



NMUSD INTERDISTRICT TRANSFER AGREEMENT

STEP 1: To be completed by parent/guardian (please print)

Transfer requested for : <input type="checkbox"/> Current school year <input type="checkbox"/> Next school year 20____ - 20____		Student's Grade	Date of Request
Student Name (Last, First)		Birth Date	
Current or Last School of Attendance		Current or Last District of Attendance	
School of Residence		District of Residence Newport-Mesa Unified School District	
School Requested		District Requested	
Parent/Guardian Name		Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Email Address		Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Address		City/Zip	
Is the student currently pending disciplinary action or under an expulsion order? <input type="checkbox"/> Yes <input type="checkbox"/> No			
What special services has the student received? (Check all that apply and attach proof of enrollment in the special program.) <input type="checkbox"/> Gifted (GATE) <input type="checkbox"/> Section 504 <input type="checkbox"/> Special Education <input type="checkbox"/> English Language Learner			
If the student is receiving Special Education services, what is their current placement? (please attach IEP) <input type="checkbox"/> Special Day (SDC) <input type="checkbox"/> Resource (RSP) <input type="checkbox"/> Non-Public School (NPS) <input type="checkbox"/> Pending Assessment <input type="checkbox"/> Other: _____			
What is/are the reason(s) for the request? (Check all that apply) <input type="checkbox"/> Child Care <input type="checkbox"/> Parent Employment <input type="checkbox"/> Sibling <input type="checkbox"/> Health & Safety <input type="checkbox"/> Specialized Program <input type="checkbox"/> Continuing Enrollment <input type="checkbox"/> Complete Final Year at Current School <input type="checkbox"/> Proposed Change in Residence <input type="checkbox"/> Other (attach supporting documents)			

I have read the terms and conditions and understand the regulations and policies governing interdistrict attendance permits and hereby submit my application. I declare under penalty of perjury that the information provided above is true and accurate. I understand that the information provided is subject to verification and that the mere act of completing this application and providing all the required documentation **DOES NOT** guarantee that the request will be approved. I understand that this permit is **for one school year only** and must be renewed annually. I understand the agreement may be revoked during the year based on the terms and conditions listed at the end of this agreement.

Parent/Guardian Signature _____ Relationship to Student _____

STEP 2: District of Residence

Decision: Approved Denied

Comments: _____

Authorizing Signature: _____

Title: Coord. of Student Services _____

District: Newport-Mesa USD _____

Date: _____

STEP 3: Proposed District of Attendance

Decision: Approved Denied

Comments: _____

Authorizing Signature: _____

Title: _____

District: _____

Date: _____

IMPORTANT: If the interdistrict transfer agreement is approved by the district of residence (Step 2), the parent/guardian is responsible for submitting a copy of the approved application to the proposed district of attendance (Step 3).

TERMS AND CONDITIONS

- This Interdistrict Transfer Agreement is valid only for the school year granted; this agreement expires at the end of each school year and must be renewed annually.
- This agreement may be revoked by the district of attendance for the following reasons:
 - Student is excessively tardy or absent from school, or student is brought to school excessively early or left excessively late.
 - Student fails to uphold appropriate behavior standards.
 - Student has poor academic performance.
 - Insufficient space in the school and/or grade level.
 - False or misleading information was provided.
 - Students or parents fail to follow school rules.
- Approval is subject to space availability in the district and may not be at the site requested.
- If the student participates in any athletic program governed by the California Interscholastic Federation (CIF), he/she may not be eligible to participate at the new school. Parent/guardian should check the CIF rules before submitting this agreement.
- Students who are eligible for Special Education Services may be asked to obtain an Inter/Intra-SELPA Agreement for Individuals with Exceptional Needs, in addition to the Interdistrict Transfer Agreement.
- No financial obligation shall be incurred by the district of residence for services rendered under this agreement.
- The parent/guardian is responsible for providing transportation to and from school.

Parent Initials: