



# NOVEMBER 8, 2023 CSD BOD VOTING MEETING MINUTES

11/08/2023 [07:00 PM-08:00 PM] @ Alice Schafer Annex Gym

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## NOVEMBER 8, 2023 CSD BOD VOTING MEETING MINUTES

### 1. Open of Meeting

#### Minutes

The meeting was opened by Board President Dorothy Luckock at 7:00 PM.

### 2. Moment of Silence

### 3. Flag Ceremony

### 4. Vision and Mission Statement

Vision Statement- "A community where all recognize and fulfill their unique potential to contribute to a globally connected society."

Mission Statement- "To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society."

#### Minutes

Read by Mrs. Luckock.

### 5. Call to Order

#### Minutes

Mrs. Luckock opened the meeting noting the Board members present-she added Mr. Hornstein would try to log into Teams and the Klinks were out on a family emergency.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mr. Hornstein-absent Mrs. Luckock-yes Mr. Klink-absent

Mrs. Klink-absent Mr. McGuirk-yes Mr. McQuiston-yes

Administrators present-

Jarrin Sperry, Susy Dressel, Adam Jardina, Christine Krankota, Frank Kimmel, Rick Kelly and George Joseph/Heather Harrington/Solicitor representative from Quinn Law Firm.



Principals present-

Matt Vannoy, Doug Parks, Jeff Hans, and Troy Messerall .

## 6. \*Visitor Recognition on Agenda Items

\*Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

### Minutes

Travis Crytzer addressed the board- he congratulated Mr. Williamson, acknowledging he was not present, was traveling for work. Mr. Crytzer expressed he hoped he will do what is best for the students and tax payers who he represents. Also, he asked if he/Mr. Williamson would resign from the Board at Seton to focus on Conneaut School District.

Although Mr. Crytzer noted that although he was not elected he will continue to be a voice and be a frequent voice at the meetings for the 500+ who voted for him and continue to be an active community member. As far as agenda items, the goals to the board he is not sure if this is a goal that can be added or considered but phones are a total distraction for students, the content is endless. He on a personal level uses his phone continually throughout the day. A student in a 45 minute class, he would be looking at it and thus he can only imagine a schooler doing the same. Not sure if it is a legal thing but maybe you could encourage an incentive thing, if it is legal. He encourage another goal to stay awake at all meetings, you are an elected official representing and behind the desk for an hour. If you cannot stay awake for an hour that is embarrassing and a disservice to those you represent. Also consider voting regions to be at large. It is unfortunate my tax dollars paid at Summit don't remain in Summit but are used district wide. Other voters would agree we should be able to vote for the best candidate not to region and with schools being combined it makes added sense to be at large a voting system. Other districts within the county are at large and they represent the vast district area such as Conneaut. The cost savings is something on the goal also and to constantly adhere to it. I spoke to the superintendent about the budget situation who told him it is not news and is always an issue but he/Mr. Crytzer encourages going in by line and a cost savings to be done. Listening all day yesterday that the tax increase and it was not an easy thing to swallow. He also asked to continue with mental health and suicide in schools at all levels, something that is very serious. He thanked the board for their volunteer service and doing the job you are doing.

Mr. Hall asked Mr. Joseph when it comes down to at large votes as citizens, it can be challenged and on a referendum by the district correct? Yes, Mr. Joseph replied. Mr. Hall noted that there is a path to put it on the ballot by the constituents. We the board have heard this a lot and it can be done so this is one of the paths it can be done.

Mr. Burnham said the Census may force this change on anyhow. Mr. Joseph added the trend over the last three census case law generally authorizes/permits 10 percent deviation and the last three we were at 9.6 percent. Mr. Burnham asked, we are pushing the end? Mr. Joseph said yes.

## 7. Approval of Agenda with Additions

Request the Board to approve the Agenda with Additions.

### Minutes

Motion by Mr. McGuirk, second by Mr. Hall.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mr. Hornstein-absent Mrs. Luckock-yes Mr. Klink-absent

Mrs. Klink-absent Mr. McGuirk-yes Mr. McQuiston-yes

## 8. Approval of Minutes

Request the Board to approve the following Minutes, as per detailed backups on Agenda Manager.

October 4, 2023 CSD BOD Work Session Meeting Minutes - as per detailed backup on Agenda Manager.

October 11, 2023 CSD BOD Voting Meeting Minutes - as per detailed backup on Agenda Manager.

## 9. TREASURERS REPORTS - October 2023

October, 2023

## 10. BUDGET TRANSFERS

### 10.a. Approve Budget Transfers

Request the Board to approve the Budget Transfers - as per detailed backup on Agenda Manager.

#### Minutes

Motion by Mr. McGuirk, second by Mr. McQuiston.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mr. Hornstein-absent Mrs. Luckock-yes Mr. Klink-absent

Mrs. Klink-absent Mr. McGuirk-yes Mr. McQuiston-yes

## 11. FINANCIALS - BILLS

### 11.a. Approve Bills in Fund 10 in the amount of \$2,081,496.55

a. Approve to pay Bills in Fund 10 Total Checks, Direct Deposits, and Wire Transfers for the Month in the amount of \$2,081,496.55



**Minutes**

Motion by Mr. McGuirk, second by Mr. McQuiston to approve items 11.A, C and D.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mr. Hornstein-absent Mrs. Luckock-yes Mr. Klink-absent

Mrs. Klink-absent Mr. McGuirk-yes Mr. McQuiston-yes

**11.b. Approve Bond Payments in the amount of \$3,288,672.80**

Request the Board to approve to pay Bond Payments in the amount of \$3,288,672.80, as per detailed backup on Agenda Manager.

**Minutes**

Motion by Mr. Hall, second by Mr. McQuiston.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Hall-yes Mr. Horne-yes

Mr. Hornstein-absent Mrs. Luckock-yes Mr. Klink-absent

Mrs. Klink-absent Mr. McGuirk-yes Mr. McQuiston-yes

**11.c. Approve Bills in Fund 31 Capital Projects in the amount of \$67,620.00**

Request the Board to approve to pay Bills in Fund 31 Capital Projects in the amount of \$67,620.00, as per detailed backup on Agenda Manager.

**11.d. Approve Bills in Fund 50 Cafeteria Food Service Bills in the amount of \$105,650.81**

Request the Board to approve the Fund 50 Cafeteria Food Service Bills in the amount of \$105,650.81

**12. INVESTMENT REPORT - October 2023**

October, 2023

**13. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.**

**13.a. General Fund Report - Revenues/Expenditures - October, 2023**

**13.b. Student Activity Fund Reports - CLMS and CVMS w/Additions**

As information the Student Activity Fund Reports for CLMS and CVMS (**with additional months added after the work session**)

Conneaut Lake Middle School Quarterly for July - September 2023 and September, 2023

Conneaut Valley Middle School Quarterly for July - September 2023 and September, 2023

**Added**

Conneaut Lake Middle School Quarterly April - June, 2023; April 2023; May 2023; June 2023

Conneaut Valley Middle School Quarterly April - June, 2023; April 2023; May 2023; June 2023

**14. OTHER FINANCIALS**

**14.a. Approve Disabled Vet Exemption Request(s)**

Request the Board to approve the Disabled Veterans Real Property Tax Exemption Certification(s), as per detailed backups on Agenda Manager.

**Minutes**

Motion by Mr. McQuiston, second by Mr. Burnham to approve 14.A thru 14.D.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mr. Hornstein-absent Mrs. Luckock-yes Mr. Klink-absent

Mrs. Klink-absent Mr. McGuirk-yes Mr. McQuiston-yes

**14.b. Approve Grant(s)**

Request the Board to approve the Grant Application request(s);

1. Sarah Myers, submitting for a Reflex Math Grant through Explore Learning in the amount of \$1,400 to be used for the 6th Grade Math at CVMS, as per detailed backup on Agenda Manager.
2. Victor Susol, submitting for a PARSS Annual Grant/Edward Albert sponsor in the amount of \$4000 to benefit E.L.A. (Primary) Science, Tech Ed, Art at CVMS, as per detailed backup on Agenda Manager.

**14.c. Approve Academic Initiative/Academic Intramural Proposal**

Request the Board to approve the following academic initiative/academic intramural proposal-

**Conneaut Valley Middle School** - Matt Fannin to conduct Robots from December 1, 2023 through May 15, 2024 for up to 30 hours at \$22.50/hour. Note-last years program had 8 students participating, backup as per detailed copy on Agenda Manager.

