



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent

DATE: June 2, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session - 7:00 P.M. - Monday, June 5, 2023 in the District Boardroom.

1. Call to Order/Opening Exercises
2. [Finance](#)
3. [Ways & Means/Curriculum](#)
4. [Property & Supplies / Use of Facilities](#)
5. [Superintendent's Report](#)
6. [Assistant Superintendent's Report](#)
7. Public Comment for agenda and non-agenda items
8. [Dates to Remember](#)
9. Adjourn meeting
10. Personnel (To Be Discussed In Executive Session)

- [Link for Public Comment](#)



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent

DATE: June 2, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Finance

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$ _____
Check # _____ to Check # _____
Wire # _____ to Wire # _____
Ach # _____ to Ach # _____
Purchase Card # _____ to Purchase Card # _____
from the Capital Reserve Account \$ _____
Check # _____ to Check # _____
from the Cafeteria Account \$ _____
Check # _____ to Check # _____
and from the Construction Account: \$ _____
Check # _____ to Check # _____
for a total of \$ _____

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend the Board adopt the final 2023-2024 General Fund Budget, as was duly advertised and held open to inspection, and was tentatively approved by the Board at its meeting of May 8, 2023 showing expenditures and estimated resources of the same amount of \$75,377,800.00, to appropriate resources as shown on the budget, and levy taxes necessary to raise with local revenue anticipated in the budget by adopting the formal tax resolution presented herewith, and be attached to the minutes which, in summary provide for:
 - a) 1.0% levy of all wages, earned income, and net profits of each resident in said school district - Act 511
 - b) .5% Realty Transfer Tax - Act 511
 - c) \$5 Per Capita Tax under Section 679 of the School code and a \$5 Per Capita - Act 511
 - d) 5% Amusement Tax - Act 511
 - e) 15.6691 Mill Real Estate Tax under School Code
 - f) \$10/\$52 Emergency & Municipal Services Tax - Act 55 (dependent on municipality)

4. **(Finance)** Recommend the Board support the Resolution in Support of SB180 and HB180 - School Meals for All - Resolution #127

[To Resolution #127 - School Meals for All](#)

5. **(Finance)** Recommend the Board support the Resolution in Support of HB132 - Cyber Charter School Reform - Resolution #128

[To Resolution #128 - Cyber Charter School Reform](#)

6. **(Finance)** Recommend approval of the contract between Conewago Valley School District and Lincoln Bus Lines for transportation services in the Special Education Department for the 2023-2024 school year at a cost of \$512,940.00.

[Lincoln Bus Line Contract](#)

[To Agenda](#)



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent

DATE: June 2, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Ways & Means

WAYS & MEANS/CURRICULUM

- (Ways & Means/Curriculum)** Recommend approval of the contracted services between Laurel Life and Conewago Valley School District for the 2023-2024 school year at a total cost of \$552,340.00.

[Laurel Life ISS Agreement](#)
[Laurel Life NOHS Transition Classroom](#)
[Laurel Life NOMS Transition Classroom](#)
- (Ways & Means/Curriculum)** Recommend approval of the Memorandum of Understanding between Adams County Head Start and Conewago Valley School District from 2022 through 2025.

[Head Start MOU](#)
- (Ways & Means/Curriculum)** Recommend acceptance of the 2022-2023 Annual Safety Report that was presented and reviewed during the Board Study Session on June 5, 2023.

[2022-2023 Annual Safety Report](#)
- (Ways & Means/Curriculum)** Recommend approval of the K-12 Library Science Curriculum (2023). Link listed below.

[K-12 Library Science Curriculum](#)
- (Ways & Means/Curriculum)** Recommend approval of the K-12 Math Curriculum (2023). Link listed below.

[K-12 Math Curriculum](#)
- (Ways & Means/Curriculum)** Recommend approval of the Memorandums of Understanding with the following Police Departments for the period of July 1, 2023 through June 30, 2025:

[Eastern Adams Regional Police Department](#)
[Conewago Township Police Department](#)
[Pennsylvania State Police](#)
- (Ways & Means/Curriculum)** Recommend acceptance with appreciation of the donation for additional engraving of our retirement plates from Scott Coyle of Scott & Company Fine Jewelers, valued at \$350.00

8. (Ways & Means/Curriculum) Recommend acceptance with appreciation of the donation for 625 planners from David Ross of David Ross Orthodontics, valued at \$3,000.00
9. ***(Ways & Means/Curriculum)*** Recommend approval of the contract with Perry Smith Driving School to provide behind the wheel drivers training for the 2022-2023 school year.
10. ***(Ways & Means/Curriculum)*** Recommend approval of the following professional development/conferences below in the 2023-2024 school year.

