JEFFERSON TOWNSHIP BOARD OF EDUCATION
Work Session Meeting
Monday
February 14, 2005
7:00 PM

****

A. _____ called the meeting to order at ___ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:

	Present	Absent
Mr. Andre	_____	_____
Mr. Cuccio	_____	_____
Mr. Erdmann	_____	_____
Mr. Hanisch	_____	_____
Mrs. Hardy	_____	_____
Miss Klepp	_____	_____
Mrs. Muller	_____	_____
Mr. Tasker	_____	_____
Mrs. Van Houwe	_____	_____
Miss DeAnna Vander Ploeg	_____	_____
Mr. James Quigg	_____	_____

D. SUPERINTENDENT'S REPORT

Good News and Progress in Our Schools.

E. PRESENTATIONS

All Presentations will be conducted on February 22, 2005

- Monthly Construction Manager's Report (Presented by Epic Management, Inc.)
- Final -Middle School Steering Committee (Presented by Mr. Baggs, MS Principal and Mrs. Kraus, Director of Student Personnel Services)
- NASA Science Experiment (Presented by Mr. Quinn, Supervisor and Ms. Larsen, Science Teacher)
- Continuum of Special Education Services (Presented by Mrs. Steinberg, Director of Special Services)
- Transportation – 2005-2006 Budget Considerations (Presented by Miss Stanlick, Transportation Coordinator)

F. MINUTES OF MEETINGS

F.1 Motion by _____, seconded by _____, that the minutes of the following meeting be approved as submitted:

December 6, 2004 – Work Session Meeting
December 13, 2004 – Regular Meeting
January 4, 2005 – Special Meeting
January 10, 2005 – Work Session Meeting
January 17, 2005 – Regular Meeting

G. FINANCE COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions G.1 through G.7, as described below:

G.1 Motion to approve the list of **requisitions** dated January 2005 in the amount of $784,328.04

G.2 Motion to approve the **bills list** dated January 2005 in the amount of $1,906,800.92.

G.3 Motion to accept the **Treasurer and Secretary's Report** dated December 31, 2004 as being in balance.

G.4 Motion to approve the **transfers** dated December 2004 in the amount of $35,235.00.

G.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of December 31, 2004 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

G.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of December 31, 2004, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

G.7 Motion to increase the a la carte meal prices as shown below:

Item	**Current**	**Proposed**
Elementary Entrée & Sandwich Alone	$1.60	$1.75
Middle School Entrée & Sandwich Alone	$1.75/$2.00	$2.00
High School Entrée & Sandwich Alone	$2.00	$2.25
HS/MS Deli Sandwich	N/A	$2.50/$2.25
Second Portion Deal:		
Elementary	$1.00	$1.20
Middle School	$1.00	$1.30
High School	$1.00	$1.40
Adult Entrée or Sandwich	$3.00	$3.25
Adult Lunch	$3.15	$3.40

H. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion H.1, as described below:

H.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

Personnel

Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A: Administrators								
John Cinotti	Appointment	Acting Vice Principal		$45/diem stipend	JTHS	3/1/05	6/30/05	
B: Instructional								
Alexis Black	Retirement	School Nurse			RFD	6/30/05	6/30/05	18 years in district
Dalyce Boyer	Retirement	Social Worker			CST	6/30/05	6/30/05	27 years in district
Lynne R. Cilli	Retirement	Guidance			JTHS	6/30/05	6/30/05	22 years in district
Jerome Memory	Retirement	Guidance			JTHS	6/30/05	6/30/05	36 years in district
JLB	Leave of Absence	Librarian			JTHS	1/18/05	2/11/05	Medical leave/surgery Using 19 sick days
KW	Leave of Absence	Teacher			WR	1/6/05	2/21/05	Medical leave using 33 sick days
Jessica Paladini	Appoint	Long-term Sub	1	$195/diem	JTHS	1/10/05	3/13/05	Teacher on leave had an approved adjustment 12/17/04
Alison Lister	Resignation	Language Arts Gr. 6				2/9/05	2/9/05	
Joyce Bethune	Appoint	Long-term Sub		$195/diem	JTMS	2/10/05		Until replacement is hired for Lister
C: Non-Instructional								
Sophie Smarz 11-000-262-100	Appoint	Custodian	8	$19.81/hr	WR	2/3/05	6/30/05	
Timothy Noah 11-000-262-100	Salary Adjustment	Custodian	8	$21.79/hr Includes night differential	JTHS	1/31/05	6/30/05	Transferred to 3rd shift from 2nd shift
Walter Townley 11-000-262-100	Salary Adjustment	Custodian	8	$19.81	JTHS	2/4/05	6/30/05	Transferred to 2nd shift from 3rd shift
Adrian Zaimai 11-000-262-100	Appoint	Custodian	1	$15.94	JTHS	2/23/05	6/30/05	Replacement

