JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda
Monday, June 20, 2022 5:30 PM (Closed Session) – 7:30 PM (Regular Session)
Jefferson Township High School Auditorium
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District Vision Statement

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL**:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

_____Fiona Davidson, *Student Representative*
_____Robert McKoy, *Student Representative*

D. **CLOSED SESSION**

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20th day of June, 2022 at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by _____, seconded by _____, that the meeting is called to public session at _____ PM.

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

E. RECOGNITION

- Board of Education Student Representatives - Mrs. Stacey Poulas, Board President and Mrs. Jeanne Howe, Superintendent
- District Retirees - Mrs. Stacey Poulas, Board President and Mrs. Jeanne Howe, Superintendent
- Excelsior Award Recipients – Ms. Margaret Widgren, Middle School Principal and Mr. Kevin Lipton, High School Principal
- Summa Award Recipients – Ms. Margaret Widgren, Middle School Principal and Mr. Kevin Lipton, High School Principal
- Valedictorian – Mr. Kevin Lipton, High School Principal
- Salutatorian – Mr. Kevin Lipton, High School Principal

F. SUPERINTENDENT'S REPORT

- Good News and Progress Report

G. PRESENTATIONS

H. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for **thirty minutes** or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be **limited to three minutes duration**;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. Participants may not yield their time to another individual;
6. All statements shall be directed to the presiding officer;
7. The presiding officer may:

a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;

b) Request any individual to leave the meeting when that person does not observed reasonable decorum;

c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;

d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and

e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

I. STUDENT REPRESENTATIVES

J. COMMITTEE REPORTS

K. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

May 16, 2022 Regular Meeting Minutes May 16, 2022 Executive Session Minutes (1)

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

L. ANNUAL APPOINTMENTS

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.24, as described below

L.1 Motion to approve the appointment of Bridge Medical Center, P.A., as School Medical Inspector of Record at a fee of $25,500 for the 2022-2023 school year.

L.2 Motion to approve the appointment of Bollinger Insurance, Student Accident Insurance Agent of Record at a fee of $51,204 for the 2022-2023 school year.

L.3 Motion to approve the appointment of TSA Consulting Group, Inc., third party administrator for the eligible annuity plans for the 2022-2023 school year.

L.4 Motion to appoint Rita Oroho Giacchi to serve as Board Secretary for the 2022-2023 school year, pursuant to 18A:17-5.

L.5 Motion to appoint Rita Oroho Giacchi, Board Secretary/Business Administrator as the Qualified Purchasing Agent and Public Agency Compliance Officer and authorizing her to prepare advertisements, advertise for and receive bids and award contracts pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2022-2023 school year.

L.6 Motion to appoint Rita Oroho Giacchi as Custodian of Records for the 2022-2023 school year.

L.7 Motion to appoint Christopher Hiben as Chemical Hygiene Officer for the 2022-2023 school year.

L.8 Motion to appoint Nicholas Serignese as PEOSHA Officer for the 2022-2023 school year.

L.9 Motion to appoint Nicholas Serignese as Asbestos Management Coordinator for the 2022-2023 school year.

L.10 Motion to appoint Nicholas Serignese as Indoor Air Quality Coordinator for the 2022-2023 school year.

L.11 Motion to appoint Nicholas Serignese or designee as Integrated Pest Management Coordinator for the 2022-2023 school year.

L.12 Motion to appoint William K. Eagen to serve as Treasurer of School Monies for the 2022-2023 school year.

L.13 Motion to appoint Nicholas Serignese as Right to Know Officer for the 2022-2023 school year.

L.14 Motion to appoint Jospehine Ramirez as 2022-2023 District Educational Stability Liaison - Child Welfare Liaison.

L.15 Motion to appoint Jospehine Ramirez as district Homeless Liaison and NJ Department of Children and Families Coordinator for the 2022-2023 school year.

L.16 Motion to appoint Josephine Ramirez as Affirmative Action Officer for the 2022-2023 school year.

L.17 Motion to appoint Josephine Ramirez as 504 Compliance Officer for the 2022-2023 school year.

L.18 Motion to appoint Dr. Roger Jinks, Jr. as designated School Safety Specialist for the 2022-2023 school year.

L.19 Motion to approve and submit the Lead Testing Statement of Assurance for the 2022-2023 school year.

