JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting
Monday
January 17, 2005

****

A. Mr. Andre called the meeting to order at 8:05 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:

	Present	Absent
Mr. Andre	X	
Mr. Cuccio	X	
Mr. Erdmann	X	
Mr. Hanisch		X
Mrs. Hardy	X	
Miss Klepp		X
Mrs. Muller	X	
Mr. Tasker		X
Mrs. Van Houwe	X	
Miss DeAnna Vander Ploeg	X	
Mr. James Quigg	X	

D. SUPERINTENDENT'S REPORT

Dr. Bowen reported the *Good News and Progress in Our Schools*.

E. PRESENTATIONS

- Christian Attanasio – Recognition for his life saving feat
- S1701: The Big Squeeze as it Relates to Budget Development (Presented by Marie S. Bilik of New Jersey School Boards Association)
- Reminder – S1701 Rally at Morristown High School on January 19, 2005

CLOSED SESSION (Prior to public portion)

Motion by Mr. Andre, seconded by Mr. Cuccio, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 17th day of January, 2005 at 7:05 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law; matters of funding impairment; any investigations or tactics or techniques to protect persons or public property; litigation, anticipated litigation or contract negotiation and attorney-client matters and employment, evaluation, termination of employees.

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies, which is anticipated to be later this evening.

3. This resolution shall take effect immediately.

Motion carried.

The meeting was recalled to order at 8:05 PM.

F. MINUTES OF MEETINGS

Comment - The following motion was not voted upon and will be acted upon on February 22, 2005.

F.1 Motion by _____, seconded by _____, that the minutes of the following meeting be approved as submitted:

December 6, 2004 – Work Session Meeting
December 13, 2004 – Regular Meeting

G. FINANCE COMMITTEE

Motion by Mrs. Muller, seconded by Mr. Cuccio, to accept the recommendation of the Superintendent to approve and adopt motions G.1 and G.2, as described below:

G.1 Motion to approve the list of **requisitions** dated December 2004 in the amount of $513,877.19

G.2 Motion to approve the **bills list** dated December 2004 in the amount of $2,208,332.80.

Roll call vote:	Mr. Andre	- Yes	Mrs. Hardy	- Yes
	Mr. Cuccio	- Yes	Mrs. Muller	- Abstain
	Mr. Erdmann	- Yes	Mrs. Van Houwe	- Yes

Five in favor. One abstention. Motion carried.

Motion by Mrs. Muller, seconded by Mr. Cuccio, to accept the recommendation of the Superintendent to approve and adopt motions G.3 through G.5, as described below:

G.3 Motion to accept the **Treasurer and Secretary's Report** dated November 30, 2004 as being in balance.

G.4 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of November 30, 2004 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

G.5 Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of November 30, 2004, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll call vote: Mr. Andre - Yes; Mr. Cuccio - Yes; Mr. Erdmann - Yes; Mrs. Hardy - Yes; Mrs. Muller - Yes; Mrs. Van Houwe - Yes

All in favor. Motion carried.

H. PERSONNEL COMMITTEE

Motion by Mr. Erdmann, seconded by Mrs. Van Houwe, to accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.4, as described below:

H.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

Personnel

Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A: Administrators								
Dennis Nick	Retirement	Principal			JTHS	4/1/05	3/31/05	
Virginia Jones	Appointment	Acting Principal		$68.18/diem daily stipend	JTHS	3/1/05	6/30/05	
B: Instructional								
RL	Leave Extension	Grade 3			W. R.	1/4/05	6/30/05	Medical Reasons
JH	Leave of Absence	PSD Class			Milton	3/24/05	6/30/05	Disability 3/24/05 - 5/3/05 using 26 sick days Non-disability 5/4/05 – 6/30/05
JC	Leave of Absence	English			JTHS	4/1/05		Disability 4/1/05 – 6/7/05 using 14 sick days Non-disability 6/8/05 6/30/05
Mary Decker	Retirement	School Nurse			Drummond	6/30/05	6/30/05	
Alison Lister 11-130-100-101	Appoint	Gr 6 Lang. Arts	6	$43,400 Prorated	JTMS	1/04/05	6/30/05	Replacement to begin upon release from present district 1/28/05
Joyce Bethune 11-130-100-101	Appoint	Gr 6 Lang. Arts		$195/diem	JTMS	1/4/05	1/28/05	Long-term Sub until A. Lister begins
Lisa Laganella 11-120-100-101	Appoint	Grade 2		$195/diem	Cozy	1/4/05	6/30/05	Leave replacement Long-term Sub
Claude Larson 11-130-100-101	Salary Adjustment	Grade 7 Science	9	$48,195	JTMS	12/14/04 Upon availability	6/30/05	From $51,180
C: Non-Instructional								
Vanessa Sanchez 11-000-270-107	Appoint	Auxiliary Bus Driver	1	$15.20/hr	Transp	1/18/05	6/30/05	Replacement
Marilyn Beyel 11-190-100-106	Appoint	General Aide	1	$15.09/hr	ETB	1/17/05	6/30/05	Replacement
Employee identified on Confidential Schedule A	Termination					1/17/05	2/16/05	

