

WARREN HILLS REGIONAL BOARD OF EDUCATION

November 14, 2023

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

A. Call to Order – Christopher Cannavo, Vice-President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Alfred Coscia, Christopher Cannavo, Thomas Dufner, Jean Hansen, Lisa Marshall, Paula Merrill (arrives at 6:32) and Corey Piasecki. Also present were Earl Clymer, Donnamarie Palmiere and Board Attorney, Marc Zitomer. Molly Fraumeni was absent. Student Representative, Bailey Asbury was present for public meeting.

C. Executive Session- 6:31 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mrs. Hansen and seconded by Mr. Piasecki to go into Executive Session at 6:31 p.m. with full board consent.

D. Reconvene: 7:16 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- October 17, 2023 Regular & Executive Session Meetings

Motion by Mr. Piasecki and seconded by Mrs. Hansen to approve the minutes of the October 17, 2023 Regular and Executive Session Meeting.

MOTION: Corey Piasecki		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Alfred Coscia	X			
Thomas Dufner	X			
Jean Hansen	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Christopher Cannavo	X			
Molly Fraumeni				X

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

None

F. Student Liaison Report – Bailey E. Asbury

Bailey reported that they are working on student survey on how HIB's are being handled in the schools. She also reported that the following events have taken place or will be taking place:

- Reading Under the Stars
- Marching Band placed 4th
- DECA Showcase
- Fall play
- Poetry Slam was well received
- Stuff the Bus
- Fall Athletic Awards were taking place
- Fall Band performance
- First Lego League Competition
- SAGA – solidarity week
- Attitude for Gratitude
- Coding with Kids
- Fall Athletic Banquets
- Cheer Competition

G. Superintendent’s Report – Mr. Earl C. Clymer, III

- Audit Presentation - Man Lee, Nisivoccia
- NJSLA Spring 2023 Report
- Discussion of October 18,2023 Library Showcase and revisions to the Showcase Summary Form for faculty & staff. Students will be given the opportunity to opt out.

H. Presenter(s): Annual Audit Report - Man Lee, Nisivoccia
Spring 2023 NJSLA Testing Report - Earl C. Clymer, III

I. Goals:

Warren Hills Board of Education District Goals for 2023-2024:

District Goal 1:

Provide faculty & staff with resources, best practices and strategies and tiered systems of support through vertical articulation for grades 6&7 and 8&9. Analyses of common in-district assessments and standardized testing data will focus on increasing student achievement in Math and ELA on the New Jersey Graduation Proficiency Assessment (NJGPA).

District Goal 2:

To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with local and state agencies, including but not limited to, in-house professional development programs, the District Mental Health Team (DMHT), SCAIP initiative, the Nurtured Heart Approach, the DREAMS Program and Restorative Justice techniques.

District Goal 3:

To implement strategies and tools to enhance and protect district technology data, information, and applications from emerging technology issues such as cybersecurity and the appropriate use of artificial intelligence in schools.

Warren Hills Board of Education Board Goal for 2023-2024:

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
2. Support and recognize student achievements and success with student presentations at Board of Education Meetings.

Under District Goal 1 –

- NJSLA Report
- Round 2 Cluster Articulation meetings scheduled for this week
- Initial review of the 2024-2025 Course of Study Program - E&P Committee

- Collaboration with Math & ELA Supervisors to provide E&P & BOE with a historical review of student performance on State Standardized Assessments for the past 3-5 years

Under District Goal 3 -

- Learning Continuity Plan - Final Draft Form - Will be shared at next E&P meeting by Mr. Jaw

Under Board Goals – Staff attending professional development on the agenda

J. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No Meeting Held	By Chair: Mr. Piasecki
Education, Policy & Technology	November 8, 2023	By Chair: Mr. Bodenschatz
Personnel & Student Activities	November 7, 2023	By Chair: Mrs. Marshall
Negotiations	No Meeting Held	By Chair: Mrs. Fraumeni

Mr. Bodenschatz reported that the Education, Policy & Technology committee met on November 8th and discussed the Course of Studies. A few more classes have been added along with a Pathways Cheat Sheet. The committee is still reviewing the transgender policy.

