



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING – JANUARY 10, 2022 A G E N D A

7:00 pm Study Session/Executive Session; Personnel, Confidential, Legal Information

1. Call to Order/Opening Exercises
2. Approval of minutes
3. Building reports
4. Student report
5. Assistant Superintendent report
6. Superintendent report
7. Public comment on agenda related items
8. [Honors/Recognitions](#)
9. Treasurer's report
10. Recommendations for Board action
 - a. [Finance](#)
 - b. [Ways & Means/Curriculum](#)
 - c. [Personnel](#)
 - d. [Property & Supplies/ Use of Facilities](#)
11. Other business which may properly come before the Board
12. Public comment on non-agenda items
13. [Dates to Remember](#)
14. Adjourn business meeting

- [Link for Live YouTube Streaming](#)

- [Link for Public Comment](#)



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING – JANUARY 10, 2022

AGENDA

ITEMS RECOMMENDED FOR ACTION:

FINANCE

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$4,643,015.00

Check #10006648 to Check #10006774

Wire #8000000170 to Wire #8000000181

Wires include credit card transactions

Ach #9000013490 to Ach #9000014913

from the Capital Reserve Account **\$5,745.14**

Checks #30000144

from the Cafeteria Account **\$69,310.37**

Check #50000825 to Check #50000846

and from the Construction Account Bond 2019: **\$0.00**

No Checks

for a total of **\$4,718,070.51**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval to renew the contract with Lincoln Bus Lines to provide transportation services to the district for an additional 5 years, through June 30, 2027.
4. **(Finance)** Recommend adoption of the resolution to certify that the Board will not increase school district tax for the 2022-2023 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education. [Resolution #120](#).

ADDITIONAL FINANCE

N/A

[To Agenda](#)

WAYS & MEANS/CURRICULUM

N/A

ADDITIONAL WAYS AND MEANS

N/A

[To Agenda](#)

PERSONNEL

1. **(Personnel)** Recommend acceptance of amending the effective date of retirement for Vincent Hall at New Oxford High School from December 31, 2021 to January 17, 2022.
2. **(Personnel)** Recommend acceptance of the resignation for the purpose of retirement for Gina Snyder, certified nurse at New Oxford High School, effective June 30, 2022.
3. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Lauren Forshey, music teacher at Conewago Valley Intermediate School, such leave to begin approximately April 1, 2022 and extend through the end of the 2021-2022 school year, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
4. **(Personnel)** Recommend approval for a Medical Sabbatical Leave for Christy Rehm during the 2nd semester of the 2021-22 school term and the 1st semester of the 2022-2023 school term according to the conditions set forth in Board Policy #338.
5. **(Personnel)** Recommend approval of the following support staff position transfers effective during the 2021-2022 school year:
 - Kerri Ann Gibson from substitute food services worker to food services cook at New Oxford Elementary School (Category 6A), at the wage established in Addendum A* (Range 4e), retroactive to January 3, 2022.
6. **(Personnel)** Recommend employment of Autumn Forry as a Temporary Professional Employee - Special Education Teacher at Conewago Valley Intermediate School, at a salary equal to Instructional I, Step 2 of the applicable negotiated agreement, effective February 14, 2022, or upon release from previous school district, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
7. **(Personnel)** Recommend employment of Lauren Kelly as an instructional aide at Conewago Valley Intermediate School, (Category 3A) at the wage established in Addendum A*(Range 3b), retroactive to January 3, 2022, pending having met all required Federal, State, and local hiring regulations.
8. **(Personnel)** Recommend employment of Tanya O’Brien as a food services cook at Conewago Valley Intermediate School, (Category 6A) at the wage established in Addendum A*(Range 4e), retroactive to December 13, 2021, pending having met all required Federal, State, and local hiring regulations.
9. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2021-2022 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Nathan Edwards (retro 12/8/21) David Krebs (retro 12/8/21)
Carson Pennings (retro 12/13/21)
10. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2021-2022 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Serenda Wright (retro 1/3/22)

11. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Banda, Chelsey B.	Bergen, Elizabeth L.	Chenoweth, Angelique
Chroniger, Gina R.	Cuffley, Megan N.	Hartman, Joanna R.
Lawrence, Steven C.	Lupian, Chelsea L.	O'Brien, Caralee K.
O'Brien, Jessica L.	Pittman, Grace L.	Schwenk, Megan N.
Sprankle, Ashley N.	Smith, Sharon M.	Welty, Stefanie A.

ADDITIONAL PERSONNEL

12. **(Personnel)** Recommend acceptance of the resignation of Bobbi Bican, transportation director and human resources coordinator, effective at the end of the day on May 4, 2022.
13. **(Personnel)** Recommend acceptance of the resignation of Jason Cross, speech and debate advisor at New Oxford High School, effective at the end of the 2021-2022 school year.
14. **(Personnel)** Recommend acceptance of the resignation of Ashley Guerin, instructional aide at Conewago Valley Intermediate School, effective at the end of the day on January 21, 2022.
15. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Jessica Vassallo, art teacher at Conewago Valley Intermediate School, such leave to begin approximately April 5, 2022 and extend through the end of the 2021-2022 school year, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
16. **(Personnel)** Recommend employment of Gabrielle Eglinton as a Long Term Substitute Employee - English Teacher at New Oxford High School, at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective from January 17, 2022 through to the end of the 2021-2022 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
17. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2021-2022 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Joseph Stiles	Boys Tennis Asst. Coach	\$ 772.14
Shawn Myers	Boys Soccer Coach (JH)	\$2,630.00
Nathan Myers	Boys Soccer Asst. Coach (JH)	\$1,000.00
Taylor Wildasin	Girls Soccer Coach (JH)	\$2,630.00

18. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2021-2022 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>NAME</u>	<u>POSITION</u>
Scott Anderson	Baseball Head Coach
Brandon Horick	Baseball Asst. Coach
Joel Brosius	Baseball Asst. Coach

Jamie Hull	Softball Asst. Coach
Mark Kelley	Boys Lacrosse Asst. Coach
Jessica McIntyre	Girls Lacrosse Head Coach
Mike Winpigler	Girls Lacrosse Asst. Coach
Travis Martin	Boys Tennis Head Coach
Jason Warner	Boys Track Head Coach
Eva Karcuff	Girls Track Head Coach
Steve Brown	Boys Track Asst. Coach
Chantal Williams	Girls Track Asst. Coach
Derek Starner	Track Asst. Coach (JH)
Alexandra Heller	Track Asst. Coach (JH)
John Slagle	Track Asst. Coach (JH)
Brandon Dinges	Boys Volleyball Head Coach
Jarrold Linn	Boys Volleyball Asst. Coach
Kevin Shue	Girls Volleyball Asst. Coach (JH)
Diane Rife	Girls Volleyball Asst. Coach (JH)
Laurie Lincoln	Girls Soccer Asst. Coach (JH)

19. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2021-2022 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Karra Thomason (1/10/22)

20. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2021-2022 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Alejandra Quinones (retro to 1/10/22)

21. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Bolton, Tara R. Karkuff, Stefan A. Navitsky, Courtney A.
Shriver, Stephen P.

[To Agenda](#)

PROPERTY & SUPPLIES (USE OF FACILITIES)

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Girls Youth Lacrosse with Erica Winpigler as representative, to use the middle school field hockey/lacrosse field, on dates and times approved by the athletic director from February 19, 2022 through May 22, 2022, for girls lacrosse practices and games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

New Oxford Girls Youth Lacrosse - \$25 utility charge.

ADDITIONAL PROPERTY & SUPPLIES / USE OF FACILITIES

N/A

[To Agenda](#)

DATES TO REMEMBER

- **February 7, 2022** Study Session - District Office - 7:00 PM
- **February 14, 2022** Board Meeting – District Office – 7:30 PM
- **March 7, 2022** Study Session - District Office - 7:00 PM
- **March 14, 2022** Board Meeting – District Office – 7:30 PM
- **April 4, 2022** Study Session - District Office - 7:00 PM
- **April 11, 2022** Board Meeting – District Office – 7:30 PM
- **May 2, 2022** Study Session - District Office - 7:00 PM
- **May 9, 2022** Board Meeting – District Office – 7:30 PM
- **May 26, 2022** Graduation
- **June 6, 2022** Study Session - District Office - 7:00 PM
- **June 13, 2022** Board Meeting – District Office – 7:30 PM

- **August 1, 2022** Study Session - District Office - 7:00 PM
- **August 8, 2022** Board Meeting – District Office – 7:30 PM
- **September 12, 2022** Study Session - District Office - 7:00 PM
- **September 19, 2022** Board Meeting – District Office – 7:30 PM
- **October 3, 2022** Study Session - District Office - 7:00 PM
- **October 10, 2022** Board Meeting – District Office – 7:30 PM
- **November 7, 2022** Study Session - District Office - 7:00 PM
- **November 14, 2022** Board Meeting – District Office – 7:30 PM
- **December 5, 2022** Reorganization Board Meeting-District Office-6:30 PM

[To Agenda](#)

CONGRATULATIONS!

Congratulations to Shaely Stabler who was selected as the New Oxford High School Rotary Student of the Month for December!

Congratulations to Aden Strausbaugh who was one of 5 students nominated and subsequently won the Gettysburg Times Winter Sports Athlete of the Week for January 3, 2022!

COLLEGE ACCEPTANCE

First Name	Last Name	College(s)
Alexandria	Clark	University of Alabama
Aliah	Garibay	PennState
Liliana	Lopez-Garcia	Slippery Rock University
Graham	Rex	University of Alabama (Huntsville)

SCHOLARSHIPS

First Name	Last Name	College	Scholarship Amount
Alexandria	Clark	Lipscomb University	\$76,000.00

[To Agenda](#)

CONEWAGO VALLEY SCHOOL DISTRICT BOARD OF DIRECTORS

RESOLUTION #120

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the “Taxpayer Relief Act” (hereinafter “Act 1”);

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the Conewago Valley School District index for the 2022-2023 fiscal year is 4.6%.

WHEREAS, the Conewago Valley School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Conewago Valley School District for the 2022-2023 fiscal year by more than the index.

AND NOW, on this 10th day of January, 2022, it is hereby **RESOLVED** by the Conewago Valley School District (hereinafter “District”) Board of Directors (hereinafter “Board”) the following:

1. The Board certifies that it will not increase any school district tax for the 2022-2023 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter “School Code”), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2022-2023 fiscal year.
4. The Administration of the District will submit the District’s information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board’s adoption of this Resolution.
5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board’s adoption of this Resolution.

6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2022-2023 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
 - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
 - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
 - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

**CONEWAGO VALLEY SCHOOL DISTRICT
Adams County Pennsylvania**

By:

Ed Groft, Board President

ATTEST:

Lori Duncan, Secretary

[Back to Finance](#)