

SAUQUOIT VALLEY CENTRAL SCHOOL  
Sauquoit, NY 13456

**Tuesday, November 14, 2023**

**7:00 p.m. - Regular Meeting  
High School Library**

The meeting will be held in-person in the high school library.

**PUBLIC AGENDA**

ITEM #1 Call Meeting to Order

ITEM #2 Pledge of Allegiance

ITEM #3 Presentation(s)

- 2022-2023 Audit - Bonadio
- 2024-25 Budget Discussion

ITEM #4 Board of Education Sub-Committee Reports

- A. Board Operations/Relationships/Development
- B. Facilities and Transportation
- C. Technology
- D. Extra-Curricular Activities
- E. Curriculum and Instruction
- F. School Boards Institute (SBI)
- G. Audit/Finance Committee
  - 1. Revenue Report
  - 2. Appropriation Report
- H. Policy Committee

ITEM #5 Superintendent's Report

ITEM #6 Old Business

ITEM #7 New Business

7.1 Approval of the Audit Report for 2022-23

**Recommended Motion:** to accept the 2022-23 audit report submitted by Bonadio & Company.

7.2 Appointment of Substitute Teacher

**Recommended Motion:** to appoint Ashley Murray as a per diem substitute teacher effective November 15, 2023.

7.3 Appointment of Substitute Teacher

**Recommended Motion:** to appoint Shannon Jedreicich as a per diem substitute teacher effective October 30, 2023.

7.4 Appointment of Substitute Teacher

**Recommended Motion:** to appoint Mason Jacobs as a per diem substitute teacher effective November 15, 2023.

7.5 Appointment of Substitute Teacher

**Recommended Motion:** to appoint Jazmyn Gillette as a per diem substitute teacher effective November 15, 2023, pending fingerprint clearance.

7.6 Appointment of a Substitute School Bus Attendant

**Recommended Motion:** RESOLVED, that the Board of Education of the Sauquoit Valley Central School District, pursuant to all applicable Civil Service rules and regulations, upon the recommendation of the Superintendent, does hereby appoint Brenda Kuhn to the position of substitute school bus attendant effective November 15, 2023.

7.7 Appointment of Bus Driver

**Recommended Motion:** RESOLVED, that the Board of Education of the Sauquoit Valley Central School District, pursuant to all applicable Civil Service rules and regulations, upon the recommendation of the Superintendent of Schools, does hereby appoint Jennifer Goritski to the position of bus driver contingent upon completion of all Article 19A DMV Regulations effective November 20, 2023 for a probationary period of 26 weeks to commence November 20, 2023 and to expire May 20, 2024, pending clearance.

7.8 Request to Create – Substitute Building Maintenance Mechanic Position

**Recommended Motion:** to create a title position of substitute Building Maintenance Mechanic under Civil Service for the Sauquoit Valley Central School District.

7.9 Resignation

**Recommended Motion:** to accept the resignation of Briana Lewis, custodian effective November 17, 2023.

7.10 Disposal of Surplus Items

**Recommended Motion:** to authorize the Superintendent to declare items as surplus when needed and to dispose of accordingly for the 2023-24 school year.

7.11 Approval of Extension of External Clinical Agreement between Utica University and Sauquoit Valley CSD

**Recommended Motion:** to approve the extended two year agreement between Sauquoit Valley Central School District and Utica University, effective January 1, 2024 to December 2025.

7.12 Donation Approval

**Recommended Motion:** BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept a donation from the Sauquoit Valley Sports Boosters in the amount of \$4,500.00 for the purpose of purchasing uniforms and other items for the athletic programs and also authorizes a budget modification to increase account code A2855.504-00 in the amount of \$4,500.00 to allow for the purchase of such items.

7.13 Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Electricity

**Recommended Motion:** to approve the following resolution:

**WHEREAS**, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

**WHEREAS**, Section 119-n of the General Municipal Law defines the term “municipal corporation” for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

**WHEREAS**, Sauquoit Valley Central School District, 2601 Oneida Street, Sauquoit, New York 13456 (Insert name of school district, town, village, etc.) (hereinafter sometimes referred to as “Participant”) is a “municipal corporation” as defined above; and

**WHEREAS**, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the “Agreement”), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium (“NYSMEC”) upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

**NOW THEREFORE, BE IT RESOLVED**, that this Board hereby determines that it is in the interests of the Sauquoit Valley Central School District, 2601 Oneida Street, Sauquoit, New York 13456 (Insert name of school district, town, village, etc.) to participate in the NYSMEC, and authorizes and directs Charles Cowen, Business Administrator, (insert name or title of Participant representative) to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

**BE IT FURTHER RESOLVED**, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.0845 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

**BE IT FURTHER RESOLVED**, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

**BE IT FURTHER RESOLVED**, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.  
This Resolution shall take effect immediately.

