JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes and Public Hearing for Bond Refunding
Wednesday, February 24, 2021 6:30 PM (Closed Session) – 7:30 PM (Regular Session)
Jefferson Township High School Auditorium

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A. Mr. Millar called the meeting to order at 7:36 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL**:

Aye Mrs. Gould *(arrived @ 6:42pm)*	Absent Mrs. Small	Aye Mrs. Wildermuth
Aye Mr. Natale	Aye Mr. Stewart	Aye Mrs. Poulas, *Vice President*
Aye Mrs. Perez	Aye Mr. Wasserman	Aye Mr. Millar, *President*

D. **CLOSED SESSION**

Motion by Mrs. Poulas, seconded by Mr. Wasserman, that the Board of Education adopt the following resolution:

Aye Mrs. Gould *(arrived @ 6:42pm)*	Absent Mrs. Small	Aye Mrs. Wildermuth
Aye Mr. Natale	Aye Mr. Stewart	Aye Mrs. Poulas, *Vice President*
Aye Mrs. Perez	Aye Mr. Wasserman	Aye Mr. Millar, *President*

BE IT RESOLVED, by the Jefferson Township Board of Education on this 24th day of February, 2021 at PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:36 PM.

E. **SUPERINTENDENT'S REPORT**

- Mrs. Howe reported on the Good News and Progress in Our Schools.

F. **PRESENTATION**

- Mrs. Howe read a statement regarding the district's staffing history and the many adjustments that have been made due to budget constraints and changing enrollment.

G. PUBLIC HEARING FOR REFUNDING OF SCHOOL BONDS

- Mrs. Giacchi, Business Administrator, read a statement detailing the refunding of the district's 2012 school bonds.

H. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

- An audience member thanked the Board for enabling the public to participate in the meetings virtually.

I. COMMITTEE REPORTS

- **Building Needs and Finance Committee** - Mrs. Wildermuth noted the Committee met on February 10, 2021 and discussed the 2021-22 budget calendar, the food service equipment bid , White Rock HVAC project bid, referendum update, RFP timeline, 2012 bond refunding, use of facilities, Bridge Year Pilot Program , credit recovery programs, and graduation plans.
- **Education Committee** - Mrs. Poulas reported the Committee met on February 8, 2021 and discussed student performance, student attendance, grades 3-5 synchronous learning, conflicts of interest for Board members participating in various volunteer groups, Sports and Entertainment Journalism course at JTHS, Bridge Year Pilot Program, updated limits on substitute teacher hours, new academies offered at JTHS, graduation plans, classroom temperatures and procedures for closing buildings due to Covid-19.
- **Negotiations Committee** - Mrs. Gould reported that the Committee, and the JTEA have reached a tentative agreement. Parties are expected to have an update soon.

J. MINUTES OF MEETINGS

Motion by Mrs. Poulas, seconded by Mr. Natale, that the minutes of the following meetings be approved as submitted:

Aye Mrs. Gould	Absent Mrs. Small	Aye Mrs. Wildermuth
Aye Mr. Natale	Aye Mr. Stewart	Aye Mrs. Poulas, *Vice President*
Aye Mrs. Perez	Aye Mr. Wasserman	Aye Mr. Millar, *President*

January 18, 2021 Regular Meeting Minutes January 18, 2021 Executive Meeting Minutes

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mrs. Wildermuth, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.12, as described below:

Aye Mrs. Gould	Absent Mrs. Small	Aye Mrs. Wildermuth
Aye Mr. Natale	Aye Mr. Stewart	Aye Mrs. Poulas, *Vice President*
Aye Mrs. Perez	Aye Mr. Wasserman	Aye Mr. Millar, *President*

K.1 Motion to approve the **purchase order** list dated January 2021 in the amount of **$211,645.19** (including Referendum related purchase orders totalling $4,342.44).

K.2 Motion to approve the **check register** as of January 2021 in the amount of **$5,791,610.03.**

Fund	Amount
General Fund (10)	$5,585,770.31
Special Revenue Funds (20)	$135,310.30
Referendum Fund (30)	$70,529.42
Total	$5,791,610.03

K.3 Motion to approve the **vendors' bills** list for release on or after February 25, 2021, in the amount of **$658,842.93**.

K.4 Motion to approve the funds **transfers** in the 2020-2021 Fiscal Year, dated January 2021 in the amount of **$671,044.14**.

