

**Notus School District No. 135**

**PERSONNEL**

**5220**

Assignments, Reassignments, Transfers

All staff shall be subject to assignment, reassignment and/or transfer of position and duties by the Superintendent.

Teachers shall be assigned at the levels and in the subjects for which their certificates are endorsed. The Superintendent shall provide for a system of assignment, reassignment and transfer of classified staff, including voluntary transfers and promotions. Nothing in this policy shall prevent the reassignment of a staff member during the school year.

Classified Staff

The right of assignment, reassignment and transfer shall remain that of the District. Written notice of a reassignment or involuntary transfer shall be given the employee. Opportunity shall be given for the staff member to discuss the proposed transfer or reassignment with the Superintendent.

Teaching

All teachers shall be given notice of their teaching assignments relative to grade level, building and subject area before the beginning of the school year.

Cross Reference	6100-6100P 6200	Superintendent District Organization
Legal Reference	I.C. § 33-513 I.C. § 33-515	Professional Personnel Issuance of Renewable Contracts

Policy History:

Adopted on: November 9, 2009

Revised on: November 10, 2014