D: Substitutes/Other								
Gabriella L. Mirabilio	Appoint	Sub Teacher		$80/diem		2004/05		New substitute
Alice Reines	Appoint	Sub Teacher		$80/diem		2004/05		New substitute
Vanessa Tucker	Appoint	Parent Workshops		$599.00	JTMS	2004/05		6 workshops 18 hrs @ $33.27/hr
Denyse Edge	Appoint	Parent Workshops		$722.00	JTHS	2004/05		6 workshops 18 hrs @ $40.13/hr
Athletic Coaches:								
Kathy Cutrona	Appoint	Head Track – B	2	$5072.16		2004/05		
Kyla Shanahan	Appoint	Head Track – G	2	$5072.16		2004/05		
Matt Levine	Appoint	Asst. Track	3	$3933.10		2004/05		
Danielle Rusciano	Appoint	Asst. Track	1	$2990.06		2004/05		
John Cinotti	Appoint	Head Golf	3	$4983.10		2004/05		
Brian Hough	Appoint	Head Baseball	3	$5672.91		2004/05		
Shawn Kielty	Appoint	Asst. Baseball	3	$4433.10		2004/05		
Jason Klebez	Appoint	Asst. Baseball	2	$3436.58		2004/05		
Ernie Fisher	Appoint	Voluntary Asst.	2	N/A		2004/05		
Edward Levens	Appoint	Head Softball	3	$6872.91		2004/05		
Gregg Eck	Appoint	Asst Softball	3	$4633.10		2004/05		
Jim O'Connor	Appoint	Asst Softball	3	$4683.10		2004/05		
Alex Montanez	Appoint	Head Lacrosse Girls	1	$4481.36		2004/05		
Sue Tordoff	Appoint	Asst. Lacrosse	3	$3883.10		2004/05		
Harry Shortway	Appoint	Head Lacrosse Boys	3	$5672.91		2004/05		
Brian Palumbo	Appoint	Asst. Lacrosse	3	$3883.10		2004/05		
James Reid	Appoint	Voluntary Asst.	1	N/A		2004/05		
Patricia Barile	Appoint	Middle Sch Track	3	$1795.28		2004/05		
Theresa Koontz	Appoint	Middle Sch Track	3	$1695.28		2004/05		
Ken Westberg	Appoint	Middle Sch Track	3	$1695.38		2004/05		
Cheryl Kanazik	Appoint	Middle Sch Track	3	$1695.28		2004/05		
Tony Villante	Appoint	Weight Rm Spvr		$1934.59		Spring 2005		

COURSE REIMBURSEMENTS:

NAME	COURSE TITLE AND COLLEGE	COLLEGE/UNIVERSITY	APPROVAL #	AMOUNT
Jan Courtney	Collaborative Action Research	Marygrove College	29	$594.00
Bertha Todd	Collaborative Action Research	Marygrove College	31	$594.00
Colleen(Moore) Maxwell	Collaborative Action Research	Marygrove College	35	$594.00
Patricia Vandigriff	Collaborative Action Research	Marygrove College	37	$594.00
Cathleen Hille	Supervision & Evaluation	William Paterson University	89	$389.64
Diane Wenneis	Introduction to Sociology	Sussex County Comm. College	94	$210.00
Diane Wenneis	Philosophy & the Meaning of Life	Sussex County Comm. College	95	$210.00
Diane Wenneis	Survey of World Culture	Sussex County Comm. College	96	$210.00
Kathleen Weir	Art Resources for Learning	University of the Arts	97	$640.00
Dorothy Sabarese	Research Seminar in Reading	Montclair State University	98	$3.00

*** JTEA Course Reimbursement Funds Exhausted**

I. EDUCATION COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion I.1, as described below:

I.1 Motion to approve out of district student placements as indicated below:

Student	School	Tuition	Dates
M/13-10	Youth Consultation Services	$34,372.80 prorated	1/25/05-6/30/05
Rescind M/19-0	Lakeview Learning Center		Effective 1/19/05

I.2 _____ noted the **enrollment** as of 1/31/05:

	June 04	**Jan 05**
R. F. Drummond	99	106
Milton	217	192
Cozy Lake	281	276
Stanlick	259	369
E.T. Briggs	380	244
White Rock	490	483
Total Elementary	**1,726**	**1,670**
JTMS	889	913
JTHS	991	1,014
GRAND TOTAL	**3,606**	**3597**
Tuition students received	1	1
Out-of-district placement	56	49

J. BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions J.1 and J.2, as described below:

J.1 Motion to approve change order work for the Cozy Lake School Sewage Pumping Station and Force Main project for a temporary wet well (manhole) in the amount of $6,655.00, as recommended by the Project Engineer, Hatch Mott MacDonald.

J.2 Motion to approve the submission to the Department of Education to review the parking lot/student drop off improvements at the White Rock Elementary School.

K. COMMITTEE REPORTS

L. COMMUNICATIONS

M. OLD BUSINESS

N. NEW BUSINESS

O. COMMENTS FROM THE AUDIENCE

P. BOARD MEMBER COMMENTS

Q. ADJOURN