JEFFERSON TOWNSHIP BOARD OF EDUCATION
Work Session Meeting
Monday
January 10, 2005
7:00 PM

****

A. _____ called the meeting to order at ___ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:

	Present	Absent
Mr. Andre	_____	_____
Mr. Cuccio	_____	_____
Mr. Erdmann	_____	_____
Mr. Hanisch	_____	_____
Mrs. Hardy	_____	_____
Miss Klepp	_____	_____
Mrs. Muller	_____	_____
Mr. Tasker	_____	_____
Mrs. Van Houwe	_____	_____
Miss DeAnna Vander Ploeg	_____	_____
Mr. James Quigg	_____	_____

D. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.

E. PRESENTATIONS

- Monthly Construction Manager's Report (Presented by Epic Management, Inc.)
- Monthly Update -Middle School Steering Committee (Presented by Mr. Baggs and Mrs. Kraus)
- S1701: The Big Squeeze as it Relates to Budget Development (to be Presented by Marie S. Bilik of New Jersey School Boards Association on January 17, 2005)

F. MINUTES OF MEETINGS

F.1 Motion by _____, seconded by _____, that the minutes of the following meeting be approved as submitted:

December 6, 2004 – Work Session Meeting
December 13, 2004 – Regular Meeting

G. FINANCE COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions G.1 through G.5, as described below:

G.1 Motion to approve the list of **requisitions** dated December 2004 in the amount of $513,877.19

G.2 Motion to approve the **bills list** dated December 2004 in the amount of $2,208,332.80.

G.3 Motion to accept the **Treasurer and Secretary's Report** dated November 30, 2004 as being in balance.

G.4 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of November 30, 2004 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

G.5 Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of November 30, 2004, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

H. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.3, as described below:

H.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

Personnel

Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A: Administrators								
Dennis Nick	Retirement	Principal			JTHS	4/1/05	3/31/05	
B: Instructional								
RL	Leave Extension	Grade 3			W. R.	1/4/05	6/30/05	Medical Reasons
JH	Leave of Absence	PSD Class			Milton	3/24/05	6/30/05	Disability 3/24/05 - 5/3/05 using 26 sick days Non-disability 5/4/05 – 6/30/05
JC	Leave of Absence	English			JTHS	4/1/05		Disability 4/1/05 – 6/7/05 using 14 sick days Non-disability 6/8/05 6/30/05
Mary Decker	Retirement	School Nurse			Drummond	6/30/05	6/30/05	
Alison Lister 11-130-100-101	Appoint	Gr 6 Lang. Arts	6	$43,400 Prorated	JTMS	1/04/05	6/30/05	Replacement to begin upon release from present district 1/28/05
Joyce Bethune 11-130-100-101	Appoint	Gr 6 Lang. Arts		$195/diem	JTMS	1/4/05	1/28/05	Long-term Sub until A. Lister begins
Lisa Laganella 11-120-100-101	Appoint	Grade 2		$195/diem	Cozy	1/4/05	6/30/05	Leave replacement Long-term Sub
Claude Larson 11-130-100-101	Salary Adjustment	Grade 7 Science	9	$48,195	JTMS	12/14/04 Upon availability	6/30/05	From $51,180
C: Non-Instructional								
Vanessa Sanchez 11-000-270-107	Appoint	Auxiliary Bus Driver	1	$15.20/hr	Transp	1/18/05	6/30/05	Replacement
Linda Rogalsky 11-201-100-106	Appoint	Spec Ed Aide	2	$15.70/hr	Stanlick	1/17/05	6/30/05	Replacement
Frances M. McBride 11-190-100-106	Appoint	General Aide	2	$15.39/hr	Stanlick	1/17/05	6/30/05	Replacement
Marilyn Beyel 11-190-100-106	Appoint	General Aide	1	$15.09/hr	ETB	1/17/05	6/30/05	Replacement
D: Substitutes/Other								
Joanne Knox	Appoint	Sub Clerical		$7.50/hr		2004-05		New sub
Joanne Knox	Appoint	Sub Aide		$6.78		2004-05		New sub
Jessica Stanke	Appoint	Sub Teacher		$80/diem		2004/05		New sub