**14.d. Addition to Agenda - Approve Memorandum of Agreement of CCCTC Real Estate Option Agreement**

Request the Board to accept the Crawford County Technical Centers recommendation for this Board of Directors to approve and the execution of the Option Agreement for the purchase of the real estate at 20763 Old Ellis Hill Road on behalf of Crawford County Technical Center, as per detailed document on Agenda Manager.

**15. BOARD CONCERNS**

**15.a. Correspondence - None**

**15.b. Student Representatives - CASH and CLE**

CASH Student report and Conneaut Lake Elementary School report.

**Minutes**

CASH student updated the board and Mr. Parks updated for CLE ending with a video.

**15.c. Crawford County Career & Technical Center Representative - Tim McQuiston CCCTC Representative**

**Minutes**

Mr. McQuiston updated the Board.

**15.d. Northwest Tri-County Intermediate Unit #5 Representative - Dorothy Luckock, IU Board**

**Minutes**

Mrs. Luckock updated the board.

**15.e. Conneaut Education Association - Sue Moss, President**

**Minutes**

No report.

**15.f. Conneaut Education Support Personnel Association - Paul VanDusen, President**

**Minutes**

No report.



**15.g. Committee Reports -**

Budget Finance Committee Report - CVMS Property Discussion

**Minutes**

Mrs. Luckock updated for the Budget Finance Committee- the whole board had asked the committee to provide a recommendation for evaluations of putting the CVMS property up for sale, hinging on some additional information from Mr. Joseph.

Mr. Joseph had been previously asked several questions, first 1. What the property is zoned. He found out that area does not have a zoning ordinance so no zoning. The acreage- it is 2 separate parcels. The front which includes the building, football and baseball fields is 20 acres and the parcel behind that is half wooded is 7.386 acres so the total is 27.386 acres. Mr. Joseph was asked for guidelines or legal scenarios for a sale. The School code authorizes three methods to be utilized. 1. Public auction 2. Sealed bids or 3 private sale. Meaning the same as the district used in selling the Greenwood building and the Christmas tree property. You would obtain a realtor. That method does require a court hearing for approval. The first two do not require a court approval.

He was also asked the best method to secure a realtor. The board has the responsibility to accept the lowest bid for products, but this is a special service so does not need to obtain that. If you go to private sale route with a realtor then we prepare a request for proposal from the realtors and you may choose to interview and retain one. Other considerations mentioned three methods or marketing and you do have the ability like the Summit building. Possibility to convey to the municipal body that the school is located in, such as the Summit township building. You can convey to a nonprofit organization. There are considerations that could be discussed whether or not to have a deed restriction(s) in the deed for sale. He mentioned if going for consideration there was litigation in Erie County to have a recorded deed to prevent to be used as a charter school. Litigation ensued and while it was being litigated the purchaser interested found another properties so the litigation went away without a decision. So that is still up in the air if it can be done. Another consideration to think about is should be able to get from a realtor is a formal appraisal to establish market price.

Mr. Joseph indicated for the board and public consideration that there maybe an occasion to discuss options to purchase, these are executive session topics, just pointing that out.

**16. OTHER**

**16.a. Approve Vo-Ag and Advisory Committee Members for the 2023/2024 SY**

2023/2024 Vocational and Occupational Ag Committee Members

1. Kaitlin Liszka
2. Ed Pietroski
3. Matt Vannoy
4. Jarrin Sperry
5. Adam Jardina
6. Eric Andrew- Vice Chairman
7. John Evans - Chairman
8. Grace Agnew - Secretary
9. Mike Campbell

10. Jeremy Burnham
11. John Burnham
12. Sherman Allen
13. George Greig
14. Jennifer Hines
15. Ella Klink
16. Chad Loucks
17. Jolene Kuhn

#### Minutes

Motion by Mr. McGuirk, second by Mr. McQuiston to approve 16.A thru 16.C.

Motion passed by Roll Call.

Mr. Burnham-abstained from 16.A. only Mr. Hall-yes Mr. Horne-yes

Mr. Hornstein-absent Mrs. Luckock-yes Mr. Klink-absent

Mrs. Klink-absent Mr. McGuirk-yes Mr. McQuiston-yes

#### 16.b. Approve Superintendent 2023 Goals

Request the Board to approve the 2023 Superintendent Goals, as below;

##### Superintendent Goals

- School Configuration Management
  - Execute Phase 1 - Measure success by September 30, 2024, Scale of 1-5 on
    - Transportation – transportation plan by Jan 15
    - Facilities – school start time plan - by Jan 15
      - For school start - things physically in place, school rebranded.
    - Budget – manage without furlough
    - Staffing – staffing needs determined by 2/1
      - CAMS master schedule draft - April 1
      - staffing has tentative assignments by April 1
    - Community
      - Communicated bell schedule/trans/building info in February 15
  - Monthly board communication
  - Monthly community communication starting February



- Detailed Draft Phase 2 plan (24/25 school year) by July 2024
- Draft Plan for CVMS building by Jan 15

**16.c. Approve 2023/2024 Board Goals**

Request the Board to approve the 2023/2024 Board Goals, as discussed at the November work session, see below;

Board Goals

- Onboard new board members
  - Act 55 training
  - 1+ board retreat
- New Policy - Making some Agenda Items public by June 2024
- Continue Lifetracker – Review Results in August 2024
- Ensure support for superintendent during reconfiguration.
- Create succession plan for key admin roles by February 2024
- Hold town hall in August, agenda in July.

**17. OLD BUSINESS**

**18. NEW BUSINESS**

**19. PERSONNEL with Additions**

**19.a. Approve ESS Substitute Personnel**

Request the Board to approve the updated listing of substitute personnel from ESS, as per detailed backup on Agenda Manager.

**Minutes**

Motion by Mr. McGuirk, second by Mr. McQuiston to approve 19.A through 19.O.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mr. Hornstein-absent Mrs. Luckock-yes Mr. Klink-absent

Mrs. Klink-absent Mr. McGuirk-yes Mr. McQuiston-yes

**19.b. Approve Contracted Cafeteria Personnel**

Request the Board to approve the Contracted Cafeteria updated personnel list, as per detailed backup on Agenda Manager.

**19.c. Approve Anderson Bus Drivers Employee Listing**

Request the Board to approve the updated Anderson bus drivers list, as per detailed backup on Agenda Manager.

**19.d. Approve Resignation**

Request the Board to approve the following resignation, as per detailed backup on Agenda Manager.

1. Gina Seeley, teacher at CLE effective October 11, 2023.

**19.e. Approve Leave Request(s) with Addition**

Request the Board to approve the following leave requests, as per detailed backups on Agenda Manager;

1. Kimberly Motzing, paraprofessional aide, 1 Day, General Unpaid Leave, Monday, October 2, 2023.
2. Correction to previously approved leave request- Tessa Stein, instructional aide, 63 Days, General Unpaid Leave, Wednesday, September 4, 2023 through Friday, December 15, 2023. Should have read ending Tuesday, December 5, 2023.
3. **Added...**Kendra Moran teacher, up to 30 Days, Paid Childrearing starting Tuesday, November 28, 2023 through Friday, January 12, 2024.

**19.f. Approve Appointment(s)**

Request the Board to approve the following appointment(s), as per detailed backup on Agenda Manager;

1. Request the Board to approve to hire Michelle Hill as a Full Time Autistic Support/PCA Paraprofessional at Conneaut Lake Middle School "retroactive" to Tuesday, October 24, 2023 at a rate of \$16.80 per hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.
2. Request the Board to approve to hire Shari Hudak as the Bookkeeper 1 for the Conneaut School District "retroactive" to Monday, November 6, 2023 at a rate of \$19.28 per hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.
3. Request the Board to approve to hire Julie Kincaid as the Full-Time Classroom Nurse for Conneaut School District effective Tuesday, November 14, 2023 at the rate of \$22.37 per

- hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Association.
4. Request the Board to approve to hire Jenna Kohler as a Part Time Life Skills Support Paraprofessional at Conneaut Lake Elementary School effective Wednesday, October 18, 2023 at a rate of \$16.80/hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.
  5. Request the Board to approve to hire Carlee Richardson as a Part Time Life Skills Support Paraprofessional at Conneaut Lake Elementary School effective Monday, October 23, 2023 at a rate of \$16.80/hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and
  6. Request the Board to approve to hire Caitlin Scott as a Long Term Substitute Social Studies Teacher for Conneaut Area Senior High School effective "retroactive to" Tuesday, October 17, 2023 through Thursday, June 6, 2024 at Step 1 of the Bachelors Schedule as per the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District.

