

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Thursday, November 16, 2023
2023-2024 - 320

REGULAR MEETING

TIME: 7:00 PM

LOCATION: Room 14

CALL TO ORDER

Wade Hale, Board President

President Hale called the meeting to order at 7:00PM.

OPEN PUBLIC MEETINGS ACT STATEMENT

Wade Hale, Board President

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

President Hale read the Open Public Meeting Act Statement.

PLEDGE OF ALLEGIANCE

Wade Hale, Board President



President Hale led the assembly in the Pledge of Allegiance.

ROLL CALL

Danielle Tarvin, Business Administrator

The **Regular Meeting** of the Springfield Board of Education (Burlington County) was held on **November 16, 2023** in **Room 14** beginning at **7:00PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Bucs	X			1
2	Mr. Dieker	X			2
3	Mrs. Donahue	X			3
4	Mr. Hale	X			4
5	Mrs. Mancini	X			5
6	Mr. Pantano	X			6
7	Ms. Rincon	X			7
8	Mr. Roberson	X			8
9	Ms. Wainwright			X	9

	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Ms. Danielle Tarvin-Griffith, SBA	X			2

SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

None

COMMITTEE UPDATES

Wade Hale, Board President

Committee	Chair	Committee	Chair
Finance	Mr. Bucs	Personnel	Mrs. Donahue
Buildings, Grounds, & Transportation	Mr. Dieker	Negotiations	TBD
Curriculum & Technology	Mr. Roberson	Policy	TBD

Finance- budget process to begin soon

Buildings and Grounds- parking lot project still in progress- recommendations to come soon

Curriculum- None

Personnel- None

Negotiations- update will be given in Executive session

Policy- Several policies for 1st and 2nd reading on the agenda

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Wade Hale, Board President

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

None

CORRESPONDENCE

Craig Vaughn, Superintendent

None

SUPERINTENDENT'S REPORT

Craig Vaughn, Superintendent

UPDATE

- NJDOE High Impact Tutoring Grant
- Thanksgiving Activities

- NJSLA “High Five” Students

IMPORTANT DATES

- November 17 - Therapy Dog Visitation
- November 21 - Thanksgiving Feast & Entertainment Assembly
- November 22 - Early Dismissal
- November 23 - Thanksgiving
- November 24 - School Closed
- November 28 - Picture Retake Day
- December 2 - H&S Breakfast with Santa
- December 5 - 8 - H&S Holiday Shop
- December 12 - 14 - Parent/Teacher Conferences
- December 15 - Therapy Dog Visitation
- December 21 - BOE Meeting
- December 22 - Early Dismissal
- December 25 - 31 - Winter Break
- January 2 - School Reopens
- January 4 - BOE Reorganization Meeting

APPROVAL OF MINUTES

Craig Vaughn, Superintendent

- **REGULAR MEETING - Thursday, October 19, 2023**
- **EXECUTIVE SESSION - Thursday, October 19, 2023**

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member					X			4
5	Mr. Pantano, Board Member					X			5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member					X			7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

SUPERINTENDENT’S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-101

RESOLUTION ACCEPTING ENROLLMENT STATISTICS

AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF OCTOBER 2023

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2023	Count <u>October 31, 2023</u>	Difference
11-105-100-101-101-105	Pre-School Regular	12	16	+4
11-110-100-101-101-110	Kindergarten	37	32	-5
11-120-100-101-101-401	First Grade	43	34	-9
11-120-100-101-101-402	Second Grade	32	44	+12
11-120-100-101-101-403	Third Grade	39	32	-7
11-120-100-101-101-404	Fourth Grade	38	37	-1
11-120-100-101-101-405	Fifth Grade	35	40	+5
11-130-100-101-101-406	Sixth Grade	35	37	+2
11-212-100-101-101-100	Multiple Disabled	7	12	+5
11-215-100-101-101-100	Preschool Disabled PT	5	4	-1
11-000-100-56X-60X-XXX	Out-of-District Placement	4	1	-3
	TOTAL	287	289	+2

Month	Enrollment	Monthly Change
June 2023	287	
July 2023	284	-3
August 2023	290	+6
September 2023	290	0
October 2023	289	-1
November 2023		
December 2023		
January 2024		
February 2024		
March 2024		
April 2024		
May 2024		
June 2024		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member		X	X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-102