Mrs. Marshall reported that the Personnel & Student Activities committee met on November 7th and reported that we are following best practices when cleaning the wrestling mats and there is no space available in the high school where the mats could be left down all the time. Mr. Cannavo expressed his disappointment.

Mrs. Marshall also reported that she will be away for the next delegate assembly meeting and was hoping someone could attend in her place.

K. Old Business

None

L. New Business

None

M. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is

determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

No Public Comment

N. ACTION ITEMS

I. PERSONNEL

Motion by Mrs. Marshall and seconded by Mrs. Hansen to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.3, as amended and described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Karen Lerch	Approve	Teacher - 5th Preparation	\$1,400.00/per semester Prorated	MS	9-11-23	6-30-24	5th Preparation, per contract
2	Patrick Kablis	Approve	Advisor - Weight Room	\$2,500.00	HS	Start of Season	End of Season - 2-29-24	Contracted Rate
3	Bonita Duryea	Approve	Nurse - Winter Physicals	\$900.00	HS	Start of Season	End of Season	Contracted Rate
4	Michelle Gaffney	Approve	Nurse - Winter Physicals	\$300.00	MS	Start of Season	End of Season	Contracted Rate
5	Jennifer Cagnassola	Approve	Advisor - Drama Choreographer Spring Play	\$3,500.00	HS	11-15-23	5-31-24	Tier 2, pending receipt of required paperwork
6	Thomas Dellaventura	Approve	Coach - Asst Boys Basketball	\$4,536.00	HS	Start of Season	End of Season	Tier 2, Step 1
7	Kevin Waide	Approve	Security	\$22.59/hr	District	As soon as practical	6-30-24	Step 1, pending receipt of required paperwork
8	Ryan Nelson	Approve	Substitute Security	\$20.00/hr	District	11-15-23	6-30-24	Pending receipt of required paperwork

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
9	Angelina Briganti	Approve	Substitute Teacher	\$130.00/day	District	11-15-23	6-30-24	pending receipt of required paperwork
10	John Randolph	Approve	Substitute Teacher	\$130.00/day	District	11-15-23	6-30-24	pending receipt of required paperwork
11	Bonita Duryea	Approve	Chaperone	\$31.00/hour	District	11-6-23	End of Spring Musical	
12	Jamie Young	Approve	1:1 Aide	\$15.00/hour	District	11-13-23	5-20-24	1:1 Aide for MS Bowling Club; Mondays only

*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/ Step/ # of Hours	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Nicole Adams	Clinical Internship	N/A	N/A	MS & HS	1-2-24	2-23-24	Under the direction of RVCC, S Prichard Pending receipt of required paperwork
2	Michael Danza	Clinical Experience	N/A	N/A	HS	on or about 01-08-24	on or about 04-26-24	Under the direction of Centenary University, C Kavcak, M McGeehan pending receipt of required paperwork
3	Michael Danza	Clinical Internship	N/A	N/A	HS	on or about 08-26-24	12-31-24	Under the direction of Centenary University, C Kavcak, M McGeehan pending receipt of required paperwork
4	Sarah Kiel	Observation	N/A	N/A	MS	11-15-23	12-31-23	Under the direction of Lehigh University, N Remondelli, R Bloom
5	Giovanni Bucca	Observation	N/A	N/A	HS	11-15-23	12-31-23	Under the direction of WCCC, C Kavcak
6	Dylan Henderson	Observation	N/A	N/A	HS	11-15-23	12-31-23	Under the direction of Ithaca College, C Kavcak, K Call
7	William Lyons Jr	Volunteer - Boys Basketball	N/A	N/A	District	start of season	end of season	Pending receipt of required paperwork
8	Justin Colaluce	Volunteer - Wrestling	N/A	N/A	District	start of season	end of season	Pending receipt of required paperwork
9	Christopher Hrunka	Volunteer - Wrestling	N/A	N/A	District	start of season	end of season	Pending receipt of required paperwork
10	Daniel Smith	Volunteer - Wrestling	N/A	N/A	District	start of season	end of season	Pending receipt of required paperwork
11	Douglas Mosher	Volunteer - First Robotics Team "Team219"	N/A	N/A	District	start of season	end of season	Pending receipt of required paperwork