7.14 Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Natural Gas

**Recommended Motion:** to approve the following resolution:

**WHEREAS**, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

**WHEREAS**, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

**WHEREAS**, Sauquoit Valley Central School District, 2601 Oneida Street, Sauquoit, New York 13456 (Insert name of school district, town, village, etc.) (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

**WHEREAS**, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"),

among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

**NOW THEREFORE, BE IT RESOLVED**, that this Board hereby determines that it is in the interests of the Sauquoit Valley Central School District, 2601 Oneida Street, Sauquoit, New York 13456 **(Insert name of school district, town, village, etc.)** to participate in the NYSMEC, and authorizes and directs Charles Cowen, Business Administrator, **(insert name or title of Participant representative)** to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

**BE IT FURTHER RESOLVED**, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$.0656 cents per therm for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

**BE IT FURTHER RESOLVED**, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

**BE IT FURTHER RESOLVED**, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution. This Resolution shall take effect immediately.

7.15 Additional Athletic Appointment

**Recommended Motion:** that the following people be appointed to athletic coaching positions for the winter 2023-24 school year contingent upon student athlete participation in each sport and pending completion of adult basic CPR and approval of coaching certifications.

<b>NAME</b>	<b>SPORT</b>	<b>Stipend/Year</b>
Savannah Robinson	V Winter Cheer	\$2,525 - 1
MaKenzie Martin	Vol. Girls' V Basketball	0

7.16 Acceptance of Tax Collector's Report and also Tax Collector's Report of Uncollected Taxes

**Recommended Motion:** that the Tax Collector's Report be accepted and also that the Tax Collector's Report for uncollected taxes from Oneida and Herkimer counties for the 2023-2024 school year be accepted and recorded as follows:

Town	Amount of Tax Levy	Amount Collected	Returned to County
<b>Oneida County</b>			
Bridgewater	1,846.39	1,846.39	0.00
Kirkland	8,952.63	7,459.85	1,492.78
Marshall	100,318.33	98,779.08	1,539.25
Paris	5,099,918.81	4,836,541.08	263,377.73
New Hartford	1,222,771.69	1,157,810.00	64,961.69
<b>Oneida County Total</b>	<b>6,433,807.85</b>	<b>6,102,436.40</b>	<b>331,371.45</b>
<b>Herkimer County</b>			
Frankfort	902,179.53	871,829.28	30,350.25
Litchfield	326,302.16	315,524.21	10,777.95
<b>Herkimer County Total</b>	<b>1,228,481.69</b>	<b>1,187,353.49</b>	<b>41,128.20</b>
<b>Grand Totals</b>	<b>7,662,289.54</b>	<b>7,289,789.89</b>	<b>372,499.65</b>

### 7.17 Policy Updates

Comments: The below policies were reviewed by the Policy sub-committee and presented to the board.

**Recommended Motion:** to approve the revised/reviewed policies listed below:

- Section 7070.2 Corporal Punishment Report – DELETE**
- Section 7070.1 Corporal Punishment Report – DELETE**
- Section 7070 Corporal Punishment Report – DELETE**
- Section 7068.1 Use of Timeout Physical Restraint Incident Form**
- Section 7068 Limitations on the Use of Timeout Physical Restraint (replaces 7070)**
- Section 5012 School Wellness Policy**
- Section 2302 Board of Education Meeting Minutes**
- Section 2300 Regular Board Meetings**
- Section 1030.3 Records Retention & Disposition Schedule**
- Section 1030.2 Application for Public Access to Records**
- Section 1030.1 Public Access to School District Records**
- Section 1030 Records Management and Access**
- Section 0017.1 Authorization to Release HIC Related Information – DELETE**
- Section 0017 Instruction & Employment of HIV Infected Individuals - DELETE**
- Section 0016 HIV Instructional & Employment Obligations**

### 7.18 Approval of Minutes of the October 24, 2023 Meeting

**Recommended Motion:** that the minutes of the October 24, 2023 meeting be approved.

7.19 Treasurer's Reports of Balances (October 31, 2023)

**Recommended Motion:** that the Treasurer's Reports of Balances for October 31, 2023 be approved as presented.

7.20 Resolution Authorizing Payment of Bills Approved by the Claims Auditor

**Recommended Motion:** that authorization be given regarding the payment of bills approved by the claims auditor, signed on November 1, 2023.

