JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda
Monday, June 19, 2023 5:45 PM (Closed Session) – 7:30 PM (Regular Session)
Jefferson Township High School Auditorium
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District Vision Statement

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, NJ HERALD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL**:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mrs. Grater	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

_____ Nicholas Roberts, Student Representative
_____ Robert McKoy, Student Representative

D. **<u>CLOSED SESSION</u>**

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mrs. Grater	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19th day of June, 2023 at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by _____, seconded by _____, that the meeting is called to public session at _____ PM.

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mrs. Grater	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

E. SUPERINTENDENT'S REPORT

- Good News and Progress Report

F. PRESENTATIONS and RECOGNITIONS

- Art Department Presentation – Mr. Conor Devine, Supervisor of Social Studies, Fine Arts, Technology Education, and STEM Academy; Ms. Kaia Canales and Ms. Stephanie Wassmer, JTHS Art Teachers; Mr. David DeVries, JTHS Related Arts Teacher – Visual Art/Photography; Ms. Samantha Strathern, JTMS Art Teacher; Ms. Karen Frelinghuysen, Stanlick and Briggs Art Teacher; and Ms. Jennifer Tamayne-Hettema, White Rock and Cozy Lake Art Teacher
- Recognition of the Morris County School Board Association's Unsung Hero Award presented to JTHS Senior, Harrison Root – Mrs. Jeanne Howe, Superintendent
- Board of Education Student Representatives – Mrs. Stacey Poulas, Board President and Mrs. Jeanne Howe, Superintendent
- District Retirees – Mrs. Stacey Poulas, Board President and Mrs. Jeanne Howe, Superintendent
- Excelsior Award Recipients – Ms. Margaret Widgren, Middle School Principal
- Summa Award Recipients – Mr. Kevin Lipton, High School Principal
- Valedictorian – Mr. Kevin Lipton, High School Principal
- Salutatorian – Mr. Kevin Lipton, High School Principal
- American Rescue Plan - Safe Return Plan – Mrs. Jeanne Howe, Superintendent

G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

Public participation shall be governed by the following rules (per Bylaw 0167):

1. The Public participation period shall be for **thirty minutes** or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be **limited to three minutes duration**;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. Participants may not yield their time to another individual;
6. All statements shall be directed to the presiding officer;
7. The presiding officer may:
   a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
   b) Request any individual to leave the meeting when that person does not observed reasonable decorum;
   c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
   d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
   e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

H. STUDENT REPRESENTATIVES

I. COMMITTEE REPORTS

J. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the Executive Session minutes of the May 15, 2023 Regular Meeting be approved as submitted:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mrs. Grater	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

Motion by _____, seconded by _____, that the minutes of the May 15, 2023 Regular Meeting & Public Budget Hearing be approved as submitted:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mrs. Grater	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

K. ANNUAL APPOINTMENTS

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.22, as described below

K.1 Motion to approve the appointment of Bollinger Insurance, Student Accident Insurance Agent of Record, at a fee of $51,204 for the 2023-2024 school year.

K.2 Motion to approve the appointment of TSA Consulting Group, Inc., third party administrator for the eligible annuity plans, for the 2023-2024 school year.

K.3 Motion to appoint Rita Oroho Giacchi to serve as Board Secretary for the 2023-2024 school year, pursuant to N.J.S.A. 18A:17-5.

K.4 Motion to appoint Rita Oroho Giacchi, Business Administrator/Board Secretary, as the Qualified Purchasing Agent and Public Agency Compliance Officer and authorizing her to prepare advertisements, advertise for and receive bids, and award contracts pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2023-2024 school year.

K.5 Motion to appoint Rita Oroho Giacchi as Custodian of Records for the 2023-2024 school year.

K.6 Motion to appoint Christopher Hiben as Chemical Hygiene Officer for the 2023-2024 school year.

K.7 Motion to appoint Nicholas Serignese as PEOSH Officer for the 2023-2024 school year.

K.8 Motion to appoint Nicholas Serignese as Asbestos Management Coordinator for the 2023-2024 school year.

K.9 Motion to appoint Nicholas Serignese as Indoor Air Quality Coordinator for the 2023-2024 school year.

K.10 Motion to appoint Nicholas Serignese or designee as Integrated Pest Management Coordinator for the 2023-2024 school year.

K.11 Motion to appoint William K. Eagen to serve as Treasurer of School Monies for the 2023-2024 school year.

K.12 Motion to appoint Nicholas Serignese as Right to Know Officer for the 2023-2024 school year.

