

SAUQUOIT VALLEY CENTRAL SCHOOL
Sauquoit, NY 13456

Public was informed to submit comments prior to the meeting (6:00 p.m.) to the Board Clerk's email. The public and students who would like to be heard will only be heard when called upon. The meeting was held in the high school library.

Date of Meeting: July 5, 2022

Kind of Meeting: Organizational

Meeting was called to order by Mr. Wheelock, Superintendent at 7:00 p.m.

Pledge of Allegiance – The pledge of allegiance was recited.

Appointment of President and Vice President of the Board for 2022-23 School Year

Nominations were opened for President of the Board for the 2022-23 school year. Mr. Nicotera nominated Mrs. Dawn Miller be President of the Board of Education for the 2022-23 school year. He stated that he sent an email prior to the meeting to all the board members. The email stated that Mrs. Miller has shown great leadership during hard decision times with the budget and controlled many trying times during the pandemic.

Resolution No. 1 made by Mr. Nicotera, and seconded by Mr. Sacco, to appoint Mrs. Dawn Miller as President of the Board of Education for the 2022-2023 school year.

Other Nominations – There were none.

Carried: Ayes 6, Nays 0, and Abstain 1 (Dawn Miller).

Nominations were opened for Vice President of the Board for the 2022-23 school year. Mr. Sacco nominated Mr. Anthony Nicotera. He stated that Mr. Nicotera has many years of knowledge and has been a great mentor to him. He has learned a lot from him and hopes to learn more.

Other Nominations – There was none.

Resolution No. 2 made by Mr. Sacco, and seconded by Mr. Critelli, that Mr. Anthony Nicotera be Vice-President of the Board of Education for the 2022-23 school year.

Carried: Ayes 6, Nays 0 and Abstain 1 (Tony Nicotera).

Mr. Wheelock turned the meeting over to the re-elected President for 2022-2023 academic year.

Presiding Officer: Mrs. Miller, President.

Presentation(s) – There was none.

Members Present: Dawn Miller, Anthony Nicotera, Patricia Collins, Ron Critelli, Judy Kentile, Mike Sacco, and Lynn Weibel.

Members Absent: No one

Administrators Present: Ronald Wheelock, Superintendent of Schools; Charles Cowen, Business Administrator.

Others Present: Community members signed-in.

Public to Be Heard - There was no one.

Presentation(s) – Mr. Wheelock asked the board members to make sure they sign the Oath of Office and return to the clerk. She will notarized them later.

Board of Education Sub-Committee Reports

There are several sub committees within the board. Mr. Wheelock read them off and asked if those board members on said committee would like to stay or change. Newly elected board member can volunteer as well.

Board Operations/Relationships/Development	Dawn Miller & Lynn Weibel
Facilities & Transportation	Dawn Miller, Anthony Nicotera & Mike Sacco
Technology	Ron Critelli & Lynn Weibel
Extra-Curricular Activities	Patricia Collins & Judy Kentile
Curriculum and Instruction	Judy Kentile, Mike Sacco & Patricia Collins
School Boards Institute (SBI)	Anthony Nicotera (delegate) & Mike Sacco (alternate)
Policy Committee	Ron Critelli & Dawn Miller
Finance	Board of Education as a Whole
Audit	Board of Education as a Whole

Superintendent's Report

1. Board of Education contact information was distributed to be reviewed and updated as needed.
2. School Board Institute – Anthony Nicotera volunteered to stay on as delegate. Mike Sacco agreed to stay on as alternate.
3. The 2022 graduation was a beautiful event outdoors in the stadium. Mr. Critelli commented on holding it Friday evening. He felt that many people prefer that so they can plan their own parties the next two days without the rush. Mr. Nicotera stated that Mr. Read's process flowed nicely. The only comment to look into was to check with the town about not scheduling any events in the park the same time of graduation. The noise is a concern.

Old Business – There was none.

New Business - Mrs. Miller stated that action 10.1 to 10.39 will be read as a consent motion and take one vote. If there are any questions or comments, members can do so prior to vote or pull a motion for further discussion.