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE MONTH OF OCTOBER 2023
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of OCTOBER 2023:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member		X	X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CONTRACT ADMINISTRATION

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-103

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD
TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT TO PROVIDE
FIXED RATE PRESCRIPTION DRUG MANAGEMENT SERVICES**

WHEREAS, the Springfield Township Board of Education (hereafter referred to as “the Board”) has undertaken to provide certain of its active employees and their dependents and COBRA eligible members with prescription drug benefits, through its participation in the Public Employer Benefit Trust (“Trust” or “PEBT”); and,

WHEREAS, the Board, having determined the scope and extent of its prescription drug benefits and the participant-contribution level, desires that its benefits be administered on a uniform basis for all its cardholders and dependents according to the Group’s plan specifications included as Exhibit A; and,

WHEREAS, Benecard is engaged in the business of providing administrative services in connection with prescription drug benefits for various groups, according to each group’s plan specifications; and,

WHEREAS, the Board desires that Benecard provide such administrative services for the Board’s prescription drug benefits as part of an arrangement whereby the Board becomes a member of the Benecard Association (the “Association”) and will receive coverage under an excess loss insurance policy issued by Insurance Carrier and made available to members of the Association.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute an agreement to provide fixed rate insured prescription drug management services effective as of the 1st day of July 2023, by and between BENECARD SERVICES, LLC (“Benecard”), whose principal place of business is 3131 Princeton Pike, Building 5, Suite 105, Lawrenceville, NJ 08648 and Springfield

Township Board of Education ("the Board"), whose principal place of business is 2146 Jacksonville-Jobstown Road, Jobstown, NJ 08041.

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IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-104

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD
TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT TO PROVIDE
MEMBERSHIP IN A JOINT INSURANCE FUND**

WHEREAS, the Springfield Township BOE hereinafter referred to as “Board”, is a member of the Burlington County Insurance Pool Joint Insurance Fund, hereinafter referred to as “JIF”, and has reviewed the Bylaws and Plan of Risk Management of the JIF; and

WHEREAS, the Board believes in the safety of its employees and the public who participate in the life of the Board; and

WHEREAS, the Board agrees with the risk management disciplines inherent to membership in said JIF which are explicit in the JIF’s Bylaws and Risk Management Program; and

WHEREAS, the Board agrees that the statement below is consistent with its own philosophy:

“It is the goal of the Burlington County Insurance Pool Joint Insurance Fund (JIF) and its member Boards of Education to achieve the best and most practical degree of freedom from accidents and/or injuries. The JIF and its members also endeavor to ensure that all employees are provided with a safe and healthy environment, free from any recognized hazard as defined by applicable local, state, and federal regulations. Loss prevention, which is the responsibility of the Board, should succeed in providing a safe, healthful and pleasant working environment.” and,

WHEREAS, the JIF is a legally authorized and constituted joint insurance fund as permitted by Chapter 108, Laws of 1983 (N.J.S.A. 18A:18B-1 et.seq.), and has operated successfully on behalf of area school districts since its formation on July 1, 1984; and

WHEREAS, the statutes regulating the conduct of the JIF contain elaborate safeguards concerning the safe and efficient administration of the public interest entrusted to said JIF; and

WHEREAS, the Board has determined that continued participation as a member of the JIF is in the Board’s best interest.

NOW THEREFORE, BE IT RESOLVED that the Board hereby agrees to renew its membership in the JIF for a three year membership term which shall commence on July 1, 2024, at 12:01 a.m.; and

BE IT FURTHER RESOLVED, that the Board will participate in all lines of coverage the JIF provides as defined by the JIF’s Risk Management Program, which are generally described herein as follows:

1. Workers’ Compensation and Employers’ Liability
2. General Liability and Automobile Liability
3. Educators’ Legal Liability, including Employment Practices Liability
4. Property Damage, including Automobile Physical Damage

5. Employee Dishonesty (Crime) Insurance
6. Boiler & Amp; Machinery/Equipment Breakdown
7. Cyber Liability
8. Pollution and Mold Legal Liability
9. Crisis Protection Program
10. Unmanned Aerial Systems Liability
11. Student Accident on an Annual Elective Basis