*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	J Solecitto	G&T	Mercer Conference Center 1200 Old Trenton Rd Princeton Junction NJ 08550	\$174 Registration, Mileage	April 12, 2024
2	P Smith	Agriculture	NAAE Convention Phoenix Arizona	N/A	Nov 27 to Dec 1, 2023 NATA Winner & Presenter All Expenses

					paid as part of Award Package
3	C Dell Elba	Speech Therapist	ASHA 2023 Convention Boston MA	N/A	Nov 16-17, 2023 No Cost to District
4	G Harris	Teacher	Strengthen Your Math Instructions for your ELLs (LIVE On-Line)	\$259 Registration	December 5, 2023
5	J Hosbach	Teacher	Strengthen Your Math Instructions for your ELLs (LIVE On-Line)	\$259 Registration	December 5, 2023
6	R Bloom	Teacher	Strengthen Your Math Instructions for your ELLs (LIVE On-Line)	\$259 Registration	December 7, 2023
7	E McKeown	Teacher	Teaching Media Literacy Skills in a fake News World (On-Line)	\$279 Registration	December 7, 2023 Title II Grant
8	A Slack	Teacher	Northampton Community College Bethlehem PA	\$310.00 Registration	December 5, 12, 19, 2023

Approval of Personnel Motions

MOTION: Lisa Marshall		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Alfred Coscia	X			
Thomas Dufner	X			
Jean Hansen	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Christopher Cannavo	X			
Molly Fraumeni				X

II. EDUCATION AND POLICY

Motion by Mr. Bodenschatz and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.3, as amended and described below:

*1. Motion to approve the **SECOND READ** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- P 1524** **School Leadership Councils (Abolished)**
- P & R 1642.01** **Sick Leave (New)**
- P 2270** **Religion in the Schools (Revised)**
- P & R 2419** **School Threat Assessment Teams (M) (New)**
- P 3161** **Examination for Cause (Revised)**
- P & R 3212** **Attendance (M) (Revised)**
- P 3324** **Right of Privacy (Revised)**
- P & R 3432** **Sick Leave (Abolished)**
- P 4161** **Examination for Cause (Revised)**
- P & R 4212** **Attendance (M) (Revised)**
- P 4324** **Right of Privacy (Revised)**
- P & R 4432** **Sick Leave (Abolished)**
- P & R 5111** **Eligibility of Resident/Nonresident Students (M) (Revised)**
- P & R 5116** **Education of Homeless Children and Youths (Revised)**
- P & R 5460.02** **Bridge Year Pilot Program (M) (Abolished)**
- P 6361** **Relations With Vendors for Abbott Districts (Abolished)**
- P 8500** **Food Services (M) (Revised)**
- P 8540** **School Nutrition Programs (M) (Abolished)**
- P 8550** **Meal Charges/Outstanding Food Service Bill (M) (Abolished)**

*2. Motion to affirm the administrative decision regarding the following HIB cases:

- MS –2023-2024 - None
- HS - 2023-2024 - None

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	J Graf	John J Cali School of Music College Ave Montclair NJ 07043	Transportation	Jazz Ensemble
2	D Detrick M Cuomo A Makoski T Nunnenkamp	Google NYC 75 9th Avenue NY, NY	Transportation	Computer Science Class - Advanced Topic
3	C Tyburczy	Mansfield Elementary School Mansfield NJ	Transportation	MS Peer Leader
4	D Rokosny	Kean University 100 Morris Ave Union NJ	Transportation	Genocide Studies, Human Rights, SAGA Clubs
5	S Montero	United Reformed Church 100 W Main St Somerville NJ08876	Transportation	WHRHS Select Choir Performance
6	K C Wanamaker Z Fisher M Gurdineer	Rutgers - Jersey Mikes Arena 83 Rockafeller Rd Piscataway NJ 08854	All Costs Paid by Streaks Wrestling Club	WHRSD Wrestling
7	C Green	STEM Day at Stadium	\$15 per person,	Mental Health Day - WHRMS Students

Code	Requested by:	Trip	Board of Education Cost	Discussion
		1 Patrick Park Bridgewater NJ	Transportation	
8	H Heslin A Best	Rockaway Mall 301 Mount Hope Avenue Rockaway NJ 07866	Transportation	MD Classes
9	J Giamoni K Chiara	River of Life Orthodox Presbyterian Church Phillipsburg NJ	Transportation	WHHS - Stuff the Bus Delivery
10	J Solecitto L Muroski	Clean Ocean Action Summit Gateway National Recreation Area Highlands NJ 07732	\$100 deposit which is returned, Transportation	G&T 8 Science

Approval of Education & Policy Motions

MOTION: Scott Bodenschatz		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Alfred Coscia	X			
Thomas Dufner	X			
Jean Hansen	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Christopher Cannavo	X			
Molly Fraumeni				X

III. BUDGET AND FINANCE

Motion by Mrs. Merrill and seconded by Mrs. Hansen to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through II. 14 as amended and described below:

*1. The Warren Hills Regional Board of Education approves the October, 2023 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the revised monthly financial report of the Secretary and the Treasurer for the month of October,

2023; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period October 18, 2023 through November 14, 2023, in the amount of \$2,050,264.68.

*3. Motion to approve transfers in the amount of \$76,643.95 for the month of October, 2023.

*4. Motion to approve Student Activities bill list for the period of October 1, 2023 through October 31, 2023 in the amount of \$19,749.23.

*5. Motion to approve the Athletic bill list for the period of October 1, 2023 through October 31, 2023 in the amount of \$11,194.75.

*6. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #6474917708 commencing October 19, 2023 until further notice, in the amount of \$58.25 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

*7. Motion to accept the FY 2023 NJSIG Safety Grant in the amount of \$2,100.00 to be used for security upgrades.

*8. Motion to accept a Mini-Grant from the Warren County Cultural and Heritage Department in the amount of \$800.00 on behalf of the Warren Hills Regional High School Art Department for field trip costs to Grounds for Sculpture.

*9. Motion to accept a grant from the Borough of Washington in the amount of \$1,500.00 on behalf of the Warren Hills Regional High School Student Council for guest speaker, Kerry Magro, honorarium.

*10. Motion to accept Light A Spark Grant Award package from American Welding Society Foundation in partnership with Miller Electric for a welding starter award package worth \$14,000.00 on behalf of the Warren Hills Regional High School.

*11. WHEREAS, the Warren Hills Board of Education in accordance with NJSIA 18A:23-1 must have a certified External Audit of the district's account and financial transactions; and

WHEREAS, the Warren Hills Board of Education received the audit performed by Nisivoccia and discussed said audit at its public meeting held on November 14, 2023; now

BE IT RESOLVED that the Board of Education accepts and places on file the audit for the 2022-2023 school year. There are no audit findings or recommendations.

*12. Motion to approve the Annual Required Maintenance Budget Amount Worksheet [Form M-1] and the FY 2023-2024 Comprehensive Maintenance Plan.

*13. Be It Resolved, to approve a contract with Murray Paving and Concrete, LLC for JOC Contract No: #ESCNJ 18-19-66 under ESCNJ State Approved Coop #65MCESCCPS for supplemental work (Wall Replacement) on Administration Building Parking Lot at a cost of \$104,273.35.

*14. Be It Resolved, to approve a withdrawal from Capital Reserve for the supplemental work for the Administration Building Parking Lot in the amount of \$104,273.35.

Approval of Budget & Finance Motions

MOTION: Paula Merrill		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Alfred Coscia	X			
Thomas Dufner	X			
Jean Hansen	X			
Lisa Marshall	X		Item 2	
Paula Merrill	X			
Corey Piasecki	X			
Christopher Cannavo	X			
Molly Fraumeni				X

O. Public Comment

Several parents commented on the SAGA showcase and presented several questions and comments to the board. The board will discuss and get back to these parents.

P. Second Executive Session

Motion made by Mrs. Merrill and seconded by Mr. Piasecki to go into Executive Session at 8:12 p.m. to discuss confidential student matters.

MOTION: Paula Merrill		SECOND: Corey Piasecki		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Alfred Coscia	X			
Thomas Dufner	X			

Jean Hansen	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Christopher Cannavo	X			
Molly Fraumeni				X

Q. Adjournment 8:20 p.m.

Approval to Adjourn

Motion by Mr. Piasecki and seconded by Mrs. Hansen to adjourn at 8:20 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary