

# NJHS Service Hours Recording Log

January 1, 2024 – May 24, 2024 (Spring Semester)  
Due Date: May 3rd

Student Name: \_\_\_\_\_

Date	Hours Completed	Duties Performed	Name of Organization	Authorized Signature

*Must have a legible signature. No parent signatures.*

**Return completed forms to Ms.West or Mrs.Nelson**

**Community Service is defined as volunteering your own time for some philanthropy within the community.**

**Examples of community service/volunteer hours:**

- Volunteering with a non-profit community service organization
- Community service club activities (**not meetings**)
- Community service through a religious institution (performances are not included)
- Political campaign activities
- Helping at a hospital, convalescent home or orphanage
- Contributing to a toy drive/food drive

**Examples of what is NOT community service/volunteer hours:**

- Sales of items for fund-raisers
- Volunteer work during regular school hours
- What would be considered normal extracurricular (or co-curricular) activities, such as sports and sports related activities (managers), cheerleading participating in school performances activities that are related to a class
- Working for an individual teacher (or teachers) such as grading papers, cleaning out closets, rearranging room
- Service where the recipient is a family member or where a family member supervises the service
- Tutoring individual students
- Babysitting/yard work for individuals (unless there is no pay, for a non-family member)
- UIL competitions

***Remember to make a copy of form for your records***