JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda
Monday, April 25, 2022 6:30 PM (Closed Session) – 7:30 PM (Regular Session)
Jefferson Township High School Auditorium and Media Center
****

District Vision Statement

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL**:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

_____Fiona Davidson, *Student Representative*
_____Robert McKoy, *Student Representative*

D. **CLOSED SESSION**

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

BE IT RESOLVED, by the Jefferson Township Board of Education on this 25th day of April, 2022 at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by _____, seconded by _____, that the meeting is called to public session at _____ PM.

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

E. **RECOGNITION** *(to take place in the Auditorium)*

- Winter Athletics Recognition - Mrs. Stacey Poulas, Board President and Mrs. Jeanne Howe, Superintendent

F. **SUPERINTENDENT'S REPORT**

- Good News and Progress Report

G. **PRESENTATIONS**

- 2022-2023 Budget Budget Presentation and Public Hearing – Mrs. Jeanne Howe, Superintendent and Mrs. Rita Oroho Giacchi, Business Administrator

H. **PUBLIC COMMENTS ON 2022-2023 BUDGET**

At this time, members of the public are invited to address the Board regarding the 2022-2023 budget. Please note that all comments on the budget will be made in accordance with Policy 0167 – Public Presentation at Board Meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please state your name and address before making your statement to the Board.

I. **COMMENTS FROM THE AUDIENCE** *(on agenda action items only, if applicable)*

Public participation shall be governed by the following rules (Per District Policy #0167):
1. The Public participation period shall be for **thirty minutes** or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be **limited to three minutes duration**;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. Participants may not yield their time to another individual;
6. All statements shall be directed to the presiding officer;
7. The presiding officer may:
a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
b) Request any individual to leave the meeting when that person does not observed reasonable decorum;
c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

J. STUDENT REPRESENTATIVES

K. COMMITTEE REPORTS

L. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

March 14, 2022 Regular Meeting Minutes — March 14, 2022 Executive Session Minutes

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

April 4, 2022 Special Meeting Minutes — April 4, 2022 Executive Session Minutes

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

M. FINANCE AND BUILDING NEEDS

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.23, as described below:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

M.1 Motion to approve the adoption of the Budget for School Year 2022-2023.

BE IT RESOLVED by the Jefferson Township Board of Education approve the 2022-2023 school district budget as follows:

	General Fund	Special Revenues	Debt Service	Total
2022-2023 Total Expenditures	$58,945,045	$2,419,962	$2,470,531	$63,835,538
Less: Anticipated Revenues	$12,868,533	$2,419,962	$223,090	$15,511,585
Taxes to be Raised	$46,076,512	$0	$2,247,441	$48,323,953

M.2 WHEREAS, the district has a taxing authority which is comprised of:

Banked Cap Expiring in 2023-2024	$0
Banked Cap Expiring in 2024-2025	$0
Banked Cap Expiring in 2025-2026	$0
2% Allowable Tax Levy Adjustment	$903,461
Base 2021-2022	$45,173,051
Total Available Tax Levy	$46,076,512

And

WHEREAS, The Board has approved that there should be raised for the General Fund a tax levy of $46,076,512,

NOW THEREFORE BE IT RESOLVED that the Jefferson Township Board of Education, in the County of Morris, New Jersey approves that the unused, unexpired taxing authority of $ 0.00 be banked for potential use in the subsequent allowable fiscal years.

M.3 BE IT RESOLVED that the Board of Education includes in the 2022-2023 budget a capital reserve withdrawal in the amount of $1,700,000 for:

- HVAC Replacement Project at Jefferson Township High School, Jefferson Township Middle School, and Arthur Stanlick Elementary School

M.4 BE IT RESOLVED that the Board of Education includes in the 2022-2023 budget a payment of $360,000 to the Township of Jefferson for a fuel tank replacement project at the municipal garage following the execution of a shared services agreement.

M.5 RESOLVED, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Jefferson Township Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2022-2023 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2021-2022 school year was $95,124; and

WHEREAS, travel and expense reimbursement has reached a total amount of $27,743 as of March 1, 2022,

NOW THEREFORE BE IT RESOLVED, that the Jefferson Township Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2022-2023 at the sum of $97,839, and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

M.6 WHEREAS, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service, a maximum level of spending for the ensuing school year; and

WHEREAS, the budget includes the following appropriations:

Account Code	Description	$
11-000-213-300	Health - School Physician	$26,500
11-000-216-320	Purchased Student Related Support Services	$30,850
11-000-217-320	Purchased Professional Extraordinary Services	$109,241
11-000-218-320-390	Student Guidance Services - Medical Screenings	$20,612
11-000-219-320	Purchased Prof-Ed Services – Educational/Medical Services Provided to Students	$21,793
11-000-219-390	Other Purchased Prof & Tech Services - Student Evaluations	$30,000
11-000-223-320	Purchased Professional Development Services - Speakers	$0
11-000-230-331	Legal Services	$145,000
11-000-230-332	Auditor Fees	$41,000
11-000-230-334	Architect/Engineer Services	$50,000
11-000-230-339	Other Professional Services	$7,300
11-150-100-320	Hospital Based Homebound Instruction	$30,000
	Total	$512,296

And

WHEREAS, the Administration needs to notify the Board if there arises a need to exceed said maximums, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW THEREFORE BE IT RESOLVED, that the Jefferson Township Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2022-2023 school year.

M.7 Motion to approve the purchase order list dated March 2022 in the amount of $2,314,708.17 (including Referendum related purchase orders totalling $1,642,293.69).

M.8 Motion to approve the check register as of March 2022 in the amount of $6,454,837.28.

Fund	Amount
General Fund (10)	$6,100,721.39
Special Revenue Funds (20)	$111,956.01
Debt Service Fund (40)	$242,159.88
Total	$6,454,837.28

M.9 Motion to approve the vendors' bills list for release on or after April 26, 2022, in the amount of $745,451.17.

M.10 Motion to approve the funds transfers in the 2021-2022 Fiscal Year, dated March 2022 in the amount of $1,181,828.81.

M.11 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of March 31, 2022, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

M.12 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of February 28, 2022, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

M.13 Motion to approve purchasing for the 2022-2023 school year from the following vendor sources:

- State/NASPO Contract/NJSTART
- Morris County Cooperative Pricing Council
- Hunterdon County Educational Services Commission
- Educational Services Commission of NJ
- Educational Data Services
- Camden County Educational Services Commission
- Somerset County Cooperative Pricing System

M.14 Motion to approve resolution, as described below:

Pursuant to PL 2015, Chapter 47, the Jefferson Township Board of Education intends to renew, award, or permit to expire the attached list of contracts previously awarded by the Jefferson Township Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et.seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200. (*Appendix B*)

M.15 Motion to approve the Resolution to participate in the Joint Transportation Agreement for the 2022-2023 school year with the Educational Services Commission of Morris County. (*copy available for review)*

M.16 Motion to approve the Resolution to participate in the Joint Transportation Agreement for public, private, charter and choice school transportation for the 2022-2023 school year with the Sussex County Regional Transportation Cooperative. (*copy available for review)*

M.17 Motion to approve the Resolution to participate in the Joint Transportation Agreement for athletic and field trip transportation for the 2022-2023 school year with the Sussex County Regional Transportation Cooperative. (*copy available for review)*

M.18 Motion to approve the Resolution to participate in the Joint Transportation Agreement for special education transportation for the 2022-2023 school year with the Sussex County Regional Transportation Cooperative. (*copy available for review)*

M.19 Motion to approve resolution authorizing renewal of agreement with Pomptonian, Inc., as described below:

Be it resolved that the Jefferson Township Board of Education "SFA" accepts the Food Service Management proposal from The Pomptonian, Inc. "FSMC" for the food service operation for 2022-2023.

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of $68,775.00 to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of $6,877.50 per month as a cost of operation. The SFA guarantees the payment of such costs and fees to the FSMC.

M.20 Motion to accept the following anonymous donation from Fidelity Charitable Donor Advised Fund to use towards the Jefferson Township High School Girls Basketball Team, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
JTHS Girls Basketball Team	$ 3,000.00

M.21 Motion to accept the following donation from James Beyel and Valerie Steccato in memory of Marilyn Beyel, to the Ellen T. Briggs School, in accordance with Policy # 7230, Gifts, Grants and Donations.

Item/Purpose	Amount
Ellen T. Briggs	$ 2,500.00

M.22 Motion to approve the disposal of obsolete equipment, in accordance with Policy #7300, Disposition of Property, as shown below:

School/Department	Equipment Description Model and/or Serial Number	Tag number
Facilities	Chevrolet Bus/21GBHG31R4X1155740	N/A
Facilities	Ascension Chair Lift/SLA-2050ESD	N/A
Facilities	Ford F350 Dump Truck/1FDWF37Y36EC61829	N/A
Facilities	Highway Stainless Bed Salter/P-8	N/A
Facilities	Boss Poly Bed Salter/V-Box X8000	N/A
Facilities	Kubota Rototiller/RTA2562	N/A
Facilities	Grandy Seed Spreader/Aerator	N/A
Facilities	Bobcat UTV/SXS 4+4 2200	#3647
Facilities	Ryan Core Aerator	#2655
Facilities	Ford Brush Hog/951B	N/A
HS Art Department	Ceramic Supply Slab Roller	N/A
HS Tech Ed Department	JET Horizontal/Vertical Band Saw/Model No. HVBS-56M	N/A

M.23 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Appendix A, are attending the named professional development seminar at such identified venues; and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, That the expense is justified and therefore reimbursable *(Appendix A)*.

N. PERSONNEL

Motion by _____ , seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.18, as described below:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

N.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:
(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL

A. ADMINISTRATIVE

Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion

B. INSTRUCTIONAL

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

***Requires mentoring**

C. NON-INSTRUCTIONAL

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

D. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion

E. 2021-2022 SCHOOL YEAR COACHING STAFF

SPRING

Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.

*Out of District

F. 8th GRADE PHILADELPHIA TRIP 11-401-100-101-007

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion

G. EXTRA DUTY POSITION 11-401-100-101-007

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion

H. EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion

I. EXTRA DUTY PAY 20-490-100-101-001								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion

J. ATHLETICS 20-402-100-101-000								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion

K. CURRICULUM WRITING 11-000-221-104-201							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours

N.2 Motion to reappoint **Tenured Administrators and Supervisors** for the 2022-2023 School Year:

Name Account Number	Position	Base Salary	Doctorate	Stipend	22-23 Total Salary

***2nd Master's Degree**
****Additional Curriculum Area**

N.3 Motion to appoint **Non-Tenured Administrators and Supervisors** for the 2022-2023 School Year:

Name Account Number	Position	Base Salary	Doctorate	Stipend	22-23 Total Salary

*Eligible for Tenure

N.4 Motion to reappoint **Tenured Administrative Support Staff** for the 2022-2023 School Year:

Name Account Number	Position	22-23 Base Salary

N.5 Motion to appoint **Non-Tenured Administrative Support Staff** for the 2022-2023 School Year:

Name Account Number	Position	22-23 Base Salary

N.6 Motion to appoint **Non-Tenured Administrators** for the 2022-2023 School Year at present salary until negotiations are complete:

Name Account Number	Position	21-22 Base Salary

N.7 Motion to appoint **Tenured Administrators** for the 2022-2023 School Year at present salary until negotiations are complete:

Name Account Number	Position	21-22 Base Salary

N.8 Motion to reappoint **Tenured Certificated Staff** for the 2022-2023 School Year:

Last Name Account Number	First Name	Position	Degree	Step	22-23 Base Salary	Longevity	Extra	22-23 Total Salary

N.9 Motion to appoint **Non-Tenured Certificated Staff** for the 2022-2023 School Year:

Last Name Account Number	First Name	Position	Degree	Step	22-23 Base Salary	Longevity	Extra	22-23 Total Salary

***Indicates eligible for tenure**

N.10 Motion to reappoint **Tenured Clerical Staff** for the 2022-2023 School Year:

Last Name	First Name	Position	Group	Step	22-23 Salary	Longevity	22-23 Total Salary

N.11 Motion to appoint **Non-Tenured Clerical Staff** for the 2022-2023 School Year:

Last Name Account Number	First Name	Position	Group	Step	22-23 Salary	Longevity	22-23 Total Salary

N.12 Motion to appoint **Technical Support Assistants** for the 2022-2023 School Year:

Last Name Account Number	First Name	Position	Step	22-23 Salary	Longevity	22-23 Total Salary

N.13 Motion to appoint **Hall Security Staff** for the 2022-2023 School Year. The assignment and hours will be approved once the needs of the district are confirmed.

Last Name Account Number	First Name	Step	22-23 Hourly Rate	Longevity	Location

N.14 Motion to appoint **Mail Courier** for the 2022-2023 School Year:

Last Name Account Number	First Name	Position	22-23 Salary

N.15 Motion to appoint **Transportation/Bus Drivers-Mechanics** for the 2022-2023 School Year:

Last Name Account Number	First Name	Position	Step	22-23 Hourly Rate	Longevity

N.16 Motion to appoint **Custodial/Maintenance Staff** for the 2022-2023 School Year:

Last Name Account Number	First Name	Position	Step	22-23 Base Salary	Longevity	Total 22-23 Salary

N.17 Motion to appoint **Job Coach Staff** for the 2022-2023 School Year:

Name Account Number	Position	22-23 Hourly Salary

N.18 Motion to appoint **District Aides (Special Education, Media, Transportation and Kindergarten)** for the 2022-2023 school year. The location, assignment, account number and hours will be approved once the needs of the district are confirmed.

Last Name	First Name	Position	Step	22-23 Hourly Rate	Longevity

O. EDUCATION

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions O.1 through O.3, as described below:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

O.1 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for February 22, 2022 through March 14, 2022.

O.2 Motion to approve agreement with Mountain Lakes BOE to provide Itinerant Services for Audio Logical Education Support for the 2021-2022 school year on behalf of student listed below:

Student	School	Cost of Services	Effective
1404247603	Cozy Lake School	$2,508.00	3/1/22-6/30/22

O.3 Motion to approve the following **day field trips**:

School/Group/Activity	Location
Jefferson Township High School Habitat for Humanity	Randolph, NJ
Arthur Stanlick Elementary School - 2nd Grade	West Orange, NJ
White Rock Elementary School - 3rd Grade	East Rutherford, NJ
White Rock Elementary School - 2nd Grade	West Orange, NJ
Cozy Lake Elementary School - 1st Grade	Morristown, NJ
Jefferson Township High School DECA and FBLA Students	Jackson, NJ
Jefferson Township High School AP English	Bryant Park, NY
Arthur Stanlick Elementary School - 3rd Grade	East Rutherford, NJ
White Rock Elementary School - 5th Grade	Fort Hancock, NJ
Arthur Stanlick Elementary School - 5th Grade	Fort Hancock, NJ
Cozy Lake Elementary School - 1st Grade	Oak Ridge, NJ
White Rock Elementary School - 4th grade	Jersey City, NJ
Arthur Stanlick Elementary School - 4th Grade	Jersey City, NJ
Briggs and Cozy Lake Elementary Schools - Preschoolers	Hope, NJ

P. POLICY

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve motion P.1, as described below:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

P.1 Motion to approve the **First Reading** of the following Bylaws, Policies and Regulations:
(*copy available on district website for review*)

File Code	Title	Action

Q. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of February 22, 2022 through March 14, 2022.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0	0
Arthur Stanlick	1	0	0	1
Cozy Lake	0	0	0	0
White Rock	0	0	0	0
Jefferson Twp. Middle School	6	4	1	1
Jefferson Twp. High School	6	3	1	2

Enrollment as of 3/31/22:

	March 2021	**March 2022**
Grades Pre-K-1	357	406
Grades 2-5	706	703
Total Elementary	**1,063**	**1,109**
Grades 6-8	631	563
Grades 9-12	943	926
GRAND TOTAL	**2,637**	**2,588**
Tuition students received	0	0
Out-of-district placement	29	28

**Reporting of enrollment numbers for 2020-2021 SY has been modified to accommodate the closing of Milton School for 2021-2022 SY.*

R. COMMUNICATIONS

S. PUBLIC COMMENTS

Please refer to Section G **"**Public participation shall be governed by the following rules (Per District Policy #0167)"

T. OLD BUSINESS

U. NEW BUSINESS

V. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 25th day of April 2022, at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

W. <u>ADJOURN</u>

Motion by _____, seconded by _____, to adjourn the meeting at _____ PM.

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee $	Lodging cost per night	Meal cost	Mileage @ $0.35/mi.	Total Expense (not including parking/ tolls/miscellaneous fees)
Guagenti, Alyssa	5/6	West Orange, NJ	Powerful, Practical Strategies for Reaching "I Don't Care" & Underperforming Student to Increase School Success	$279.00	-	-	$21.07	$300.07
Maxwell, Colleen	7/28	Virtual	Marco Learning's AP Summer Workshop for English Literature	$159.20	-	-	-	$159.20
Oroho Giacchi, Rita	6/8-6/10	Atlantic City, NJ	NJASBO 60th Annual Conference	$275.00	$109.00	-	294	$595.90

All Meals are prorated 75% on travel days per GSA guidance

Appendix B

VENDOR NAME	CONTRACT #	EXP. DATE
Accu Scan	MRESC 16/17-48	6/30/2022
Alliance Pest Control	ESCNJ 21/22-13	9/15/2023
AME Inc.	ESCNJ 20/21-50	4/24/2024
American Mobile Glass	T-0084/40175	7/31/2024
Apple Computer Inc - Certain Items	ESCNJ 18/19-67	5/12/2023
Atlantic Communication Electro Inc	T-0109/83917	4/30/2022
Atlantic Tomorrows Office - Copiers, Maintenance, Print Services	G-2075/40467 Ricoh USA	10/22/2022
ATRA Janitorial Supply Co Inc.	ESCNJ18/19-35	1/22/2023
B & H Foto & Electronic Corp.	HCESC-CAT 18-02 Technology	4/16/2022
B & H Foto & Electronic Corp.	HCESC 18-07 Photography	9/30/2022
Ben Shaffer Recreation - Playground Supplies	MCCPC #42	6/30/2022
Ben Shaffer Recreation - Playground Supplies	T-0103/16-Fleet-00135	5/30/2022
BHS Foodservice Solutions Inc.	HCESC-CAT-18-05	7/22/2022
Bio Shine Inc.	HCESC CAT/SER-01	2/13/2023
Birds Bees & Trees Landscaping	MCCPC #42	6/30/2022
CAPP Inc.	T0537/41609	5/31/2022
Campbell Freightliner LLC - Maint/Repairs Heavy Duty Veh	T2108/89264	11/20/2022
Campbell Freightliner LLC	T-2085/A42074	8/9/2022
Carousel Industries Of No. America Inc.	M-0483/89968/V00000238	7/31/2022
CDW Government Inc.	ESCNJ 18/19-03	6/30/2022
City Fire Equipment Co. Inc.	MORRIS #13A	6/30/2022
Cliffside Body Corportion	ESCNJ 18/99-22	12/17/2022
Commercial Interiors Direct Inc	ESCNJ 19/20-05	8/31/2022
CORE BTS Inc.	M7000/21-TELE-01506/Distrib V00000956	5/31/2024
Core Mechanical Inc.	T-1372/88697	10/31/2022
County Concrete Corp.	MCCPC #24	12/31/2022
Craftmaster Harware LLC - Locking Hardware PARTS ONLY	T-2981/19-FOOD-00846	4/30/2022
Custom Bandag Inc.	M8000/V00002954	3/31/2024
David Weber Oil Company - Automotive Lubricants	T-0097/20-FLEET-01343	11/24/2023
David Weber Oil Company - Lubricants	T-0097/81519	11/29/2023
Dell Marketing LLP	M-0483/89967	7/31/2022
Delta-T Group North Jersey Inc	ESCNJ 18/19-11	7/28/2022
Demco Inc.	T1114/17-FOOD00246	8/30/2022
DFFLM LLC	MCCPC 15C	10/31/2022
Dover Brake & Clutch	T-2085/42094	8/9/2022
Eplus Technology Inc	HUNTERDON #18-02	4/16/2022
Falcon Auto Parts - approved distributor	T-2085/42093/V00022289	8/9/2022
Fastenal	M-0002/79873	6/30/2023
Ferguson Enterprises LLC	HCESC CAT-19-09	5/7/2023
Fire and Security Technologies	MCCPC 13-A	6/30/2022
Generations Services Inc.	HCESC SER 21B	11/2/2023
Generations Technologies Inc.	HCESC CAT 19-07	4/20/2023
Genserve LLC	MCCPC 46	6/30/2023
Gillespie Group Inc	ESCNJ 19/20-05	8/31/2022
Govconnection Inc.	M-0483/89974/V00002878	7/31/2022
Grainger Inc.	M-0002/79875	6/30/2023
Griffith-Allied Trucking LLC - #2 Fuel Oil	G-0077/44806	6/30/2023
Griffith-Allied Trucking LLC- Ultra Low Sulfur for Generators	T-1845/19-FOOD-011005	3/31/2025
Hertz Furniture Systems LLC	ESCNJ 20/21-01	7/1/2022
Home Depot Inc.	M-8001/18-FLEET-00234	12/31/2026
Home Depot Pro - Supplyworks for Ceiling Tiles Only	ESCNJ 18/19-33	12/15/2022
Hoover Truck Centers Inc.	T-2085/42068	8/9/2022
In-Line Air Conditioning Co. Inc. - Time & Materials	ESCNJ 19/20-13	3/17/2023
Independence Contractors Inc.	T0849/42270	8/28/2022

Jay-Hill Corp.	HCESC SER 21-11	11/15/2023
Jesco Inc.	ESCNJ18/19-25	2/21/2023
Johnny On the Spot	T0208/V00001704	9/30/2023
Johnston G.P. Inc.	T-1316/80802 V00003906 distrib.	1/31/2023
Johnstone Supply - Whippany (Z & Z Supply)	T-0537/41605 & 41608	5/31/2022
K & S Music - Musical Instruments	ESCNJ 17/18-52	6/4/2022
K & S Music - Equipment/Repairs/Conditioning	HCESC-CAT-SER-21-14	1/13/2024
Kenvil Power Equipment Inc.	ESCNJ 18/19-25	2/21/2023
Keyport Army/Navy	MCCPC 22	12/31/2022
KIN Contractors LLC	Ed-Data 9182	11/30/2022
Lenovo (United States) Inc	M-0483/40121	7/31/2022
Liberty Mechanical -Boiler Maint, Repair & Emer Replacement T/M	ESCNJ 19/20-32	1/17/2023
Magic Touch Construction Co., Inc.	ESCNJ 20/21-18	6/30/2022
Manhattan Welding Company Inc. **ALTERNATE VENDOR	ESCNJ 19/20-32	1/17/2023
Boiler Maintenance & Repair & Emergency Replacement	ESCNJ 19/20-32	1/17/2023
MAP International Import & Export	ESCNJ 20/21-36	10/15/2022
McCloskey Mechanical Contractors Inc. - Primary Contractor	HCESC -SER-21C - 2 YEARS	1/2/2023
Mc Guire Chevrolet/Cadillac - Light Duty Class 4 lower	T-2760/19-FLEET-00917	8/4/2022
MTB Electric, LLC	ESCNJ 18/19-77	6/30/2022
National Terminal Inc	T-1845/19-FOOD-01100	3/31/2025
Nickerson Corporation - Bleachers - Exterior/Interior	ESCNJ - Various	3/17/23, 4/26/23
Nickerson Corporation - Toilet Partitions/Lockers	ESCNJ - Various	8/27/22, 5/8/22
Northeast Janitorial Supply- Maint Equip	ESCNJ 18/19-35	1/22/2023
Oak Security Group	ESCNJ20/21-08	10/23/2022
One Source Of New Jersey LLC	T-2085/42119	8/9/2022
Open Systems Integrators Inc. (Bldg Access)	ESCNJ 19/20-38	6/5/2022
Open Systems Integrators Inc. (Cloud Based Bldg Access, etc.)	ESCNJ 20/21-13	6/29/2022
Partac Peat Corp - Athletic Equip./Supplies	ESCNJ 17/18-31	5/8/2022
Parts Authority	T-2761/20-FLEET-00984	2/25/2023
Petro Mechanics Inc.	T0849/42265	8/28/2022
PKA Technologies Inc.	M-7000/21-TELE-01195/Dist V00001540	5/31/2024
Power Place Inc.	ESCNJ 18/19-25	2/21/2023
Power Place Inc.	T-2187/43039	2/16/2023
PowerCo Inc.	HCESC-Cat/Ser-19-03	3/1/2023
Puresan Holdings LLC - Custodial Supplies	ESCNJ 21/22-18	1/21/2023
Quadient Inc. (was Neopost)	T-0200/41267	4/14/2022
Rand Plumbing/JTMK LLC	HCESC20C	11/2/2022
Riddell Sports Group Inc/Reconditioning	ESCNJ 18/19-24	9/3/2022
Route 23 Auto Mall - Heavy Duty Class 5 or higher	T-2085/42073	8/9/2022
Route 23 Automall - Utility Vehicles	MCCPC 15C	10/31/2022
Route 23 Auto Mall - Maint/Repair Heavy Duty Vehicles	T-2108/89262	11/20/2022
Schindler Elevator Company	T-2946/20-GNSV2-01122	2/28/2023
School Specialty Corp & Companies	T-0114/17-FOOD-00242	8/31/2022
School Specialty - Science Supplies	ESCNJ 19/20-24	9/19/2022
Sherwin Williams Company	ESCNJ 19/20-14	2/23/2023
Shi International	M-0483/89974	7/31/2022
Staples Business Advantage - very few items	HCESC-196 limited items	4/15/2022
Storr Tractor Company	T-2187/43038	2/16/2023
Suburban Propane LLP	T-0108/79926	5/31/2025
Tele-Measurements Inc.	HUNT CAT-19-06	4/9/2023
Textron Inc./Ez-Go	ESCNJ 18/19-25	2/21/2023
The Music Shop LLC	HCESC SER 21-14	1/15/2024
Tree King Inc.	MORRIS #18	12/31/2022
Troxell Communications Inc.	T-0114/17-FOOD-0244	8/30/2022
Verizon Wireless	T-216A/82583	5/31/2022

Wasak Inc.	T-0154/42247	9/30/2022
Water Dynamics Inc.	T-0154/42248	9/30/2022
WB Mason Company Inc. - Copy Paper	MCCPC #30	6/30/2022
Weatherproofing Technologies Inc.	ESCNJ/AEPA 21D	2/28/2023
Wolfington Body Co Inc	T-2085/42076	8/9/2022