



# CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD  
NEW OXFORD, PENNSYLVANIA 17350

## BOARD OF SCHOOL DIRECTORS' MEETING – FEBRUARY 13, 2023 AGENDA

### 7:00 pm Study Session/Executive Session; Personnel, Confidential, Legal Information

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1. Call to Order/Opening Exercises
2. Approval of minutes
3. Building reports
4. Student report
5. Assistant Superintendent report
6. Superintendent report
7. Public comment on agenda related items
8. [Honors/Recognitions](#)
9. Treasurer's report
10. Recommendations for Board action
  - a. [Finance](#)
  - b. [Ways & Means/Curriculum](#)
  - c. [Personnel](#)
  - d. [Property & Supplies/ Use of Facilities](#)
11. Other business which may properly come before the Board
12. Public comment on non-agenda items
13. [Dates to Remember](#)
14. Adjourn business meeting

- [Link for Live YouTube Streaming](#)
  - [Link for Public Comment](#)



# CONEWAGO VALLEY SCHOOL DISTRICT

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BOARD OF SCHOOL DIRECTORS' MEETING – FEBRUARY 13, 2023

## AGENDA

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### ITEMS RECOMMENDED FOR ACTION:

#### FINANCE

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

**\$7,633,994.25**

Check #10008142 to Check #10008243

Wire #8000000340 to Wire #8000000354

Wires include credit card transactions

Ach #9000026750 to Ach #9000027751

from the Capital Reserve Account **\$0.00**

No Checks

from the Cafeteria Account **\$57,370.83**

Check #50001087 to Check #50001109

and from the Construction Account Bond 2019: **\$0.00**

No Checks

for a total of **\$7,691,365.08**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of the General Operating Budget for the Lincoln Intermediate Unit #12 for the 2023-2024 school year.

#### ADDITIONAL FINANCE

N/A

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## WAYS & MEANS/CURRICULUM

1. *(Ways & Means/Curriculum)* Recommend approval of the Proposed Conewago Valley School District Updated Health and Safety Plan for 2022-2023 school year. Available at the meeting and on the website.  
[Link to CVSD Health and Safety Plan Update for 2022-2023](#)
2. *(Ways & Means/Curriculum)* Recommend approval of the additional professional development/conferences below for the 2022-2023 school year.

<b>Professional Development Requests 2022-2023</b>					
<b>NAME</b>		<b>BUILDING</b>	<b>EVENT</b>	<b>DATE(S)</b>	<b>COST TO DISTRICT</b>
Drew	Little	NOHS	Pathways to Career Readiness: An Education and Workforce Development Symposium	2/9/2023	\$144.00
Jaime	McMaster	CVIS	Science of Math Training - Days 2	2/16/2023	\$140.00
Amanda	Myers	CVIS	Concrete-Representational-Abstract (CRA) Instructional Sequence for Mathematics: Integers and Equations	4/4/2023	\$140.00
Jessica	Warner		Concrete-Representational-Abstract (CRA) Instructional Sequence for Mathematics: Integers and Equations	4/4/2023	\$140.00
Carol	Tucker	District Office	PAEOP SPRING CONFERENCE	4/19/2023 - 4/21/2023	\$268.00

3. *(Ways & Means/Curriculum)* Recommend approval of the additional field trips below for the 2022-2023 school year.

<b>FEBRUARY FIELD TRIP REQUESTS 2022-2023</b>				
<b>NAME</b>	<b>GRADE</b>	<b>DATE</b>	<b>TITLE/PLACE</b>	<b>COST TO DISTRICT</b>
Minerva Medina	NOMS & NOHS	2/15/23, 2/22/23, 3/1/23, 3/15/23, 3/22/23, 3/29/23, 4/12/23, 4/19/23, 4/26/23	College Prep Program at Biglerville High School	\$0.00
Kara Olewiler, Belinda Walde, Bryan Rehm, Rick Myer	NOHS	3/25/2023	Science Olympiad at Millersville University	\$0.00
Patricia Bealmear	NOHS	May 2023	Business of Baseball - Harrisburg Senators	\$140.00

**ADDITIONAL WAYS & MEANS/CURRICULUM**

4. *(Ways & Means/Curriculum)* Recommend approval of the Letter of Agreement between The Meadows Psychiatric Center and Conewago Valley School District for the 2023-2024 and 2024-2025 school years.
5. *(Ways & Means/Curriculum)* Recommend approval of the additional field trips below for the 2022-2023 school year.