**19.g. Approve Intent to Retire Utilizing Special Retirement Incentive**

Request the Board to approve to accept the retirement notices, made with the intent and the purpose of accepting the Board's offer of an early retirement incentive approved by the Board at its meeting on October 11, 2023, for the following teachers and as per detailed backup on Agenda Manager;

1. Theresa English, teacher retiring utilizing the special retirement incentive and selecting elective Option A.
2. Ruth Rea, teacher, retiring utilizing the special retirement incentive and selecting elective Option A.
3. Todd Tompkins, teacher retiring utilizing the special retirement incentive and selecting elective Option A.

**19.h. Approve Professional Growth Request(s)**

Request the Board to approve the following professional growth/conference requests as follows and backups on Agenda Manager.

1. Kathy Blaine to attend the NUTR 1006 - Annual Teachers Meeting at the University of Pittsburgh on Friday, November 18, 2023. District Cost: substitute \$197.10, mileage \$132.31, tolls/parking \$7.00 Total Cost \$336.32

**19.i. Approve Field Trip and/or Student Activity Request(s)**



Request the Board to approve the following field trip request(s), NOTE: All field trips listed have submitted parent permission forms and if an over night trip have submitted all pertinent forms and are on file in the Superintendent's Office PRIOR to placing on this agenda for approval.

#### **Conneaut Area Senior High School**

1. Glenn Cameron and Elizabeth Heckman to take ten students to the PMEA District 2 Jazz auditions at Youngsville High School on November 16, 2023 or rain date of November 20, 2023. District Cost: substitutes \$197.10 and registration \$100.00.
2. Glenn Cameron and Elizabeth Heckman to take fourteen students to participate in the Tuba Christmas Erie at Penn State Behrend on December 9, 2023. District cost: registration \$140.00 and using the district vans.
3. Corinne Eaton to take up to 20 juniors and seniors to tour the Pittsburgh Institute of Aeronautics in at the Pittsburgh Institute of Aeronautics on December 6, 2023. District Cost: busing \$352.00.
4. Elizabeth Heckman to take up to 25 select vocal ensembles and jazz combo students to Christmas carol at Fresh Grounds Coffee House in Greenville, PA on December 1, 2023. District Cost: busing TBD.
5. Elizabeth Heckman to take up to twelve 7th grades Choir students to the District Choir at Allegheny College on January 24, 2024 through January 26, 2024. District Cost: substitute \$420.00.
6. Chloe Shade, Vickie Lipinsky and Mechel Golenberke to take up to 25 Envirothon students to go to the Pymatuning State Park for clean up. District cost: substitute \$600.00 and busing \$188.00.

#### **Conneaut Lake Middle School/Conneaut Valley Middle School**

1. Jeff Hans, Craig Heberle and Troy Messerall to take six student leaders from CLMS and CVMS together at the First Baptist Church in Linesville on November 16, 2023 and at CVMS on January 18, 2024 and March 21, 2024 to brainstorm and help plan activities to join the 2 schools. District Cost: busing total for all three dates \$437.00.

#### **Conneaut Valley Middle School/Conneaut Valley Elementary School**

1. Serena Klink to take up to nineteen students to CVES to read aloud to each class on Friday, December 15, 2023; Friday, February 23, 2024 and Friday, May 10, 2024. District Cost: \$198.00.

#### **Conneaut Valley Middle School**

1. Sarah Pelc and Dave Maskrey to take six students from CLMS and CVMS to brainstorm and help plan activities to join the middle schools. Dates November 16, 2023 to the First Baptist Church in Linesville and Dates travel to CLMS are December 19, 2023; February 15, 2024 and April 25, 2024. District Cost: van reserved for 12/19 date and other dates busing cost \$470.00.

**19.j. Approve Fundraising Request(s)**

Request the Board to approve the following fundraising request(s), as per detailed backups on Agenda Manager.

**Conneaut Area Senior High School**

1. CASH Baseball to sell advertising signs at \$200-\$300 each from November 1, 2023 through April 1, 2024. Proceeds to be used for training equipment, student athlete supplies and site enhancements.
2. CASH Senior Class to sell snacks, drinks and candy in Ms. Flinchbaughs' office and Mr. Stevenson's classroom at various prices from November 9, 2023 through June 1, 2024. Proceeds to help pay for senior class activities.
3. CASH Softball Parents and adults to sell a Yeti package via raffle tickets at the CLMS Craft Show at \$1/\$10 or \$20 held on December 2, 2023 and December 3, 2023. Proceeds to help pay for spring training and team apparel.

