



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING – MARCH 14, 2022 A G E N D A

7:00 pm Study Session/Executive Session; Personnel, Confidential, Legal Information

1. Call to Order/Opening Exercises
2. Approval of minutes
3. Building reports
4. Student report
5. Assistant Superintendent report
6. Superintendent report
7. Public comment on agenda related items
8. [Honors/Recognitions](#)
9. Treasurer's report
10. Recommendations for Board action
 - a. [Finance](#)
 - b. [Ways & Means/Curriculum](#)
 - c. [Personnel](#)
 - d. [Property & Supplies/ Use of Facilities](#)
11. Other business which may properly come before the Board
12. Public comment on non-agenda items
13. [Dates to Remember](#)
14. Adjourn business meeting

- [Link for Live YouTube Streaming](#)

- [Link for Public Comment](#)



CONEWAGO VALLEY SCHOOL DISTRICT

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BOARD OF SCHOOL DIRECTORS' MEETING – MARCH 14, 2022

AGENDA

ITEMS RECOMMENDED FOR ACTION:

FINANCE

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$3,896,792.27

Check #10006903 to Check #10007017

Wire #8000000200 to Wire #8000000210

Wires include credit card transactions

Ach #9000015849 to Ach #9000016788

from the Capital Reserve Account **\$9,999.00**

Check #30000145

from the Cafeteria Account **\$79,999.83**

Check #50000864 to Check #50000886

and from the Construction Account Bond 2019: **\$1,618.73**

Check # 45000489 to Check #45000490

for a total of **\$3,988,409.83**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of the Lincoln Intermediate Unit #12 General Operating Budget for the 2022-2023 school year. (Available at Meeting)
4. **(Finance)** Recommend approval of the Adams County Technical Institute (ACTI) Operating Budget for the 2022-2023 school year. (Available at Meeting)
5. **(Finance)** Recommend acceptance of the annual local audit for the 2020-2021 fiscal year as presented by Kochenour, Ernst, Smyser, & Burg, P.C.

ADDITIONAL FINANCE

6. **(Finance)** Recommend approval of EHC Associates as the lowest bid of \$97,742.00 , meeting the specification requirements for Asbestos Abatement at New Oxford Middle School.
7. **(Finance)** Recommend approval of Commercial Flooring Professionals, Inc., as the Co-Stars price not to exceed \$365,627.20, meeting the specification requirements for flooring at New Oxford Middle School.

WAYS & MEANS/CURRICULUM

1. ***(Ways & Means/Curriculum)*** Recommend approval of the 2022-2023 Updated Academic School Calendar. Go to [2022-2023 Updated Academic Calendar](#).
2. ***(Ways & Means/Curriculum)*** Recommend authorizing Lynne Miller to attend the PAFPC Annual Conference, sponsored by PAFPC, from April 3-6, 2022, at Seven Springs Resort in Seven Springs, PA, at no cost to the district. Cost covered under the 2021-2022 Title 1 (Professional Learning) grant.
3. ***(Ways & Means/Curriculum)*** Recommend authorizing fifteen (15) members of Girls Group: Sparkle, accompanied by Maria Kann, Kerri Renoll, and Hannah Evans, to travel to New Oxford Area Library from 3:00 pm to 4:30 pm on April 1, 2022, to put on a skit/puppet show for members of the community, at no cost to the District.
4. ***(Ways & Means/Curriculum)*** Recommend authorizing fifteen (15) members of Girls Group: Sparkle, accompanied by Maria Kann, Kerri Renoll, and Hannah Evans, to travel to Community Aid in Hanover, PA from 3:00 pm to 4:30 pm on April 20, 2022, to have the girls stay within a budget to purchase a professional outfit that will be worn for mock interviews and networking, at no cost to the District.
5. ***(Ways & Means/Curriculum)*** Recommend authorizing approximately four to nine (4-9) members of the New Oxford FFA, accompanied by Kristyn Cales, to travel to the County Public Speaking Leadership Development Event at Bermudian Springs High School in York Springs, PA from 2:30 pm to 8:00 pm retroactively on March 10, 2022, to showcase their skills in public speaking, at no cost to the District.
6. ***(Ways & Means/Curriculum)*** Recommend approval of the Letter of Agreement between Center for Youth and Community Development and Conewago Valley School District regarding meaningful, academically based afterschool activities and learning opportunities for children in the district and their families, from October 1, 2022 through September 30, 2027.

ADDITIONAL WAYS AND MEANS

7. ***(Ways & Means/Curriculum)*** Recommend authorizing Kara Olewiler to attend the Next Generation Science Standards Conference, sponsored by the Bureau of Education & Research, held online on April 4 and 5, 2022, from 9:00 am to 3:20 pm, with all costs to be paid or reimbursed by the District not to exceed \$489 for registrations and the cost of a substitute for 2 days.

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PERSONNEL

1. **(Personnel)** Recommend acceptance of the resignation of Pamala Adams as a Conewago Valley Online Academy teacher for grades K-3, effective February 11, 2022.
2. **(Personnel)** Recommend acceptance of the resignation of Jaime McMaster as the math curriculum leader at Conewago Valley Intermediate School, effective March 4, 2022.
3. **(Personnel)** Recommend acceptance of the resignation of Katelynn Lawrence as a personal care assistant at Conewago Township Elementary School, effective April 8, 2022.
4. **(Personnel)** Recommend acceptance of the resignation of Joshua Lovejoy, Human Resources Director, effective May 24, 2022.
5. **(Personnel)** Recommend acceptance of the resignation of Morgan Schriver as an instructional aide at Conewago Township Elementary School, effective March 11, 2022.
6. **(Personnel)** Recommend approval of amending the end date of a paid and unpaid leave of absence for Caitlin Danner, teacher at Conewago Township Elementary School, from the end of the 2021-2022 school year to returning on May 9, 2022.
7. **(Personnel)** Recommend employment of Autumn Keith as an instructional aide at Conewago Valley Intermediate School, (category 3A) (salary range 3b), retroactive to February 28, 2022, pending having met all required Federal, State, and local hiring regulations.
8. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2021-2022 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Marian Grenchik (retro 2/23/22)
Kristin Rickrode (retro 3/7/22)

Hunter Jones (retro 3/1/22)

9. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Demar-Lyles, Daveeda R.
Hoffman, Justin D.
Markle, Alysa J.
Myers, Alan S.
Sneeringer, Rebecca A.

Gajewski, Megan
Lewis, Allison M.
Markle, Benjamin A.
Reck, Katie E.
Trostle, Dorothy J.

Groft, Betsy J.
Liberty, Kimberly S.
Martin, Donna M.
Schneider, Sheri L.
Unger, Tammy L.

ADDITIONAL PERSONNEL

10. **(Personnel)** Recommend approval of Amanda Myers as the math curriculum leader at Conewago Valley Intermediate School, effective March 7, 2022.
11. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Sara Smith, secretary at New Oxford Middle School, such leave to begin March 3, 2022 and continue to May 27, 2022, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.

12. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Aiello, Craig M.
Riser, Brett A.

Campbell, Brian J.

Carabello, Victoria L.

13. **(Personnel)** Recommend that the Board elect and appoint Dr. Robert L. Walker as Assistant Superintendent of the Conewago Valley School District for an approximate three (3) year term, beginning on June 2, 2022 and ending on June 30, 2025, pursuant to the terms of the assistant superintendent employment contract (The Agreement), and in accordance with the school code, and further authorizes the board president and secretary to sign the agreement.

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PROPERTY & SUPPLIES (USE OF FACILITIES)

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Conewago Valley School District with Amanda McFarland as representative, to use the Conewago Township Elementary School gymnasium, cafeteria and parking lot, on Saturday, April 30, 2022 from 8:00 am to 11:00 am, for a Pancake Breakfast, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Girls Youth Lacrosse with Erica Winpigler as representative, to use the District Stadium on Sunday, May 8, 2022 from 12:00 pm to 6:00 pm, for a lacrosse game, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Swope's Training Systems with Brett Swope as representative, to use the District Stadium, New Oxford high school parking lots on Saturday, June 4, 2022 from 7:00 am to 3:00 pm, for a football combine, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Adams County Music Educators Association (ACMEA) with Tim Rohrbaugh as representative, to use the District Auditorium, New Oxford high and middle school band, choir, and orchestra classrooms on Friday, February 3, 2023 at 7:00 am through Saturday, February 4, 2023 at 6:00 pm, for the 2023 Adams County Band Festival, with charges as listed in Board Policy #707, and with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Junior Baseball with Kevin Strawsburg as representative, to use the New Oxford Middle School little league fields on dates and times approved by the athletic director from Monday, March 14, 2022 through Wednesday, November 30, 2022, for baseball spring season, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

**CVSD - \$25 Utility Charge; \$35 per hour custodial charge. Total estimated charges = \$165.00
New Oxford Girls Youth Lacrosse - \$30 Outdoor Utility Charge; \$40 per hour (2 hr minimum)
Event Manager Charge. Total estimated charges = \$310.**

**Swopes Training - \$400 Rental Charge; \$50 Utility Charge; \$35 per hour (2 hr minimum)
Custodial Charge; \$40 per hour (2 hr minimum) Event Manager Charge. Total
estimated charges = \$840.**

**ACMEA - \$50 Utility Charge; \$35 per hour Custodial Charge as needed; \$35 per hour (2 hr
minimum) Sound/Lighting/Tech Charge. Total charges will be determined based on
actual usage.**

New Oxford Junior Baseball - \$25 Outdoor Utility Charge.