<b>FEBRUARY FIELD TRIP REQUESTS 2022-2023</b>				
<b>NAME</b>	<b>GRADE</b>	<b>DATE</b>	<b>TITLE/PLACE</b>	<b>COST TO DISTRICT</b>
Fran Gallagher	Grade 3 / CTE	3/14/2023	Clark's Shoes at 355 Kindig Ln, Hanover, PA 17331	\$0.00
Tina Wagner, Matt Osmun	Grade 5 / CVIS	3/3/2023	Read Across America Read Alouds - CTE	\$0.00

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## PERSONNEL

1. **(Personnel)** Recommend amending the resignation of Dr. Robert Walker - Assistant Superintendent, effective at the end of the day on January 20, 2023.
2. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement of Rebecca Sine, band and music teacher at Conewago Valley Intermediate School, effective the last teacher day of the 2022-2023 school year.
3. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement of Wendy Stoner, 1st grade teacher at Conewago Township Elementary School, effective the last teacher day of the 2022-2023 school year.
4. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement of Kathy Long, 4th teacher at Conewago Valley Intermediate School, effective the last teacher day of the 2022-2023 school year.
5. **(Personnel)** Recommend acceptance for the resignation of Chloe Wise, 10-month secretary at New Oxford Middle School, effective January 31, 2023.
6. **(Personnel)** Recommend acceptance for the resignation of Yajaira Rodriguez, ESL instructional aide at New Oxford Elementary School, effective February 1, 2023.
7. **(Personnel)** Recommend acceptance for the resignation of Taylor Wildasin, girls soccer assistant coach at New Oxford High School for the 2023-2024 school year, effective January 25, 2023.
8. **(Personnel)** Recommend approval of the following current instructional aides to also be approved as classroom monitors for the remainder of the 2022-2023 school term, pending having completed all training and received certifications.

Cathleen Bauerline

Jessica Peres (retro 1/31/23)

9. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2022-2023 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Marcia Knorr	22-23 HS Musical/Play Director - Music	\$2,324.05
Lauren Siegman	22-23 HS Musical/Play Choreographer	\$1,161.70
Sarah Lewis	22-23 HS Musical/Play Costumer	\$ 802.67
Kelly Kuhn	22-23 HS Musical/Play Ticket Coordinator	\$ 789.00
Jamie Weaver	22-23 HS Musical/Play Stage Manager	\$ 500.00
AJ Warner	22-23 HS Musical/Play Technical Director	\$1,200.00
AJ Warner	22-23 HS Musical/Play Set Construction Coordinator	\$1,000.00
Brandon Campbell	22-23 HS Musical/Play Stage Crew Chief	\$ 300.00

10. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2022-2023 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Haley Still	Track Assistant Coach (JH)	\$2,630.00
Yaritzxa Figueroa	Girls Soccer Assistant Coach (JH)	\$1,000.00

11. **(Personnel)** Recommend employment of Elaine Aguilera as a personal care aide at New Oxford Elementary School, (Category: Full-time school-term ) at the wage established in Addendum A\*(Range 3a), retroactive to January 30, 2023, pending having met all required Federal, State, and local hiring regulations.
12. **(Personnel)** Recommend employment of Alexis Smith as a personal care aide at New Oxford Elementary School, (Category: Full-time school-term ) at the wage established in Addendum A\*(Range 3a), retroactive to January 30, 2023, pending having met all required Federal, State, and local hiring regulations.
13. **(Personnel)** Recommend employment of Abigail Wynne as a personal care aide at New Oxford Elementary School, (Category: Full-time school-term ) at the wage established in Addendum A\*(Range 3a), retroactive to January 30, 2023, pending having met all required Federal, State, and local hiring regulations.
14. **(Personnel)** Recommend approval of the attached list of day-to-day substitute teachers for the 2022-2023 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Grace Long (retro 1/30/23)      Zachary Kenworthy (retro 2/6/23)      John Conrad (retro 2/6/23)

15. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Bolton, Tara R.	Brea, Joseph M.	Gladfelter, Samantha S.
Groft, Donna J.	Miller, Jane M.	Mohamed, Lacy M.
Wolf, Susan A.		