Several questions were asked and answered prior to the vote:

1. Who is the school physician? Dr. Christopher Alinea from Slocum Dickson. He is the doctor assigned to BOCES and used throughout local school districts.
2. Are there other local publications that the school can use other than the Utica OD as the number of subscriptions are decreasing? At this time the OD is the only paper that we have to publish public notices that we are required to publicize.
3. Are the sub-rates compatible to other schools? Mr. Wheelock stated that the rates have increased. If this needs to be reviewed to stay competitive at a later time, it will be presented to the board.

Resolution No. 3 made by Mr. Sacco and seconded by Mr. Critelli

- that the following school district officers be appointed for the 2022-23 school year:

Tax Collector	Kathryn Wakefield
Clerk	Marie Goodman
Treasurer	Charles Cowen
School Attorneys	Timothy R. McGill - Bonding
Ferrara Fiorenza PC -	Other Matters
The Law Firm of Frank W. Miller	Other Matters
School Physician	Dr. Christopher Alinea
Attendance Officer	Mary Stout
School Auditors	Bonadio & Co., LLP

- that Deborah Flack be appointed claims auditor for the 2022-23 school year.
- to authorize Brenda Kuhn as deputy claims auditor for the 2022-23 school year.
- Key Bank, M&T Bank, J.P. Morgan Chase and NBT Bank be designated as depositories for the 2022-23 school year.
- that the following individuals be authorized to sign checks for the distribution of funds: Charles Cowen, Treasurer; Ronald Wheelock, Superintendent; President of the Board of Education; and Vice President of the Board of Education and that the use of the two signature check for non-payroll checks over \$1,000 (all other checks, one signature required) be continued.

- that Kathryn Wakefield be appointed school purchasing agent for the 2022-23 school year.
- that Charles Cowen be appointed as coordinator of federal funds for the 2022-23 school year.
- that the practice of previous years be continued to authorize the Superintendent of Schools to grant approval of staff members attending professional meetings and conferences held during the 2022-23 school year.
- that the Superintendent of Schools be designated to certify payrolls for the 2022-23 school year.
- that the Superintendent of Schools be authorized to approve budget transfers up to a limit of \$5,000.00.
- that the Board of Education meetings will be held generally on the second and fourth Tuesdays of the month (unless otherwise noted) at 7:00 p.m. in the high school for the 2022-23 school year. The actual meeting schedule was adopted on June 7, 2022.
- that the Utica Observer-Dispatch be designated as the official newspaper for legal notices during the 2022-23 school year.
- that Brian Read and Peter Madden be appointed custodians of the extra-classroom activities fund and that Cheryl Tibbitts and Cheryl Richards be appointed treasurers of the extra-classroom activities fund during the 2022-23 school year.
- that the Treasurer, Charles Cowen be authorized to supervise deposits and investments of school funds during the 2022-23 school year in accordance with school district policy and General Municipal Law.
- That Anthony Nicotera be appointed as the Sauquoit Valley Central School Board's representative to the School Boards Institute Executive Committee, and that Mike Sacco be appointed as an alternate to this committee.
- that the General Fund petty cash funds be replenished as follows for the 2022-23 school year:

District Office	\$50
Middle School	\$25
- that the Sauquoit Valley Central School Board of Education designates the Oneida-Herkimer-Madison Board of Cooperative Educational Services Advisory Council for Career & Technical Education to serve the Sauquoit Valley Central School as its advisory council for the 2022-23 school year.