BE IT FURTHER RESOLVED, that the Board appoints Lisa Vrettos as its Delegate to the JIF and empowers said Delegate to; exercise the voting rights provided in the JIF's Bylaws to Delegates in a manner which best protects the Board and JIF, to implement and strengthen the Board's safety and risk management efforts, to participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF Bylaws and Risk Management Program, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BUDGET & FINANCE

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-106

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
FOR THE MONTH OF OCTOBER 2023 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **OCTOBER 2023** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Danielle Tarvin-Griffith
Business Administrator/Board Secretary

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-107

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
PURSUANT TO N.J.A.C. 6A:23A-6.10
AND THAT THE BELOW REPORT IS FOR THE MONTH OF OCTOBER 2023**

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District’s accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **OCTOBER 2023** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1

2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-108

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF OCTOBER 2023
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **OCTOBER 2023** monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-109

**RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING OCTOBER 31, 2023**

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee’s cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending **OCTOBER 31, 2023** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the **“SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only”**.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-110

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF OCTOBER 31, 2023 FOR THE 2023-2024 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

- 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;
- 1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending OCTOBER 31, 2023 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the **“SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only”**.

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years 2022-2023 and 2023-2024 Every Student Succeeds Act, IDEA Part B, IDEA Preschool, REAP, and ESSER funds.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1

2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-111

**RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S
MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS
FOR THE MONTH OF OCTOBER 2023
PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **OCTOBER 31, 2023** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-112

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR OCTOBER 2023
PURSUANT TO N.J.S.A. 18A:22-8**

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **OCTOBER 2023**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #23/24-RM-320-113

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
 OF THE GENERAL ACCOUNTS AS CONTAINED ON
 THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of OCTOBER 20, 2023 TO NOVEMBER 16, 2023 (hereinafter “period”); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter “NJQSAC”), District Performance Review, B. Financial and Budgetary Control, Section j. requires that “Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the “**BILL LIST**” report.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-114

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF OCTOBER 2023 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2023-2024** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-115

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR OCTOBER 2023
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **OCTOBER 2023** Report of the Treasurer of School Monies is hereby accepted and approved.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-116

**RESOLUTION APPROVING THE ACCEPTANCE OF ALLOCATIONS
FROM THE NEW JERSEY DEPARTMENT OF EDUCATION
HIGH IMPACT TUTORING GRANT FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, it is the intent of the New Jersey Learning Acceleration Program: High-Impact Tutoring Grant to support districts to provide high dosage, intensive tutoring by focusing on high-impact tutoring interventions for students that have been disproportionately affected by the pandemic; and,

WHEREAS, this grant opportunity prioritizes districts with elementary schools and their students in grades three (3) and four (4) but will allow LEAs awarded the grant to serve additional students as needed and optimizes funding for targeted tutoring through identified vendors or organizations in addition to schools and districts that meet established, research-based criteria; and,

WHEREAS, this single-year grant program begins October 11, 2023 and will close on August 31, 2024; and,

WHEREAS, the Springfield Township School District has applied for and been approved allocations from the NJDOE High Impact Tutoring grant as follows:

Expenditure Category / Description	Function & Object Code	Allocation
Personnel Services - Salaries	100-100	\$19,923
Professional & Technical Services	100-300	\$2,610
Personnel Services - Employee Benefits	200-200	\$1,524
Professional & Technical Services	200-300	\$3,862
TOTAL		\$27,919

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above allocations are hereby accepted; and,

BE IT FURTHER RESOLVED that the Township of Springfield Board of Education hereby authorizes the Superintendent to execute all tasks associated with the above referenced grant program.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2

3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

A motion was made by Mr. Bucs, seconded by Mr. Roberson to set aside Resolution 117.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-117

**RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS
RECOMMENDATION FOR THE SUBSTITUTE POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2023-2024 SCHOOL YEAR**

WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, and custodians are such personnel; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individual(s) listed below and recommends approval to the Board of Education:

Teachers	Aides	Secretaries	Nurses

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was set aside by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on November 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-118

RESOLUTION APPROVING HOMEBOUND INSTRUCTION PURSUANT TO N.J.A.C. 6:28-4.5(c)

WHEREAS, the Township of Springfield Board of Education finds individual circumstances which require District pupils, public and non-public, to receive homebound instruction for periods of time; and

