

SAUQUOIT VALLEY CENTRAL SCHOOL
Sauquoit, NY 13456

Date of Meeting: Tuesday, July 9, 2019

Kind of Meeting: Organizational

Presiding Officer: Dawn Miller

Members Present: Dawn Miller, Anthony Nicotera, Michele Brennan-Vuocolo, Jim Dever (7:05), Todd Nelson and Christine Weber Mangini

Members Absent: Ron Critelli

Administrators Present: Ronald Wheelock, Superintendent of Schools
Kimberly Hibbard, District Treasurer

Others Present: See sign-in sheet

The meeting was called to order at 7:00 p.m. by Mr. Wheelock.

Pledge of Allegiance - The pledge of allegiance was recited.

Oath of Office - The oaths of office were administered.

Appointment of President and Vice President of the Board for the 2019-20 School Year

Nominations were opened for President of the Board for the 2019-20 school year and Mr. Nelson nominated and Mr. Nicotera seconded that Mrs. Miller be President of the Board of Education for the 2019-20 school year.

Resolution No. 1 made by Mr. Nelson, seconded by Mr. Nicotera, to appoint Mrs. Miller as President of the Board of Education for the 2019-20 school year. Carried: Ayes 4, Nays 0.

Nominations were opened for Vice President of the Board for the 2019-20 school year and Mrs. Miller nominated and Ms. Brennan-Vuocolo seconded that Mr. Nicotera be Vice President of the Board of Education for the 2019-20 school year.

Resolution No. 2 made by Mrs. Miller, seconded by Ms. Brennan-Vuocolo, to appoint Mr. Nicotera as Vice President of the Board of Education for the 2019-20 school year. Carried: Ayes 4, Nays 0.

Public to Be Heard - Mrs. Miller asked if anyone wished to address the Board.

- 1) Mr. Joseph Corleto, teacher, introduced himself as the new Teachers' Union President. He is looking forward to working with the Board members.
- 2) Ms. Linda Jones, parent, stated that she was present to hear the outcome of her request at the last meeting as to the additional advertising for the open basketball coach position. The ad was placed in the Observer Dispatch unemployment section which as of today, July 9, there are no applicants. The ad is also on the Zip

Recruiter website for 30 days and is posted on the Observer Dispatch website. Mr. Nicotera asked about the 20 or so group of boys he saw playing basketball at the middle school outside courts. Ms. Jones stated that it was the Sauquoit boys basketball teams getting together to better their skills. They are competing in a summer league at Accelerate Sports.

- 3) Ms. Karrie Tibbitts, parent, stated she was glad to hear that other avenues were taken to try and get more experienced coaches. She, also, wanted the board to know she is the Parent Teacher Organization President. She looks forward to meeting and working with all the principals in the 2019-2020 school year. Mr. Nicotera congratulated Ms. Tibbitts and stated it is a pleasure to have her on board as PTO President.

Students to Be Heard - Mrs. Miller asked if any students wished to address the Board and none did so. No students were present.

Board of Education Sub-Committee Reports - Policy Committee - Mr. Wheelock stated he would have a few policies for the Board's review and approval over the summer meetings.

Superintendent's Report – Mr. Wheelock informed the Board of a notification letter from the New York State Comptroller's office that an audit will be conducted the end of July or early August. Sauquoit Board of Education Contact Information - Mr. Wheelock asked the Board to notify him of any changes to their contact information. List of Representatives for Board of Education Sub-Committee Meetings - Representatives for the following Board sub-committees for the 2019-20 school year are: Board Operations/Relationships/Development: Dawn Miller and Todd Nelson; Facilities and Transportation: Dawn Miller, Todd Nelson, and Anthony Nicotera; Technology: Ron Critelli and Jim Dever; Extra-Curricular Activities: Todd Nelson and Christine Weber Mangini; Curriculum and Instruction: Michele Brennan-Vuocolo and Christine Weber Mangini; School Boards Institute (SBI): Anthony Nicotera (delegate) and Jim Dever (alternate); Policy Committee: Michele Brennan-Vuocolo and Christine Weber Mangini; Finance: Board of Education as a whole and Audit: Board of Education as a whole. SBI 2019-20 Meeting Dates - Mr. Wheelock provided the Board with the SBI meeting dates (as of June 3, 2019) for the 2019-20 school year. All the Board members agreed to stay on the same committees.

Mrs. Miller stated that item #11, action items 11.1 to 11.45 will be read as a consent motion and take one vote. If there are any questions or comments, members can do so prior to vote or pull a motion for further discussion.