- to take all monies that are accumulated in the interest accounts of the high school and middle school student activities funds as of June 30, 2022 and distribute them to student accounts in the following manner: (a) 70% of the interest total to the High School Student Council and (b) 30% of the interest to the Middle School Student Council.
- to authorize the Superintendent to declare items as surplus equipment when needed and to dispose of accordingly for the 2022-23 school year.
- that all policies in effect including the Code of ethics and the Code of Conduct be re-adopted for the 2022-23 school year.
- to approve all credit cards used by the district for the 2022-23 school year as follows:

CARD	AUTHORIZED USER(S)
Mastercard	Ron Wheelock
Home Depot	Joe Corleto, Keith Kempney and Steve Parker

- to appoint the following as Dignity Act Coordinators for the 2022-23 school year per the Dignity for All Students Act (DASA) signed into law on September 13, 2010 which took effect on July 1, 2012:

NAME	TITLE
Mark Putnam	Elementary School Principal
Paul Dischiavo	Elementary School Social Worker
Peter Madden	Middle School Principal
Ed Ryan	Middle School, School Counselor
Gabrielle Duell	Middle School, School Counselor
Brian Read	High School Principal
Peter Scialdone	High School, School Counselor
Natalie Powers	High School, School Counselor

- to appoint Stephen Parker, Director of Facilities III, as the district's asbestos Local Educational Agency (LEA) designee for the 2022-23 school year.
- to establish substitute teacher pay rates as follows for the 2022-23 school year:
 - ◆ \$90 for uncertified
 - ◆ \$100 for certified
- to establish the substitute teacher pay rate for Sauquoit Valley retired teachers at \$110/day for the 2022-23 school year.
- that the hourly rate for tutoring for the 2022-23 school year be determined by Step 8 (Bachelor's only) of the teacher's contract; divided by 200 (days/year); divided by 6.5 (hours/day).

- to approve the agreement between the Sauquoit Valley Central School District and Upstate Cerebral Palsy (UCP) for the period September 1, 2022 to June 30, 2023.

- to adopt the following resolution (Lead Evaluator Certification/Teachers):

WHEREAS, the Board of Education has been provided evidence that Peter Madden, Brian Read, Mark Putnam, Tracy Facchini, and Ronald Wheelock have completed all three sessions of training which meets the requirements of 8 NYCRR 30-2.9 and the Sauquoit Valley Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that upon the recommendation of the superintendent of schools, Peter Madden, Brian Read, Mark Putnam, Tracy Facchini, and Ronald Wheelock be certified as a Lead Evaluator of teachers.

- to adopt the following resolution (Lead Evaluator Certification/Principals):

WHEREAS, the Board of Education has been provided evidence that Ronald Wheelock has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Sauquoit Valley Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of principals, therefore

BE IT RESOLVED, that upon the recommendation of the superintendent of schools, Ronald Wheelock be certified as a Lead Evaluator of principals.

- to appoint Tanya McRorie as a per diem substitute teacher effective September 6, 2022.
- to appoint Kristin Williams as a per diem substitute teacher effective September 6, 2022, pending fingerprint clearance.
- to appoint Michele Dychko as a per diem substitute bus monitor effective September 6, 2022.
- that Amie Wood's probationary position as payroll clerk be permanent effective June 20, 2022.
- to appoint Clare Haile as a co-advisor of the drama club for the 2022-23 school year.
- to appoint Clare Haile as a co-advisor of the high school vocal ensemble for the 2022-23 school year.

- to appoint Kristine DePerno as advisor of the Junior National Honor Society at the middle school for the 2022-23 school year.
- to appoint Noelle Arcuri as co-advisor of Handshakes for the 2022-23 school year.
- that authorization be given regarding the payment of bills approved by the claims auditor dated thru June 29, 2022.
- that the minutes of the June 21, 2022 meeting be approved.

Carried: Ayes 7, Nays 0.

Miscellaneous Topics

Mr. Nicotera welcomed Lynn Weibel and Patty Collins as new board members. He looks forward to working with them as they work together for the best interest of the school district.

Mrs. Miller commented on the graduation ceremony and stated that the weather and event was a success.

Executive Session – There was none.

Resolution No. 4 made by Ms. Kentile, and seconded by Mrs. Weibel, that the meeting be adjourned at 7:25 p.m.

Carried: Ayes 7, Nays 0.

Respectfully submitted,



Marie Goodman,
District Clerk
Board of Education