

SAUQUOIT VALLEY CENTRAL SCHOOL
Sauquoit, NY 13456

Date of Meeting: Tuesday, July 11, 2017

Kind of Meeting: Organizational

Presiding Officer: Dawn Miller

Members Present: Dawn Miller, Anthony Nicotera, Jim Dever, Todd Nelson,
Steven Shrey and Christine Weber Mangini

Members Absent: Mark Evans

Administrators Present: Ronald Wheelock, Superintendent of Schools
Charles Cowen, Business Administrator

Others Present: None

The meeting was called to order at 7:05 p.m. by Mr. Wheelock.

Pledge of Allegiance - The pledge of allegiance was recited.

Oath of Office - The oaths of office were administered.

Appointment of President and Vice President of the Board for the 2017-18 School Year - Nominations were opened for President of the Board for the 2017-18 school year and Mr. Nelson nominated and Mr. Dever seconded that Mrs. Miller be President of the Board of Education for the 2017-18 school year.

Resolution No. 1 made by Mr. Nelson, seconded by Mr. Dever, to appoint Mrs. Miller as President of the Board of Education for the 2017-18 school year. Carried: Ayes 6.

Nominations were opened for Vice President of the Board for the 2017-18 school year and Mr. Dever nominated and Mr. Shrey seconded that Mr. Nicotera be Vice President of the Board of Education for the 2017-18 school year.

Resolution No. 2 made by Mr. Dever, seconded by Mr. Shrey, to appoint Mr. Nicotera as Vice President of the Board of Education for the 2017-18 school year. Carried: Ayes 6.

Public to Be Heard - Mrs. Miller asked if anyone wished to address the Board and no one did so.

Students to Be Heard - Mrs. Miller asked if any students wished to address the Board and none did so. No students were present.

Board of Education Sub-Committee Reports - Facilities and Transportation - Mr. Wheelock, Mr. Dever and Mr. Nelson toured the buildings/campus to see the construction work that has been going on. Mr. Wheelock talked about the work that has been done so far.

Superintendent's Report - Code of Conduct (First Read) - Mr. Wheelock distributed revisions to the Code of Conduct to the Board as there were some changes made by the attorneys. There will be a public presentation of the Code of Conduct at the next Board meeting as well as adoption of said Code. **Strategic Plan Review** - Mr. Wheelock distributed the Strategic Plan to the Board and asked them to read through it and make notes. Perhaps the Board could come in at 6:00 p.m. prior to a Board meeting and discuss this with the administrators. The Strategic Plan will be added to the Board agenda under Old Business for the next meeting. Mr. Wheelock and Mr. Cowen will work on a long range financial plan.

Resolution No. 3 made by Mrs. Weber Mangini, seconded by Mr. Nicotera,

- that the following school district officers be appointed for the 2017-18 school year:

Tax Collector	Kathryn Wakefield
Clerk	Laurie Kloster
Treasurer	Charles Cowen
Census Enumerator	Brenda Kuhn
School Attorneys	Timothy R. McGill - Bonding Ferrara Fiorenza PC - Other Matters The Law Firm of Frank W. Miller - Other Matters
School Physician	Dr. Christopher Alinea
Attendance Officer	Brenda Kuhn
School Auditors	Bonadio & Co., LLP

- that Deborah Flack be appointed claims auditor for the 2017-18 school year.
- to authorize Elizabeth Cardillo as deputy claims auditor for the 2017-18 school year.
- that Key Bank, M&T Bank, J.P. Morgan Chase and NBT Bank be designated as depositories for the 2017-18 school year.
- that the following individuals be authorized to sign checks for the distribution of funds: Charles Cowen, Treasurer; Ronald Wheelock, Superintendent; President of the Board of Education; and Vice President of the Board of Education and that the use of the two signature check for non-payroll checks over \$1,000 (all other checks, one signature required) be continued.
- that Kathryn Wakefield be appointed school purchasing agent for the 2017-18 school year.
- that Charles Cowen be appointed as coordinator of federal funds for the 2017-18 school year.
- that the practice of previous years be continued to authorize the Superintendent of Schools to grant approval of staff members attending professional meetings and conferences held during the 2017-18 school year.
- that the Superintendent of Schools be designated to certify payrolls for the 2017-18 school year.