**Conneaut Lake Elementary School**

1. CLES PTO to sell meat snacks at \$1.50 each from November 13, 2023 to November 28, 2023. Proceeds to help pay for transportation and field trips.
2. CLES PTO to conduct a Santa's Workshop selling items at \$1.00 each on December 8, 2023. Proceeds to help pay for transportation and field trips.
3. CLES PTO to sell spirit wear at various prices from November 8, 2023 to November 30, 2023. Proceeds will be used to pay for class trips, student activities and incentives.

**Conneaut Lake Middle School**

1. CLMS PTO to host a Christmas Craft Show selling items at various prices on December 2, 2023 and December 3, 2023. Proceeds will be used to pay for field trips, student incentives and equipment.

**Conneaut Valley Elementary School**

1. CVES to host a Erie Polar Plunge where students will donate into a bucket of their teachers choosing. Proceeds will be donated entirely to the PA Special Olympics. Fundraiser to be conducted from November 9, 2023 to November 17, 2023.
2. CVES PTO to sell coupon books to various restaurants and stores at \$25.00 each from November 20, 2023 through December 4, 2023. Proceeds to help fund field trips.

**19.k. Approve Supplemental Coach Resignation**

Request the Board to approve the following supplemental coach resignation, as per detailed backup on Agenda Manager.

1. Jodi Phelps, as junior high basketball cheerleading advisor effective Wednesday, October 25, 2023.

**19.I. Approve Supplemental Coach Appointments for 23/24 SY with Additions**

Request the Board to approve the following correction to supplemental coach requests for 2023/2024 sy;

NOTE: All requests have submitted all required clearances prior to submitting to the board for approval.

**Conneaut Lake Middle School**

April Bowman as Assistant 5th & 6th Grade Girls' Basketball Assistant Coach

April Bowman as Assistant 7th & 8th Grade Girls' Volleyball Assistant Coach

Kimmy Litwin as 5th & 6th Grade Girls' Basketball Assistant Coach

Lindsay Peterson as 7th & 8th Grade Girls' Volleyball Assistant Coach

**Conneaut Valley Middle School**

Matt Fannin as Co-Newspaper Editor

Kari Iliff as Assistant 7th & 8th Grade Girls' Volleyball Assistant Coach

Brian McCall as Co-Newspaper Advisor

Erin Warren as Drama Club Advisor

**Additions...**

**CASH - Softball**

Jason Onderko- Head Coach

Mitchell Shreve-Assistant V/JV Coach

Gary Cook-Assistant V/JV Coach

**CLMS-Softball**

Steve Mickle-Assistant Jr. High Assistant Coach

Hannah Harvey-Assistant Jr. High Assistant Coach



**19.m. Approve Volunteer Coaches with Additions**

Request the Board to approve the following volunteer coaches, as per detailed backup on Agenda Manager.

NOTE: All coaches have submitted all required clearances and have been reviewed by the Superintendent.

**Conneaut Area Senior High School**

Haley Hess as Volunteer Girls Softball

**Additions...**

**Softball-CASH**

Shea Keller - Varsity Softball

Jon Harrington - Varsity Softball

**Softball-CLMS**

Haley Hess - Jr. High Softball

SuAnne Dendis - Jr. High Softball

**19.n. Approve Superintendent to Hire with Additions**

Request the Board to approve the Superintendent to post, interview, and hire for open/posted positions and to bring names to the next regular voting meeting.

CLMS Junior High Basketball Cheerleading Advisor

**Added...**

PT Autistic Support @ CASH

PT Emotional Support Paraprofessional @ CLMS

FT Life Skills Support Paraprofessional @ CLE

School Psychologist

Head Girls Soccer Coach @ CASH

5<sup>th</sup> & 6<sup>th</sup> Grade Boys Basketball Coach @ CLMS

**19.o. Addition to Agenda - Approve Contracted Custodial Personnel**

Request the Board to approve the Contracted Custodial Personnel, as per detailed backup on Agenda Manager.