WHEREAS, N.J.A.C. 6:28-4.5(c) provides that instruction shall be provided for pupils confined to a hospital, convalescent home, other medical institution or at residence for at least a two (2) week period of time and determined by the school physician to need home instruction or classified by the child study team as educationally disabled and case law supporting the providing of home instruction to suspended students who posed a substantial danger pursuant to New Jersey case law RR -v- Board of Education of Shore Regional, 109 NJ sup, 337 Chancery Division, 1970; and

WHEREAS, pupil #2023966 of the district has been assigned homebound instruction, provided by Springfield Township School District certified staff, Mrs. Patricia Carter & Mrs. Bobbi-Jo Bifulco, based upon the recommendation of the Director of Child Study, which is expected to last more than two (2) weeks; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above homebound instruction is hereby approved at the determined rate of forty-four dollars and no cents (\$44.00) per hour; and

BE IT FURTHER RESOLVED that the homebound instruction period of this subject approval shall begin on November 6, 2023 through January 31, 2024 and that any and all extensions shall be approved subject to N.J.A.C. 6:28-4.5 (a) 7.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member		X	X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-119

RESOLUTION AMENDING THE EMPLOYMENT STATUS AND SALARY OF A GENERAL EDUCATION TEACHER

WHEREAS, the Springfield Township School District has applied for and received allocations from the New Jersey Department of Education's High Impact Tutoring Grant in order to address a critical need in elementary education through one-on-one and small group remediation; and,

WHEREAS, Springfield Elementary School has established its tutoring program's core purpose is to bridge educational disparities and empower young learners with the tools they need to excel. Therefore the program shall focus on:

1. Personalized Tutoring: Each student receives tailored tutoring sessions to address their specific learning needs, whether in reading, math, or study skills.
2. Building Confidence: Beyond academic improvement, our program aims to boost students' self-confidence and motivation, instilling a lifelong love for learning.
3. Inclusivity: Springfield's tutoring program is committed to inclusivity, ensuring that all students, regardless of their background or abilities, have equal access to quality education; and,

WHEREAS, Springfield Elementary School's tutoring program envisions the following outcomes:

1. Academic Excellence: By providing targeted support, the program aims to elevate students' reading and math proficiency, aligning them with or surpassing grade-level standards.
2. Confident Learners: Through personalized attention and positive reinforcement, students will develop confidence in their abilities, enabling them to tackle challenges with resilience.
3. Closing the Achievement Gap: The program aspires to narrow the achievement gap, fostering equitable educational opportunities for all students and reducing disparities in academic performance.
4. Long-term Impact: The program's holistic approach ensures that students not only excel academically but also develop a lifelong passion for learning, leading to sustained academic success; and,

WHEREAS, in alignment with the program's focus and projected outcomes, Springfield's application for grant funds has included certain allocations reserved for professional salaries commensurate thereto and the Superintendent therefore recommends the following amendments to employment status and salary in order to effectively execute the requirements of said grant:

EMPLOYEE	ASSIGNMENT	CURRENT STATUS	CURRENT SALARY	AMENDED STATUS	AMENDED SALARY
Bethany Nangle	Teacher	Part Time (.63)	STEP 1 \$31,781	Full Time	STEP 1 \$50,447

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the effective date for employment status and salary amendments for the above named individual shall be December 1, 2023; and,

BE IT FURTHER RESOLVED that the distribution of amended salary costs for the above named individual shall be distributed through the following budgetary line assignments:

Budget Line	Salary Expense
NJ High-Impact Tutoring 100-100	\$19,923

;and,

BE IT FINALLY RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by November 17, 2023 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member		X	X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-120

RESOLUTION APPROVING PERSONNEL & STIPEND AMOUNT FOR MANAGEMENT OF THE NEW JERSEY HIGH IMPACT TUTORING GRANT

WHEREAS, the Springfield Township School District has applied for and received allocations from the New Jersey Department of Education’s High Impact Tutoring Grant in order to address a critical need in elementary education through one-on-one and small group remediation; and,