- to appoint Kimberly Hibbard to the position of School District Treasurer in the Sauquoit Valley Central School District for the 2019-20 school year effective July 1, 2019.
- that the following School District Officers be appointed for the 2019-20 school year:

Tax Collector Clerk – Kathryn Wakefield

Clerk – Marie Goodman

Census Enumerator – Brenda Kuhn

School Attorneys - Timothy R. McGill – Bonding

Ferrara Fiorenza PC - Other Matters

The Law Firm of Frank W. Miller - Other Matters

School Physician – Dr. Christopher Alinea

Attendance Officer - Brenda Kuhn

School Auditors - Bonadio & Co., LLP

- that Deborah Flack be appointed as claims auditor for the 2019-20 school year.
- to authorize Elizabeth Cardillo as deputy claims auditor for the 2019-20 school year.
- that Key Bank, M&T Bank, J.P. Morgan Chase, NBT Bank and NYSLYAS be designated as depositories for the 2019-20 school year.
- that the following individuals be authorized to sign checks for the distribution of funds: Kimberly Hibbard, Treasurer; Ronald Wheelock, Superintendent; President of the Board of Education; and Vice President of the Board of Education and that the use of the two signature check for non-payroll checks over \$1,000 (all other checks, one signature required) be continued.
- that Kathryn Wakefield be appointed school purchasing agent for the 2019-20 school year.
- that Kimberly Hibbard be appointed as coordinator of federal funds for the 2019-20 school year.
- that the practice of previous years be continued to authorize the Superintendent of Schools to grant approval of staff members attending professional meetings and conferences held during the 2019-20 school year.
- that the Superintendent of Schools be designated to certify payrolls for the 2019-20 school year.
- that the Superintendent of Schools be authorized to approve budget transfers up to a limit of \$5,000.00.
- that the Board of Education meetings will be held generally on the second and fourth Tuesdays of the month at 7:00 p.m. in the high school for the 2019-20 school year. The actual meeting schedule was adopted on June 18, 2019.
- that the Utica Observer-Dispatch be designated as the official newspaper for legal notices during the 2019-20 school year.
- that Zane Mahar and Peter Madden be appointed custodians of the extra-classroom activities fund and that Cheryl Tibbitts and Christine Juliano be appointed treasurers of the extra-classroom activities fund during the 2019-20 school year.
- that the Treasurer, Kimberly Hibbard be authorized to supervise deposits and investments of the school funds during the 2019-20 school year in accordance with school district policy and General Municipal Law.
- that Mr. Nicotera be appointed as the Sauquoit Valley Central School Board's representative to the School Boards Institute Executive Committee and that Mr. Dever be appointed as an alternate to this committee.

- that the General Fund petty cash fund be replenished as follows for the 2019-20 school year:
 - Middle School - \$25
 - District Office - \$50
- that the Sauquoit Valley Central School Board of Education designates the Oneida-Herkimer-Madison Board of Cooperative Educational Services Advisory Council for Career & Technical Education to serve the Sauquoit Valley Central School as its advisory council for the 2019-20 school year.
- to take all monies that are accumulated in the interest accounts of the high school and middle school student activities funds as of June 30, 2019 and distribute them to student accounts in the following manner: (a) 70% of the interest total to the High School Student Council and (b) 30% of the interest to the Middle School Student Council.
- to authorize the Superintendent of Schools to declare items as surplus equipment when needed and to dispose of accordingly for the 2019-2020 school year.
- that all policies in effect including the Code of Ethics and the Code of Conduct be re-adopted for the 2019-2020 school year.
- to approve all credit cards used by the district for the 2019-2020 school year as follows:

CARD	AUTHORIZED USER
Mastercard	Ron Wheelock
Home Depot	Joe Corleto, Keith Kempney & Steve Parker

- to appoint the following as Dignity Act Coordinators for the 2019-2020 school year per the Dignity for All Students Act (DASA) signed into law on September 13, 2010 which took effect on July 1, 2012:

NAME	TITLE
Mark Putnam	Elementary School Principal
Paul Dischiavo	Elementary School Social Worker
Peter Madden	Middle School Principal
Luanne Miner	Middle School Social Worker
Ed Ryan	Middle School Guidance Counselor
Zane Mahar	High School Principal
Carissa Hajdasz	High School Guidance Counselor
Peter Scialdone	High School Guidance Counselor

