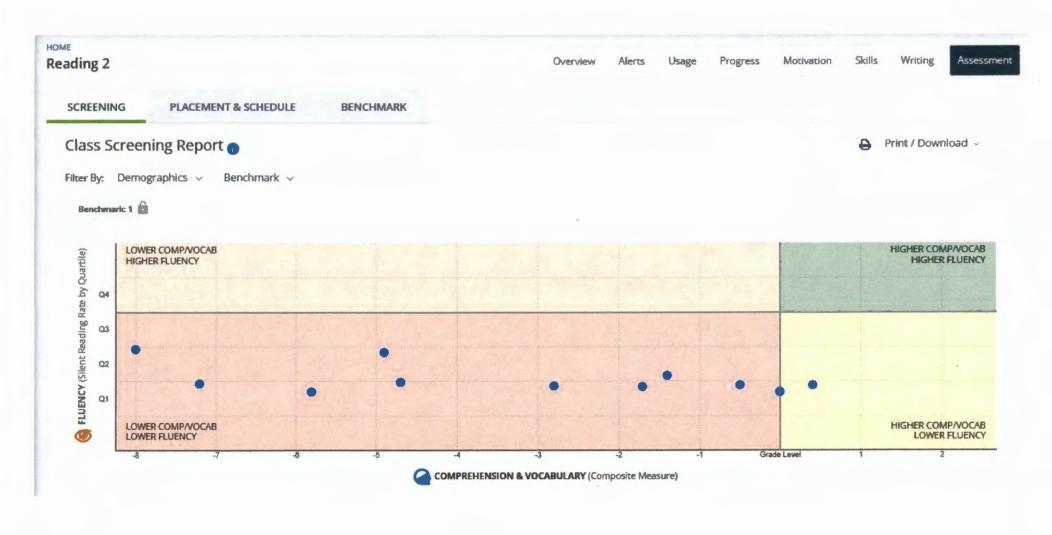


ESE-5 504-1 ELL-11 TOTAL-17





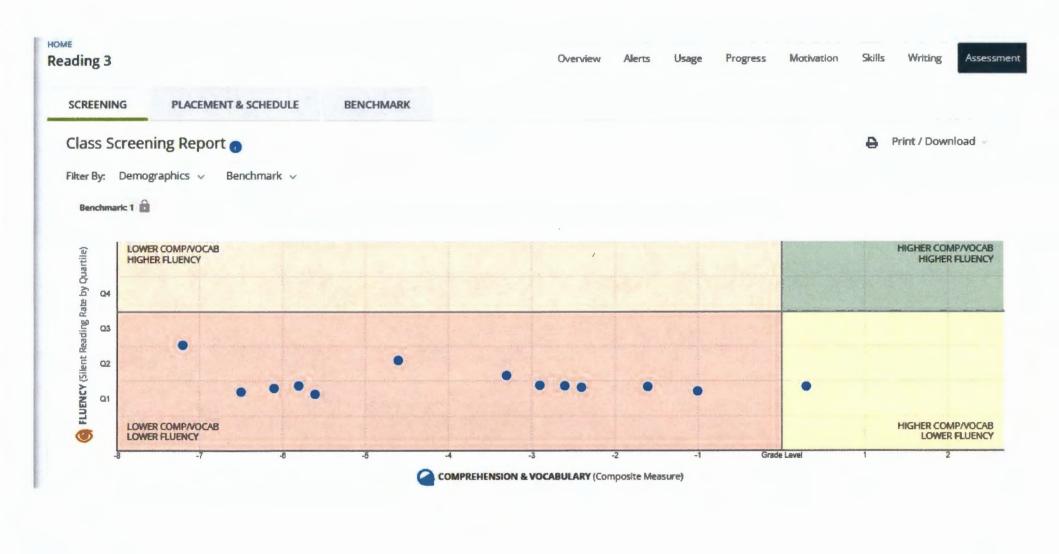
ESE-0 504-1 ELL-1 TOTAL-11







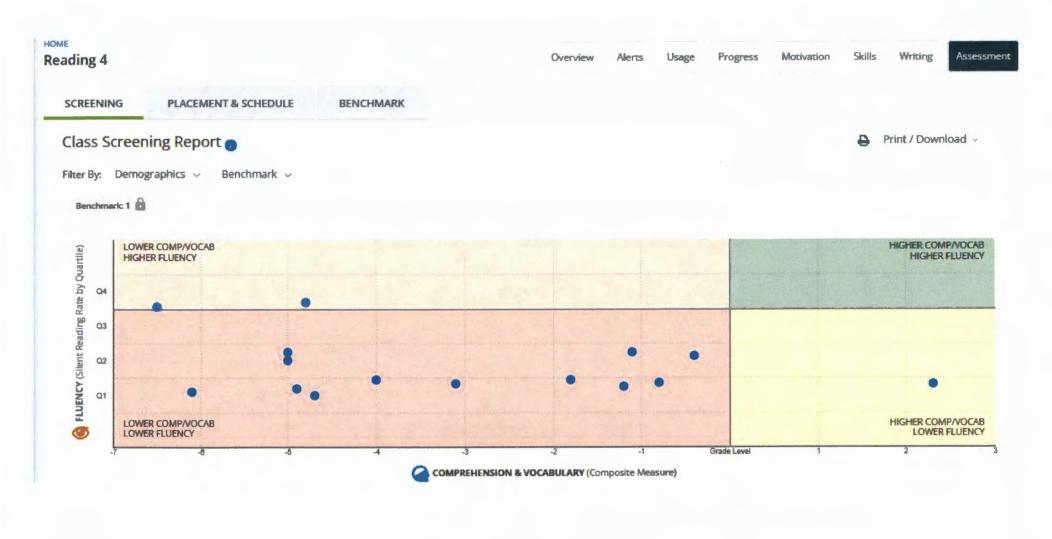
ESE-5 504-1 ELL-1 TOTAL-14



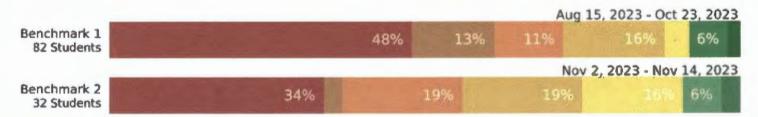




ESE-3 504-0 ELL-2 TOTAL-15



HOME Writing Reading 4 Progress Overview Alerts Usage Motivation Skills Assessment **SCREENING PLACEMENT & SCHEDULE** BENCHMARK Class Screening Report Print / Download ~ Filter By: Demographics > Benchmark ~ Benchmark 2 LOWER COMP/VOCAB HIGHER FLUENCY HIGHER COMP/VOCAB FLUENCY (Silent Reading Rate by Quartile) HIGHER FLUENCY Q4 Q3 02 Q1 LOWER COMP/VOCAB LOWER FLUENCY HIGHER COMP/VOCAB LOWER FLUENCY -0.5 Grade Level ----



Benchmark by Class

Class	Enrolled	Test	Assessed	Avg	Avg Vocab	Avg Rate	Avg Proficiency	Proficiency Groups	Avg Reading Lessons	Avg Time Since B1
Reading 1	16	B1	16	4.7	6.6	139	4.5			
Reading 1	16	B2	4	8.1	10.4	164	7.7		51.5	26 hrs
Reading 2	11	B1	11	7.4	10.0	136	7.1			
Reading 2	11	B2	8	9.8	11.4	167	9.5		67.0	27 hrs
Reading 3	13	B1	13	7.0	9.2	129	6.5			
Reading 3	13	B2	9	7.9	9.9	142	7.5		53.9	18 hrs
Reading 4	15	B1	15	7.2	10.5	144	7.1			-
Reading 4	15	82	9	8.8	10.7	148	8.5		63.2	22 hrs
Unenrolled Students	0	B1	27	9.4	11.1	140	8.8			
Unenrolled Students	0	82	2	6.1	11.4	225	7.4	8	56.5	15 hrs

Student Success Center Report: SMA 10/13/23-12/12/23

Grade Level	Demographics	Underrepresented/Underserved	Top Reasons for Visit
9th Grade: 4%	White: 53%	F/R Lunch + Low Income + First Gen: 58%	College Research, Exploration and Planning
10 th Grade: 13%	Hispanic: 28%		Financial Aid, Scholarships, Bright Futures
11th Grade: 30%	Black: 14%		Community Service
12th Grade: 52%	Asian: 5%		Career Research, Exploration and Planning
College: 0%	Multi-racial: >1%		
	American Indian >1%		

^{*14%} First Time Receiving Services

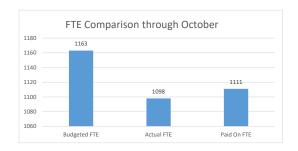
^{*86%} Have Previously Received Services

While the high school is in the middle of our winter sports seasons, the Prep just completed their competitive seasons for first semester. On Monday, the Prep basketball and volleyball teams held their awards ceremony. Awards for participation and excellence were presented at that time. Prep athletics will kick back off after the break with flag football and a wrestling program working with our high school coaches and wrestlers.

The high school basketball and soccer seasons are in full swing. The basketball team completed their first half schedule on Friday night, while the soccer team plays at home (RL Taylor Community Center) this evening. The soccer team had a three game winning streak earlier in the season, which included a win over Imagine School at North Port.

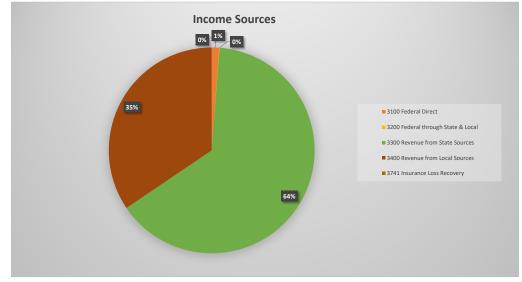
In following up with last month's board meeting, it has been determined that the athletic department is in need of a restructuring. The basis for this restructuring is to create a better experience for cadet-athletes, while also creating a better continuity between the Prep and high school programs. This will include review current athletic program numbers, facilities, alignment with current comparable school opponents and financial responsibility. Another factor in this realignment is the creation of a high athletic conference comprising of said comparable schools. A middle school conference of some of these schools is already in place. An organizational meeting of athletic directors from these high schools is scheduled for January.

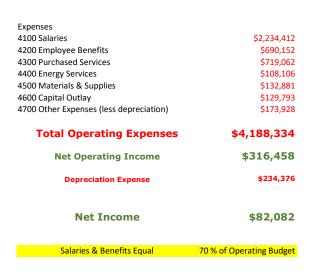
Profit and Loss Pie Charts through October 2023

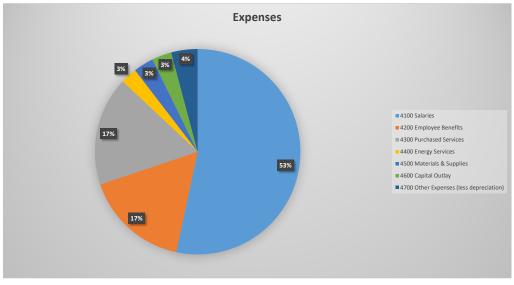


Income	
3100 Federal Direct	\$ 52,707
3200 Federal through State & Local	\$ 2,495
3300 Revenue from State Sources	\$ 2,897,239
3400 Revenue from Local Sources	\$ 1,552,351
3741 Insurance Loss Recovery	\$ -

