

SAUQUOIT VALLEY CENTRAL SCHOOL  
Sauquoit, NY 13456

Date of Meeting: Tuesday, July 8, 2014  
Kind of Meeting: Organizational  
Presiding Officer: Kim Overrocker  
Members Present: Kim Overrocker, Anthony Nicotera, Joseph Bottini, Jim Dever,  
Lisa Frost and Dawn Miller  
Members Absent: Mark Evans  
Administrators Present: Ronald Wheelock, Superintendent of Schools

The meeting was called to order at 6:09 p.m. by Mr. Wheelock.

**Resolution No. 1** made by Mr. Bottini, seconded by Mrs. Miller, that the Board of Education go into executive session at 6:09 p.m. to discuss a contractual matter. Carried: Ayes 5 (J. Dever and M. Evans absent).

The executive session was declared over by Mr. Wheelock at 7:02 p.m.

The regular meeting convened at 7:05 p.m.

**Pledge of Allegiance** - The pledge of allegiance was recited.

**Oath of Office** - The oaths of office were administered.

**Appointment of President and Vice President of the Board for the 2014-15 School Year** - Nominations were opened for President of the Board for the 2014-15 school year and Mrs. Frost nominated and Mrs. Miller seconded that Mrs. Overrocker be President of the Board of Education for the 2014-15 school year.

**Resolution No. 2** made by Mrs. Frost, seconded by Mrs. Miller, to appoint Mrs. Overrocker as President of the Board of Education for the 2014-15 school year. Carried: Ayes 6.

Nominations were opened for Vice President of the Board for the 2014-15 school year and Mr. Bottini nominated and Mrs. Overrocker seconded that Mr. Nicotera be Vice President of the Board of Education for the 2014-15 school year.

**Resolution No. 3** made by Mr. Bottini, seconded by Mrs. Overrocker, to appoint Mr. Nicotera as Vice President of the Board of Education for the 2014-15 school year. Carried: Ayes 6.

**Public to Be Heard** - Mrs. Overrocker asked if anyone wished to address the Board and no one did so.

**Students to Be Heard** - Mrs. Overrocker asked if any students wished to address the Board and none did so. No students were present.

**Board of Education Sub-Committee Reports - Policy Committee** - Mr. Wheelock informed the Board that the principals will not have any updates to the code of conduct so this will be acted on at the next Board meeting. Mrs. Overrocker requested a meeting with Mr. Mahar, High School Principal, to discuss student parking. Mrs. Frost asked about the use of electronic cigarettes by adults on school property. Mr. Wheelock will look into this.

**Superintendent's Report - Representatives for Board of Education Sub-Committee Meetings** - Following are the representatives for the Board of Education Sub-Committees for the 2014-15 school year:

Board Operations/Relationships/Development - Dawn Miller and Kim Overrocker  
 Facilities and Transportation - Joe Bottini, Lisa Frost and Dawn Miller  
 Technology - Jim Dever and Mark Evans  
 Extra-Curricular Activities - Joe Bottini, Lisa Frost and Anthony Nicotera  
 Curriculum and Instruction - Joe Bottini and Kim Overrocker  
 School Boards Institute - Lisa Frost (delegate) and Dawn Miller (alternate)  
 Policy Committee - Joe Bottini and Anthony Nicotera  
 Finance - Board of Education as a whole  
 Audit - Board of Education as a whole

**Resolution No. 4** made by Mr. Bottini, seconded by Mr. Nicotera,

- that the following school district officers be appointed for the 2014-15 school year:

Tax Collector	Kathryn Wakefield
Clerk	Laurie Kloster
Treasurer	Charles Cowen
Census Enumerator	Brenda Kuhn
School Attorneys	Timothy R. McGill - Bonding Ferrara, Fiorenza, Larrison, Barrett & Reitz - Other Matters The Law Firm of Frank W. Miller - Other Matters
School Physician	Dr. Christopher Alinea
Attendance Officer	Brenda Kuhn
School Auditors	Moore & Hart

- that Deborah Flack be appointed claims auditor for the 2014-15 school year.
- to authorize Elizabeth Cardillo as deputy claims auditor for the 2014-15 school year.
- that First Niagara, M&T Bank, J.P. Morgan Chase and NBT Bank be designated as depositories for the 2014-15 school year.
- that the following individuals be authorized to sign checks for the distribution of funds: Charles Cowen, Treasurer; Ronald Wheelock, Superintendent; President of the Board of Education; and Vice President of the Board of Education and that the use of the two signature check for non-payroll checks over \$1,000 (all other checks, one signature required) be continued.