COURSE REIMBURSEMENTS:

NAME	COURSE	APPROVAL #	AMOUNT
Linda Segal	Assessment to Improve Student Learning	71	$355.00
	Assertive Discipline and Beyond	72	$355.00
	Helping Students Become Self-directed Learners	73	$355.00
James O'Connor	Trends and Issues in Driver Education	81	$988.95
Patricia Carroll	Differentiated Instruction	82	$940.00
Michele Koontz	Succeeding with Difficult Students	83	$375.00
	Assertive Discipline and Beyond	84	$375.00
Kathleen Mansbery	Stress & The Teaching/Learning Process	85	$295.00
Gregg Eck	Using Portfolios for Instruction & Assessment	86	$295.00
Shawn Kielty	Using Portfolios for Instruction & Assessment	87	$295.00
Cathleen Hille	Principalship	88	$1,110.36
Ann K. Lewis	Using Brain Compatible Methods in the Classroom	92	$940.00

H.2 Motion to rescind the appointment of Dr. Lisa Antunes as **Affirmative Action Officer**, effective January 18, 2005, for the 2004-05 School Year, that was approved at the April 26, 2004 Annual Organization Meeting.

H.3 Motion to appoint Mr. Luis Rojas as **Affirmative Action Officer,** effective January 18, 2005, for the remainder of the 2004-05 School Year.

I. EDUCATION COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions I.1 and I.2, as described below:

I.1 Motion to approve placement of student out of district as indicated below:

Student	School	Tuition	Dates
F 17/5	Mt. Olive High – Related Services	$4,000	2004/05
M 8/0	Regional Day School/Morris	$49,995 prorated	1/3/05 – 6/30/05
M 3/0	Regional Day School/Morris	$49,995 prorated	1/3/05 – 6/30/05

I.2 Motion to approve the following Jefferson Township High School curricula, effective February 1, 2005 *(Copy available for review)*:

SAT Preparation
Robotics 2
Studio/Video Production
Art I

I.3 _____ noted the **enrollment** as of 12/31/04:

	June 04	Dec 04
R. F. Drummond	99	106
Milton	217	186
Cozy Lake	281	276
Stanlick	259	369
E.T. Briggs	380	244
White Rock	490	484
Total Elementary	**1,726**	**1,665**
JTMS	889	915
JTHS	991	1,019
GRAND TOTAL	**3,606**	**3,599**
Tuition students received	1	1
Tuition district placement	56	47

J. POLICY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion J.1, as described below:

J.1 Motion to approve the **second reading and adoption** of the following:

Number	Title
0168	Recording of Board Minutes
5533	Smoking
5620	Expulsion
7434	Smoking on School Grounds

K. TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion K.1, as described below:

K.1 Motion to approve the disposal of **obsolete equipment,** in accordance with Policy #7300, Disposition of Property. (copy available for review)

L. BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.4, as described below:

L.1 Motion to approve the following **change orders** for the HS/MS construction project:

Contract #	Change Order #	Contractor	Amount	
Base Bid and Alt's GC1, 2, 3, 4, 5, 6 & 8	32	TAK Construction	$24,433.00	Winter Protection

L.2 Motion to reject the low bid from Fit Equip. Commercial Fitness Solutions for weight room equipment. This bid did not meet the written specifications in many critical areas.

L.3 Motion to award the bid for weight room equipment in the amount of $59,980.00 to Gym Source.

L.4 Motion to reject the bid submitted for TV Equipment. The bid did not meet the written specifications in many critical areas.

M. COMMITTEE REPORTS

N. COMMUNICATIONS

O. OLD BUSINESS

P. NEW BUSINESS

Q. COMMENTS FROM THE AUDIENCE

R. BOARD MEMBER COMMENTS

S. ADJOURN