



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: November 3, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session - 7:00 P.M. - Monday, November 6, 2023 in the District Boardroom.

1. Call to Order/Opening Exercises
2. Roll Call
3. [Finance](#)
4. [Ways & Means/Curriculum](#)
5. [Property & Supplies / Use of Facilities](#)
6. [Superintendent's Report](#)
7. [Assistant Superintendent's Report](#)
8. Public Comment for agenda and non-agenda items
9. Items Recommended for Board Action: [Personnel](#)
10. [Dates to Remember](#)
11. Adjourn meeting
12. Personnel (To Be Discussed In Executive Session)

- [Link for Public Comment](#)



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: November 3, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Finance

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$ _____

Check # _____ to Check # _____

Wire # _____ to Wire # _____

Ach # _____ to Ach # _____

Purchase Card # _____ to Purchase Card # _____

from the Capital Reserve Account \$ _____

Check # _____ to Check # _____

from the Cafeteria Account \$ _____

Check # _____ to Check # _____

and from the Construction Account: \$ _____

Check # _____ to Check # _____

for a total of \$ _____

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of the Memorandum of Understanding between the Conewago Valley School District and the Conewago Valley Education Association regarding the IRS minimum deductible being higher than the negotiated deductible in the 2024-2025 school year.

[MOU - CVSD/CVEA](#)

[To Agenda](#)



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: November 3, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Ways & Means

WAYS & MEANS/CURRICULUM

- (Ways & Means/Curriculum)* Recommend approval of the continued Annual Lease Addendum between The Brethren Home Community and the Conewago Valley School District for a portion of 2906 Carlisle Pike which houses the York Adams Academy at a cost of \$2,187 a month, effective October 1, 2023.
[YAA Lease Addendum](#)
- (Ways & Means/Curriculum)* Recommend authorizing the following courses for 2023-2024 school year:
[CVOA: Educator Apprenticeship EDU 110 \(Level 3, 1 credit\)](#)
[CVOA: Educator Apprenticeship EDU 111 \(Level 3, 1 credit\)](#)
- (Ways & Means/Curriculum)* Recommend authorizing the following courses for 2024-2025 school year:
[CVOA: English 10-1](#)
[Personal Finance Level I / 1 credit](#)
[Agriculture Science / 1 credit](#)
[Animal Science / 1 credit](#)
- (Ways & Means/Curriculum)* Recommend approval of the PA Special Olympics Unified Champion Schools Partnership Program with Conewago Valley School District.
[Unified Sports Program](#)
- (Ways & Means/Curriculum)* Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests

Building	Last Name	First Name	Grade	Date	Title/Place	Cost to District
NOHS	Bowman	Christopher	Varsity football team	10/20-10/21/23	Flight 93 Memorial	\$1,830

6. *(Ways & Means/Curriculum)* Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests					
Building	Last Name	First Name	Date	Title/Place	Cost to District
DO	Duncan	Lori	11/2	CFO Boot Camp	\$215
DO	Sterner	Brad	10/24/2023	Safe Schools Summit	0
NOHS	Bealmear	Patricia	11/16 & 11/17	PBEA Conference	\$429.29
NOHS	Beeman	John	10/24/2023	Safe Schools Summit	0
CTE	Crabbs	Darrell	10/24/2023	Safe Schools Summit	0
DO	Muller	Matthew	10/24/2023	Safe Schools Summit	\$91.72
NOHS	Olewiler	Kara	November 2023 - March 2024	Ambitious Science Teaching Book Study	\$151.25
NOHS	Olewiler	Kara	12/8/2023	Science Instructional Models and Routines	\$151.25
CVIS	Lynch	Erinne	November 2023 - March 2024	Ambitious Science Teaching Book Study Cohort	\$453.75
NOE	Shearer	Jennifer	11/17/2023	Elementary Science Lesson Trial Cohort	\$151.25
CVIS	Lynch	Erinne	11/17/2023	Elementary Science Lesson Trial Cohort	\$151.25
NOE	Slonaker	Tina	11/17/2023	Elementary Science Lesson Trial Cohort	\$151.25
CVIS	Plank	Jessica	11/17/2023	Elementary Science Lesson Trial Cohort	\$151.25
CTE	Gantz	Melissa	12/13/2023	3-5 Mathematical Foundations: Fractions and Decimals	\$151.25
CTE	Gantz	Melissa	11/14/2023	CRA Instructional Sequence for Mathematics - Multiplication & Division	\$151.25
CTE	Gantz	Melissa	11/30/2023	CRA - Instructional Sequence for Mathematics - Fractions	\$151.25
DO	Perry	Sharon	11/16/23 - 11/17/23	Superintendent's Academy	\$454.48



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: November 3, 2023

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Property & Supplies / Use of Facilities

PROPERTY & SUPPLIES / USE OF FACILITIES

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Beginning Champions Youth Wrestling with Brian Tomecek as representative, to use the New Oxford Middle School auxiliary gym on Mondays and Wednesdays, beginning November 20, 2023 and ending February 28, 2024 from 6:00 pm to 8:30 pm for Beginning Champions Wrestling Practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Beginning Champions Youth Wrestling with Brian Tomecek as representative, to use the New Oxford High School gymnasium and cafeteria (for a small concession stand only) on Saturday, January 20, 2024 from 7:00 am to 2:00 pm (setup on January 19, 2024) for a Beginning Champions Home Wrestling Match, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Center for Community Youth and Development with Samiah Slusser as representative, to use the Conewago Valley Intermediate School cafeteria and a classroom on 6 consecutive Wednesday's from November 15, 2023 and ending on December 20, 2023 from 5:00 pm to 8:30 pm for the Strengthening Families Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Boys Youth Lacrosse with Sarah Clark as representative, to use the New Oxford Middle School cafeteria on Wednesday, January 17, 2024 from 5:55 pm to 8:05 pm for New Oxford Boys Youth Lacrosse Parent Meeting, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Mini-THON with Elizabeth Kreider as representative, to use the New Oxford High School cafeteria on Sunday, December 17, 2023 from 4:00 pm to 8:00 pm for a Spaghetti Dinner benefitting THON, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Adams/Hanover Toys for Tots with Christopher M. Bunty as representative, to use the New Oxford High School lobby, cafeteria, and parking lots on Saturday, December 16, 2023 from 6:30 am to 4:30 pm (6:30-9:00 unload; 9:30-3:30 distribute; 3:30-4:30 cleanup) for a drive thru toy distribution for Toys for Tots, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

New Oxford Beginning Champions Youth Wrestling Practices - \$50.00 Utility Charge. Total estimated charges = \$50.00.

New Oxford Beginning Champions Youth Wrestling Home Match - \$25.00 Utility Charge; \$35 per hour Custodial Charge (6 hours) (\$210); \$40 per hour Event Manager (240). Total estimated charges = \$475.00.

Strengthening Families - \$400.00 Rental Charge; 50.00 Utility Charge. Total estimated charges = \$450.00

New Oxford Boys Youth Lacrosse - \$25.00 Utility Charge. Total estimated charges = \$25.00.

NOHS Mini-THON - \$25.00 Utility Charge; \$35 per hour Custodial Charge (2 hours) = \$70. Total estimated charges = \$95.00.

Toys for Tots Distribution - \$30.00 Rental Charge; \$25.00 Utility Charge; \$35 per hour Custodial Charge (4 hours) = \$140. Total estimated charges = \$195.00.

[To Agenda](#)



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: November 3, 2023

RE: Items the Superintendent and the Assistant Superintendent lists to be shared at the workshop session to be held in the boardroom immediately following the Executive Session.

1. The Superintendent will report on:
 - a. Board Member Vacancy
 - b. Business Brief: Accounting Framework
 - c. Special Olympics of Pennsylvania Unified Champion Schools Partnership
 - d. 2024 Board Calendar
 - e. 2024-2025 Academic Calendar
 - f. Capital Improvement Projects

2. The Assistant Superintendent will report on:
 - a. Grants:
 - i. Farm to School Grant
 - ii. Supplemental Equipment Grant
 - iii. PARRS Grant
 - iv. STAR Grant Program
 - b. New Course Requests:
 - i. CCTC - Agricultural Science
 - ii. CCTC - Animal Science
 - iii. CVOA - Educational Apprenticeship
 - iv. CVOA - English 10 (L1)
 - v. CVOA - Personal Finance (L1)

[To Agenda](#)



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FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: November 3, 2023

RE: Items the Superintendent recommends for vote at the School Directors' Committee of the Whole Session – Personnel

PERSONNEL

1. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2023-2024 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Andrew Adcock	School Musical/Play Director-MS	\$1,341.30
Jamie Bowman	School Musical/Play Asst. Director-MS	\$ 789.00
AJ Warner	School Musical/Play Sound/Lighting Technician-MS	\$ 0.00

2. **(Personnel)** Recommend accepting the resignation of Mr. Luke Crabill from the Conewago Valley School District Board of Directors, Region #1, effective November 2, 2023.

[To Agenda](#)

DATES TO REMEMBER

- **November 13, 2023** **Board Meeting – District Office – 7:30 PM**
- **December 4, 2023** **Reorganization Board Meeting-District Office-6:30 PM**

[**To Agenda**](#)