L.20 Motion to approve the New Jersey Department of Education designated Chart of Accounts as the minimum Chart of Accounts for use in the district, and

RESOLVED, that the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

L.21 Motion to approve the following companies to be designated as official Tax Shelters for the 2022-2023 school year:

AIG/Valic	AXA Equitable	ABMM Financial	
Lincoln Investment Planning	Security Benefit Group	The Legend Group	Vanguard

L.22 Motion to adopt, based on the recommendation of the Superintendent of Schools, the existing Pre-K - 12 curricula, assigned textbooks, co-curricular clubs and programs aligned to the 2020 NJ Student Learning Standards for the Jefferson Township School District until such time that this Board amends the same.

L.23 Motion to approve the following School Student Activity Account lists for Jefferson Township Schools for the 2022-2023 School Year:

Jefferson Township High School	Jefferson Township Middle School
White Rock School	Arthur Stanlick School
Cozy Lake School	Ellen T. Briggs School

L.24 Motion to approve resolution, as described below:

Pursuant to PL 2015, Chapter 47, the Jefferson Township Board of Education intends to renew, award, or permit to expire the attached list of professional contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. (*Appendix B*)

M. FINANCE AND BUILDING NEEDS

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.21, as described below:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

M.1 Motion to approve the purchase order list dated May 2022 in the amount of **$483,928.06** (including Referendum related purchase orders totalling $0.00).

M.2 Motion to approve the check register as of May 2022 in the amount of **$5,817,446.77**.

Fund	Amount
General Fund (10)	$5,709,822.51
Special Revenue Funds (20)	$106,324.26
Referendum Fund (30)	$1,300.00
Total	$5,817,446.77

M.3 Motion to approve the vendors' bills list for release on or after June 20, 2022, in the amount of **$760,140.90**.

M.4 Motion to approve the funds transfers in the 2022-2023 Fiscal Year, dated May 2022 in the amount of **$127,925.55**.

M.5 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of May 31, 2022, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

M.6 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of April 30, 2022, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

M.7 ***RESOLVED***, upon the recommendation of the Superintendent, that the Jefferson Township Board of Education, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the HVAC Upgrades project at the Jefferson Township High School, Jefferson Township Middle School and Arthur Stanlick Elementary School to serve as an application to the office of School Facilities and an amendment to the District's Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall utilize American Rescue Plan funding and shall be a Capital Reserve project and the Board of Education is NOT seeking additional State funding but will fund the Project through the District's Capital Reserve Account.

M.8 ***RESOLVED***, upon the recommendation of the Superintendent, that the Jefferson Township Board of Education, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Roof Replacement at the Cozy Lake Elementary School to serve as an application to the office of School Facilities and an amendment to the District's Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be a Capital Reserve project and the Board of Education is NOT seeking additional State funding but will fund the Project through the District's Capital Reserve Account.

M.9 Motion to approve Tri-County Behavioral Care to provide in-district counseling and other related services for students at an amount not to exceed $33,000, for the 2022-2023 school year. This program will be funded through the Coronavirus Response and Relief Supplemental Appropriations (CRRSA/ESSER II) and American Rescue Plan (ARP/ESSER III) grants.

M.10 Motion to approve and accept the agreement between the **Ice Hockey Tri-Operative Sports Program** (Tri-Op) with Sparta Township School District and Kinnelon School District to share services for coaching and transportation for a joint ice hockey team for the 2022-2023 school year.

M.11 Motion to approve and accept the agreement between the **Swimming Cooperative Sports Program** (Co-Op) with Sparta Township School District to share services for coaching and transportation for a joint swim team for the 2022-2023 school year.

M.12 Motion to approve the use of Zebra Pay and the deposit of funds into a Zebra Pay trust account to Athletic Officials from July 1, 2022 through June 30, 2023.

M.13 Motion to approve the use of rSchools to collect participation fees for athletics & extracurricular activities from July 1, 2022 through June 30, 2023.

M.14 Motion to approve bus stop agreements between the Jefferson Township Board of Education and the following day care facilities for the 2022-2023 school year. *(copies available for review)*

Alpine Montessori	Jefferson Child Care & Education Center
Country Day School	Loving & Learning
Elements of Learning	My School
First Impressions	Quality Time

M.15 Motion to accept the Alyssa's Law grant in the amount of $161,151.