Total Revenue \$4,504,792







Balance Sheet- By Campus

As of October 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1110 Cash and cash equivalents	1,770,004
8-1111 Sport Team Bank Accounts	46,951
Total Bank Accounts	\$1,816,955
Other Current Assets	
1130 Accounts Receivable	13,797
1215 Due from Foundation - Current	833
1220 Due from Other Governments	119,455
Total Other Current Assets	\$134,08 6
Total Current Assets	\$1,951,041
Fixed Assets	\$19,018,831
TOTAL ASSETS	\$20,969,871
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	\$65,358
Credit Cards	\$63,305
Other Current Liabilities	\$1, 077,65 3
Total Current Liabilities	\$1,206,316
Long-Term Liabilities	\$9,508,330
Total Liabilities	\$10,714,647
Equity	
3010 Invested In Capital Assets, Net	8,901,910
3020 Temporarily Restricted Net Asse	29,295
3030 Unrestricted Net Assets	1,241,939
Net Income	82,081
Total Equity	\$10,255,225
TOTAL LIABILITIES AND EQUITY	\$20,969,871

\$1,951,041 - \$1,206,316 = \$744,725 Working Capital; Up \$31,259.

Ratio of Assets to Liabilities = \$1,951,041 / \$1,206,316 = 1.62; Up .04

Budget vs. Actuals: FY24 Board Approved Budget - FY24 P&L

July - October, 2023

4 Months in should be 33%

		TOTAL	
	ACTUAL	BUDGET	% OF BUDGET
Income			
3100 Federal Direct	52,707	211,080	25.00 %
3200 Federal Through State & Local	2,495	66,350	4.00 %
3300 Revenue from State Sources	2,897,239	8,765,593	33.00 %
3400 Revenue from Local Sources	1,552,351	4,776,652	32.00 %
Total Income	\$4,504,792	\$13,819,675	33.00 %
GROSS PROFIT	\$4,504,792	\$13,819,675	33.00 %
Expenses			
4100 Salaries	2,234,412	6,795,929	33.00 %
4200 Employee Benefits	690,152	2,606,979	26.00 %
4300 Purchased Services	719,062	2,051,456	35.00 %
4400 Energy Services	108,106	295,638	37.00 %
4500 Materials & Supplies	132,881	380,099	35.00 %
4600 Capital Outlay	129,793	388,833	33.00 %
4700 Other Expenses	408,304	1,444,683	28.00 %
Total Expenses	\$4,422,712	\$13,963,617	32.00 %
NET OPERATING INCOME	\$82,081	\$ -143,942	-57.00 %
NET INCOME	\$82,081	\$ -143,942	-57.00 %

Profit and Loss - YTD - By Campus

July - October, 2023

	HS	PREP	TOTAL
Income			
3100 Federal Direct	52,707		\$52,707
3200 Federal Through State & Local	2,495		\$2,495
3300 Revenue from State Sources	1,547,675	1,349,564	\$2,897,239
3400 Revenue from Local Sources	916,814	635,537	\$1,552,351
Total Income	\$2,519,691	\$1,985,101	\$4,504,792
GROSS PROFIT	\$2,519,691	\$1,985,101	\$4,504,792
Expenses			
4100 Salaries	1,241,777	992,635	\$2,234,412
4200 Employee Benefits	369,130	321,022	\$690,152
4300 Purchased Services	402,095	316,967	\$719,062
4400 Energy Services	45,315	62,791	\$108,106
4500 Materials & Supplies	77,563	55,318	\$132,881
4600 Capital Outlay	64,688	65,106	\$129,793
4700 Other Expenses	271,536	136,768	\$408,304
Total Expenses	\$2,472,104	\$1,950,608	\$4,422,712
NET OPERATING INCOME	\$47,588	\$34,493	\$82,081
NET INCOME	\$47,588	\$34,493	\$82,081

We are still being paid on an incorrect FTE.

Parent Teacher Cadet Council



2023/24 Council Members

Staff Representative:

Maj. Russ Osterfeld Brenda Canales

Secretary

Open Open

President: Treasurer:

Liz Bonnett

Grant Coord:

Nikki Orth

Volunteer Coord:

Middle School Cadet Council Program Liaison: Jeannie Whipple

Event Assistant:

Vice Presidents:

Holly Wesner

Marchanding Coord

Oper

Cadat Ban

Jonnah Manaha

Merchandise Coord.:

Amber Martin/Jennifer Burgos

Cadet Rep.