K.13 Motion to appoint Jospehine Ramirez as 2023-2024 District Educational Stability Liaison - Child Welfare Liaison.

K.14 Motion to appoint Jospehine Ramirez as Homeless Liaison and NJ Department of Children and Families Coordinator for the 2023-2024 school year.

K.15 Motion to appoint Josephine Ramirez as Affirmative Action Officer for the 2023-2024 school year.

K.16 Motion to appoint Josephine Ramirez as 504 Compliance Officer for the 2023-2024 school year.

K.17 Motion to appoint Dr. Roger Jinks, Jr. as School Safety Specialist for the 2023-2024 school year.

K.18 Motion to approve the New Jersey Department of Education designated Chart of Accounts as the minimum Chart of Accounts for use in the district; and

RESOLVED, the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, the Superintendent is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

K.19 Motion to approve the following companies to be designated as official Tax Shelters for the 2023-2024 school year:

AIG/Valic	AXA Equitable	Lincoln Investment Planning	Vanguard
ABMM Financial	The Legend Group	Security Benefit Group	

K.20 Motion to approve the following School Student Activity Accounts for Jefferson Township Schools for the 2023-2024 School Year:

Jefferson Township High School	Jefferson Township Middle School
White Rock School	Arthur Stanlick School
Cozy Lake School	Ellen T. Briggs School

K.21 Motion to adopt the existing Pre-K - 12 curricula, assigned textbooks, co-curricular clubs and programs aligned to the 2020 NJ Student Learning Standards for the Jefferson Township School District until such time that this Board amends the same.

K.22 Motion to approve resolution, as described below:

Pursuant to PL 2015, Chapter 47, the Jefferson Township Board of Education intends to renew, award, or permit to expire the attached list of professional contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200. *(Appendix A)*

L. FINANCE AND BUILDING NEEDS

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.27, as described below:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mrs. Grater	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

L.1 Motion to approve the adoption of the Budget for School Year 2023-2024 (*adjusted to properly reflect Preschool Expansion Aid*).

BE IT RESOLVED that the budget be approved for the 2023-2024 school year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	General Fund	Special Revenues	Debt Service	Total
2023-2024 Total Expenditures	$59,629,364	$4,181,043	$2,411,999	$66,222,406
Less: Preschool contribution reflected in Fund 20	$525,070	$0	$0	$525,070
Less: Anticipated Revenues	$11,446,252	$4,181,043	$212,905	$15,840,200
Taxes to be Raised	$47,658,042	$0	$2,199,094	$49,857,136

L.2 Motion to approve the purchase order list dated May 2023 in the amount of **$282,580.16**.

L.3 Motion to approve the check register as of May 2023 in the amount of **$5,242,047.73**.

Fund	Amount
General Fund (10)	$5,051,494.14
Special Revenue Funds (20)	$190,553.59
Total	$5,242,047.73

L.4 Motion to approve the vendors' bills list for release, on or after June 20, 2023, in the amount of **$** .

L.5 Motion to approve the funds transfers in the 2023-2024 Fiscal Year, dated May 31, 2023, in the amount of **$241,754.61**.

L.6 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of May 31, 2023, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

L.7 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of April 30, 2023, after review of the Board Secretary's and Treasurer's Monthly Financial Reports, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

L.8 Motion to approve and accept the agreement between the Ice Hockey Tri-Operative Sports Program (Tri-Op) with Sparta Township School District and Kinnelon School District to share services for coaching and transportation for a joint ice hockey team for the 2023-2024 school year.

L.9 Motion to approve and accept the agreement between the Swimming Cooperative Sports Program (Co-Op) with Sparta Township School District to share services for coaching and transportation for a joint swim team for the 2023-2024 school year.

L.10 Motion to approve the use of Zebra Pay and the deposit of funds into a Zebra Pay trust account to Athletic Officials from July 1, 2023 through June 30, 2024.

L.11 Motion to approve the use of rSchools to collect participation fees for athletics and extracurricular activities from July 1, 2023 through June 30, 2024.

L.12 Motion to accept demographic study performed by Ross Haber and Associates, LLC.

L.13 Motion to award a **Four Year Lease bid** in the amount of $1,000,000.00 to acquire various technology, facilities, and transportation equipment to TD Bank at an interest rate of 4.1208%. *(Bid breakdown sheet attached – Appendix B*)

L.14 Motion to approve The Orthopedic Institute of New Jersey to provide on-field physician coverage for all of the Jefferson Township High School home football games for the 2023-2024 school year, at no cost to the district.

L.15 Motion to approve bus stop agreements between the Jefferson Township Board of Education and the following day care facilities for the 2023-2024 school year.

Alpine Montessori	Country Day School	Elements of Learning
First Impressions	Jefferson Child Care & Education Center	Loving & Learning
My School	Quality Time Day Care Center	

L.16 Motion to approve and submit the Lead Testing Statement of Assurance for the 2022-2023 school year.

L.17 Motion to approve the addition to the School Student Activity Account for Jefferson Township High School, as described below:

Activity Account Sub-category
Class of 2027

L.18 Motion to approve, in accordance with N.J.S.A. 18A:11-3, the following resolution to participate in the New Jersey State Interscholastic Athletic Association (NJSIAA) during 2023-2024.

The Board of Education of School District No. 2380, County of Morris, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Jefferson Township High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution will continue in effect, until or unless rescinded by the Board of Education, and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3, in

adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.

L.19 *WHEREAS*, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Jefferson Board of Education wishes to transfer unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Jefferson Board of Education has determined that an amount not to exceed $2,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the Jefferson Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

L.20 Motion to accept the donation from The Jefferson Consolidated Parent Teacher Association (JCPTA), totalling $18,041.00, to use toward air conditioning units for the Ellen T. Briggs and Arthur Stanlick Elementary schools, in accordance with Policy 7230 Gifts, Grants, and Donations.

L.21 Motion to accept the donation from Timothy R. Miskimon, totalling $2,000.00, to use for the 2023 Cheryl Miskimon Memorial Humanities Scholarship, in accordance with Policy 7230 Gifts, Grants and Donations.

L.22 Motion to accept the Climate Change Grant funds in the amount of $6,660.

L.23 Motion to participate in the Joint Transportation Agreement between Monmouth-Ocean Educational Services Commission and Jefferson Township Public Schools to provide transportation for special education, non-public, public and vocational school transportation, per agreement, for the 2023 through 2028 school years.

L.24 Motion to participate in the Joint Transportation Agreement between Jefferson Township Public Schools and Educational Services Commission of Morris County to provide transportation services for the 2023-2024 school year.

L.25 Motion to approve the request for disposal of eligible school register records, from the Special Services Department, per State of New Jersey School District Records Retention Schedule, as described below:

Retention Period	Inclusive Dates		Dispose After
	From	To	
7 years	June 1, 2014	June 30, 2016	June 30, 2023

L.26 Motion to approve resolution in support of Bills S3203/A4835, as described below:

In Support of S3203/A4835 - Bills which permit the holder of a Type S school bus certificate to operate a Type S school bus to transport children to and from school without obtaining a commercial driver license (CDL).

WHEREAS, school district budgets are strained from unexpected increases in transportation costs; and

WHEREAS, the costs associated with hiring, training and retaining school bus drivers with the requisite commercial driver licenses (CDLs) has also risen significantly; and

WHEREAS, there exists a national shortage of qualified drivers possessing CDLs; and

WHEREAS, the shortage of school bus drivers with CDLs has severely impacted the ability of local districts across the state to meet the demand for adequate bus services to district students.

NOW, THEREFORE, BE IT RESOLVED, the Jefferson Township Board of Education, in the County of Morris, calls upon the New Jersey State Legislature to immediately pass the aforementioned bills; and

BE IT FURTHER RESOLVED, the Jefferson Township Board of Education, in the County of Morris, urge the Governor to sign this legislation upon legislative approval; and

BE IT FURTHER RESOLVED, a copy of this resolution be forwarded to Governor Phil Murphy, State Treasurer Eliabeth Maher Muoio, Senate President Nicholas P. Scutari, Assembly Speaker Craig Coughlin, Senator Joseph Pennacchio, Assemblyman Christian E. Barranco, Assemblyman Jay Webber, and the New Jersey Association of School Business Officials.

L.27 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, the employees listed in Appendix C, are attending the named professional development seminar at such identified venues; and

WHEREAS, the attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, the expense is justified and therefore reimbursable *(Appendix C).*

M. PERSONNEL

Motion by ______________ , seconded by ______________, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.3, as described below:

______Mrs. Gould	______Mrs. Perez	______Mr. Terpstra
______Mrs. Grater	______Mrs. Small	______Mrs. Wildermuth, *Vice President*
______Mr. Natale	______Mr. Stewart	______Mrs. Poulas, *President*

M.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL

A. ADMINISTRATIVE

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

B. INSTRUCTIONAL

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

***Requires mentoring**

C. NON-INSTRUCTIONAL

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

C. NON-INSTRUCTIONAL

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

D. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion

E. STUDENT INTERN/TEACHER

Name	School	Subject	Loc.	Date Effective	Date Termin.	Discussion

F. 2023-2024 SCHOOL YEAR COACHING STAFF

SUMMER/FALL

Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.

*Out of district

G. MENTORING 2022-2023 School Year

Mentoring Teacher	Novice Teacher	Assignment	Mentoring Fee

H. 8th GRADE PHILADELPHIA TRIP 11-401-100-101-007

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion

I. SUMMER STAFF APPOINTMENTS

Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion

I. SUMMER STAFF APPOINTMENTS							

*1 day = 7.25 hrs.

J. SUMMER EVALUATION PERSONNEL							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion

*1 day = 7.25 hrs.

K. EXTENDED SCHOOL YEAR							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion

L. CURRICULUM WRITING 11-000-221-104-201							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours

M. ENVIRONMENTAL SCIENCE ACADEMY ORIENTATION							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion

M.2 Motion to appoint **Transportation/Bus Drivers-Mechanics** for the 2023-2024 School Year:

Name Account Number	Position	Step	23-24 Hourly Rate	Longevity

M.3 Motion to approve the following corrections to May 15, 2023 Minutes, Personnel Section L.1-B. Instructional:

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

N. EDUCATION

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.7, as described below:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mrs. Grater	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

N.1 Motion to approve tuition student received for the 2022-2023 school year, as indicated below plus related services, as needed:

Student ID	School	Tuition	Effective
8695106110	West Milford	$	3/7/23 - 6/30/23

N.2 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for April 24, 2023 through May 15, 2023.

N.3 Motion to approve the recommendation of the Superintendent to disenroll student ID# 2800352868 due to residency ineligibility.

N.4 Motion to approve Memorandum of Agreement with Fairleigh Dickinson University to participate in the Early College Program for Academic Years 2024-2028, per agreement dated April 14, 2023. *(Copy available for review)*

N.5 Motion to approve and accept the American Rescue Plan Safe Return Plan. *(Comment taken during Public Comment - Section G.)*

N.6 Motion to approve third-party participation in summer football activities for Jefferson Township High School students and that protective equipment, including shoulder pads and helmets, may be issued for attendance at camp(s) in accordance with **NJSIAA Guidelines.**

N.7 Motion to approve **student placements** and professional services for the 2023-2024 school year, as indicated below:

NJ SMART SID#	23-24 BUDGET FOR OUT-OF-DISTRICT SCHOOLS ALL CONTRACTS END 6/30/24	NUMBER OF DAYS	CONTRACT START DATE	2023-2024 TOTAL
7595993814	Allegro	210	7/10/2023	$155,622.60
9219717618	Bonnie Brae	214	7/3/2023	$92,020.00
9977089348	Bonnie Brae	214	7/3/2023	$92,020.00
2721353551	Calais School	210	7/6/2023	$85,801.80
8805299388	Calais School	210	7/6/2023	$85,801.80
7541873462	Celebrate The Children	180	9/7/2023	$108,585.00
4023853360	Center School	180	9/6/2023	$79,338.60
8858174994	Chapel Hill	180	9/5/2023	$74,160.00
8318079799	Chapel Hill Academy	180	9/1/2023	$39,931.50
4219524626	Chapel Hill Academy	210	7/5/2023	$130,620.00
3994474615	Craig School	190	9/5/2023	$69,910.00
8455611401	ECLC	180	9/6/2023	$64,301.40
5467451637	Ewing High School	180	9/6/2023	$23,765.40
8318079799	Hohokus		9/5/2023	$9,900.00
4980309037	Lakeland Andover School	180	9/1/2023	$58,500.00
5822178989	New Road School	210	7/5/2023	$117,230.90
6985600911	Northern Hills/Sussex Ed Serv	210	7/5/2023	$117,737.00
7129491907	Northern Hills/Sussex Ed Serv	210	7/5/2023	$99,293.50
2891698341	Northern Hills/Sussex Ed Serv	210	7/5/2023	$99,299.50
7409690315	Pillar High School	210	7/6/2023	$134,341.20
6094794351	Pillar High School	210	7/6/2023	$134,341.20
3916885064	Pillar High School	210	7/6/2023	$134,341.20
	Ed Services Yearly Dues Estimate (Morris)			$1,050.00

2023-2024 Total	**$2,007,912.60**

O. POLICY

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve motions O.1 and O.2, as described below:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mrs. Grater	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

O.1 Motion to approve the First Reading of the following Bylaws, Policies and Regulations:
(*copy available on district website for review*)

File Code	Title	Action
B 0155	Board Committees	RV
P 5514.01	Open Campus Lunch	N

FILE CODE KEY: **B** - Bylaw **P** - Policy **R** - Regulation
ACTION KEY: **N** – New **RV** – Revised **A** - Abolish

O.2 Motion to approve the Second Reading of the following Bylaws, Policies and Regulations:
(*copy available on district website for review*)

File Code	Title	Action
R 3216	Dress & Grooming	RV
R 4216	Dress & Grooming	N
R 5530	Substance Abuse	RV
R 8600	Student Transportation	RV

FILE CODE KEY: **B** - Bylaw **P** - Policy **R** - Regulation
ACTION KEY: **N** – New **RV** – Revised **A** - Abolish

P. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of May 15, 2023 through June 19, 2023.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents
Ellen T. Briggs	0	0	0
Arthur Stanlick	2	1	1
Cozy Lake	0	0	0
White Rock	0	0	0
Jefferson Twp. Middle School	8	6	2
Jefferson Twp. High School	4	3	1

Enrollment as of May 31, 2023:

	May 2022	May 2023
Grades Pre-K-1	408	441
Grades 2-5	692	695
Total Elementary	**1,100**	**1,136**
Grades 6-8	563	577
Grades 9-12	921	866
GRAND TOTAL	**2,584**	**2,579**
Tuition students received	0	3
Out-of-district placement	27	25

Q. COMMUNICATIONS

R. PUBLIC COMMENTS *(Public participation shall be governed by Bylaw 0167, as outlined in Agenda Section G).*

S. OLD BUSINESS

T. NEW BUSINESS

U. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19th day of June 2023, at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

V. ADJOURN

Motion by _____, seconded by _____, to adjourn the meeting at _____ PM.

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mrs. Grater	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

Appendix A

Professional	Area of Practice	Contract Period
Mott McDonald	Consulting Engineer of Record	Jan. 1, 2022 – Dec. 31, 2022
The Morville Agency	Property/Liability Insurance Agent of Record	Jan. 1, 2022 – Dec. 31, 2022
Nisivoccia & Company, LLC	Auditor of Record	Jan. 1, 2022 – Dec. 31, 2022
Cleary Giacobbe Alfieri Jacobs, LLC	Attorney of Record	Jan. 1, 2022 – Dec. 31, 2022
Methfessel & Werbel	Special Counsel - Education Related Matters	Jan. 1, 2022 – Dec. 31, 2022
Scarinci Hollenback	Special Counsel - Construction, facilities, public procurement and other contract related matters	Jan. 1, 2022 – Dec. 31, 2022

Appendix B -

BID TABULATION SHEET
JEFFERSON TOWNSHIP BOARD OF EDUCATION

Bid Title: Lease Purchase Bid
Bid No: 2024-001
Bid Date: May 23, 2023

	A	B	C	D									
	Interest	# of days interest	Purchase Option	Add'l	AA Form &	Non-Coll	Stock/ Owner	Contract	Ack. Of	Russia/Belarus	PCD	BRC	Amortization
VENDOR & ADDRESS	Rate 60	held for	Rate %	Costs	AA Cert.	Affidavit	Dec	Vend. ?	Addenda	Iran Discl.	Form		Schedule
Cogent Bank	4.370%	30	102.00%	N/A									
420 S Orange Ave, Suite 150													
Orlando, FL 32801													
First Hope Bank	4.373%	120	101.00%	$0.00									
PO Box 296													
Hope, NJ 07844													
TD Bank	**4.120%**	**07/21/23**	**101.00%**	**$0.00**	**√√**	**√**	**√**	**√**	**√**	**√**	**√**	**√**	**√**
12000 Horizon Way													
Mount Laurel, NJ 08054													

Appendix C -

Name	Event Date	Location	Seminar/Function	Registration Fee $	Lodging cost per night	Meal cost per day	# of Travel Days	Mileage @ $0.47/mi.	Miscellaneous Fees (including parking/ tolls/misc fees)	Total Expense

All Meals are prorated 75% on travel days per GSA guidance

Denotes Group Registration