- to appoint Stephen Parker, Director of Facilities III, as the district's asbestos Local Educational Agency (LEA) designee for the 2019-2020 school year.
- to establish substitute teacher pay wages as follows for the 2019-2020 school year:
 - \$75 for uncertified
 - \$85 for certified

Due to increase in minimum wage effective January 1, 2020:

- \$80 for uncertified
 - \$90 for certified
- to establish substitute pay rates, unless otherwise stated per contract, for positions in the school related professionals unit for the 2019-2020 school year as follows:

POSITION	RATE
Aide	\$11.95
Nurse	\$17.96
Bus Driver	\$15.00
School Bus Attendant	\$14.38
Laborer	\$13.16
Clerk/Office Specialist I	\$13.98
Payroll Clerk/Account Clerk	\$14.50
Office Specialist II	\$14.03

- that the hourly rate for tutoring for the 2019-20 school year be determined by Step 8 (Bachelor's only) of the teacher's contract; divided by 200 (days/year); divided by 6.5 (hours/day).
- to appoint David Dow, science teacher, to a secondary science tenure area for probationary period of three (3) years to commence September 1, 2019 and to expire September 1, 2022 (This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).
- to appoint Jeffrey Sann, science teacher, to a secondary science tenure area for probationary period of four (4) years to commence September 1, 2019 and to expire September 1, 2023 (This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).
- to accept \$3,000 donation from the Sauquoit Valley Retired Teachers Association for each building's use at the discretion of the principal.
- to appoint Erika Thall as a lead teacher for the 2019-20 school year.
- to appoint Susan Luley as a per diem substitute teacher effective September 1, 2019.
- to appoint Susan Luley as a per diem substitute teacher's aide effective September 1, 2019.

- to appoint Sherry Lebo as a per diem substitute teacher effective September 1, 2019.
- that the following people be appointed to extra-curricular positions for the 2019-20 school year.

NAME	ASSIGNMENT
Keith Hatch	Art Club (Secondary)
Ryan Decker	Band (Vocal Ensemble)
Henryk Lotyczewski	Band (Jazz Ensemble)
Carissa Hajdasz	Class Advisor (Freshman)
Alissa Reilly-Stewart	Class Advisor (Junior)
Michelle Roche-Babbie	Class Advisor (Senior) (2)
Peter Scialdone	Class Advisor (Senior) (2)
Melanie Carangelo	Class Advisor (Sophomore)
Tanya McRorie	Colgate Seminar
Ryan Decker	Dramatics Director
Jamie Leigh Accordino	Math Counts Advisor
Christa Stephens	Memory Book (Elementary)
Alison Pirger	Memory Book (Elementary)
Christina Connor	Morning Program Coordinator (All School Assembly)
Alison Pirger	Morning Program Coordinator (All School Assembly)
Peter Scialdone	National Honor Society (High School)
Nicole Clarke	Co-National Honor Society Advisor (Middle School)
Marisa Cardillo	Newspaper
Tammy Purrington	Reading Club (Middle School)
Tammy Purrington	SADD (Middle School)
Stephanie Paine	Special Work on Stage (High School Musical)
Luanne Miner	Student Council (High School)
Kristine DePerno	Student Council (Middle School)
Joe Corleto	Technology Club (Middle School)
Jody Hildreth	Webmaster (Building-Elementary School)
Joe Corleto	Webmaster (Building-Middle School)
Keith Hatch	Webmaster (Building-High School)
Jody Hildreth	Webmaster (District)
Keith Hatch	Yearbook Advisor (High School)
Chris Kiesel	Yearbook (Middle School)
Sara Piacentino-Call	Ski Club (Middle School)

- that the following people be appointed as content area coordinators for the 2019-20 school year.

ELEMENTARY SCHOOL {K-4}	
NAME	ASSIGNMENT
Beth Thomas	1 Math
Tonya Sullivan	1 Science
Jackie Corleto	1 Social Studies
Christina Connor & Tiffany Lupia	1.5 ELA/Reading

MIDDLE SCHOOL (5-8)	
NAME	ASSIGNMENT
Chris Kisiel	1 Math
Sara Piacentino-Call	1 Science
Joe Macrina	1 Social Studies
Alyssa Cook	1 ELA

HIGH SCHOOL (9-12)	
NAME	ASSIGNMENT
Jeff Houck	1 Math
Mike Eisinger	1 Science
Natalie Bock	1 Social Studies
Mindy Kemp	1 ELA