### **ADDITIONAL PERSONNEL**

16. **(Personnel)** Recommend accepting the resignation of Mrs. Tara Bolton from the Conewago Valley School District Board of Directors, effective February 13, 2023.
17. **(Personnel)** Recommend accepting the resignation of Beverly Smith - food service worker at New Oxford Middle School, effective February 10, 2023.
18. **(Personnel)** Recommend approval of the following current instructional aides to also be approved as classroom monitors for the remainder of the 2022-2023 school term, pending having completed all training and received certifications.

Damiana Melendez (retro 2/13/23)

19. **(Personnel)** Recommend approval of the transfer of Mr. Charles Brillhart from substitute food service worker to food service worker at New Oxford Middle School, retroactive to February 13, 2023.
20. **(Personnel)** Recommend approval of the attached list of day-to-day substitute teachers for the 2022-2023 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Joseph Staub (retro 2/6/23)

21. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Stanley H. Jones, III

Shawn L. Myers

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## **PROPERTY & SUPPLIES (USE OF FACILITIES)**

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Junior Baseball with Kevin Strawsburg as representative, to use the New Oxford Middle and Elementary School little league fields A, B, C, F, and G from March 6, 2023 through July 1, 2023 on Mondays thru Fridays from 4:30pm to 8:00pm, Saturdays from 8:00am to 8:00pm, and on Sundays from 12:30pm to 8:00pm for their NOJB spring season, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Twins Baseball with Jordan Arnold as representative, to use the New Oxford High School baseball field from April 30, 2023 through August 20, 2023 on specific dates and times starting at 1:00 pm approved by the athletic director for their New Oxford Twins Baseball, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Flames Softball with Brett Wineke as representative, to use the New Oxford High and Middle and School softball fields from March 13, 2023 through July 1, 2023 on Mondays thru Fridays from 5:00pm to 8:30pm, Saturdays from 8:00am to 6:00pm, and on Sundays from 12:00pm to 8:00pm for their spring practice/games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Flames Softball with Brett Wineke as representative, to use the New Oxford High and Middle and School softball fields from July 1, 2023 through October 30, 2023 on Mondays thru Fridays from 5:00pm to 8:30pm, Saturdays from 8:00am to 6:00pm, and on Sundays from 12:00pm to 8:00pm for their fall practice/games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

**New Oxford Junior Baseball - \$25.00 Outdoor Utility Charge.**

**New Oxford Twins Baseball - \$25.00 Outdoor Utility Charge. Field paint donated.**

**New Oxford Flames Softball - Spring - \$25.00 Outdoor Utility Charge.**

**New Oxford Flames Softball - Fall - \$25.00 Outdoor Utility Charge.**

## **ADDITIONAL PROPERTY & SUPPLIES / USE OF FACILITIES**

5. ***(Property & Supplies/Use of Facilities)*** Recommend approval of the contract between Michael J. Smith and the Conewago Valley School District for lease of property known as the “Garber Tract” for the period from March 1, 2023 through March 1, 2024.
6. ***(Property & Supplies/Use of Facilities)*** Recommend authorizing the District to serve as a mass care center site in the event of an emergency or disaster for the American Red Cross of Central PA - South.



7. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Little Life Enrichment Center with Clark Agapakis as representative, to use the Conewago Valley Intermediate School cafeteria, classroom, and parking lots on May 24, 2023 from 6:30 pm to 8:00 pm for their Preschool Graduation, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
  
8. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Chamber of Commerce with Jennifer Smith as representative, to use the New Oxford High School front parking lots and New Oxford Elementary parking lot on June 17, 2023 from 7:00 am to 3:00 pm for their Market on the Square, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

**Little Life - \$25 Rental Charge; \$25 Utility Charge; \$35 per hour Custodial Charge. Total Estimated Charges = \$125.**

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## **DATES TO REMEMBER**

- **February 27, 2023**                      **Community Forum for the Feasibility Study -  
District Auditorium - 6:30 PM**
- **March 6, 2023**                        **Study Session - District Office - 7:00 PM**
- **March 13, 2023**                      **Board Meeting – District Office – 7:30 PM**
- **April 3, 2023**                         **Study Session - District Office - 7:00 PM**
- **April 10, 2023**                      **Board Meeting – District Office – 7:30 PM**
- **May 1, 2023**                         **Study Session - District Office - 7:00 PM**
- **May 8, 2023**                         **Board Meeting – District Office – 7:30 PM**
- **May 25, 2023**                        **Graduation**
- **May 26, 2023**                        **Last Day of School for Students and Teachers**
- **June 5, 2023**                         **Study Session - District Office - 7:00 PM**
- **June 12, 2023**                      **Board Meeting – District Office – 7:30 PM**
  