**20. CURRICULUM**

**20.a. Cyber Calculus Report - as information only.**

Report as attached on Agenda Manager.

**20.b. Approve Curriculum New Course Request(s)**

Request the Board to approve the following new curriculum/course as follows and as per detailed backup on Agenda Manager.

1. AP United States Government and Politics

**Minutes**

Motion by Mr. McQuiston, second by Mr. Hall.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mr. Hornstein-absent Mrs. Luckock-yes Mr. Klink-absent

Mrs. Klink-absent Mr. McGuirk-yes Mr. McQuiston-yes

**21. BUILDINGS AND GROUNDS**

**21.a. Approve Facility Use Request with Fee Waiver Request(s)**

Request the Board to approve the fee waiver requests for facility use requests as follows;

**Conneaut Lake Middle School**

1. CLMS PTO to conduct a Christmas Craft Show and requesting to use the gym and concession stand from December 1, 2023 through December 3, 2023 for setup, conduct a craft show and clean up. Asking for fees to be waived.

**Conneaut Valley Elementary/Conneaut Valley Middle School**

1. Jaclyn McCoy, requestor for Conneaut Valley Little League to use the gyms at both Valley schools for baseball and softball practices March 1st, 2024 to May 10th, 2024 depending on weather, 4 days a week. Asking for fees to be waived.

**Minutes**

Motion by Mr. Burnham, second by Mr. Hall.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mr. Hornstein-absent Mrs. Luckock-yes Mr. Klink-absent

Mrs. Klink-absent Mr. McGuirk-yes Mr. McQuiston-yes

**21.b. Approve Disposal of Surplus Property, Equipment Supplies and Textbooks**

Request the Board to approve to Dispose of a broken Delta Scroll Saw, requesting to be thrown away, as per detailed backup on Agenda Manager.

**Minutes**

Motion by Mr. Hall, second by Mr. McQuiston.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mr. Hornstein-absent Mrs. Luckock-yes Mr. Klink-absent

Mrs. Klink-absent Mr. McGuirk-yes Mr. McQuiston-yes

**22. TRANSPORTATION**

**22.a. Approve Revised and New Bus Routes**

Request the Board to approve the Revised and New Bus Routes, as per detailed backup on Agenda Manager.

**Minutes**

Motion by Mr. McQuiston, second by Mr. McGuirk to approve 22.A and 22.B.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mr. Hornstein-absent Mrs. Luckock-yes Mr. Klink-absent

Mrs. Klink-absent Mr. McGuirk-yes Mr. McQuiston-yes

**22.b. Approve 2023/2024 SY Winter Sports Transportation Estimated Cost(s)**



Request the Board to approve the 2023/2024 School Year Winter Sports Transportation Estimated Costs from Anderson Coach.

<u>School</u>	<b>23-24 SY</b>	<b>Est. Cost</b>
<i>Conneaut Area Senior High - Winter Sports</i>		\$11,085.08
<i>Conneaut Area Senior High - Marching Band</i>		\$0.00
<i>Conneaut Valley Middle School - Winter Sports</i>		\$1,859.25
<i>Conneaut Lake Middle School - Winter Sports</i>		\$1,994.80
 TOTAL:		 <b>\$14,939.13</b>

<u>School</u>	<b>22-23 SY Actual Cost</b>
<i>Conneaut Area Senior High - Winter Sports</i>	\$11,331.19
<i>Conneaut Valley Middle School - Winter Sports</i>	\$1,348.09
<i>Conneaut Lake Middle School - Winter Sports</i>	\$1,629.95
 TOTAL:	 <b>\$14,309.23</b>

### 23. \*Visitor Recognition

\*Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

#### Minutes

Jennifer Bodnar approached the podium. Her daughter is a 6<sup>th</sup> grader at CLMS with a wonderful IEP team, they do their best to accommodate, are kind and caring and go the extra mile. She feels they have their best interest at heart but feels some are spread too thin, the autistic support teacher and another have too many on their case load. She submitted a RTKR last Thursday and has not received a response yet. With one autistic response teacher in all the buildings for all 6-8<sup>th</sup> grades at CLMS and only two paraprofessionals supporting in the classrooms. She feels her child and another are not always getting the support they need and are entitled to under federal law. She questions if they are, as they need autistic support in each school. 2<sup>nd</sup> the current 6<sup>th</sup> grade class is the largest in the middle school with class sizes ranging from 20-33 students. So with that many there is no way they can give each the individualized attention needed. That is her biggest concern with the class sizes. Her daughter came home yesterday and in social studies there were 2 more students in that class than there were chairs. One of the paraprofessionals brought out a chair and squeezed it in the table and her daughter spent the time sitting on the