Resolution No. 3 (Cont'd)

- that the Superintendent of Schools be authorized to approve budget transfers up to a limit of \$5,000.00.
- that the Board of Education meetings will be held generally on the second and fourth Tuesdays of the month at 7:00 p.m. in the high school for the 2017-18 school year. The actual meeting schedule was adopted on June 20, 2017.
- that the Utica Observer-Dispatch be designated as the official newspaper for legal notices during the 2017-18 school year.
- that Zane Mahar and Peter Madden be appointed custodians of the extra-classroom activities fund and that Cheryl Tibbitts and Christine Juliano be appointed treasurers of the extra-classroom activities fund during the 2017-18 school year.
- that the Treasurer, Charles Cowen be authorized to supervise deposits and investments of the school funds during the 2017-18 school year in accordance with school district policy and General Municipal Law.
- that Mr. Nicotera be appointed as the Sauquoit Valley Central School Board's representative to the School Boards Institute Executive Committee and that Mr. Dever be appointed as an alternate to this committee.
- that the General Fund petty cash funds be replenished as follows for the 2017-18 school year:

District Office	\$25
Middle School	\$25
- that the Sauquoit Valley Central School Board of Education designates the Oneida-Herkimer-Madison Board of Cooperative Educational Services Advisory Council for Career & Technical Education to serve the Sauquoit Valley Central School as its advisory council for the 2017-18 school year.
- to take all monies that are accumulated in the interest accounts of the high school and middle school student activities funds as of June 30, 2017 and distribute them to student accounts in the following manner: (a) 70% of the interest total to the High School Student Council and (b) 30% of the interest to the Middle School Student Council.
- to authorize the Superintendent to declare items as surplus equipment when needed and to dispose of accordingly for the 2017-18 school year.
- that all policies in effect including the code of ethics and excluding the Code of Conduct be re-adopted for the 2017-18 school year.
- to approve all credit cards used by the district for the 2017-18 school year as follows:

CARD	AUTHORIZED USER(S)
Mastercard	Ron Wheelock
Home Depot	Joe Corleto, Keith Kempney and Steve Parker

Resolution No. 3 (Cont'd)

- to appoint the following as Dignity Act Coordinators for the 2017-18 school year per the Dignity for All Students Act (DASA) signed into law on September 13, 2010 which took effect on July 1, 2012:

NAME	TITLE
Mark Putnam	Elementary School Principal
Paul Dischiavo	Elementary School Social Worker
Peter Madden	Middle School Principal
Luanne Miner	Middle School Social Worker
Ed Ryan	Middle School Guidance Counselor
Zane Mahar	High School Principal
Carissa Hajdasz	High School Guidance Counselor
Peter Scialdone	High School Guidance Counselor

- to appoint Stephen Parker, Director of Facilities III, as the district's asbestos Local Educational Agency (LEA) designee for the 2017-18 school year.
- to establish substitute teacher pay rates as follows for the 2017-18 school year:
 - \$70 for uncertified
 - \$80 for certified
- to establish the substitute teacher pay rate for retired teachers at \$80 for the 2017-18 school year:
- to establish substitute pay rates, unless otherwise stated per contract, for positions in the school related professionals unit for the 2017-18 school year as follows:

POSITION	RATE
Aide	\$11.95
Nurse	\$17.96
Bus Driver	\$14.53
School Bus Attendant	\$14.38
Laborer	\$13.16
Clerk/Office Specialist I	\$13.98
Payroll Clerk/Account Clerk	\$14.50
Office Specialist II	\$14.03

- that the hourly rate for tutoring for the 2017-18 school year be determined by Step 8 (Bachelor's only) of the teacher's contract; divided by 200 (days/year); divided by 6.5 (hours/day).
- resolve to approve the retirement of Steven Schreck as Transportation Supervisor, with regret, effective August 31, 2017.
- to appoint Steven Schreck as a part-time Transportation Supervisor for the 2017-18 school year.

Resolution No. 3 (Cont'd)

- to appoint Katherine Dudek to the position of teacher assistant in the teaching assistant tenure area for a probationary period of four years to commence September 1, 2017 and to expire September 1, 2021.
- to appoint Hayley Mielnicki as a per diem substitute teacher effective September 7, 2017.
- that the following people be appointed to extra-curricular positions for the 2017-18 school year.