H.1 continued:

D: Substitutes/Other								
Joanne Knox	Appoint	Sub Clerical		$7.50/hr		2004-05		New sub
Joanne Knox	Appoint	Sub Aide		$6.78		2004-05		New sub
Jessica Stanke	Appoint	Sub Teacher		$80/diem		2004-05		New sub

H.2 Motion to approve **course reimbursements**, as indicated below:

NAME	COURSE	COLLEGE	APPROVAL #	AMOUNT
Linda Segal	Assessment to Improve Student Learning	Marygrove College	71	$355.00
	Assertive Discipline and Beyond		72	$355.00
	Helping Students Become Self-directed Learners		73	$355.00
James O'Connor	Trends and Issues in Driver Education	College of New Jersey	81	$988.95
Patricia Carroll	Differentiated Instruction	RTC/College of N. J. *	82	$940.00
Michele Koontz	Succeeding with Difficult Students	Marygrove College	83	$375.00
	Assertive Discipline and Beyond		84	$375.00
Kathleen Mansbery	Stress & The Teaching/Learning Process	RTC/Gratz College *	85	$295.00
Gregg Eck	Using Portfolios for Instruction & Assessment	RTC/Gratz College *	86	$295.00
Shawn Kielty	Using Portfolios for Instruction & Assessment	RTC/Gratz College *	87	$295.00
Cathleen Hille	Principalship	William Paterson Univ.	88	$1,110.36
Ann K. Lewis	Using Brain Compatible Methods in the Classroom	College of New Jersey	92	$940.00

* Regional Training Center

H.3 Motion to rescind the appointment of Dr. Lisa Antunes as **Affirmative Action Officer**, effective January 17, 2005, for the 2004-05 School Year, that was approved at the April 26, 2004 Annual Organization Meeting.

H.4 Motion to appoint Mr. Luis Rojas as **Affirmative Action Officer,** effective January 18, 2005, for the remainder of the 2004-05 School Year.

Roll call vote: Mr. Andre - Yes; Mr. Cuccio - Yes; Mr. Erdmann - Yes; Mrs. Hardy - Yes; Mrs. Muller - Yes; Mrs. Van Houwe - Yes

All in favor. Motion carried.

Motion by Mr. Erdmann, seconded by Mr. Cuccio, to accept the recommendation of the Superintendent to approve and adopt motion H.5, as described below:

H.5 Motion to approve employee identified on confidential Schedule B shall be ordered to have a psychiatric examination so that his/her physical or mental health can be certified and permitted to continue classroom responsibilities.

Roll call vote: Mr. Andre - Yes; Mr. Cuccio - Yes; Mr. Erdmann - Yes; Mrs. Hardy - Yes; Mrs. Muller - Yes; Mrs. Van Houwe - Yes

All in favor. Motion carried.

I. EDUCATION COMMITTEE

Motion by Mrs. Hardy, seconded by Mrs. Van Houwe, to accept the recommendation of the Superintendent to approve and adopt motions I.1 and I.2, as described below:

I.1 Motion to approve placement of student out of district as indicated below:

Student	School	Tuition	Dates
F 17/5	Mt. Olive High – Related Services	$4,000	2004/05
M 8/0	Regional Day School/Morris	$49,995 prorated	1/3/05 – 6/30/05
M 3/0	Regional Day School/Morris	$49,995 prorated	1/3/05 – 6/30/05

I.2 Motion to approve the following Jefferson Township High School curricula, effective February 1, 2005 *(Copy available for review)*:

- SAT Preparation
- Robotics 2
- Studio/Video Production
- Art I

Roll call vote: Mr. Andre - Yes; Mr. Cuccio - Yes; Mr. Erdmann - Yes; Mrs. Hardy - Yes; Mrs. Muller - Yes; Mrs. Van Houwe - Yes

All in favor. Motion carried.

I.3 Mrs. Hardy noted the **enrollment** as of 12/31/04:

	June 04	**Dec 04**
R. F. Drummond	99	106
Milton	217	186
Cozy Lake	281	276
Stanlick	259	369
E.T. Briggs	380	244
White Rock	490	484
Total Elementary	**1,726**	**1,665**
JTMS	889	915
JTHS	991	1,019
GRAND TOTAL	**3,606**	**3,599**
Tuition students received	1	1
Tuition district placement	56	47

J. POLICY COMMITTEE

Motion by Mrs. Hardy, seconded by Mr. Erdmann, to accept the recommendation of the Superintendent to approve and adopt motion J.1, as described below:

J.1 Motion to approve the **second reading and adoption** of the following:

Number	Title
0168	Recording of Board Minutes
5533	Smoking
5620	Expulsion
7434	Smoking on School Grounds

Roll call vote: Mr. Andre - Yes; Mr. Cuccio - Yes; Mr. Erdmann - Yes; Mrs. Hardy - Yes; Mrs. Muller - Yes; Mrs. Van Houwe - Yes

All in favor. Motion carried.

K. AUXILIARY COMMITTEE

Motion by Mr. Cuccio, seconded by Mrs. Hardy, to accept the recommendation of the Superintendent to approve and adopt motion K.1, as described below:

K.1 Motion to approve the disposal of **obsolete equipment,** in accordance with Policy #7300, Disposition of Property. (copy available for review)

Roll call vote: Mr. Andre - Yes; Mr. Cuccio - Yes; Mr. Erdmann - Yes; Mrs. Hardy - Yes; Mrs. Muller - Yes; Mrs. Van Houwe - Yes

All in favor. Motion carried.

L. BUILDING NEEDS COMMITTEE

Motion by Mr. Cuccio, seconded by Mrs. Hardy, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.4, as described below:

L.1 Motion to approve the following **change orders** for the HS/MS construction project:

Contract #	Change Order #	Contractor	Amount	
Base Bid and Alt's GC1, 2, 3, 4, 5, 6 & 8	32	TAK Construction	$24,433.00	Winter Protection
E1	32	Brittashan Enterprises	$ 3,031.78	Time & Material for overtime expended during the inspection process

L.2 Motion to reject the low bid from Fit Equip. Commercial Fitness Solutions for weight room equipment. This bid did not meet the written specifications in many critical areas.

L.3 Motion to award the bid for weight room equipment in the amount of $59,980.00 to Gym Source (bid breakdown sheet attached)

L.4 Motion to reject the bid submitted for TV Equipment, due to insufficient funds.

Roll call vote:	Mr. Andre - Yes	Mrs. Hardy	- Yes
	Mr. Cuccio - Yes	Mrs. Muller	- Abstain
	Mr. Erdmann - Yes	Mrs. Van Houwe	- Yes

Five in favor. One abstention. Motion carried.

M. STUDENT REPRESENTATIVE COMMENTS

A question was raised regarding use of the existing high school kitchen now that the new one is in operation. Reported on the tsunami fundraising efforts.

N. COMMITTEE REPORTS – None.

O. COMMUNICATIONS – None.

P. OLD BUSINESS – None.

Q. NEW BUSINESS – None.

R. COMMENTS FROM THE AUDIENCE

Comments were made regarding the following:

- Busing
- Construction
- Field trips

S. BOARD MEMBER COMMENTS

Mr. Cuccio invited all to attend the new HS gymnasium ribbon cutting ceremony on January 26th. He also commented on Senate Bill S1701.

CLOSED SESSION

Motion by Mr. Andre, seconded by Mrs. Muller, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 17th day of January, 2005 at 9:25 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6) and (7). The general nature of the discussion will involve matters confidential by law; matters of funding impairment; any investigations or tactics or techniques to protect persons or public property; litigation, anticipated litigation or contract negotiation and attorney-client matters.

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies, which is anticipated to be later this evening.

3. This resolution shall take effect immediately.

Motion carried.

T. ADJOURN

Motion by Mrs. Muller, seconded Mr. Erdmann, that the meeting adjourn at 9:34 PM.

Respectfully submitted,

Dora E. Mylchreest
Board Secretary