ADDITIONAL PROPERTY & SUPPLIES / USE OF FACILITIES

N/A

DATES TO REMEMBER

- **April 4, 2022** Study Session - District Office - 7:00 PM
- **April 11, 2022** Board Meeting – District Office – 7:30 PM
- **May 2, 2022** Study Session - District Office - 7:00 PM
- **May 9, 2022** Board Meeting – District Office – 7:30 PM
- **May 26, 2022** Graduation
- **June 6, 2022** Study Session - District Office - 7:00 PM
- **June 13, 2022** Board Meeting – District Office – 7:30 PM

- **August 1, 2022** Study Session - District Office - 7:00 PM
- **August 8, 2022** Board Meeting – District Office – 7:30 PM
- **September 12, 2022** Study Session - District Office - 7:00 PM
- **September 19, 2022** Board Meeting – District Office – 7:30 PM
- **October 3, 2022** Study Session - District Office - 7:00 PM
- **October 10, 2022** Board Meeting – District Office – 7:30 PM
- **November 7, 2022** Study Session - District Office - 7:00 PM
- **November 14, 2022** Board Meeting – District Office – 7:30 PM
- **December 5, 2022** Reorganization Board Meeting-District Office-6:30 PM

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CONGRATULATIONS!

Congratulations to Makenzie Yingling who was selected as the New Oxford High School Rotary Student of the Month for February!

Congratulations to Lilliana Mejia whose drawing was selected to be the next District Birthday Card!!

Congratulations to Syndey Christner who placed first in the state in the VFW Voice of Democracy speech contest and will represent Pennsylvania in the National finals in March!

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Conewago Valley School District

130 Berlin Road, New Oxford, PA 17350 Phone: 717-624-2157 / Fax: 717-624-5020

2022-2023 Academic Calendar

JULY 2022

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

July

4 - Independence Day (Offices Closed)
1, 8, 15, 22, 29 - (Offices Closed)

January

2 - New Years Day Holiday (Schools and Offices Closed)
13 - 2nd MP Ends (4-12)
16 - Teacher In-Service (No School for Students)
30 - Early Dismissal

JANUARY 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST 2022

S	M	T	W	T	F	S
					5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

5 (Offices Closed)
16, 17, 18, 22 - Teacher In-Service
23 - First Student Day

February

17, 20 - Presidents' Day (Schools Closed)
(20 - Offices Closed)
27 - Early Dismissal
28 - 2nd Trimester Ends (K-3)

FEBRUARY 2023

S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

SEPTEMBER 2022

S	M	T	W	T	F	S
					2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

September

5 - Labor Day (Schools/Offices Closed)
26 - Early Dismissal

March

21 - 3rd MP Ends (4-12)
27 - Early Dismissal

MARCH 2023

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

OCTOBER 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October

10 - Teacher In-Service (No School for Students)
24 - Early Dismissal
26 - 1st MP Ends (4-12)

April

6,7,10 - Spring Break (Schools Closed)
(7 - Offices Closed)
24 - Early Dismissal

APRIL 2023

S	M	T	W	T	F	S
					6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

NOVEMBER 2022

S	M	T	W	T	F	S
						5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

November

16 - Trimester Ends (K-3)
21 - Early Dismissal
21-23 - Parent/Teacher Conf/Pro. Dev.
24-25 - Thanksgiving Break (Schools/Offices Closed)
28 - Thanksgiving Break (Schools Closed)

May

25 - Early Dismissal
25 - Graduation
26 - Early Dismissal
26 - Last Day of School
26 - 4th MP/3rd Tri Ends
29 - Memorial Day (Offices Closed)

MAY 2023

S	M	T	W	T	F	S
						6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25*	26	27
28	29	30	31			

DECEMBER 2022

S	M	T	W	T	F	S
					2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December

23 - Early Dismissal
26-30 (Schools Closed)
26, 27 (Offices Closed)

June

9, 16, 23, 30 (Offices Closed)

JUNE 2023

S	M	T	W	T	F	S
					2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

PSSA/KEYSTONE EXAM SCHEDULE

- *December 5-16, 2022
- *January 4-18, 2023
- *April 24-28, 2023
- *May 1-12, 2023
- *May 1-12, 2023
- *May 15-26, 2023
- *July 24-28, 2023

Keystone Exams: Winter Wave 1
Keystone Exams: Winter Wave 2
PSSA Grades 3-8 English Language Arts
PSSA Grades 3-8 Mathematics & Science
PSSA Make-Up
Keystone Exams: Spring
Keystone Exams: Summer

Key:

- First Day for Students
- Early Dismissal: Gr. 7-12 - 12:30 ; Gr. K-6 - 1:30
- Vacation (No School Students and Teachers)
- In-Service (No School for Students)
- End of Marking Period/Trimester
- Last Day/Early Dismissal: Gr. 7-12 - 10:30; Gr. K-6 - 11:30
- * Graduation

Approved: 2/14/22, 3/14/22

	Student Days	Staff Days
August	7	11
September	21	21
October	20	21
November	17	19
December	17	17
January	20	21
February	18	18
March	23	23
April	17	17
May	20	20
June	0	0
Total Days	180	188

K-3 Trimester End Dates:
1st Tri - Ends - November 16
2nd Tri - Ends - February 28
3rd Tri - Ends - May 26

4-12 Marking Period End Dates:
1st MP - Ends (45 days) - October 26
2nd MP - Ends (46 days) - January 13
3rd MP - Ends (44 days) - March 21
4th MP - Ends (45 days) - May 26