NAME	ASSIGNMENT
Keith Hatch	Art Club (Secondary)
Stephanie Paine	Band (Jazz Ensemble I)
Henryk Lotyczewski	Band (Jazz Ensemble II)
Carissa Hajdasz	Class Advisor (Freshman)
Alissa Reilly-Stewart	Class Advisor (Junior)
Michelle Roche-Babbie	Class Advisor (Senior) (2)
Peter Scialdone	Class Advisor (Senior) (2)
Melanie Carangelo	Class Advisor (Sophomore)
Ryan Miller	Colgate Seminar
Ryan Decker	Dramatics Director
JamieLeigh Accordino	Math Counts Advisor
Jackie Corleto	Memory Book (Elementary)
Alison Pirger	Memory Book (Elementary)
Christina Connor	Morning Program Coordinator (All School Assembly)
Alison Pirger	Morning Program Coordinator (All School Assembly)
Peter Scialdone	National Honor Society (High School)
Melissa Leone	National Honor Society Co-Advisor (Middle School)
Nicole Gibbons	National Honor Society Co-Advisor (Middle School)
Marisa Cardillo	Newspaper
Tammy Purrington	Reading Club (Middle School)
Tammy Purrington	SADD (Middle School)
Stephanie Paine	Special Work on Stage (High School Musical)
Luanne Miner	Student Council (High School)
Kim Sheehy	Student Council (Middle School)
Joe Corleto	Technology Club (Middle School)
Jody Hildreth	Webmaster (Building-Elementary School)
Joe Corleto	Webmaster (Building-Middle School)
Keith Hatch	Webmaster (Building-High School)
Jody Hildreth	Webmaster (District)
Ryan Miller	Yearbook Advisor (High School)
Chris Kisiel	Yearbook (Middle School)

- that the following people be appointed as content area coordinators for the 2017-18 school year.

Resolution No. 3 (Cont'd)

ELEMENTARY SCHOOL (K-4)	
NAME	ASSIGNMENT
Beth Thomas	1 Math
Tonya Sullivan	1 Science
Nancy Waldeck	1 Social Studies
Christina Connor & Tiffany Lupia	1.5 ELA/Reading

MIDDLE SCHOOL (5-8)	
NAME	ASSIGNMENT
Chris Kisiel	1 Math
Sara Piacentino-Call	1 Science
Joe Macrina	1 Social Studies
Alyssa Cook	1 ELA

HIGH SCHOOL (9-12)	
NAME	ASSIGNMENT
Jeff Houck	1 Math
Tim Koren	1 Science
Ryan Miller	1 Social Studies
Mindy Rigo	1 ELA

K-12	
NAME	ASSIGNMENT
Lindsay Kidder & Darleen Philpotts	1 Physical Education/Health
Ryan Decker	1 Music
Keith Hatch	.5 Art
Scot Alsante	.5 Home and Careers (7-12)
Michelle Roche-Babbie	.5 Library Media
Joe Corleto	1 Technology
Alissa Reilly-Stewart	1 Foreign Language (7-12)

- that Keith Kempney be appointed as computer director for the 2017-18 school year.
- that the minutes of the June 20, 2017 meeting be approved.
- that the Board of Education upon completion of its review of the IEP in accordance with Section 200.4(d)(2) of the Regulations of the Commissioner agrees to arrange for appropriate special education programs and services for students numbered 1400762, 1400621, 1400437, 1400306, 1400440, 1400769, 1400395, 1400269, 1400550, 1400961, 1400871, 1400545, 1400510, 1400716, 1400787, 102583, 100099, 102547, 103129, 103043, 102680, 102763, 1400484, 103070, 103024, 1400137, 103146, 102989, 103000, 103303, 103280, 103056 and 100699 as recommended by the Committee on Special Education and agrees to arrange for appropriate special education programs and services for students numbered 1400952, 1400944 and 1400904 as recommended by the Committee on Pre-School Special Education.

Carried: Ayes 6.

Miscellaneous Topics - Mrs. Miller stated the high school graduation ceremony was wonderful.

Public to Be Heard - Mrs. Miller asked if anyone wished to address the Board and no one did so.

Resolution No. 4 made by Mr. Nicotera, seconded by Mr. Nelson, that the meeting be adjourned. The meeting was adjourned at 7:33 p.m. Carried: Ayes 6.

Respectfully submitted,

Laurie M. Kloster
Clerk, Board of Education