heating register. Classrooms cannot accommodate kids, she was told everyone was there this time, no one was absent, so the class is not set up to the number of kids in the class. We have to ask how this will play out next year coming from CVMS with the merger. It really needs to be addressed now and next year prior to the merger. Before teachers are offered incentives to retire, this need is addressed and are real problems. Once I have the RTK numbers I will do my best to address the board again.

Mitchell Shreve- he apologized in advance; he is not comfortable speaking into a microphone. He is a CL resident and a health and physical education teacher at Crawford Central, an assistant coach for softball and has coached since 2009. He is addressing the cutting of one paid coaching position and 100 percent fully understands the need to cut time to time. He is not sure of any issue and knows it is bound to happen. The reason today is the unprofessional and unorganized manner it happened. His head coach was asked at the end of September to get prepared for October meeting with coach names, due to unforeseen circumstances it didn't make it to the board meeting. Last week the day before the work session the head coach was called and told he was losing a paid coach and to have names submitted by Wednesday or wait until the next meeting. Mr. Hall announced he was the board member who called. Mr. Shreve stated he spoke to several administrators outside of our district who said that is totally unorganized and unprofessional. It is not fair the fall sports didn't but midway through to lose a paid position, and to just hear eliminating coaches on a whim is a slippery slope in a world hard to find good coaches and most of the time scrambling last minute to find one. Often have to go to parents who are only there for one or two years. Eliminating on a whim last minute scares away coaches and again he talked to many outside of this district and said "oh I wouldn't want to coach there" He admitted to being proud to coach here and happy to have all the coaches. But this is unfair to student athletes and head coaches when we have been working all year. He cautioned the board in doing that and to have a better process on handling hiring and coaching positions.

Mr. Hall addressed him again, noting this was discussed publicly at the Athletic Committee meeting that we were looking at the right size numbers and asked how many athletes for each sport. Softball for example has 25 students and we paid 4 positions last year (head coach and 3 assistants). Baseball was the same, a head coach and three assistants. Soccer girls had 32 students and one less coach, girls volleyball had 33 paid (2 assistants and a head coach). Boys volleyball had one assistant. Football had 44 on the team and 4 assistants so ask as we talk about this we looked at the policy, why are we paying \$17,000 and reducing one junior high volleyball program we and voted to close a school so it is right sizing the staff with these numbers.

Mr. Shreve understands the time to eliminate staff but why not handle it in the summer and give due process. Girls soccer has the same number of players and boys football but boys got to keep 5 paid and girls only 2 coaches. So if going by the numbers is scary as well, if seeing as many players so we can have more coaches to provide the most experience, that causes more issues with jerseys and transportation and issues with playing time. He again cautioned the number system and canceling on a whim.

Mr. Hall responded that we have to look at excess spending and looked at all the programs and that is the decision we made.

Mr. Bridge approached, thanking the departing board members and all of you for all the time and effort. He offered Mr. McGuirk a bus driving job. Also, we had a nice clean free election again, all candidates up for election it was well done. These are non-paid positions and nothing but time and effort. Thank you for your dedication.

## **24. BOARD CONCERNS**

The next regular scheduled Board meeting will be;

December 6, 2023 Reorganization Meeting at Alice Schafer Annex cafeteria, starts at 7 PM.

December 6, 2023 Work Session at Alice Schafer Annex cafeteria, starts at adjournment/conclusion of the Reorganization Meeting.

December 13, 2023 Board voting meeting to be held at Alice Schafer Annex cafeteria, starts at 7 PM.

## 25. ADJOURNMENT

### Minutes

Motion by Mr. Hall, second by Mr. McQuiston to adjourn at 8:02 pm.

## 26. EXECUTIVE SESSION

To review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss personnel matters.

## 27. INFORMATION - as information added

(Items approved by the Superintendent and submitted as information to the Board of Education).

1. Cyber Charter Report...as information only. Additional reports added.



Dorothy Luckock, Board President



Christine Krankota, Board Secretary