K.5 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of January 31, 2021, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

K.6 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of December 31, 2020, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

K.7 Motion to **designate the source of funding** for the following individuals as funded from the FY2020 Title IA grant**:**

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.
Sherry Cella	Appoint	Homework Club	2	$1,389	Stanlick	1/25/21	6/30/21
Rachel Decker	Rescind	Homework Club	2	$1,389	Stanlick	1/1/21	1/25/21

K.8 Motion to approve resolution below for National School Lunch Program Equipment Bid, as described below:

BE IT RESOLVED that pursuant to N.J.S.A. 18A:18A-22 (e) the Jefferson Township Board of Education rejects all bids received for the Food Service Equipment bid on the basis that the Board was unable to issue an addendum according to the procedures set forth in N.J.S.A. 18A:18A-21 (d) which therefore prevents the Board from accepting the bids;

BE IT FURTHER RESOLVED that the Administration is authorized to rebid for the service.

K.9 Motion to approve the 2021-2022 budget calendar developed in accordance with N.J.S.A 18A:22-7 and QSAC Fiscal Indicator 10. (*See Exhibit C*)

K.10 Motion to authorize the Hunterdon County Educational Services Commission to conduct a **lease purchase bid** on our behalf to acquire two buses in the amount of $220,000.

K.11 Motion to approve resolution Refunding Bond Ordinance, as described below:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF JEFFERSON IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING CERTAIN ACTIONS NECESSARY IN CONNECTION WITH THE SALE AND ISSUANCE OF NOT TO EXCEED $9,085,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS AND AUTHORIZING THE APPROPRIATE OFFICIALS TO DO ALL ACTS AND THINGS DEEMED NECESSARY AND ADVISABLE IN CONNECTION WITH THE SALE, ISSUANCE AND DELIVERY OF SAID BONDS

WHEREAS, on March 15, 2012, The Board of Education of the Township of Jefferson in the County of Morris, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) issued $8,415,000 aggregate principal amount of tax-exempt Refunding School Bonds, Series 2012 (the "2012 Refunding School Bonds"); and

WHEREAS, the Board has determined that the current interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the "Refunding School Bonds") to refund all or a portion of the $8,415,000 aggregate principal amount of the outstanding 2012 Refunding School Bonds maturing on or after September 15, 2023 (the "Refunded Bonds"); and

WHEREAS, the Board introduced a refunding school bond ordinance (the "Refunding Bond Ordinance") on first reading by resolution of the Board on January 18, 2021; and

WHEREAS, on the date hereof, the Board held a public hearing on the Refunding Bond Ordinance; and

WHEREAS, the Board has determined to issue and sell such Refunding School Bonds; and

WHEREAS, the Board now desires to authorize certain actions in connection with the sale and issuance of the Refunding School Bonds.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JEFFERSON IN THE COUNTY OF MORRIS, NEW JERSEY (by not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The Refunding Bond Ordinance is hereby adopted and shall take effect immediately.

SECTION 2. There is hereby delegated to the Business Administrator/Board Secretary, subject to the limitations contained herein and in consultation with Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey, Bond Counsel to the Board ("Bond Counsel"), and Phoenix Advisors, LLC, as Municipal Advisor to the Board (the "Municipal Advisor"), the power with respect to the Refunding School Bonds, which may be sold in one or more series, to determine and carry out the following:

a) the sale of the Refunding School Bonds at private sale, provided that the purchase price paid by the purchaser thereof shall not be less than ninety-five percent (95%) of the principal amount of the Refunding School Bonds so sold;

b) the principal amount of Refunding School Bonds to be issued, provided that (i) such amount shall not exceed $9,085,000, and (ii) such amount shall not exceed the amount necessary to pay the costs of issuance associated with the Refunding School Bonds and to fund the deposit to the escrow fund as set forth in the Escrow Deposit Agreement (as defined herein) in an amount that, when invested, will be sufficient to provide for the timely payments required for the Refunded Bonds;

c) the maturity dates and the principal amount of each maturity or sinking fund redemption amount of the Refunding School Bonds, provided that no Refunding School Bonds refunding the Refunded Bonds shall mature later than the maturity date of the respective Refunded Bonds;

d) the interest payment dates and the interest rates on the Refunding School Bonds, provided that the true interest cost on the Refunding School Bonds shall produce a present value debt service savings of at least three percent (3%) of the principal amount of the Refunded Bonds;

e) the denomination or denominations of and the manner of numbering and lettering the Refunding School Bonds, provided that all Refunding School Bonds of like maturity shall be identical in all respects, except as to denominations, amounts, numbers and letters;

f) provisions for the sale or exchange of the Refunding School Bonds and for the delivery thereof;

g) the form of the Refunding School Bonds shall be substantially in the form set forth in Exhibit A attached hereto, with such additions, deletions and omissions as may be necessary for the Board to market the Refunding School Bonds in accordance with the requirements of the purchaser, The Depository Trust Company, New York, New York, ("DTC"), if necessary, and the Purchase Contract (as defined herein);

h) the direction for the application and investment of the proceeds of the Refunding School Bonds;

i) the terms of redemption of the Refunding School Bonds, if any;

j) the determination to issue such Refunding School Bonds on a current or forward basis;

k) the determination to issue such Refunding School Bonds on a tax-exempt basis;

l) the determination to sell the Bonds to a purchaser (the "Purchaser") as selected by the Business Administrator/Board Secretary, in consultation with the Municipal Advisor after a solicitation process by the Municipal Advisor, in accordance with the a commitment letter, if required, to be entered into by and between the Purchaser and the Board pursuant to this resolution;

m) the determination to sell the Refunding School Bonds via a public offering to an underwriter(s) (the "Underwriter") to be selected by the Business Administrator/Board Secretary in consultation with the Municipal Advisor; and

n) any other provisions deemed advisable by the Business Administrator/Board Secretary not in conflict with the provisions hereof.

In addition, the issuance of the Refunding School Bonds shall comply with the provisions of N.J.A.C. 5:30-2.5, including that within ten (10) days of the date of the closing on the Refunding School Bonds, the Business Administrator/Board Secretary shall file a report with the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs setting forth (a) a comparison of the Refunding School Bonds' debt service and the Refunded Bonds' debt service, which comparison shall set forth the present value savings achieved by the issuance of the Refunding School Bonds; (b) a summary of the issuance of the Refunding School Bonds; (c) an itemized accounting of all costs of issuance in connection with the issuance of the Refunding School Bonds; and (d) a certification of the Business Administrator/Board Secretary that (i) all of the conditions of Section (b) of N.J.A.C. 5:30-2.5 have been met, and (ii) this resolution authorizing the issuance of the Refunding School Bonds, adopted pursuant to 18A:24-61.5(b), was approved by a two-thirds vote of the full membership of the Board.

The Business Administrator/Board Secretary shall execute a certificate evidencing the determinations or other actions taken pursuant to the authority granted hereunder, and any such certificate shall be

conclusive evidence of the actions or determinations of the Business Administrator/Board Secretary as to the matters stated therein.

SECTION 3. The President and Vice President of the Board are hereby authorized and directed to execute by manual or facsimile signature the Refunding School Bonds in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Refunding School Bonds.

SECTION 4. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Municipal Advisor, is hereby authorized and directed to approve a Bond Purchase Contract (the "Purchase Contract"), if required, for the Refunding School Bonds, to be dated the date of sale of such Refunding School Bonds and to be executed by the Purchaser. The President, Vice President and Business Administrator/Board Secretary are hereby authorized and directed on behalf of the Board to execute and deliver said Purchase Contract.

SECTION 5. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Municipal Advisor, is hereby authorized and directed to apply and qualify for the issuance of any policy of municipal bond insurance, if deemed necessary, and to approve a Commitment for Municipal Bond Insurance (the "Commitment") setting forth the terms and conditions (including premium charges) upon which a bond insurer proposes to issue its bond insurance policy covering the Refunding School Bonds. The Business Administrator/Board Secretary is hereby authorized and directed on behalf of the Board to execute and deliver said Commitment.

SECTION 6. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Municipal Advisor, is hereby authorized and directed to approve the Escrow Deposit Agreement (the "Escrow Deposit Agreement") with an escrow agent (the "Escrow Agent") to be selected by the Business Administrator/Board Secretary, in consultation with Bond Counsel and the Municipal Advisor, with respect to the Refunded Bonds, to be dated the date of the closing on the Refunding School Bonds. The President and Vice President of the Board are hereby authorized and directed to execute and deliver the Escrow Deposit Agreement in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Escrow Deposit Agreement. The Municipal Advisor is hereby authorized to act as the agent and representative of the Board for the purpose of subscribing for the purchase of United States Treasury Securities – State and Local Government Series to be held by the Escrow Agent. In the alternative, the Municipal Advisor is hereby authorized to seek bids for the acquisition of United States Treasury Securities – Open Market Securities.

SECTION 7. The Business Administrator/Board Secretary is hereby authorized and directed to select a verification agent (the "Verification Agent"), if required, in consultation with Bond Counsel and the Municipal Advisor, with respect to the Refunded Bonds. The Verification Agent shall prepare the verification report required to verify the sufficiency of the escrowed monies to refund the Refunded Bonds.

SECTION 8. If required, it is hereby delegated to the Business Administrator/Board Secretary the authority to "deem final" (as defined under Rule 15c2-12, as amended and supplemented (the "Rule"), promulgated by the Securities and Exchange Act of 1934, as amended and supplemented), a Preliminary Official Statement (the "Preliminary Official Statement") and such official is hereby authorized and directed to execute and deliver a certificate to the Underwriter evidencing the same. The preparation and distribution by the Board, in consultation with Bond Counsel, and counsel to the Underwriter, if any, of a Preliminary Official Statement for the Refunding School Bonds to be used in

connection with the marketing of such Refunding School Bonds, is hereby approved and any previous actions undertaken by various representatives and officers of the Board with respect thereto are hereby ratified and confirmed. Upon the sale of the Refunding School Bonds to the Underwriter, the Preliminary Official Statement shall be so modified by the Business Administrator/Board Secretary, in consultation with Bond Counsel, to reflect the effect of the pricing of the Refunding School Bonds and the Purchase Contract and any other revision not inconsistent with the substance thereof deemed necessary or advisable by Bond Counsel, and said Preliminary Official Statement as so modified shall constitute the final Official Statement (the "Official Statement"). The Business Administrator/Board Secretary is authorized and directed on behalf of the Board to execute and deliver said Official Statement.

SECTION 9. The Board hereby covenants and agrees that it will comply with and carry out all of the provisions of a Continuing Disclosure Certificate (the "Certificate") which will set forth the obligation of the Board to file budgetary, financial and operating data on an annual basis and notices of certain enumerated events deemed material in accordance with the provision of the Rule. The Business Administrator/Board Secretary is hereby authorized and directed to execute and deliver this Certificate evidencing the Board's undertaking with respect to the Rule. Notwithstanding the foregoing, failure of the Board to comply with the Certificate shall not be considered a default on the Refunding School Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance to cause the Board to comply with its obligations hereunder.

SECTION 10. The President, Vice President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated by this resolution, the Purchase Contract, the Escrow Deposit Agreement and the Commitment, and for the authorization, sale and issuance of the Refunding School Bonds. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with Bond Counsel, as hereinabove provided, shall be conclusive and no further ratification or other action by the Board shall be required with respect thereto.

SECTION 11. All other resolutions adopted in connection with the Refunding School Bonds and inconsistent herewith are hereby rescinded to the extent of such inconsistency.

SECTION 12. This resolution shall take effect immediately.

K.12 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues; and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, That the expense is justified and therefore reimbursable *(Exhibit B)*.

L. PERSONNEL COMMITTEE

Motion by Mr. Natale, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motion L.1., as described below:

Aye Mrs. Gould	Absent Mrs. Small	Aye Mrs. Wildermuth
Aye Mr. Natale	Aye Mr. Stewart	Aye Mrs. Poulas, *Vice President*
Aye Mrs. Perez	Aye Mr. Wasserman	Aye Mr. Millar, *President*

L.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL

A. ADMINISTRATIVE

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

B. INSTRUCTIONAL

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jessica Bentley* 11-140-100-101-290	Appoint	Social Studies Teacher (LTS) 10-80-80/asg		$270.85/ diem	JTHS	3/10/21	6/19/21	Replacing #2396 Over 60 days
Scott Byers* 11-130-100-101-007	Appoint	Social Studies Teacher 10-70-70/apc	MA Step 1	$56,370	JTMS	1/28/21	6/30/21	Replacing T. Koontz
Samantha Lapszynski* 11-120-100-101-290	Appoint	Elementary Teacher (LTS) 10-10-10/agl		$270.85/ diem	Stanlick	3/1/21	6/19/21	Replacing #2547 Over 60 days
Janet Bolka 11-110-100-101-290	Adjusted End Date	Kindergarten Teacher (LTS) 10-40-40/bwc		$270.85/ diem	Milton	10/23/20	6/19/21	Replacing #1363 Over 60 days
Brianne Eisenecker* 11-213-100-101-290	Adjusted End Date	Special Education Teacher (LTS) 10-50-50/bxw		$270.85/ diem	Cozy Lake	10/23/20	6/19/21	Replacing #2212
Kimberly Moss 11-240-100-101-000	Assignment Change	ESL Teacher 10-10-10/aod (.60) 10-40-40/adq (.20) 10-50-50/bbb (.20)			Stanlick Milton Cozy Lake	2/9/21	6/30/21	
Jason Wang 11-130-100-101-290	Adjusted End Date	Special Education Teacher (LTS) 10-70-70/cbg		$270.85/ diem	JTMS	9/1/20	6/19/21	Replacing #1737 Over 60 days
Denise Morando	Retirement	Art Teacher 10-70-70/aqs			JTMS	6/30/21	7/1/21	Retiring after 22 years of service in district
MaryAnn Sauer	Retirement	School Nurse 10-80-80/bxo			JTHS	2/16/21	2/17/21	Retiring after 4 years of service in the district
#673	Extended Medical Leave	10-70-70/bvv			JTMS	12/8/20	2/3/21	Utilizing 34 personal illness days
#1737	Extended Family Leave	10-70-70/cbg			JTMS	9/30/20	6/1/21	Unpaid
#2212	Extended Family Leave	10-50-50/bxw			Cozy Lake	12/10/20	7/1/21	Unpaid

#2399	Medical Leave	10-10-10/ajm 10-60-60/aiu			Stanlick/White Rock	5/3/21	6/30/21	Utilizing 34 personal illness days
#2399	Family Leave	10-10-10/ajm 10-60-60/aiu			Stanlick/White Rock	9/1/21	11/20/21	Unpaid
#2419	Medical Leave	10-80-80/adj			JTHS	2/26/21	4/27/21	Utilizing 36 personal illness days

***Requires mentoring**

C. NON-INSTRUCTIONAL

Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Richard Sanchez 11-000-261-100-000	Appoint	District Journeyman Electrician		$5,000 prorated stipend	Facilities	2/15/21	6/30/21	New position, non-budgeted
Diane St. Clair ~~11-000-262-100-270~~ 11-000-262-100-000	Appoint	District Mail Courier 12-00-00/bak	1	$17.42/hr.	Board Office	2/15/21	6/30/21	Replacing F. Watson
Meghan Delanoy 11-213-100-106-006	Appoint	Special Education Aide 09-60-60/bbg	1	$22.70/hr.	White Rock	2/22/21	6/30/21	3.5 hrs./day; no benefits Replacing E. Ackerman
Linda Albertson 11-215-100-106-004	Extra Hours	Special Education Aide 09-40-40/bvx			Milton	2/8/21	2/17/21	Not to exceed 0.5 hrs./day
Gerard Gauthier 11-000-270-160-000	Adjusted Hours	Bus Driver 10-90-90/bfe			Transportation	1/18/21	6/30/21	Not to exceed 5 hrs./day
Cathy Jauch 11-204-100-106-007	Extra Hours	Special Education Aide 09-70-70/bck			JTMS	1/28/21	2/27/21	Not to exceed 1 hr./day
Cathy Jauch 11-204-100-106-007	Extra Hours	Special Education Aide 09-70-70/bck			JTMS	2/24/21	3/4/21	Not to exceed 5 hours for CPI training on 2/24/21 and 3/3/21
Elizabeth Ackerman	Retirement	Special Education Aide 09-60-60/bct			White Rock	2/19/21	2/20/21	Retiring after 14 years of service in district
LeeAnne Fusaro	Resignation	Media Aide 09-60-60/bib			White Rock	2/11/21	2/12/21	
Cathy West-Semanski	Resignation	Special Education Aide 09-40-40/bby			Milton	2/15/21	2/16/21	
#277	Extended Medical Leave	09-10-10/bcy			Stanlick	12/8/20	2/13/21	Utilizing 41 personal illness days
#1806	Medical Leave	12-50-50/akv			Facilities	2/4/21	4/5/21	Utilizing 41 personal illness days
#1957	Adjusted Medical Leave	09-80-80/bbr			JTHS	2/9/21	3/11/21	Utilizing 22 personal illness days
#2774	Extended Medical Leave	12-90-92/bgb			Facilities	11/23/20	3/5/21	Utilizing 22 personal illness days, 3 floating holidays, 16 vacation days and 13 unpaid days
#2803	Extended Medical Leave	12-90-92/alp			Transportation	12/18/20	2/6/21	Utilizing 23 personal illness days and 6 vacation days
#3093	Medical Leave	09-80-80/bru			JTHS	1/25/21	3/22/21	Utilizing 13 personal illness days, and 26 unpaid days

D. 2020-2021 SCHOOL YEAR COACHING STAFF

SPRING

Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Darren Bruseo	Appoint	Assistant Wrestling	3	$5,695.01	$450.00	$6,145.01	JTHS	3/1/21	6/30/21
Matthew Butler	Appoint	Assistant Ski	N/A	N/A	N/A	Volunteer	JTHS	2/8/21	6/30/21
Joshua Cacella	Appoint	Assistant Wrestling	3	$5,695.01	$50.00	$5,745.01	JTHS	3/1/21	6/30/21
Samantha Keating	Appoint	Assistant Softball	N/A	N/A	N/A	Volunteer	JTHS	1/20/21	6/30/21
Christina LaMonica	Appoint	Assistant Volleyball/Girls	3	$5,290.05	N/A	$5,290.05	JTHS	3/1/21	6/30/21
Philip Ruffo	Appoint	Assistant Softball	N/A	N/A	N/A	Volunteer	JTHS	1/20/21	6/30/21
Jennifer Smalley	Appoint	Assistant Lacrosse/Girls	N/A	N/A	N/A	Volunteer	JTHS	2/16/21	6/30/21
Jeremy Thide	Appoint	Assistant Volleyball/Girls	3	$5,290.05	N/A	$5,290.05	JTHS	3/1/21	6/30/21

E. EXTRA DUTY PAY Title I #20-231-100-100-001

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Sherry Cella	Appoint	Homework Club	2	$1,389	Stanlick	1/25/21	6/30/21	Prorated
Rachel Decker	Rescind	Homework Club	2	$1,389	Stanlick	1/1/21	1/25/21	Prorated

F. EXTRA DUTY PAY								
Name	**Nature of Action**	**Position**	**Level**	**Salary**	**Location**	**Date Effective**	**Date Termin.**	**Discussion**
Sharon Clayton	Appoint	Grade 8 Co-Advisor, 1 of 3	3	$784.33	JTMS	2/22/21	6/30/21	
Jessica Kirschner	Appoint	Spring Musical: Drama Director	3	$2,353	JTMS	2/22/21	6/30/21	
Rachel Koenig	Appoint	Grade 8 Co-Advisor, 2 of 3	3	$784.33	JTMS	2/22/21	6/30/21	
Jennifer Kraljevich	Appoint	Extracurricular Activity Nurse		$40.19/hr.	JTHS	2/1/21	6/30/21	Not to exceed 10 hrs.
Danielle Schreck	Appoint	Spring Musical: Music Director	3	$2,353	JTMS	2/22/21	6/30/21	
Sharon Thomas	Appoint	Grade 8 Co-Advisor, 3 of 3	3	$787.33	JTMS	2/22/21	6/30/21	

F. SUBSTITUTES/OTHER							
Name	**Nature of Action**	**Position**	**Salary**	**Loc.**	**Date Effective**	**Date Termin.**	**Discussion**
Michael Fleming	Appoint	Substitute Teacher	$90/diem	District	2/16/21	6/30/21	
Kelsie Murphy	Appoint	Substitute Teacher	$90/diem	District	2/16/21	6/30/21	
Karen Staples	Appoint	Substitute Teacher	$90/diem	District	2/23/21	6/30/21	
Joseph Dyl	Appoint	Substitute Aide	$15/hr.	District	1/25/21	6/30/21	
Mindy Zappile	Appoint	Substitute Aide	$15/hr.	District	2/4/21	6/30/21	

G. STUDENT INTERN/TEACHER							
Name	**School**	**Program**	**Subject**	**Loc.**	**Date Effective**	**Date Termin.**	**Discussion**
Danielle Dannacher	Grand Canyon University	Student Teacher	Elementary	Milton	3/15/21	5/10/21	Spring Semester

L.2 Motion by Mr. Natale, seconded by Mrs. Gould to accept the recommendation of the Superintendent to suspend Employee # 2590 for one (1) day without pay.

Aye Mrs. Gould	Absent Mrs. Small	Abstain Mrs. Wildermuth
Aye Mr. Natale	Aye Mr. Stewart	Aye Mrs. Poulas, *Vice President*
Aye Mrs. Perez	Aye Mr. Wasserman	Aye Mr. Millar, *President*

L.3 Motion by Mr. Natale, seconded by Mrs. Gould to accept the recommendation of the Superintendent to suspend Employee # 730 for three (3) days without pay.

Aye Mrs. Gould	Absent Mrs. Small	Abstain Mrs. Wildermuth
Aye Mr. Natale	Aye Mr. Stewart	Aye Mrs. Poulas, *Vice President*
Aye Mrs. Perez	Aye Mr. Wasserman	Aye Mr. Millar, *President*

M. **EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by Mrs. Poulas, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motion M.1, as described below:

Aye Mrs. Gould	Absent Mrs. Small	Aye Mrs. Wildermuth
Aye Mr. Natale	Aye Mr. Stewart	Aye Mrs. Poulas, *Vice President*
Aye Mrs. Perez	Aye Mr. Wasserman	Aye Mr. Millar, *President*

M.1 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for December 21, 2020 through January 18, 2021.

N. POLICY COMMITTEE

The Board has no Policy agenda items requiring action at this time.

O. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of January 18, 2021 through February ~~22~~ 24, 2021.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0	0
Arthur Stanlick	0	0	0	0
Milton	0	0	0	0
Cozy Lake	0	0	0	0
White Rock	0	0	0	0
Jefferson Twp. Middle School	1	0	1	0
Jefferson Twp. High School	2	0	2	0

P. Enrollment as of 1/29/21:

	January 2020	**January 2021**
Grades Pre-K-2	576	519
Grades 3-5	581	536
Total Elementary	**1,157**	**1,055**
Grades 6-8	688	630
Grades 9-12	960	950
GRAND TOTAL	**2,805**	**2,635**
Tuition students received	0	0
Out-of-district placement	34	28

Q. COMMUNICATIONS

- None

R. PUBLIC COMMENTS

- Several audience members made inquiries about the district's return to school plan.
- A member of the public wrote to the Board requesting administration look into the possibility of students participating in the arts (i.e, band, chorus, etc.) at the school rather than virtually. Currently students cannot practice and/or perform "in-person" due to lack of ventilation in the auditorium.
- Several audience members detailed the struggles in keeping students engaged in virtual learning.
- A member of the public recognized teachers for their efforts in creating a positive educational experience for her child.

S. OLD BUSINESS

- None

T. NEW BUSINESS

Motion by Mrs. Poulas, seconded by Mr. Natale, to approve Resolution Requesting Governor Murphy to Include Public School District Personnel in the Official Expert Vaccine Allotment Panel's Definition of Frontline Workers, as described below:

WHEREAS, the Jefferson Township Board of Education recognizes that the United States, the State of New Jersey and local health authorities, as well as the World Health Organization, have declared a public health emergency regarding the Coronavirus or COVID-19 pandemic; and

WHEREAS, the federal and state authorities have put in place guidance detailing the precautionary measures schools must implement to stop its spread of this disease; and

WHEREAS, public schools have a profound impact on millions of students, families and staff and are charged with the care, education, nourishment of their students and are an integral part of the health and safety of our communities; and

WHEREAS, our district has responded to the challenges brought about by the COVID-19 pandemic, providing students and staff members with the technology and resources necessary to ensure the efficient delivery of instruction, virtually and in-person; and

WHEREAS, the board has a substantial public interest in protecting the health and safety of its students, staff, and community and ensuring that the district can provide staff and students with a safe and effective educational environment that supports student achievement; and

WHEREAS, the board recognizes that this health emergency made it necessary to close schools and reinvent the educational programs in a virtual setting and that this may have an adverse impact on student achievement and the emotional and social wellbeing of students; and

WHEREAS, the COVID-19 Vaccination Plan published by the State of New Jersey Department of Health (December 15, 2020, pgs. 36-37) prioritizes the availability of vaccines to "essential workers" in Phase 1B of the vaccine protocol; and

WHEREAS, school district staff at all levels are essential to the day-to-day operations of this district, responsible for the thorough and efficient education of all students and their social and emotional wellbeing, are critical for virtual and in-class instruction and are "essential workers;"

NOW, THEREFORE, BE IT RESOLVED the Jefferson Township Board of Education finds a substantial public purpose exists to request that Governor Murphy give appropriate priority in the statewide administration of the COVID-19 vaccine to all public school district personnel.

COVID-19 Vaccination Plan published by the State of New Jersey Department of Health, see: https://nj.gov/health/legal/covid19/NJ%20Interim%20COVID-19%20Vaccination%20Plan%20-%20Revised%2012-15-20.pdf

RESOLVED, that a copy of this resolution shall be forwarded to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the 26th Legislative District's representatives in the state Senate and General Assembly, and to the New Jersey School Boards Association.

Aye Mrs. Gould	Absent Mrs. Small	Aye Mrs. Wildermuth
Aye Mr. Natale	Aye Mr. Stewart	Aye Mrs. Poulas, *Vice President*

Aye Mrs. Perez Aye Mr. Wasserman Aye Mr. Millar, *President*

U. CLOSED SESSION

The Board did not convene to Closed Session at this time.

V. ADJOURN

Motion by Mrs. Poulas, seconded by Mr. Wasserman, to adjourn the meeting at 8:48 PM.

Aye Mrs. Gould	Absent Mrs. Small	Aye Mrs. Wildermuth
Aye Mr. Natale	Aye Mr. Stewart	Aye Mrs. Poulas, *Vice President*
Aye Mrs. Perez	Aye Mr. Wasserman	Aye Mr. Millar, *President*

Exhibit A

Payment of this obligation is secured under the provisions of the "New Jersey School Bond Reserve Act" in accordance with which an amount equal to 1% of the aggregate outstanding bonded indebtedness (but not to exceed the moneys available in the fund), of New Jersey counties, municipalities and school districts for school purposes as of September 15 of each year, is held within the State Fund for the Support of Free Public Schools as a school bond reserve pledged by law to secure payments of principal and interest due on such bonds in the event of the inability of the issuer to make payment.

REGISTERED
NUMBER R-___

PRINCIPAL SUM
$_____

UNITED STATES OF AMERICA
STATE OF NEW JERSEY
THE BOARD OF EDUCATION OF THE
TOWNSHIP OF JEFFERSON
IN THE COUNTY OF MORRIS, NEW JERSEY

REFUNDING SCHOOL BOND, SERIES 2021

DATE OF ORIGINAL ISSUE	MATURITY DATE	RATE OF INTEREST PER ANNUM	CUSIP NUMBER
_____, 2021	September 15, ____	_____%	475340

THE BOARD OF EDUCATION OF THE TOWNSHIP OF JEFFERSON IN THE COUNTY OF MORRIS, NEW JERSEY (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) hereby acknowledges itself indebted and for value received promises to pay to [the purchaser] [CEDE & CO., as nominee of The Depository Trust Company, New York, New York ("DTC"), which will act as Securities Depository (the "Securities Depository")], on the MATURITY DATE specified above, the PRINCIPAL SUM, and to pay interest on such sum from the DATE OF ORIGINAL ISSUE of this Bond until it matures at the RATE OF INTEREST PER ANNUM specified above on September 15, 2021 and semi-annually thereafter on the fifteenth day of March and September in each year until maturity. Principal of and interest on this Bond will be paid to the [the purchaser] [Securities Depository] by the Board or its duly appointed paying agent [and will be credited to the participants of DTC, as listed on the records of DTC], as of each September 1 and March 1 next preceding the date of such payments (the "Record Dates" for such payments).

This Bond is not transferable as to principal or interest [except to an authorized nominee of DTC. DTC shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers.]

The Bonds of this issue are not subject to redemption prior to their stated maturities.

This Bond is authorized and issued pursuant to: (i) Title 18A of the New Jersey Statutes, as amended and supplemented; (ii) a refunding bond ordinance enacted and adopted by the Board on February 15, 2021; and (iii) a resolution adopted by the Board on February 15, 2021 (the "Authorization Proceedings"). The full faith and credit of the School District are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this Bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this Bond exist, have happened and have been performed and that the issue of Bonds of which this is one, together with all other indebtedness of the School District, is within every debt and other limit prescribed by such Constitution or statutes.

IN WITNESS WHEREOF, THE BOARD OF EDUCATION OF THE TOWNSHIP OF JEFFERSON IN THE COUNTY OF MORRIS, NEW JERSEY has caused this Bond to be executed in its name by the manual or facsimile signature of its President, its corporate seal to be hereunto imprinted or affixed, this Bond and the seal to be attested by the manual signature of its Business Administrator/Board Secretary, and this Bond to be dated the DATE OF ORIGINAL ISSUE as specified above.

THE BOARD OF EDUCATION OF THE TOWNSHIP OF JEFFERSON IN THE COUNTY OF MORRIS, NEW JERSEY

(SEAL)

By: [form, do not execute]

MATTHEW MILLAR,
President

ATTEST:

By: [form, do not execute]

RITA M. OROHO GIACCHI,
Business Administrator/
Board Secretary

Exhibit B

Name	Event Date	Location	Seminar/Function	Registration Fee $	Total Expense (not including parking/ tolls/miscellaneous fees)
Honstetter, Danielle	3/17/21	Virtual	Nonviolent Crisis Intervention	$1,199.00	$1,199.00

Exhibit C - Budget Calendar

Jefferson Township BOE	
2021-2022 Budget Calendar	
Date	**Action**
11/2/2020	Grant Access to department/schools to enter budget
12/1/2020	Deadline to submit budget
12/1/2020	Central Office Commences Review
Various Dates	Board Committee review as needed
2/23/2021	Governor's address (subject to change)
3/15/2021	Board Meeting to Adopt Preliminary Budget
3/22/2021	Deadline to submit tentative Budget to County Office for Review
4/20/2021	Last day to advertise for earliest public hearing, no later than 4 days prior to hearing date.
4/20/2021	Last day for DOE to approve budget
4/24/2021-5/7/2021	Date range for Budget Public Hearing (usually coincides with Budget Adoption)
5/14/2021	Last Day to Adopt Budget
Within 48 Hours of Budget Adoption	Post User-Friendly Budget on District Website