



**CONEWAGO VALLEY SCHOOL DISTRICT
AGENDA FOR REORGANIZATIONAL MEETING
6:30 P.M. - DECEMBER 4, 2023**

DISTRICT OFFICE BOARD ROOM

President to call the meeting to order. (BP 005)

Secretary to report that the meeting has been duly called i.e. that due notice was given as required. (Sec. 402 - School Code - BP 005)

Election of temporary president from among hold-over members. Those whose terms expired on the first Monday, December, 2023 and were re-elected are not hold-over members.

Secretary - Communications - Notice of Election of New Board members. (Secs. 320 and 402)

Are all directors qualified (Sec. 402) i.e. eligible as per Secs. 322 and 323. (Solicitor Say to review)

Administration of oath to "new Board members" may be done by the temporary President. (BP 005).

Election of a President to serve for one year. Temporary President presiding. (Sec 404 - BP 005)

Newly elected President takes the chair to preside over the balance of the meeting.

Election of a Vice-President to serve for one year. (Sec. 404 - BP 005)

Setting of times and places for regular meetings. (Sec. 421)

Appointment or election of committees for calendar year 2024. (Personnel and Employee Relations; Appointment of committee chairpersons for various other committees; appointment of PSBA Liaison). In the past, the President appointed committees within a month, after consulting with the Vice-President and members. (BP 005)

Appointment or election of Earned Income Tax Collection Agency representative for 2024. (Usually done by election)

Such other business as is proper at an organizational meeting.

Adjournment of the organizational meeting followed by calling the regularly scheduled meeting to order.



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING – DECEMBER 4, 2023 A G E N D A

6:30 pm Reorganization Meeting, Study Session, Regular Meeting, and Executive Session

1. Call to Order/Opening Exercises
2. Roll Call of Holdover School Directors
3. Reorganization
4. Roll Call of Full Board of School Directors
5. Approval of minutes
[Prior Month Minutes](#)
6. Student Report
7. Assistant Superintendent report
8. Superintendent report
9. Public comment on agenda related items
10. [Honors/Recognitions](#)
11. Treasurer's report
12. Recommendations for Board action
 - a. [Finance](#)
 - b. [Ways & Means/Curriculum](#)
 - c. [Personnel](#)
 - d. [Property & Supplies/ Use of Facilities](#)
13. Other business which may properly come before the Board
14. Public comment on non-agenda items
15. [Dates to Remember](#)
16. Adjourn meeting

- [Link for Live YouTube Streaming](#)
- [Link for Public Comment](#)



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING – DECEMBER 4, 2023

A G E N D A

ITEMS RECOMMENDED FOR ACTION:

FINANCE

1. (**Finance**) Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$4,841,082.59

Check #10009311 to Check #10009441

Void Check #10009376

Wire #8000000476 to Wire #8000000487

Wires include credit card transactions

Ach #9000036464 to Ach #9000037503 & #9000038008 to #9000038011

from the Capital Reserve Account **\$272,180.00**

Check #30000166 to Check #30000167

from the Cafeteria Account **\$133,572.80**

Check #50001286 to Check #50001314

from the Construction Account Bond 2019: **\$2,654.70**

Check #45000532 to Check #45000533

and from the Construction Account Bond 2023: **\$305,036.94**

Check #45000600 to Check #45000601

for a total of **\$5,554,527.03**

2. (**Finance**) Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. (**Finance**) Recommend adoption of the resolution to certify that the Board will not increase school district tax for the 2024-2025 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education. [Resolution #132](#).

[To Agenda](#)

WAYS & MEANS/CURRICULUM

1. *(Ways & Means/Curriculum)* Recommend approval of the Meeting Times for the Board of Directors for 2024.
[2024 Board Meeting Calendar](#)
2. *(Ways & Means/Curriculum)* Recommend approval of the attached New Oxford High School Course Selection Guide for the 2024-2025 school year.

[NOHS Course Selection Guide 2024-2025](#)

3. *(Ways & Means/Curriculum)* Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests						
Building	Last Name	First Name	Grade	Date	Title/Place	Cost to District
NOHS	Wherley	Doug	9-12	1/26 - 1/27/24	PIAA State Tournament - Cheer Team	\$0.00
NOHS	Wherley	Doug	9-12	2/7-2/13/24	UCA Nationals - Cheer Team	\$0.00
NOHS	Bowman	Dave	9-12	12/21/2023	LIU Holiday Party	\$0.00

4. *(Ways & Means/Curriculum)* Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests					
Building	Last Name	First Name	Date	Title/Place	Cost to District
CVIS	McMaster	Jaime	1/9/2024	MTSS Leadership Series Training - Day 2	\$0.00
DO	Perry	Sharon	1/11 & 1/12/24	Superintendent's Academy	\$454.48

[To Agenda](#)

PERSONNEL

1. **(Personnel)** Recommend acceptance for the resignation of Brandon Horick (asst. baseball coach - New Oxford High School) effective November 14, 2023.
2. **(Personnel)** Recommend acceptance for the resignation of David Shaffer (head girls soccer coach - New Oxford High School) effective November 21, 2023.
3. **(Personnel)** Recommend acceptance for the resignation of Kaila Hess (health and physical education teacher at New Oxford Middle School) effective at the end of the day on January 26, 2024.
4. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement of Patricia Stambaugh (special education secretary - Conewago Valley School District) effective at the end of the day on June 28, 2024.
5. **(Personnel)** Recommend acceptance for the resignation of Taylor Fowler (instructional aide (PCA) at New Oxford Elementary School) effective at the end of the day on December 17, 2023.
6. **(Personnel)** Recommend approval of the following transfers for the 2023-2024 school year:
 - Barb Hoover from substitute food service worker (Category 4f) to part time food service worker at New Oxford Middle School (Category 4e), retroactive to December 4, 2023.
7. **(Personnel)** Recommend approval of amending the stipend for Mr. Andrew Warner for the MS Musical Sound and Lighting Technician from \$0.00 to \$400.00.
8. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Todd Hirneisen, teacher at New Oxford High School, such leave to begin approximately, January 8, 2024 and extend through the end of the 23-24 school year, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
9. **(Personnel)** Recommend approval of Angel Gibson as the CVOA Biology Teacher at New Oxford High School, effective January 12, 2024.
10. **(Personnel)** Recommend approval of Jacie Hoffman as the CVOA Physical Science Teacher at New Oxford High School, effective January 12, 2024.
11. **(Personnel)** Recommend approval of a sabbatical leave for Colleen Leppo for the 2nd semester of the 2023-2024 school year according to the conditions set forth in Board Policy #338.
12. **(Personnel)** Recommend approval of the following bus/van drivers approved by Lincoln Coach Lines, Inc. to transport Conewago Valley students for the 2023-2024 school year.

Beth McWilliams

13. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Andrew Dicken

14. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Anderson, James

Whitmore, Stephanie

[To Agenda](#)

PROPERTY & SUPPLIES (USE OF FACILITIES)

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Boys Youth Lacrosse Association with Sarah Clark as representative, to use the Conewago Valley Intermediate School fields from Monday, February 26, 2024 through May 24, 2024, from 5:45 pm to 8:15 pm, for New Oxford Boys Youth Lacrosse Spring Season/Practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

**New Oxford Boys Youth Lacrosse - \$25.00 Outdoor Utility Charge; \$1,183 Field Paint Charge
Total estimated charges = \$1,208.00.**

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DATES TO REMEMBER

***** TBD**

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CONGRATULATIONS!

Congratulations to Anna Farmer who was selected as the New Oxford High School Rotary Student of the Month for November!

Congratulations to the following girls tennis players and coach for being named to YAIAA Division I All-Star Teams:

Player of the Year: Anya Rosenbach

Coach of the Year: Mr. Travis Martin

Singles First Team: Allison Horick, Kaelyn Balko

Singles Second Team: Alex Wolf

Doubles First Team: Anya Rosenbach/Allison Horick, Alex Wolff/Joslyn Loss

Doubles Honorable Mention: Kaelyn Balko/Hannah Hawkins, Kylie Wampler/Emory Millar-Kellner

College Acceptance and Scholarship Monies Awarded

<i>First Name</i>	<i>Last Name</i>	<i>College Accepted To:</i>	<i>Scholarship \$ Awarded To Date</i>
			<i>\$460,000.00</i>
Kylie	Adams	Emory & Henry College	84,000.00
Kylie	Adams	Centenary University	----
Kylie	Adams	University of Kentucky	----
Breanna	Kessler	HACC	----
Emily	Mitchell	IUP	
Grace	Barnes	Messiah University	64,000.00
Joslyn	Loss	Penn State Mont Alto	----
Emily	Mitchell	IUP	20,000.00
Noah	Campbell	PennState	----
Marly	Hess	McDaniel College	136,000.00
Kylan	Lamke	Bloomsburg - Commonwealth University	----
Kylan	Lamke	Bloomsburg - Commonwealth University	8,000.00
Kylan	Lamke	Millersville University	----
Kylan	Lamke	Shippensburg University	----
Kylan	Lamke	East Stroudsburg University	12,000.00
Kylan	Lamke	The University of Maine	48,000.00
Kylan	Lamke	Kutztown University	8,000.00
Kylan	Lamke	Gannon University	80,000.00
Brennan	Totis	Flagler College	----

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