



# CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD  
NEW OXFORD, PENNSYLVANIA 17350

---

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent

DATE: April 28, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session - 7:00 P.M. - Monday, May 1, 2023 in the District Boardroom.

---

1. Call to Order/Opening Exercises
2. [Finance](#)
3. [Ways & Means/Curriculum](#)
4. [Property & Supplies / Use of Facilities](#)
5. [Superintendent's Report](#)
6. [Assistant Superintendent's Report](#)
7. Public Comment for agenda and non-agenda items
8. [Dates to Remember](#)
9. Adjourn meeting
10. Personnel (To Be Discussed In Executive Session)

- [Link for Public Comment](#)



# CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD  
NEW OXFORD, PENNSYLVANIA 17350

---

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent

DATE: April 28, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Finance

---

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$ \_\_\_\_\_  
Check # \_\_\_\_\_ to Check # \_\_\_\_\_  
Wire # \_\_\_\_\_ to Wire # \_\_\_\_\_  
Ach # \_\_\_\_\_ to Ach # \_\_\_\_\_  
Purchase Card # \_\_\_\_\_ to Purchase Card # \_\_\_\_\_  
from the Capital Reserve Account \$ \_\_\_\_\_  
Check # \_\_\_\_\_ to Check # \_\_\_\_\_  
from the Cafeteria Account \$ \_\_\_\_\_  
Check # \_\_\_\_\_ to Check # \_\_\_\_\_  
and from the Construction Account: \$ \_\_\_\_\_  
Check # \_\_\_\_\_ to Check # \_\_\_\_\_  
for a total of \$ \_\_\_\_\_

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend that cafeteria lunch prices for the 2023-2024 school year remain at \$2.50 for the elementary and intermediate schools, \$2.75 for secondary schools, and 50¢ for milk. The cafeteria breakfast price for the 2023-2024 school year will remain at \$1.50 for all students.
4. **(Finance)** Recommend that the \$75,377,800 General Fund Budget for the 2023-2024 school year be proposed for adoption at the next regularly scheduled meeting of the Board subject to revisions as may come to be advisable, and that the Secretary take such action as may be necessary to meet the provisions of the law with reference to the public notice. (15.6691 mills real estate)
5. **(Finance)** Recommend the authorization of the homestead and farmstead exclusion real estate tax assessment reductions for qualified properties within the Conewago Valley School District for the school year beginning July 1, 2023, under the provisions of the Homestead Property Exclusion Program Act (Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006).

6. ***(Finance)*** Recommend the Secretary/Business Manager be authorized to make such minor changes to function, categories, or line items of the 2022-2023 General Fund Budget as may be necessary at any time prior to the filing of the Annual Financial Report to avoid over expenditure, provided that the additions equal the subtractions so as not to exceed the established gross in approved expenditures for the 2022-2023 school term, subject to ratification by the Board.

[To Agenda](#)



# CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD  
NEW OXFORD, PENNSYLVANIA 17350

---

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent

DATE: April 28, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Ways & Means

---

## WAYS & MEANS/CURRICULUM

1. ***(Ways & Means/Curriculum)*** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated April 17, 2023.
2. ***(Ways & Means/Curriculum)*** Recommend approval of the Letter of Agreement between True North Wellness Services and Conewago Valley School District regarding D & A SAP liaison services - and SAP School Based Clinical Services for the 2023-2024 school year at a cost of \$49,160.30.
3. ***(Ways & Means/Curriculum)*** Recommend approval of the firm of Stock & Leader be appointed as solicitors for the 2023-2024 school year.
4. ***(Ways & Means/Curriculum)*** Recommend approval of the additional field trips below for the 2022-2023 school year.

MAY FIELD TRIP REQUESTS 2022-2023				
NAME	GRADE	DATE	TITLE/PLACE	COST TO DISTRICT
Laurie Miller	6th	5/15/23	6th gr tour of NOMS	0.00
Lily Trayer	3rd LS	5/19/23	3rd gr Life Skills tour CVIS	0.00

5. ***(Ways & Means/Curriculum)*** Recommend approval of Alexandre Millet from France as a foreign exchange student for the 2023-2024 school year. (Host parent: Christine Herbert)
6. ***(Ways & Means/Curriculum)*** Recommend approval of Michael Yamba from Sierra Leone as a foreign exchange student for the 2023-2024 school year. (Host parent: Christine Herbert)

[To Agenda](#)



# CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD  
NEW OXFORD, PENNSYLVANIA 17350

---

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent

DATE: April 28, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Property & Supplies / Use of Facilities

---

## PROPERTY & SUPPLIES / USE OF FACILITIES

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Colonials Youth Football & Cheer with Billy Harris as representative, to use the New Oxford Elementary practice fields and parking lots on Mondays through Thursdays from July 31, 2023 through August 24, 2023, and then Monday, Tuesdays, and Thursdays from August 28, 2023 through October 26, 2023, from 5:30 pm to 8:00 pm for Youth Football and Cheer Practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Colonials Youth Football & Cheer with Billy Harris as representative, to use the New Oxford Middle School football field and rear parking lots on Saturday morning and Sunday afternoon from August 26, 2023 through October 29, 2023, and the New Oxford High School Stadium one Saturday evening as agreed upon with the Athletic Department for Youth Football Games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Hanover Area YMCA Discovery Program with Melissa Hartlaub as representative, to use the Conewago Township Elementary School cafeteria, gymnasium from August 22, 2023 through May 24, 2024 from 6:15 am to 6:00 pm for before and after care on days when school is in session, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

**New Oxford Youth Football & Cheer Practices - \$1560.00 Field Painting Charge; \$35 per hour Custodial Charge if deemed necessary. Total estimated charges = \$1560.00.**

**New Oxford Youth Football & Cheer Games - \$25.00 Outdoor Utility Charge for MS field; For Stadium Use: \$35 per hour Custodial charge, \$15. Per hour lighting charge, \$40 per hour Event Manager Charge (minimum 2 hours) . Total estimated charges = To be determined based on usage.**

**Hanover Area YMCA - \$500.00 Utility Charge; \$35 per hour Custodial Charge if deemed necessary. Total estimated charges = \$500.00**

4. ***(Property & Supplies/Use of Facilities)*** Recommend that the Board award the bids opened on April 10, 2023, as per specifications, for industrial arts (shop technology education) equipment and supplies, including lumber for all shops at the New Oxford Middle School and the New Oxford High School for the 2023-24 school year.

B & H Photo, New York, NY	\$2,767.00
Lafferty & Co, Lemoyne, PA	\$752.20
Midwest Technology Products, Sioux City, IA	\$11,605.96
O'Shea Lumber, Glen Rock, PA	\$6,542.00
Paxton/Patterson, Alsip, IL	\$2,371.24
RSR Electronics, Inc., Rahway, NJ	\$4,548.31
Valley Litho Supply Co., Rice Lake, WI	\$7,368.15
<b>Total</b>	<b>\$35,954.86</b>

5. ***(Property & Supplies/ Use of Facilities)*** Recommend that the Board award the bids opened on April 10, 2023, as per specifications, for athletic equipment and supplies for the 2023-24 school year.

H & L Team Sales, Lancaster, PA	\$11,010.00
Longstreth Sporting Goods, LLC, Spring City, PA	\$789.52
REB Sports, Inc., Dallastown, PA	\$924.00
Riddell, North Ridgeville, OH	\$9,870.00
Sportsman's, Johnstown, PA	\$5,192.57
<b>Total</b>	<b>\$27,786.09</b>

[To Agenda](#)



# CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD  
NEW OXFORD, PENNSYLVANIA 17350

---

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent

DATE: April 28, 2023

RE: Items the Superintendent and the Assistant Superintendent lists to be shared at the workshop session to be held in the boardroom immediately following the Executive Session.

---

1. The Superintendent will report on:
  - a. 2023-2024 Proposed Final Budget Presentation
2. The Assistant Superintendent will report on:
  - a. Flexible Instructional Days Application

[To Agenda](#)

## DATES TO REMEMBER

- **May 8, 2023** Board Meeting – District Office – 7:30 PM
- **May 25, 2023** Graduation - Stadium - 8:00 PM
- **May 26, 2023** Last Day of School for Students and Teachers
- **June 5, 2023** Study Session - District Office - 7:00 PM
- **June 12, 2023** Board Meeting – District Office – 7:30 PM
  
- **July 10, 2023** Study/Board Meeting – District Office – 6:30/7:30 PM
- **August 7, 2023** Study Session - District Office - 7:00 PM
- **August 14, 2023** Board Meeting – District Office – 7:30 PM
- **September 11, 2023** Study Session - District Office - 7:00 PM
- **September 18, 2023** Board Meeting – District Office – 7:30 PM
- **October 2, 2023** Study Session - District Office - 7:00 PM
- **October 9, 2023** Board Meeting – District Office – 7:30 PM
- **November 6, 2023** Study Session - District Office - 7:00 PM
- **November 13, 2023** Board Meeting – District Office – 7:30 PM
- **December 4, 2023** Reorganization Board Meeting-District Office-6:30 PM

[To Agenda](#)