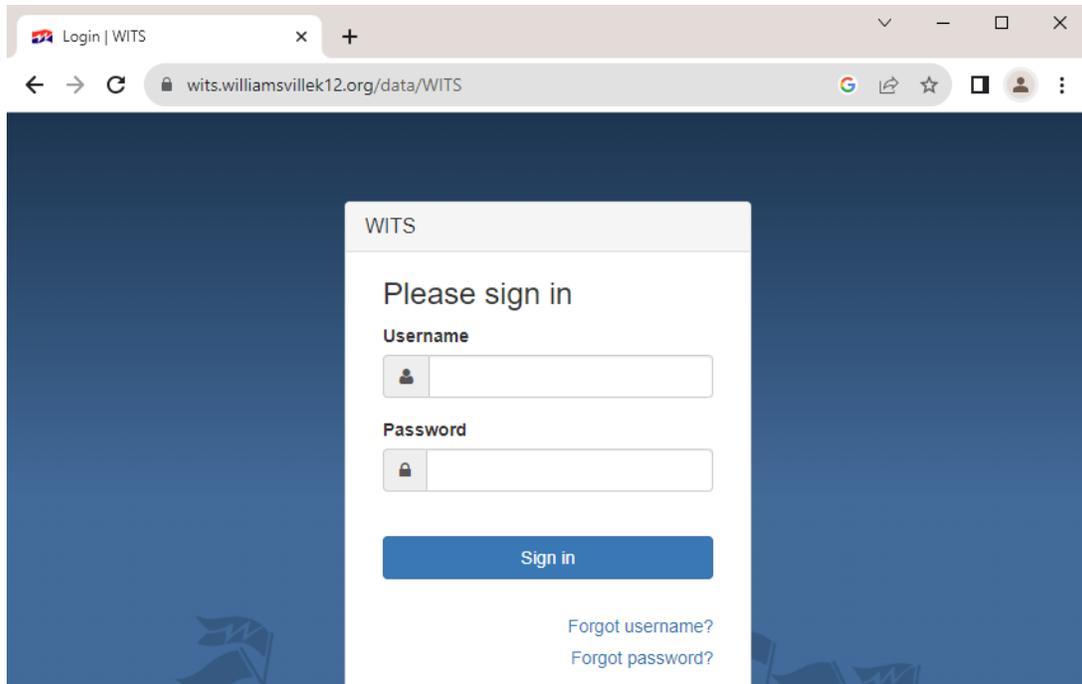


# How to log into WITS using a Security Key:

1. Go to WITS in your browser and login with your username and password.



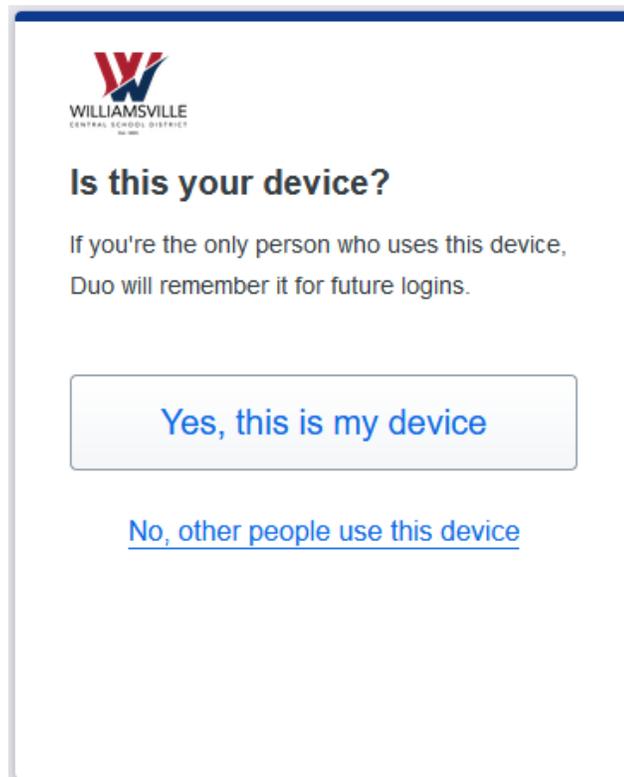
2. You will automatically be redirected to the Duo login page and be prompted to insert your Security Key.