**Resolution No. 4 (Cont'd)**

- that Kathryn Wakefield be appointed school purchasing agent for the 2014-15 school year.
- that Charles Cowen be appointed as coordinator of federal funds for the 2014-15 school year.
- that the practice of previous years be continued to authorize the Superintendent of Schools to grant approval of staff members attending professional meetings and conferences held during the 2014-15 school year.
- that the Superintendent of Schools be designated to certify payrolls for the 2014-15 school year.
- that the Superintendent of Schools be authorized to approve budget transfers up to a limit of \$5,000.00.
- that the Board of Education meetings will be held generally on the second and fourth Tuesdays of the month at 7:00 p.m. in the high school for the 2014-15 school year. The actual meeting schedule was adopted on June 24, 2014.
- that the Utica Observer-Dispatch be designated as the official newspaper for legal notices during the 2014-15 school year.
- that Zane Mahar and Peter Madden be appointed custodians of the extra-classroom activities fund and that Cheryl Tibbitts and Christine Juliano be appointed treasurers of the extra-classroom activities fund during the 2014-15 school year.
- that the Treasurer, Charles Cowen be authorized to supervise deposits and investments of the school funds during the 2014-15 school year in accordance with school district policy and General Municipal Law.
- that Lisa Frost be appointed as the Sauquoit Valley Central School Board's representative to the School Boards Institute Executive Committee and that Dawn Miller be appointed as an alternate to this committee.
- that the General Fund petty cash funds be replenished as follows for the 2014-15 school year:
 

District Office	\$25
Middle School	\$25
Athletic Department	\$240
- that the Sauquoit Valley Central School Board of Education designates the Oneida-Herkimer-Madison Board of Cooperative Educational Services Advisory Council for Career & Technical Education to serve the Sauquoit Valley Central School as its advisory council for the 2014-15 school year.
- to take all monies that are accumulated in the interest accounts of the high school and middle school student activities funds as of June 30, 2014 and distribute them to student accounts in the following manner: (a) 70% of the interest total to the High School Student Council and (b) 30% of the interest to the Middle School Student Council.

**Resolution No. 4 (Cont'd)**

- to authorize the Superintendent to declare items as surplus equipment when needed and to dispose of accordingly for the 2014-15 school year.
- that all policies in effect including the code of ethics be re-adopted for the 2014-15 school year.
- to approve all credit cards used by the district for the 2014-15 school year as follows:

<b>CARD</b>	<b>AUTHORIZED USER(S)</b>
Mastercard	Ron Wheelock
Home Depot	Joe Corleto, Keith Kempney and Steve Parker

- to appoint the following as Dignity Act Coordinators for the 2014-15 school year per the Dignity for All Students Act (DASA) signed into law on September 13, 2010 which took effect on July 1, 2012:

<b>NAME</b>	<b>TITLE</b>
Mark Putnam	Elementary School Principal
Paul Dischiavo	Elementary School Social Worker
Peter Madden	Middle School Principal
Luanne Miner	Middle School Social Worker
Ed Ryan	Middle School Guidance Counselor
Zane Mahar	High School Principal
Carissa Hajdasz	High School Guidance Counselor
Peter Scialdone	High School Guidance Counselor

- to appoint Stephen Parker, Director of Facilities III, as the district's asbestos Local Educational Agency (LEA) designee for the 2014-15 school year.
- that the hourly rate for tutoring will be \$28.91 for the 2014-15 school year.
- to approve the contract between the Sauquoit Valley Central School District and Slocum-Dickson Medical Group for athletic trainer coverage for the 2014-15 school year.
- that the minutes of the June 24, 2014 meeting be approved.
- that the Board of Education upon completion of its review of the IEP in accordance with Section 200.4(d)(2) of the Regulations of the Commissioner agrees to arrange for appropriate special education programs and services for students numbered 103206, 100399, 103295, 102860, 102770, 102817, 102613, 102931, 103128, 170065, 100699, 102626, 102763, 180039, 180005, 102875, 102637, 102500, 102674, 103000, 103130, 1400359 and 102674 as recommended by the Committee on Special Education and agrees to arrange for appropriate special education programs and services for students numbered 1400433, 103302, 1400267 and 1400420 as recommended by the Committee on Pre-School Special Education.

Carried: Ayes 6.

**Miscellaneous Topics** - Mr. Bottini mentioned his senior prank policy that Mr. Wheelock discussed in his weekly update. Mr. Wheelock will e-mail the policy to the Board for their review. Mrs. Frost asked if Board members should get out to school events. Mr. Wheelock said that would be a good idea. He will e-mail the Board information regarding the middle and high school orientations the first week in August.

**Public to Be Heard** - Mrs. Overrocker asked if anyone wished to address the Board and no one did so.

**Resolution No. 5** made by Mr. Nicotera, seconded by Mr. Bottini, that the meeting be adjourned. The meeting was adjourned at 7:37 p.m. Carried: Ayes 6.

Respectfully submitted,

Laurie M. Kloster, Clerk  
Board of Education