Professional Development Requests 2023-2024					
NAME		BUILDING	EVENT	DATE(S)	COST TO DISTRICT
Lauri	Beans	District Office	Notary Reappointment Seminar	7/1/2023	450.00
Lauri	Beans	District Office	P.O.P Workshop	7/25/23	125.00
Meg	Fitzwater	NOMS	P.O.P Workshop	7/25/23	125.00

[To Agenda](#)



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent

DATE: June 2, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Property & Supplies / Use of Facilities

PROPERTY & SUPPLIES / USE OF FACILITIES

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Black Rose Volleyball Club with Chris Weaver as representative, to use the New Oxford High School main gymnasium on Sundays from 12:00 pm to 4:00 pm from August 27, 2023 through November 4, 2023, and then Sundays from 12:00 pm to 8:00 pm from November 5, 2023 through May 12, 2024, for Club Volleyball Season, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Child Evangelism Fellowship of Adams County with Pamela Blankenship as representative, to use a Conewago Valley Intermediate School classroom on Thursdays when school is in session from September 14, 2023 through May 16, 2024, from 3:30 pm to 4:45 pm for Good News Club, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Bulldog Baseball Club with Jeremy Frey as representative, to use the New Oxford High School baseball field from June 13, 2023 through July 31, 2023 from 6:00 pm to 8:00 pm, on specific dates approved by the athletic director, for baseball practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Bulldog Baseball Club with Kevin Bachota as representative, to use the New Oxford High School baseball field from June 13, 2023 through July 31, 2023 from 6:00 pm to 8:00 pm, on specific dates approved by the athletic director, for youth baseball practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Cheer with Lisa Smith as representative, to use the New Oxford High School front parking lots on July 29, 2023 from 6:00 am to 4:00 pm, for cheer community yard sale, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for United Hook & Ladder Company 33/Football Booster Club with Brad Kuhn as representative, to use the New Oxford High School front parking lots on August 1, 2023 from 5:00 pm to 8:00 pm, for National Nite Out, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
7. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Band Boosters with Tracy Warner as representative, to use the New Oxford High School stadium, multipurpose field, and parking lots (auditorium, main gymnasium bleachers only, auxiliary gymnasium, classrooms, and cafeteria for inclement weather only) and New Oxford Middle School parking lots (gymnasium for inclement weather only) and Conewago Valley Intermediate School main lobby restrooms and parking lots on September 16, 2023, from 3:00 pm to 9:00 pm for the Colonial Classic Band Competition, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
8. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Adams County Music Educators Association (ACMEA) - County Band Festival, with Shawn Campopiano as representative, to use the District Auditorium, music classrooms in the middle school and high school, from February 2, 2024 through February 3, 2024, from 8:00 am to 3:00 pm, for the Adams County Band Festival, with charges as listed in Board Policy #707, and with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Black Rose Volleyball Club - \$150.00 Rental Charge; \$300.00 Utility Charge; \$35 per hour Custodial Charge if deemed necessary. Total estimated charges = \$450.00.

Child Evangelism Fellowship of Adams County - \$150.00 Rental Charge; \$200.00 Utility Charge; \$35 per hour Custodial Charge if deemed necessary, . Total estimated charges = \$350.00.

Bulldog Baseball Club - \$50.00 Utility Charge; \$35 per hour Custodial Charge if deemed necessary. Total estimated charges = \$50.00

Bulldog Baseball Club (Youth) - \$50.00 Utility Charge; \$35 per hour Custodial Charge if deemed necessary. Total estimated charges = \$50.00

New Oxford Band Boosters - \$75.00 Utility Charge; \$35 per hour Custodial charge. Total charges to be determined.

ACEMA - \$50 Utility Charge; \$35 per hour Custodial charges; \$35 per hour (minimum of 2 hours) Sound/Lighting/Tech charges. Total estimated charges to be determined based on the hours used in each department.

[To Agenda](#)



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent

DATE: June 2, 2023

RE: Items the Superintendent and the Assistant Superintendent lists to be shared at the workshop session to be held in the boardroom immediately following the Executive Session.

1. The Superintendent will report on:
 - a. 2023-2024 Final Budget
 - b. Lincoln Transportation Special Education Contract
 - c. Board Resolution supporting School Meals for All (SB180 and HB180)
 - d. Board Resolution for Cyber Charter School Students (HB132)
 - e. Quinquennial Celebration for Mr. Kindschuh (5 years) and Mr. Flickinger (10 years)
 - f. School Resource Officer/School Police Officer/School Security Officer

2. The Assistant Superintendent will report on:
 - a. K-12 Mathematics Scope and Sequence
 - b. K-12 Library Science Scope and Sequence
 - c. 2022-2023 Annual School Safety Report
 - d. Perry Smith Driving School Contract
 - e. Laurel Life Contract
 - f. MOU for Head Start

[To Agenda](#)

Resolution in Support of SB180 and HB180 - School Meals for All
RESOLUTION # 127

WHEREAS, the past few years have highlighted just how much families rely on school meals to keep their children fed; and

WHEREAS, offering universal school meals benefits all students and their parents, teachers, and schools; multiple studies show that students with access to free breakfast have improved attendance rates, better attendance in school, improved participation rates, fewer behavioral incidents, lower suspension rates, and better health outcomes; and

WHEREAS, since Pennsylvania continued providing one free breakfast daily to all students through the 2022 - 2023 school year, Conewago Valley School District has seen an almost 164% increase in breakfasts served daily as compared to pre-pandemic participation rates; and

WHEREAS, universal school meals reduce financial stress and work for students, families, and schools. Parents should not be required to do burdensome paperwork to prove they need free meals, and schools should not be turned into debt collectors when families can't pay; and

WHEREAS, if a family with one child in the school district paid to eat breakfast and lunch every day in Conewago Valley School District, they would be paying \$21.25 a week or \$765.00 a school year. With universal school meals, that money is able to be spent on other essentials or spent in the community, thus helping local businesses thrive; and

WHEREAS, if the state passed and implemented the Pennsylvania Universal School Meals Act and continued to cover the cost of free breakfast and began covering the cost of free lunch, it would provide much-needed financial relief for families, communities, and school districts. In Conewago Valley School District, this would look like more than \$2,902,410.00 that could be returned to the local economy; and

WHEREAS, without legislative action, at the beginning of the 2023-24 school year, once again only students with a family income of 185% of the poverty level or below will qualify for free or reduced school breakfast and lunch. For example, a family of four must be living on \$36,075 or less to be eligible for free school meals. Additionally, because of rising supply chain costs, some schools have been forced to raise meal prices, meaning that families who were paying for meals before will now pay even more; and

WHEREAS, distributing and collecting applications for free and reduced-price meals, certifying students for the proper school meals fee categories based on parental income, verifying a subset of applications to comply with federal requirements, and assigning and reporting each meal served to the correct reimbursement category are complex processes that absorb the time of principals and teachers as well as school food service staff, time that could be better spent on education; and

NOW THEREFORE IT BE RESOLVED that the Conewago Valley School District Board of Education fully supports School Meals for All (SB180 and HB180) so that all kids throughout the state of Pennsylvania can receive the food they need to be successful in school and further work to remove the stigma that has always existed in the school meals program.

MAY IT BE FURTHER RESOLVED that the Conewago Valley School District Board of Education calls upon our fellow elected officials to support these efforts by passing resolutions at the local level, co-sponsoring legislation at the state level, and advocating for kids across the state to access the healthy food they need during the school day.

Adopted this 12th day of June, 2023

Signed,

Ed Groft, School Board President

Lori Duncan, School Board Secretary

[Return to Finance](#)

Resolution in Support of HB132 - Cyber Charter School Reform
RESOLUTION # 128

WHEREAS, the COVID-19 Pandemic resulted in closure of in-person learning and dramatically increased the availability of online school programs; and

WHEREAS, it is imperative that controls be put in place to ensure these programs provide high quality education; and

WHEREAS, it is well established that online programs are less effective than in-person learning if not carefully established and monitored; and

WHEREAS, many school districts have created their own online programs that can adapt to students' needs, keep them connected with their peers, and provide the best possible education that meets or exceeds state standards; and

WHEREAS, cyber charter programs currently demand the same fees from school districts but carry none of the associated costs and oversight, draining school funds and dramatically impacting taxpayers; and

WHEREAS, House Bill 132 would create a new process of payment for fees of a cyber charter school enrollment so that it will be paid by the student's parent or guardian where a cyber program is offered by the district of residence; would provide relief to local school districts from incurring costs associated with students enrolled in cyber charter schools; and would further provide relief to Pennsylvania taxpayers which arise from student enrollment in independent cyber charter schools.; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the CONEWAGO VALLEY School District support the common-sense reforms set forth in **House Bill 132** and calls upon the General Assembly to meaningfully revise the current payment structure for cyber charter school students.

Adopted this 12th day of June, 2023.

Signed,

Attest:

Ed Groft, School Board President

Lori Duncan, School Board Secretary

[Return to Finance](#)

MEMORANDUM OF UNDERSTANDING
Between Conewago Valley School District
AND Adams County Head Start

This Memorandum of Understanding is for the purpose of coordinating mutually beneficial activities of the parties involved to provide effective services for children and families served. This agreement shall be in effect from 2022 through 2025 and will be reviewed annually for necessary updates.

PURPOSE: The purpose of this agreement is to describe the responsibilities of each agency and to provide guidance for coordination and cooperation between local education agencies and Head Start. In order to meet new requirements of the Elementary and Secondary Education Act (ESEA), as amended by Every Student Succeeds Act (ESSA), requiring local education agencies (LEAS) receiving Title I funds to:

1. Establish channels of communication between school staff and Head Start staff;
2. Receive and transfer children's records, enrollment, parent communication;
3. Conduct parent meetings with Head Start teachers and kindergarten or elementary school teachers
4. Organize and participate in joint transition-related training of Head Start staff, school staff, and early childhood education staff, as appropriate; and
5. Link LEA educational services with Head Start agency services.

Activity 1: Establish channels of communication between school staff and their counterparts.

Communication will occur annually between the administration of Adams County Head Start and the administration of the Conewago Valley School District and its elementary schools.

Activity 2: Develop and implement a systematic procedure for receiving records regarding children who will attend the schools of the LEA.

The Head Start agency will assure the Head Start programs compile records of children transitioning into the Conewago Valley School District and seek parent consent to transfer these records. Records will be shared with the Conewago Valley School District on or about the 15th day of May. The Conewago Valley School District will receive, file, and utilize files shared with them. The Conewago Valley School District will assure the kindergarten teachers who will be responsible for a transferring child has access to and utilizes the information shared with them from the Head Start agency.

- Adams County Head Start will forward the transitioning students' Developmental Summary, as well as any other pertinent records to the Conewago Valley School District, with parent consent.
- Adams County Head Start's Mental Health and Disabilities Coordinator will forward a list of Head Start students with IEPs, transitioning to the Conewago Valley School District, in January of the transition year.

Activity 3: Conduct and attend meetings involving parents, kindergarten or elementary school teachers, and Head Start teachers, or, if appropriate, teachers from other early childhood education programs, to discuss the developmental and other needs of individual children.

The Head Start agency will coordinate an annual meeting with families and receiving school staff to discuss the developmental and other needs of individual children. Kindergarten registration will occur annually and local meetings between school building staff and the respective Head Start program sending students to the Conewago Valley School District.

Activity 4: Joint transition-related training will occur between a designated LEA contact and a designated Head Start contact on an as-needed basis specified by both entities.

The Conewago Valley School District and Head Start program staff will actively participate in Transition Round Table discussions based on the transitional needs of students.

Activity 5: LEA will link the educational services provided by such LEA with the services provided by the Head Start agency.

Ongoing discussions and collaboration will occur annually to assist with student transition.

Signatures indicating agreement:

School District (Center) Representative(s):

Date:

County Head Start (Program) Representative(s):

Date:

[Return to Ways & Means/Curriculum](#)

DATES TO REMEMBER

- **June 12, 2023** **Board Meeting – District Office – 7:30 PM**
- **July 10, 2023** **Study/Board Meeting – District Office – 6:30/7:30 PM**
- **August 7, 2023** **Study Session - District Office - 7:00 PM**
- **August 14, 2023** **Board Meeting – District Office – 7:30 PM**
- **September 11, 2023** **Study Session - District Office - 7:00 PM**
- **September 18, 2023** **Board Meeting – District Office – 7:30 PM**
- **October 2, 2023** **Study Session - District Office - 7:00 PM**
- **October 9, 2023** **Board Meeting – District Office – 7:30 PM**
- **November 6, 2023** **Study Session - District Office - 7:00 PM**
- **November 13, 2023** **Board Meeting – District Office – 7:30 PM**
- **December 4, 2023** **Reorganization Board Meeting-District Office-6:30 PM**

[To Agenda](#)