WHEREAS, said application included a complete project design and plan for implementing the project over the entire grant period, including evidence that the project is appropriate for and will successfully address the issues identified in the Statement of Need and lead to the accomplishment of the Statewide Goal, Objectives, and Indicators found in Section II.4.b of the Notice of Grant Opportunity (NGO) document. Springfield’s narrative was organized in accordance with the objectives and indicators, and explained how the district will address the objectives and indicators, and support any specific requirements articulated in the NGO with sufficient detail to demonstrate that the strategies or activities to be implemented are of sufficient quality and scope to ensure equitable access and participation among all eligible program participants along with a description of the effect the project will have on the participating students and partners upon completion; and,

WHEREAS, in alignment with the program’s project design and implementation plan, Springfield’s application for grant funds has included certain allocations reserved for stipend payments aligned with the execution, management, and reporting requirements thereto and the Superintendent therefore recommends the following personnel and stipend for the completion of these tasks:

EMPLOYEE	ASSIGNMENT	TOTAL HOURS ASSIGNED	STIPEND AMOUNT
Mahe Zaidi	Supervisor of Curriculum	80	\$3862

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the effective dates for responsibilities requisite of the above referenced stipend shall be December 1, 2023 - August 31, 2024; and,

BE IT FURTHER RESOLVED that the distribution of stipend costs for the above named individual shall be distributed through the following budgetary line assignments:

Budget Line	Stipend Amount
NJ High-Impact Tutoring 200-300	\$3862

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member		X	X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

None

POLICIES & PROCEDURES

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-121

**RESOLUTION APPROVING BOARD OF EDUCATION 2023/2024
POLICY, BYLAWS AND REGULATION REVISIONS
UPON SECOND READING AND ADOPTION**

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **second** reading for approval and adoption of the policies & regulations, which include:

File Code	Name	Alert #
P 2270	Religion in the Schools	231
P 2419	School Threat Assessment Teams	231
R 2419	School Threat Assessment Teams	231
P 3161	Examination for Cause	231
P 3212	Attendance	231
R 3212	Attendance	231
P 3324	Right of Privacy	231
P 4161	Examination for Cause	231
P 4212	Attendance	231
R 4212	Attendance	231
P 4324	Right of Privacy	231
P 5116	Education of Homeless Children and Youths	231
R 5116	Education of Homeless Children and Youths	231

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and adoption**.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member					X			5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-122

**RESOLUTION APPROVING BOARD OF EDUCATION 2023/2024
POLICY, BYLAWS AND REGULATION REVISIONS
UPON FIRST READING AND INTRODUCTION**

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name	Alert #
P 5111	Eligibility of Resident / Nonresident Students	231
R 5111	Eligibility of Resident / Nonresident Students	231
P 8500	Food Services	231

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member					X			5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-123

**RESOLUTION ABOLISHING BOARD OF EDUCATION 2023/2024
POLICY, BYLAWS AND REGULATIONS**

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be abolished by a majority vote of the members of the Board of Education present when it is deemed they are no longer required provided the legal requirements are addressed elsewhere in the policy manual; and

WHEREAS, the following is a list of the policies & regulations to be abolished, and the corresponding areas of the policy manual where the legal requirements are met:

File Code	Name	Policy / Regulation for Referral
P & R 3432	Sick Leave	P & R 1642.01 - Sick Leave
P & R 4432	Sick Leave	

NOW, THEREFORE, BE IT RESOLVED that the policies and/or regulations listed above, are hereby abolished.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member					X			5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-124

**RESOLUTION AUTHORIZING THE PRESIDENT AND SUPERINTENDENT
TO EXECUTE A UNIFORM STATE MEMORANDUM OF AGREEMENT
AS APPROVED BY THE NEW JERSEY DEPARTMENTS OF LAW & PUBLIC SAFETY AND
EDUCATION BETWEEN THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
AND THE OFFICE OF THE BURLINGTON COUNTY PROSECUTOR
FOR THE 2023/2024 SCHOOL YEAR
AND THAT THE SUBJECT RESOLUTION IS IDENTIFIED WITH THE SPONSOR CODE A**

WHEREAS, the N.J.A.C. 6:29-10.1, under Sub-chapter 10 - Safe and Drug Free Schools, establishes policies and procedures for cooperation between local school districts and law enforcement operations and activities on or near school grounds to ensure a safe school environment; and