Hannah Monahan (HS)

Calendar/Events Coord.: Nathalie Knipfer

Social Media:

Karen Medina

What's New:

- Motivation 2024 Program this is work in progress. Will follow-up in 2024
 - Motivate Cadets to do better overall (No updates)

Event Recap:

- Veterans Day Parade Many parents joined us in the march.
- Veterans Lunch at both campuses
 - Pastries donated by Pastry Art
 - Lunch at Middle School donated by Applebees.

Upcoming Events:

December

- Finalize WAA
 - Wreath Laying Saturday 12/16
- Prizes for Toys for Tots winners
 - SMA Spiritwear, duffle bags and swag
- Contribute to Teacher Holiday Lunch
 - Desserts and drinks

January

Dress Down Day - January 11th

Grant and Donation Summary:

Approved by Grant Committee (December)

Proposed Annual Budget = \$13,000 (\$500ea per semester/per Dept.)

Location	Requested	Approved
High	9	7
Middle	5 NOTE: 2 requests were for lunches that were missed by the review dates.	3

Total Amount for FY'23/24: \$4,625.00

NOTE: All grants are forwarded to the Finance Dept. for final approval.

2024

Rise & Run (Canceled this year)
Valentines Day - TBD
JROTC Awards
Teacher Appreciation Week - May
Walk-A-Thon - Planning in Progress
Giving Challenge
Eagle Awards
Other as needed.

December 15, 2023



SARASOTA MILITARY ACADEMY

Celebrating 20 Years of Tradition

Meeting Minutes



Date: November 7th, 2023

Agenda

- 1. Opening Remarks
- 2. Discuss New Initiatives
- 3. Grant Funding:
- **4. Fund Raising:** New ideas to generate more funds for events at both SMA Campuses.
- 5. Budget Update
- 6. Cash on Hand
 - a. Expense Report
 - b. Cash Deposit
 - c. Fundraising Efforts (Wreaths)
- 7. Parent Input
- 8. Session Summary and Wrap-Up

Attendees

SMA Head of School: COL Bowman

SMA PTCC President: Brenda Canales

SMA PTCC Faculty Liaison: MAJ Russ Osterfeld

SMA PTCC Treasurer: Liz Bonnett

SMA PTCC Parent Lead: Amber Martin

SMA PTCC Parents:

Karen Medina, Natalie Knipfer, Nikki Orth, Jennifer Burgos

Budget Updates

SMA PTCC Cash on Hand: \$5,932.65

SMA PTCC 2QTR FR Dollars \$0:

SMA PTCC Total Cash on Hand: \$5,932.65

Action Items

- Contact teachers & staff regerding their Grant Approvals/Disapprovals.
- Inform CPT Lloyd (SMA H.S) of Scholastic Dollars that may be used for new media center equipment/furnishings.
- Solidify Working Groups for new initiatives and future fundraising.
- 4. Revisit Grant Requests from 1st & 2d QTR.
- 5. Wreaths Across America Update.

Final Announcements

BLUF: Meeting went very well and ran much smoother than our kick-off. Major topics of discussion were future fund-raising efforts between campuses and Grant Reviews. We had seven (7) approved grants:

- 1. P.E. (Prep): \$500 (Volley & Soccer Balls)
- 2. JSA (H.S); \$500 (Trip to Congress)
- 3. Chorus (Prep/H.S.); \$500 (Music Festival)
- 4. Band (Prep/H.S.); \$500 (Music Festival)
- 5. ALAS (H.S.): \$500 (Holiday Party)
- ESOL (H.S.): \$500 (Holiday Party)
 ESE (Prep): \$250 (Holiday Party)

Recommendations: 1. Continue strengthening communication between campuses and work together for the betterment of both campuses. 2. Establish firm guidelines and Quarterly PTCC Objectives for the remainder of SY 23-24.