K-12	
NAME	ASSIGNMENT
Lindsay Kidder & Darleen	1 Physical Education/Health
Ryan Decker	1 Music
Keith Hatch	.5 Art
Scot Alsante	.5 Home and Careers (7-12)
Michelle Roche-Babbie	.5 Library Media
Joe Corleto	1 Technology
Alissa Reilly-Stewart	1 Foreign Language (7-12)

- that Keith Kempney be appointed as computer director for the 2019-20 school year.
- to appoint Austin Barroncini as a summer student helper effective July 10, 2019.
- to appoint Michelle Jennings as a summer student helper effective July 15, 2019.
- to adopt the following resolution:

WHEREAS, the Board of Education has been provided evidence that Carissa Hajdasz, Peter Madden, Zane Mahar, Mark Putnam and Ronald Wheelock have completed all three sessions of training which meets the requirements of 8 NYCRR 30-2.9 and the Sauquoit Valley Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that upon the recommendation of the superintendent of schools, Carissa Hajdasz, Peter Madden, Zane Mahar, Mark Putnam and Ronald Wheelock be certified as a Lead Evaluator of teachers.

- to adopt the following resolution:

WHEREAS, the Board of Education has been provided evidence that Ronald Wheelock has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Sauquoit Valley Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of principals, therefore

BE IT RESOLVED, that upon the recommendation of the superintendent of schools, Ronald Wheelock be certified as a Lead Evaluator of principals.

- that authorization be given regarding the payment of bills approved by the claims auditor.
- to approve the agreement between the Sauquoit Valley Central School District and Developmental Therapy Associates for the 2019-20 school year.
- that the quarterly extra-classroom activity report be approved as presented.
- that the minutes of the June 18, 2019 meeting be approved.
- that the Board of Education upon completion of its review of the IEP in accordance with Section 200.4(d)(2) of the Regulations of the Commissioner agrees to arrange for appropriate special education programs and services for students numbered 1400165, 0102583, 1401095, 0100699, 1401092, 0103280, 0103043, 1400755, 0102901, 0102885, 0103129, 1400742, 0103303, 0103206, 1401201, 1401145, 0102587, 1401145, 1400113, 0103256, 0102882, 1400410, 1401181, 1401253, 1401049, 0102755, 0102858, 0102515, 1401228, 1401106, 1401236, 1401202, and 0103252 as recommended by the Committee on Special Education and agrees to arrange for appropriate special education programs and services for students numbered 1401244, 1401102, and 1401072 as recommended by the Committee on Pre-School Special Education.

Comments: Mr. Nicotera was surprised to see few applicants for high school science opening, especially with little veteran experience in that field. Mr. Wheelock stated that Mr. Mahar had a good group of candidates and chose the most qualified out of them.

Motion to approve 11.1 – 11.45
Made by Ms. Weber-Mangini, seconded by
Ms. Brennan-Vuocolo

Carried: Ayes 6, Nays 0.

Miscellaneous Topics – Graduation - Mr. Wheelock suggested to look into security/parking, personnel and paying them a higher rate. Mrs. Miller commended Mr. Wheelock on a speech well done. Ms. Brennan-Vuocolo also commented on the graduation process in regards to the layout of chairs and stage. Mr. Nicotera stated to address the acoustics. Mr. Dever commented on the possibility of having a teacher make a short comment as they know the students and it is good to see them a part of a special occasion. Mr. Wheelock also commented on the accessibility for the handicap to the small stage.

Middle School Moving Up – Mr. Nicotera felt that the slide show is stale and something else should be done to liven up the event.

At 7:50 Keith Kempney addressed the Board by sharing the state of technology in the District and how we are using Smart School Bond monies to upgrade our technology infrastructure. He shared his frustration with the Smart Schools Bond process to secure technology as the State only has a few

people reviewing school requests and they only meet three (3) times a year. He further shared his concern with the allocation of District funds to support the replacement of our new technologies when they exceed their useful life. We used to budget up to \$75,000, but reduced it to \$0 when the Smart Schools money became available. His recommendation to the Board is to deliberately build this budget to \$100,000 within the next ten years.

Resolution No. 4 made by Mr. Nicotera, seconded by Mr. Nelson, that the Board of Education go into executive session for contractual purposes at 8:17 p.m. Carried: Ayes 6 Nays 0.

The executive session was declared over by the Board President at 8:45 p.m.

Resolution No. 5 made by Mrs. Weber-Mangini, seconded by Mr. Nicotera, that the meeting be adjourned. The meeting was adjourned at 8:45 p.m. Carried: Ayes 6 Nays 0.

Respectfully submitted,

Marie Goodman
Clerk, Board of Education