- **July 10, 2023**                        **Board Meeting - District Office - 6:30 PM**
- **August 7, 2023**                      **Study Session - District Office - 7:00 PM**
- **August 14, 2023**                    **Board Meeting – District Office – 7:30 PM**
- **September 11, 2023**                **Study Session - District Office - 7:00 PM**
- **September 18, 2023**               **Board Meeting – District Office – 7:30 PM**
- **October 2, 2023**                    **Study Session - District Office - 7:00 PM**
- **October 9, 2023**                    **Board Meeting – District Office – 7:30 PM**
- **November 6, 2023**                 **Study Session - District Office - 7:00 PM**
- **November 13, 2023**               **Board Meeting – District Office – 7:30 PM**
- **December 4, 2023**                 **Reorganization Board Meeting-District Office-6:30 PM**

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# CONGRATULATIONS!

Congratulations to Sawyer Emig who was selected as the New Oxford High School Rotary Student of the Month for January!

Congratulations to Jerry Dattoli who was one of 5 students nominated for the Times Area Player of the Week of January 16, 2023!

Congratulations to Timberley Linebaugh who was one of 5 students nominated and received the Times Area Player of the Week of January 23, 2023!

Congratulations to senior Alaina Myers who was nominated and received the 2022 Student Achievement Award by the New Oxford Chamber of Commerce.

Congratulations to Mr. Mike DeFilippo, Health and Physical Education Teacher at NOMS for being nominated and selected as the 2022 Educator of the Year by the New Oxford Chamber of Commerce.

## *College Acceptance and Scholarship Monies Awarded*

<i>First Name</i>	<i>Last Name</i>	<i>College Accepted To:</i>	<i>Scholarship \$ Awarded To Date</i>
			<i>\$1,596,000.00</i>
Logan	Kibler	Central Penn College	\$5,000.00
Naomi	Doll	Mount St. Mary's University	\$124,000.00
Naomi	Doll	Hollins University	\$116,000.00
Ehrin	Myers	Duquesne University	\$23,000.00
Ehrin	Myers	Messiah University	\$64,000.00
Ehrin	Myers	Lebanon Valley College	\$128,000.00
Carlos	Nunez	Shippensburg University	----
Sydney	Christner	Duquesne University	\$23,000.00
Katherine	Lavallee	Bloomsburg University	----
Elizabeth	Moore	University of Dayton	----
Logan	Kibler	Central Penn College	\$3,000.00
Katie	Lavallee	Stevenson University	\$84,000.00
Katie	Lavallee	York College	\$52,000.00
Scott	Myers	Millersville University	----
Caeley	Bair	York College	----
Ella	Billman	Ursinus College	\$160,000.00
Yacaranday	Bobadilla-Rico	Mount St. Mary's University	\$108,000.00
Yacaranday	Bobadilla-Rico	Millersville University	----
Yacaranday	Bobadilla-Rico	Susquehanna University	\$168,000.00

Valerie	Clabaugh	Saint Vincent College	\$102,000.00
Brady	Courville	Messiah University	----
Naomi	Doll	Messiah University	\$4,000.00
Naomi	Doll	Messiah University	\$64,000.00
Naomi	Doll	Ursinus College	----
Joey	Fuhrman	PA College of Technology	----
Jacob	Haugh	Millersville University	----
RyLee	Haugh	Clemson	----
RyLee	Haugh	Auburn University	----
RyLee	Haugh	Penn State	----
RyLee	Haugh	College of Charleston	\$44,000.00
RyLee	Haugh	University of Tennessee	\$24,000.00
Cameron	Herring	Widener University	\$140,000.00
Hannah	Keller	Shippensburg University	----
Cassidy	McNew	Millersville University	----
Lily	Myers	Kutztown University	\$8,000.00
Nataleigh	Roberts	Penn State	----
Benjamin	Weaver	Millersville University	\$12,000.00
Kyla	Anderson	Shippensburg University	----
Kyla	Anderson	Kutztown University	----
Kyla	Anderson	Stevenson University	----
Kyla	Anderson	East Stroudsburg University	----
Kyla	Anderson	Robert Morris University	\$40,000.00
Kyla	Anderson	Millersville University	----
Yacaranday	Bobadilla-Rico	Mount St. Mary's University	----
Londyn	Johnson	Florida Tech	\$100,000.00

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