

# Adoption Committee Expectations



An Adoption Committee is created for the purpose of providing instructional resource recommendations to the School Board. This process follows Oregon Department of Education Review Cycle in all core content areas. Specific to this work is [Policy II and Administrative Regulation II-AR](#).

The Adoption Committee is supported by staff from the Department of Teaching & Learning. Background work and document drafts are provided by these support staff, along with other resources as needed.

The Adoption Committee members are expected to attend meetings regularly. Meetings are held once or twice a month in the evening, generally from 4:30 – 6:30. Meetings are typically at the District Office.

Adoption Committee members are expected to follow the community agreements throughout the process. These agreements are reviewed at the first meeting and are intended to support open, honest, and respectful collaboration. It is also an objective of the process to model for the entire community, and especially our students, what "civil discourse" looks like in a healthy democracy.

Adoption Committee members are expected to fulfill multiple roles as they work to serve the School Board and the community by providing recommendations that reflect research, a broad range of viewpoints, and careful consideration.

These roles are: **LEARNER, COLLABORATOR, COMMUNICATOR, REPRESENTATIVE, and ADVOCATE.**

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As a **LEARNER**, the members will examine current practice, research, and issues relevant to the content area or topic. Members will also learn from each other and those who provide input to the committee. In many ways, the committee will become a learning community and will attempt to help inform the entire district community in key aspects of the issues under consideration.

Members are expected to work as a **COLLABORATOR** with the other members of the committee. Collaboration means that members engage in civil discourse, working with all other members of the team for the common good, recognizing that multiple viewpoints will be involved, and making commitment to approach conflict as an opportunity to better understand each other, the issues, and the recommendations which will best serve the School Board and the community.

Family Members, Teachers and other Community Members on the Adoption Committee will assist with all communication efforts, but will have a special role as **COMMUNICATOR** in gathering information and input from fellow family members, teachers and community members and disseminating information. All voices in the community should have an opportunity to be heard in the process, and this requires a sustained effort.

Good communication will assist in the role of **REPRESENTATIVE**, assuring that an accurate and balanced version of the input gathered from the various constituencies is well represented.

Finally, as an **ADVOCATE**, parents, teachers and community members will be expected to express personal views and positions, advocating for decisions that best reflect the individual's perspectives about what will best serve the students of the District.