7.21 Committee on Special Education and Committee on Pre-School Special Education Recommendations

**Recommended Motion:** that the Board of Education upon completion of its review of the IEP in accordance with Section 200.4(d)(2) of the Regulations of the Commissioner agrees to arrange for appropriate special education programs and services for students numbered 1401266, 1401637, 1401543, 1401299, 1400522, 1401077, 1401853, 1401650, 1401062, 1401603, 102901, 1400522 and 1401792 as recommended by the Committee on Special Education and agrees to arrange for appropriate special education programs and services for the Committee on Pre-School Special Education.

**Motion to approve 7.1 - 7.21**

**made by \_\_\_\_\_, seconded by \_\_\_\_\_.**

**Carried: Ayes \_\_\_\_\_, Nays \_\_\_\_\_.**

ITEM #8 Miscellaneous Topics

ITEM #9 Public to be Heard (All Comments Limited to Five Minutes)

ITEM #10 Executive Session

**Recommended Motion:** that the Board of Education go into executive session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_.

Carried: Ayes \_\_\_\_\_, Nays \_\_\_\_\_.

The executive session was declared over by the Board President at \_\_\_\_\_ p.m.

ITEM #11 Adjournment

**Recommended Motion:** that the meeting be adjourned. The meeting was adjourned at \_\_\_\_\_ p.m.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_.

Carried: Ayes \_\_\_\_\_, Nays \_\_\_\_\_

<b>UPCOMING EVENTS/MEETINGS</b>			
<b>DAY(S)</b>	<b>DATE(S)</b>	<b>TIME(S)</b>	<b>EVENT</b>
Thursday	November 16	7:00 p.m.	SVFAB, MS Cafe
Friday	November 17		Report Cards (Middle & High School)
Friday	Nov. 17	10:45 a.m.	MS Early Dismissal
Fri. & Sat.	Nov. 17 & 18		NYSSMA Zone 4 Area All-State Festival, Phoenix
Sat. & Sun.	Nov. 18 & 19		Fine Arts & Crafts
Tuesday	November 21	Dismissed 15 Minutes Early	Go Home Early Drill
Wed. - Fri.	November 22-24		No School - Thanksgiving Recess
Thurs., Fri., Sat. & Sun.	Nov. 30 – Dec. 3		NYSSMA Conference All State Music Festival, Rochester
Friday	December 1		ES End of 1 <sup>st</sup> Trimester
Saturday	December 2		SAT
Wednesday	December 6	.	MS Groups, Clubs & Staff Pictures
Wednesday	December 6	6:00 p.m.	PTO meeting, ES Library
Wednesday	December 6	7:00 p.m.	Winter Concert (Junior Band & Choir/Select Choir) in HS
Friday	December 8	11:30 a.m. Dismissal–No lunch	ES Parent/Teacher Conf.
Saturday	December 9		ACT
Tuesday	December 12	7:00 p.m.	Regular Board of Education Meeting, High School Library



Sauquoit Valley Central School District – Personnel Report School year 2023-2024

Board of Education Meeting: **11/14/2023**

*The commencement dates of the appointments are “subject to the employees’ obtaining all necessary clearances from the State Education Dept.”*

NAME	TENURE AREA/ CIVIL SRV. TITLE	ASSIGNMENT	CERTIFICATION	SALARY / RATE OF PAY	EFFECTIVE DATE	END OF PROBATIONARY APPT.
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**I. Appointment**

Ashley Murray	Student Intern	Substitute Teacher	No	\$100/day	Nov. 15, 2023	
Shannon Jedreicich	Student Intern	Substitute Teacher	No	\$100/day	Oct. 30, 2023	
Mason Jacobs		Substitute Teacher	No	\$100/day	Nov. 15, 2023	
Jazmyn Gillette		Substitute Teacher	No	\$100/day	Nov. 15, 2023	Pending fingerprint
Brenda Kuhn		Substitute Bus Attendant		\$16.93/hr.	Nov. 15, 2023	
Jennifer Goritski		Bus Driver		Per contract	Nov. 20, 2023	May 20, 2024

**II. Leave**

Briana Lewis		Custodian			Nov. 17, 2023	
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**III. Coaches**

Savannah Robinson		Varsity Winter Cheer		\$2525	Winter Sport	
Makenzie Martin		Vol. Girls’ Varsity Basketball		0	Winter Sport	

**Teacher Key:** “C” Certification Listed or “N” Uncertified

**Teacher Assistant Key:** “C” Certified Teacher Assistant, “CTA I” Certified Teaching Assistant Level I, “CTA II” Certified Teaching Assistant Level II, “CTA III” Certified Teaching Assistant Level III, “TAP” Pre-Professional

**Coaches:** “CPE” Certified Physical Education Teacher, “C” Certified Teacher, “TCL” Temporary Coaching License, “PCL” Professional Coaching License