WHEREAS, N.J.A.C. 6A: 16-6.2(b) 13-15 establish uniform statewide policies and procedures for ensuring cooperation between education officials and law enforcement agencies and that these policies are consistent with and complementary to the “Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials” [1999 and 2007 Revisions] as a commitment for both professional communities to work together as equal partners to address problems involving drug and alcohol problems as well as the problem of firearms and other weapons brought onto school property (1999 revisions) as well as school safety and security, harassment, intimidation and bullying, hazing, gang reporting, computer crimes, station house adjustments, school law enforcement units, School Violence Awareness Week and other current issues of concern as well as clarification on issues such as child abuse reporting (2007 revisions); and

WHEREAS, the Superintendent of Schools recommends the execution of said Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and the Business Administrator/Secretary to the Board shall fully execute the Agreement for the **2023-2024** school year and that the executed documents be forwarded to the Executive County Superintendent of Schools, Burlington County Prosecutor’s Office, the Law Enforcement Chief Executive of the Township of Springfield Police Department, as well as each Principal in the Township of Springfield School District; and

BE IT FURTHER RESOLVED that the Superintendent of Schools shall retain a copy, upon return from the Executive County Superintendent of Schools, of the executed Agreement so as to be available for public inspection and review.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member					X			5
6	Ms. Rincon, Board Member		X	X					6

7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-125

**RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS
HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1**

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the “Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the “Security Drill Record Form” provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of **OCTOBER 2023**:

Date / Time	October 19, 2023 / 1:34 PM	October 31, 2023 / 10:52 AM
Type of Drill	Fire Drill	Shelter-In-Place
Duration of Drill	2:42	6:30
Weather Conditions	Sunny 70’s	Cloudy 50’s
Participants	Staff/Students	Staff/Students
Drill Supervisor	Craig Vaughn	C. Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-126

RESOLUTION APPROVING CERTAIN APPLICATIONS FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	11/17//2023	3:00 PM - 9:00 PM	5th & 6th Grade Dance	Cafeteria
Home & School Association	12/5/2023 - 12/8/2023	9:00 AM - 3:15 PM	Holiday Shop	Room 14
Home & School Association	12/15/2023	5:30 PM - 8:30 PM	Holiday Movie Night	Cafeteria

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-320-127

**RESOLUTION CERTIFYING THAT SCHOOL BUS EMERGENCY DRILLS
HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 6A:27-11.2**

WHEREAS, N.J.A.C. 6A:27-11.2 requires that school administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school and that all other students shall receive school bus evacuation at least once within the school year; and

WHEREAS, the school bus driver and bus aide shall participate in the emergency exit drills; and

WHEREAS, drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity; and

WHEREAS, drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but not limited to, the following:

1. Date of the drill
2. Time of day the drill was conducted
3. School Name
4. Location of the drill
5. Route number(s) included in the drill
6. Name of school principal, or person(s) assigned, who supervised the drill ; and

WHEREAS, the following is a summary table of the recent school bus evacuation drills conducted in the School District:

Bus Evacuation Drills

Date	Time	Duration	School	Location	Bus	Supervisor
10/11/23	3:30	1 min. 47 seconds	Springfield Elementary	Bus Loop	1	C. Vaughn
10/11/23	3:20	2 min. 6 seconds	Springfield Elementary	Bus Loop	2	J. Luyber
10/11/23	3:31	1 min. 52 seconds	Springfield Elementary	Bus Loop	3	J. Luyber
10/11/23	3:25	1 min. 18 seconds	Springfield Elementary	Bus Loop	4	C. Vaughn
10/11/23	3:20	1 min. 48 seconds	Springfield Elementary	Bus Loop	5	C. Vaughn

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on November 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1

2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

Wade Hale, Board President

- **UNFINISHED BUSINESS**
 - District Policy Provider- No update at this time
- **NEW BUSINESS**
 - None

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Wade Hale, Board President

None

EXECUTIVE SESSION

A motion was made by Mrs. Mancini, seconded by Mr. Pantano to enter Executive Session at 7:23pm to discuss collective bargaining negotiations. The motion was carried by voice vote. All in favor.

A motion was made by Mr. Dieker, seconded by Mrs. Mancini to adjourn Closed Executive Session at 8:08pm. The motion was carried by voice vote. All in favor.

ADJOURNMENT

Wade Hale, Board President

Seeing no further action to come before the Board of Education, President Hale requested a motion to adjourn at 8:08 PM.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member		X	X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member						X		8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting