

**SunRidge School**  
**Charter Council Meeting Minutes**  
**Wednesday December 13, 2023**

**Call to Order: 5:00pm**

Present: Karina, Chantal, Maya, Deidre (via zoom), Curt, Lexie, Theresa

Absent: none

Guest: John from Twin Hills School Board

Note taker: Maya

1. Establishment of Quorum: Yes
2. Approval of Agenda: Approved 6/0
3. Correspondence -none
4. Approval of Minutes for Nov 8, 2023- approved 6/0
5. Open Session & Announcements-
  - A) Winter Spiral was beautiful. Former alum did live music. Guitar, cello, harp.
  - B) John- Twin Hills board member and SR grandparent.
    1. 1st interim review of budget for the year at District level. Review reality vs. proposed budget for the year. State over-estimated income tax revenue. Budget adopted this year is inaccurate and the lower revenue will impact next year's budget.
    2. 1st interim looks at current year and following year. Last year 6-8% salary increases for teachers and aides. Over 1M deficit for the District currently.
    3. '24-'25 year will be difficult: 80% of budget goes to salary and benefits. More detail coming out in next couple of months. District has some reserves but they will run out eventually. Contract with CTA up for renegotiation this year. Unavoidable cost increases in utilities.
    4. Assuming enrollment stays stable for next year- ADA
    5. Revenue 1M less next year based on covid provisions expiring
    6. Unknowable at this moment how state will cope with deficit re: education
    7. Board member attended the prospective parent tour and was very impressed with Sunridge and Karina's leadership- felt it was an excellent opportunity for any student.

**II. Business**

1. Review Action Items/Old Business- None
2. Admin Report:
  - a. Enrollment: have added two 4th graders, one 6th grader, one more Kinder in January and one 8th grader.
  - b. Month 4 attendance was a bit better, still under 94% YTD. Awards for best attendance per class. Working on educating parents about illness that requires staying home vs. coming to school. Chronic absences = out more than 10% of days. Karina will be meeting with families individually who fall in this category.
  - c. Pledge off to a slow start, 34% only. 40k behind where we should be at this point in the year. How to message this to the community to continue to increase.
  - d. Karina met with Kinder teachers to talk about new cut-off dates for enrollment. June 1st this year, '24-'25 year moves to Sept. 1 Seb. Charter is moving all cut-off

dates prematurely for upcoming year. Novato Charter making it June 1 this year, Sept. 1 next year. Charter schools do not need to provide transitional kindergarten. SR will separate ages by Kinder classes, to keep younger and older kids together in distinct cohorts. Will move to 1st grade if they will turn 6 by Sept. 1.

- e. Parent tours to prospective tours monthly have been successful, there have been 15-18 potential families each time. Have rolling open enrollment for school applications.
  - f. New website has been launched. More data in a centralized place and less contained in the bulletin. Everyone on Parent Square.
3. FEAT report- Question about what happens to Youth Truth data: Aggregated by county, principal gets results from comments and scoring, school board gets it too. Shared at Charter Council and also a report to faculty, summary is in school bulletin. Administered in January, District receives in February. Sorted by students, faculty, and parents. 6th-8th at Sunridge last year, can be from as young as 3rd grade.
4. Parent Council Report-None
5. Student Government Report- None
6. LCAP progress review- (Local Control Accountability Plan, a self- accountability report card for the school). Already written, but data needs to be updated by Karina.
7. Safe School Progress review- All schools submitted their school safety plan, including SR. Lexie working on implementing the plan. Will be multi-year process, very complex. Did shelter in place drill. Went very well. Next one will be shelter in place to lockdown drill.
8. Budget Update-= See above report out from John
9. Charter document goal discussion and update: Karina has Charter renewal document. Question about what the timeline is. Karina will provide timeline next meeting.
10. Open faculty position on Charter Council, . Karina/ Chantal will continue to try to fill.

Next meeting: Jan 10th 2024, 5pm.

Adjourned: 6:15pm