

# ParentSquare

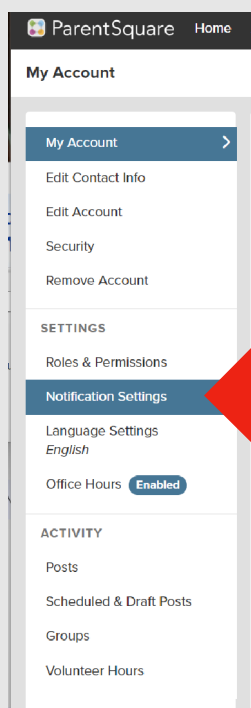
## Set Notification Preferences



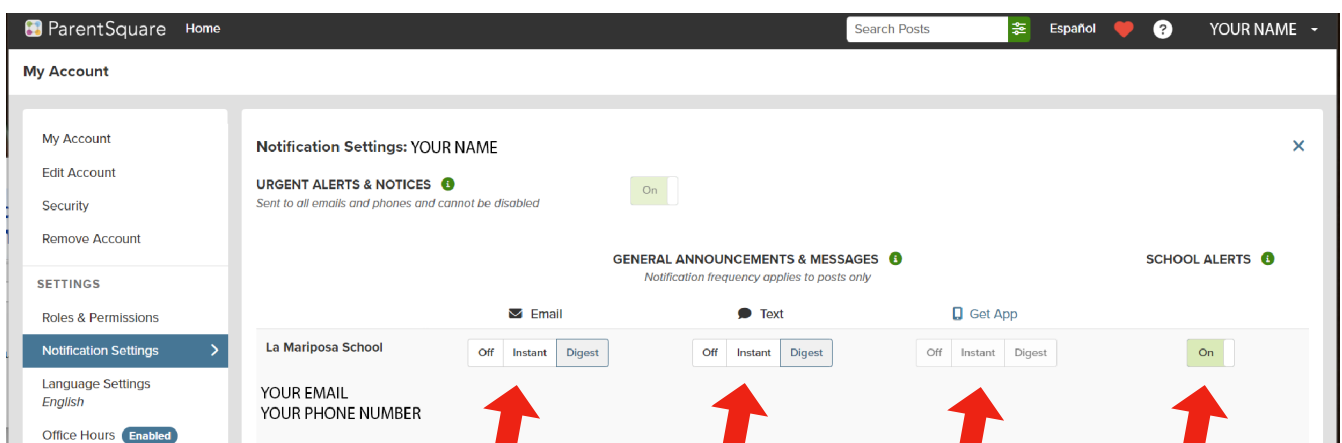
- 1 Login to Parentsquare.com and click on your name in the top righthand corner. This will open a drop down menu, click on **My Account**.

*(If you haven't registered/created your account yet please see the "Register Your Account" guide.)*

2



On the lefthand side of the page click on **Notification Settings**.



- 3 On the notification settings page you can adjust your email, text and app preferences as well as school alerts, which are typically announcements about school closures, early pickup etc..

**Digest:** Any notifications sent throughout the day will be sent to you at 6:00PM.

*(Takes a while to receive depending on the order ParentSquare sends out the messages, could be between 6:00PM and 6:30PM)*

**Instant:** As soon as a post is sent you will be notified.

**Off:** You will not receive notifications when a new post is created

**School Alerts:** typically announcements about school closures, early pickup etc..