M.16 Motion to approve the addition to the School Student Activity Account lists for Jefferson Township High School, as described below:

Activity Account Sub-category
Class of 2026

M.17 Motion to approve, in accordance with N.J.S.A. 18A:11-3, the following resolution to participate in **New Jersey State Interscholastic Athletic Association** during 2022-2023**.**

The Board of Education of School District No. 2380, County of Morris, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Jefferson Township High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution will continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.

M.18 ***WHEREAS***, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Jefferson Board of Education wishes to transfer unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Jefferson Board of Education has determined that an amount not to exceed $2,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the Jefferson Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

M.19 ***WHEREAS***, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Jefferson Board of Education wishes to transfer unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Jefferson Board of Education has determined that an amount not to exceed $1,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the Jefferson Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

M.20 Motion to approve payment not to exceed $450,000 to the Township of Jefferson for a fuel tank replacement project at the municipal garage following the execution of a shared services agreement. This exceeds the original budget estimate by $90,000 due to increases in material costs.

M.21 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Appendix A, are attending the named professional development seminar at such identified venues; and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, That the expense is justified and therefore reimbursable *(Appendix A).*

N. PERSONNEL

Motion by _____ , seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.3, as described below:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

N.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL

A. ADMINISTRATIVE

Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion

B. INSTRUCTIONAL

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

***Requires mentoring**

C. NON-INSTRUCTIONAL

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

D. SUBSTITUTES/OTHER

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion

E. EXTRA DUTY PAY 2021/2022

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion

F. EXTRA DUTY PAY 2022/2023							
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.

* Out of District

G. SUMMER LEARNING ACCELERATION PROGRAM 20-489-100-101-000/20-483-100-101-000*							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours

*Secondary Funding

H. EXTENDED SCHOOL YEAR							
Name	**Nature of Action**	**Position**	**Salary**	**Loc.**	**Date Effective**	**Date Termin.**	**Discussion**

I. SUMMER STAFF APPOINTMENTS							
Name	**Nature of Action**	**Position**	**Salary**	**Loc.**	**Date Effective**	**Date Termin.**	**Discussion**

* Per diem equals 7.25 hours

J. CURRICULUM WRITING 11-000-221-104-201

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours

K. MENTORING 2021-2022 School Year

Novice Teacher	Mentoring Teacher	Assignment	Mentoring Fee

L. 2022-2023 SCHOOL YEAR COACHING STAFF

FALL

Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.

*Out of district coach

N.2 Motion to approve the following corrections to the **Reappointments** for the 2022-2023 School Year:

Name	Nature of Action	Account	Deg/Step	Salary	Date Effective	Date Termin.	Discussion

N.3 Motion to approve the **Spring 2022** Course Reimbursement for Supervisors as indicated below:

Name	School	Class	Approval	Credits	Amount

O. EDUCATION

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions O.1 through O.5, as described below:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

O.1 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for April 25, 2022 through May 16, 2022.

O.2 Motion to approve third-party participation in summer football activities for Jefferson Twp. High School students and that protective equipment, including shoulder pads and helmets, may be issued for attendance at camp(s) in accordance with **NJSIAA Guidelines.**

O.3 Motion to approve the following **day field trips**:

School/Group/Activity	Location
Ellen T. Briggs, 1st Grade Transition Students	Oak Ridge, NJ

O.4 Motion to approve the revised curriculum for the 2022-2023 school year, as aligned to the 2020 New Jersey Student Learning Standards (NJSLS):

Curriculum for Grades K-5
- English as a Second Language
- General Music
- Grade 4 Band
- Grade 5 Band
- Grades 4-5 Chorus
- Library Information Literacy
- Mathematics
- Science
- Spanish
- Technology

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Curriculum for Grades 6-8
- Band
- English as a Second Language
- Grade 6 Family and Consumer Science
- Grades 7-8 Family and Consumer Science
- Robotics Grade 6 Exploratory
- Robotics Grades 7-8
- Technology

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Curriculum for Grades 9-12
- **Academy for Environmental Science**
  - Environmental Science Academy English 9 (H)
  - Introduction to Ecological Design
  - Introduction to Environmental Research
  - Introduction to Environmental Systems
- **English as a Second Language**
- **Family and Consumer Science**
  - Advanced Child Development
  - Advanced Culinary Arts
  - Child Development
  - Culinary Arts
  - Introduction to Culinary Arts
- **Mathematics**
  - SAT Preparation
- **Science**
  - Astronomy (CP)
  - Earth Science (CP) & Geophysical Science (H)
- **Social Studies**
  - AP Government and Politics
  - Criminal Justice and Law
- **Technology Education**
  - Advanced Carpentry and Woodworking
  - CAD and Architectural Studio
  - Digital Visual Media 1
  - Digital Visual Media 2
- **Tomorrow's Teachers**
- **World Language**
  - American Sign Language 1 (CP)
  - American Sign Language 2 (CP)
  - American Sign Language 3 (CP)
  - AP French
  - AP Spanish Language and Culture
  - French 1 (CP)
  - French 2 (CP/H)
  - French 3 (CP/H)
  - French 4 (CP/H)
  - Spanish 1 (CP)
  - Spanish 2 (CP/H)
  - Spanish 3 (CP/H)
  - Spanish 4 (CP/H)
  - Spanish 5 (CP)

KEY:
AP – Advanced Placement
CP – College Preparatory
H - Honors

O.5 Motion to approve **student placements** and professional services for the 2022-2023 school year, as indicated below:

NJ SMART SID#	22-23 BUDGET FOR OUT-OF-DISTRICT SCHOOLS ALL CONTRACTS END 6/30/23	NUMBER OF DAYS	CONTRACT START DATE	2022-23 TOTAL
8400112900	ACADEMY-360 SPECTRUM	205	Jul-22	$136,555.00
4219524626	CHAPEL HILL ACADEMY	210	Jul-22	$122,640.00
8318079799	CHAPEL HILL ACADEMY	180	Sep-22	$80,670.00
3994474615	CRAIG SCHOOL	190	Sep-22	$58,760.00
8455611401	ECLC	180	Jul-22	$70,644.00
8992956905	LAKELAND ANDOVER SCHOOL	180	Sep-22	$70,999.00
4980309037	LAKELAND ANDOVER SCHOOL	180	Sep-22	$70,999.00
3201023388	LAKELAND ANDOVER SCHOOL	180	Sep-22	$70,999.00
6985600911	NORTHERN HILLS/SUSSEX ED SERV	180	Sep-22	$113,595.00
5822178989	NORTHERN HILLS/SUSSEX ED SERV	210	Jul-22	$124,400.00
7129491907	NORTHERN HILLS/SUSSEX ED SERV	210	Jul-22	$90,525.00
2891698341	NORTHERN HILLS/SUSSEX ED SERV	210	Jul-22	$94,715.00
6094794351	PILLAR HIGH SCHOOL	210	Jul-22	$131,281.50
3916885064	PILLAR HIGH SCHOOL	210	Jul-22	$131,281.50
7409690315	PILLAR HIGH SCHOOL	210	Jul-22	$131,281.50
2721353551	CALAIS	210	Jul-22	$89,028.00
3038641082	WINDSOR LC	210	Jul-22	$107,100.00
5291415363	WINDSOR LC	210	Jul-22	$107,100.00
9426434719	WINDSOR SCHOOL	180	Sep-22	$70,350.00
9219717618	BONNIE BRAE	180	Jul-22	$79,550.00
9977089348	BONNIE BRAE	180	Jul-22	$79,550.00
8858174994	SHEPARD	180	Sep-22	$67,071.57
8805299388	CALAIS SCHOOL	210	Jul-22	$89,028.00
	ED SERVICES YEARLY dues estimate (Morris)			$1,025.00
			Total	**$2,189,148.00**

P. **POLICY**

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion P.1, as described below:

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

P.1 Motion to approve the **First Reading** of the following Policies and Regulations (*copy available for review*) :

File Code	Title	Action
P 1648.15	Record Keeping for Healthcare Settings in School Buildings-COVID-19	N&M
P 2416.01	Postnatal Accommodations for Students	N
P 2417	Student Intervention and Referral Services	RV & M
P 2461	Special Education/Receiving Schools	RV & M
R 2461.06	Special Education/Receiving School-Appropriately Certified and Licensed Staff	RV & M
R 2461.09	Special Education/Receiving Schools-Statewide and District-Wide Assessment Programs	RV
R 2461.10	Special Education/Receiving Schools-Full Educational Opportunity	RV
R 2461.12	Special Education/Receiving School/Length of School Day and Academic Year	RV

R 2461.14	Special Education/Receiving Schools-Amending Policies, Procedures, the Services Provided, or the Location of Facilities	RV
R 2461.15	Special Education/Receiving Schools-Operation of an Extended Academic Year Program	RV
R 2461.19	Special Education/Receiving Schools-Behavior Modification Program	RV
P 3161	Examination for Cause	RV
R 3212	Professional Staff Attendance	RV
P 4161	Examination for Cause	RV
R 4212	Support Staff Attendance	RV
P 5111	Eligibility of Resident/Nonresident Student	RV
R 5200	Attendance	RV
P&R 5410	Promotion & Retention	RV
P 5411	Promotion from Eighth Grade	RV
R 5511	Dress Code	RV
P 5512	Harassment, Intimidation, and Bullying	RV & M
P&R 5514	High School Parking	RV
P 6162	Corporate Sponsorships	RV
P 7410	Maintenance and Repair	RV & M
R 7410.01	Facilities Maintenance, Repair Scheduling, and Accounting	RV & M
P 8420	Emergency and Crisis Situations	RV & M
P&R 9320	Cooperation with Law Enforcement Agencies	RV & M

KEY:
N – New
RV – Revised
M - Mandated

Q. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of May 16, 2022 through June 20, 2022.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents	Inconclusive – Case Will Remain Active
Ellen T. Briggs				
Arthur Stanlick				
Cozy Lake				
White Rock				
Jefferson Twp. Middle School	7	4	2	1
Jefferson Twp. High School	5	3	2	

Enrollment as of 5/31/22:

	May 2021	**May 2022**
Grades Pre-K-1	362	408
Grades 2-5	705	692
Total Elementary	**1,067**	**1,100**
Grades 6-8	627	563
Grades 9-12	942	921
GRAND TOTAL	**2,636**	**2,584**
Tuition students received	0	0
Out-of-district placement	30	27

**Reporting of enrollment numbers for 2020-2021 SY has been modified to accommodate the closing of Milton School for 2021-2022 SY.*

R. COMMUNICATIONS

S. PUBLIC COMMENTS

Please refer to Section G **"**Public participation shall be governed by the following rules (Per District Policy #0167)"

T. OLD BUSINESS

U. NEW BUSINESS

- Motion by _____, seconded by _____, to authorize Board President Poulas to author a letter of support on behalf of the Board for the Jefferson Township Police Department's participation in the Active Bystandership for Law Enforcement Program (ABLE).

V. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20th day of June 2022, at ____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

W. ADJOURN

Motion by _____, seconded by _____, to adjourn the meeting at _____ PM.

_____Mrs. Gould	_____Mrs. Perez	_____Mr. Terpstra
_____Mr. Millar	_____Mrs. Small	_____Mrs. Wildermuth, *Vice President*
_____Mr. Natale	_____Mr. Stewart	_____Mrs. Poulas, *President*

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee $	Lodging cost per night	Meal cost	Mileage @ $0.35/mi.	Total Expense (not including parking/ tolls/miscellaneous fees)
Tiedemann, Robert	June 27-30	River Edge, NJ	River Edge Flute Intensive	$300.00	-	-	$97.30	$397.30

All Meals are prorated 75% on travel days per GSA guidance

Appendix B

Professional	**Area of Practice**	**Contract Period**
Mott McDonald	Consulting Engineer of Record	Jan. 1, 2022 – Dec. 31, 2022
The Morville Agency	Property/Liability Insurance Agent of Record	Jan. 1, 2022 – Dec. 31, 2022
Nisivoccia & Company, LLC	Auditor of Record	Jan. 1, 2022 – Dec. 31, 2022
Cleary Giacobbe Alfieri Jacobs, LLC	Attorney of Record	Jan. 1, 2022 – Dec. 31, 2022
Methfessel & Werbel	Special Counsel - Education Related Matters	Jan. 1, 2022 – Dec. 31, 2022
Scarinci Hollenback	Special Counsel - Construction, facilities, public procurement and other contract related matters	Jan. 1, 2022 – Dec. 31, 2022