

REGIONAL SCHOOL DISTRICT NO. 7

NEWBURY LIBRARY-MEDIA CENTER

Board of Education Meeting

December 13, 2023 – 6:00 p.m.

MOTIONS

PRESENT: Chair Ms. Molly Sexton Read (B), Vice-Chair Mr. Robert Jerram (NH), Secretary/Treasurer Mr. Noel Gauthier (NH), Ms. Deborah Bell (N), Ms. Kim Crone (N) (departed meeting at 7:10 p.m.), Ms. Mary Duran (B), Superintendent Mr. Steven K. LePage, Director of Finance & Operations Mr. James Gaskins, Middle School Principal Mr. Fran Amara, High School Principal Mr. Gary Franklin, Student Representatives Fiona Leon and Owen Langer.

ABSENT: Ms. Lisa Fragale(C), Ms. Terri Kenneson (C)

CALL TO ORDER: Ms. Sexton Read called the Regular Board of Education meeting to order at 6:09 p.m.

Ms. Sexton Read asked for an amendment to the agenda to add five (5) Motions that will be voted on tonight under the umbrella of the VO-AG Building Committee's work for the VO-AG Roof Replacement. The first Motion will be Educational Specifications of the Roof, and four (4) additional motions are regarding the procedures of the roof replacement. This will be added under **NEW BUSINESS**.

MOTION BY Ms. Bell, seconded by Mr. Jerram, to **AMEND** the December 13, 2023 Agenda, as presented. **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Crone, Ms. Duran. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

APPROVAL OF MINUTES

MOTION BY Ms. Crone, seconded by Ms. Duran, to **APPROVE** November 8, 2023, Regular Board of Education Meeting, as presented: **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Crone, Ms. Duran. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

Approval of New Bank Account NWCB: This will be an account that will be opened for the purchase of theatre tickets through a third party vendor.

MOTION BY Mr. Jerram, seconded by Mr. Gauthier, to **APPROVE** the RSD#7 Student Activities to open a new checking account. Signers on this account will be Superintendent Steven K. LePage, Director of Finance and Operations James Gaskins and Assistant Director of Finance Hope Carfiro. **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Crone, Ms. Duran. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

Advertising in Schools/Revenue Enhancement Policy # 1325 (second reading):

MOTION BY Ms. Bell, seconded by Ms. Crone, to **ADOPT** Policy 1325, P1325 (a) and P1325 (b) Advertising in Schools/Revenue Enhancement Policy, as presented. **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Crone, Ms. Duran. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED**

Addition of a permission form to Policy #6150 Computer System Acceptable Use (second reading)

MOTION BY Mr. Jerram, seconded by Ms. Bell, to **ADOPT** the addition of a permission form to Policy #6150 Computer System Acceptable Use, as presented. **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Crone, Ms. Duran. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED**

Vo-Ag Building Committee Update: The BOE needs to make motions to approve the 5 resolutions that were approved by the Building Committee.

The first resolution is the Educational Specifications dated 12/13/2023 for Northwestern Regional School District No. 7 Roof Replacement Agricultural Education Building (aka Vo-Ag) 100 Battistoni Drive, Winsted, CT (specifications listed below).

MOTION BY Mr. Jerram, seconded by Mr. Gauthier, to **APPROVE** the Educational Specifications dated 12/13/2023 for Northwestern Regional School District No. 7 Roof Replacement Agricultural Education Building (aka Vo-Ag) 100 Battistoni Drive, Winsted, CT (specifications listed below), as presented. **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Duran. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

Northwestern Regional School District No. 7
Educational Specifications
Roof Replacement Agricultural Education Building (aka Vo-Ag)
100 Battistoni Drive
Winsted, CT 06098

December 13, 2023

1. Project Rational:

The proposed roof project consists primarily of the replacement of the roofing on the main portion of the Agricultural Education Building. This includes the complete removal of the existing asphalt shingles. The re-roofing project is to prevent roof leaks and interior damage. The roof being addressed is approximately 21 years old.

2. Long Range Plan:

The long-range plan of the Board of Education is to maintain the facility as their Agricultural Education program. Therefore, the project to insure the health and safety of the students and staff, plays an important role in the plan.

3. The Project:

The Northwestern Regional School District No. 7 Board of Education proposes roof replacement at the Agricultural Education Building. The existing roofing consists of two layers of asphalt shingles.

The primary components for this project are as follows:

- Identify all areas of work and the existing roofing system.
- Remove all roofing materials down to the existing decking.
- Inspect existing plywood decking on pre-fabricated wood trusses.
- Replace deteriorating deck if needed.
- Install high-temperature ice and water shield membrane.
- Additional thermal insulation where appropriate including adding to the attic insulation will aid in reducing the heating load and increase the energy efficiency of the mechanical systems.
- Install a new 24 gauge metal standing seam roofing system, including metal furring, support clips and snow retention system.
- Replacement of roofing, wall and edge flashings, and associated work as needed are an integral part of this project. Re-roofing and new siding for the ventilation cupola will be addressed.
- Replace gutters and downspouts with new metal to match roofing color.
- Replacement of fascia and rake trim and associated masonry repointing, including control and expansion joint sealing are an integral part of this project.

4. BUILDING SYSTEMS:

- Remove existing and install all new rooftop mechanical vents/exhaust fans, boiler stacks and plumbing vents in conjunction with the installation of new roofing.
- Security, technology, public address and phone systems will not be addressed in this project.

5. Interior Building Environment:

- Selective replacement of ceiling and/or painting will be part of this project due to water leaks and new construction.
- Lighting, windows and doors are not applicable to this project.
- Existing plumbing roof drains leaders to be cleaned as needed.
- HVAC: (see Building Systems)

6. Site Development

Site Acquisition:	Not applicable.
Parking:	N/A
Drives:	N/A
Walkways:	N/A
Outdoor Athletic Facilities:	N/A
Landscaping:	Associated with the area being disturbed during construction
Site Improvements:	N/A

7. Construction Bonus Requests

School Readiness:	C.G.S. 10-285a(e)--Not applicable.
Lighthouse Schools:	C.G.S. 10-285a(f)--Not applicable.
CHOICE:	C.G.S. 10-285a(g), as amended--N/A
Full-day Kindergarten:	C.G.S. 10-285a(h)--Not applicable.
Reduced Class Size:	C.G.S. 10-285a(h)--Not applicable.
Regional Vo-Ag Center:	C.G.S. 10-65--Not applicable.
Interdistrict Magnet School:	C.G.S. 10-264h--Not applicable.

8. Community Uses

Vo-Ag facilitates activities during the school hours, before and after school hours, and throughout the calendar year. These uses include without limiting the following:

Adult Education - evenings

PTO meetings before and after school

Summer Enrichment Programs

Civic and Community events/public meetings - evenings

Youth programs and clubs - after school

School sponsored clubs and activities

Shelter in case of a natural disaster.

Various and sometimes multiple areas are used for these functions.

The Vo-Ag Building Committee approved the four resolutions listed below and now needs the BOE approval:

MOTION BY Mr. Jerram, seconded by Ms. Bell, to **APPROVE** #1 Resolution listed below, as presented. **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Duran. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

1) *RESOLVED:*

THAT THE BOARD OF EDUCATION, AS THE LEGISLATIVE AUTHORITY FOR REGIONAL SCHOOL DISTRICT NO. 7, AUTHORIZES THE BOARD OF EDUCATION AND ITS SCHOOL ADMINISTRATION TO APPLY TO THE STATE OF CONNECTICUT COMMISSIONER OF ADMINISTRATIVE SERVICES AND TO ACCEPT OR REJECT A GRANT FOR THE NORTHWESTERN VOCATIONAL AGRICULTURE ROOF REPLACEMENT PROJECT AT NORTHWESTERN REGIONAL HIGH SCHOOL.

MOTION BY Mr. Jerram, seconded by Ms. Bell, to **APPROVE** #2 Resolution listed below, as presented. **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Duran. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

2) *RESOLVED:*

THAT THE EXISTING BUILDING COMMITTEE (ESTABLISHED ON FEBRUARY 8, 2023), BE NAMED AND HEREBY ESTABLISHED AS THE BUILDING COMMITTEE WITH REGARD TO THE PROPOSED NORTHWESTERN VOCATIONAL AGRICULTURE ROOF REPLACEMENT PROJECT AT NORTHWESTERN REGIONAL HIGH SCHOOL.

MOTION BY Ms. Bell, seconded by Ms. Duran, to **APPROVE** #3 Resolution listed below, as presented. **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Duran. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

3) *RESOLVED:*

THAT THE BOARD OF EDUCATION, AS THE LEGISLATIVE AUTHORITY FOR REGIONAL SCHOOL DISTRICT NO. 7, HEREBY AUTHORIZES, AT LEAST, THE PREPARATION OF SCHEMATIC DRAWINGS AND OUTLINE SPECIFICATIONS FOR THE NORTHWESTERN VOCATIONAL AGRICULTURE ROOF REPLACEMENT PROJECT AT NORTHWESTERN REGIONAL HIGH SCHOOL.

MOTION BY Ms. Duran, seconded by Ms. Bell, to **APPROVE** #4 Resolution listed below, as presented. **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Duran. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

4) *RESOLVED:*

THAT THE REGIONAL SCHOOL DISTRICT NO. 7 BOARD OF EDUCATION, AS THE SCHOOL DISTRICT'S LEGISLATIVE AUTHORITY, APPROVE FUNDING THE NORTHWESTERN VOCATIONAL AGRICULTURE ROOF REPLACEMENT PROJECT FOR A TOTAL COST OF \$931,000.00. THIS PROJECT WILL BE FUNDED BY BOTH LOCAL FUNDS AND STATE FUNDS THROUGH A SCHOOL CONSTRUCTION GRANT AUTHORIZED IN ACCORDANCE WITH THE LAW. THE BOARD OF EDUCATION HAS ALREADY APPROVED/ALLOCATED \$530,000.00 AS MAY BE NECESSARY FOR THIS PURPOSE, WITH SUCH LOCAL SHARE OF FUNDS MAINTAINED FOR THIS PROJECT IN THE BOE VO-AG ROOF PROJECT FUND, ACCOUNT #100.9001.0.000.0.00.2.

CORRESPONDENCE

None.

OPPORTUNITY FOR THE PUBLIC TO SPEAK ON AGENDA ITEMS

None.

EXECUTIVE SESSION

MOTION BY Mr. Jerram, seconded by Ms. Bell, to **ENTER** into **EXECUTIVE SESSION** including Superintendent Steven K. LePage and Director of Finance and Operations James Gaskins. **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Duran. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

The Board **ENTERED** into **Executive Session** at 7:25 p.m.

The Board **EXITED** out of **Executive Session** at 7:35 p.m.

MOTION BY Ms. Bell, seconded by Ms. Duran to **APPROVE** the Administrative Assistants Bargaining Unit Contract, as presented. **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Duran. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

ADJOURNMENT

MOTION by Mr. Gauthier, seconded by Ms. Duran, to **ADJOURN** the meeting at 7:40 p.m. **AYE:** Ms. Sexton Read, Mr. Jerram, Mr. Gauthier, Ms. Bell, Ms. Crone, Ms. Duran, Ms. Fragale. **NAY:** None. **ABSTAIN:** None. **MOTION PASSED.**

Respectfully submitted,

Diane Barrett
Board Clerk