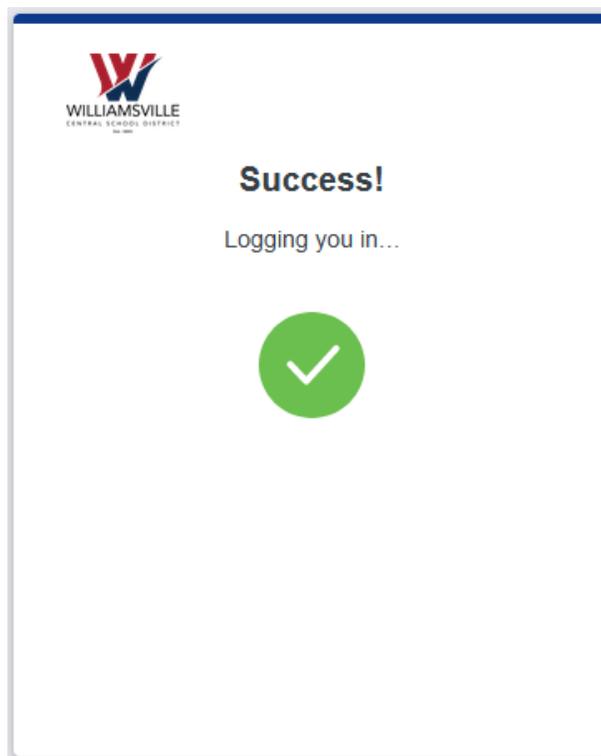
3. After you plug in your Security Key you will be prompted to press the button on your Security Key.



4. Then you will be asked if the device you are using is yours. If you are using a device owned by the school district or by yourself press Yes. Otherwise press No.

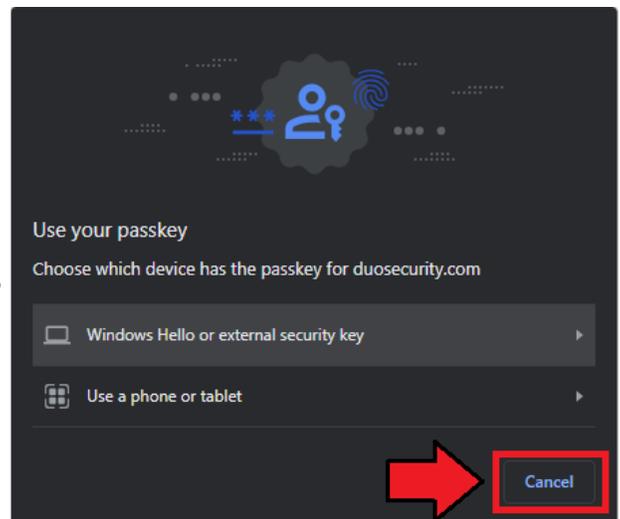
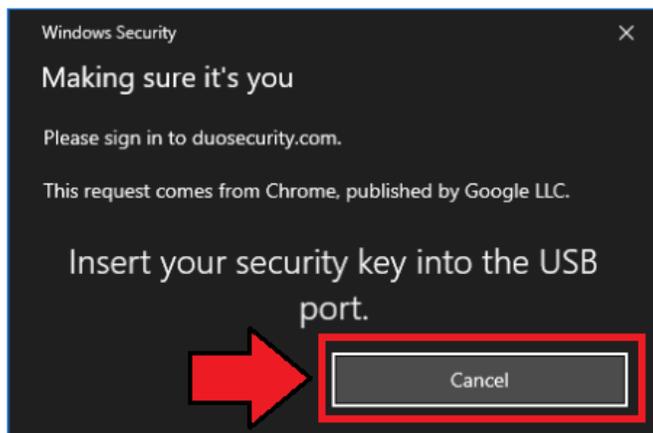


5. Next you will see the following success screen and then you will automatically be redirected to WITS.

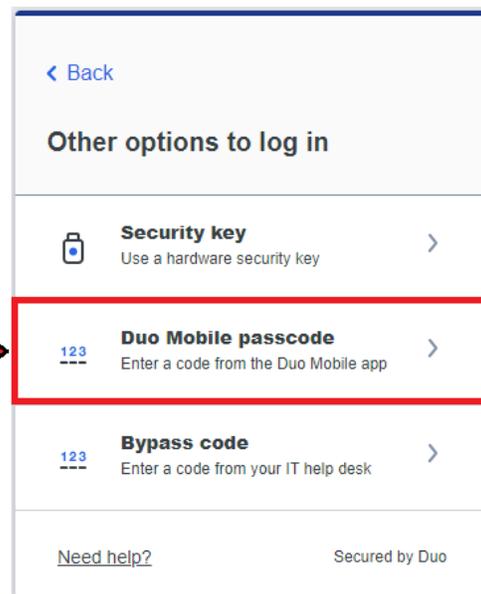


## How to log into WITS using a passcode in case you do not have your Security Key.

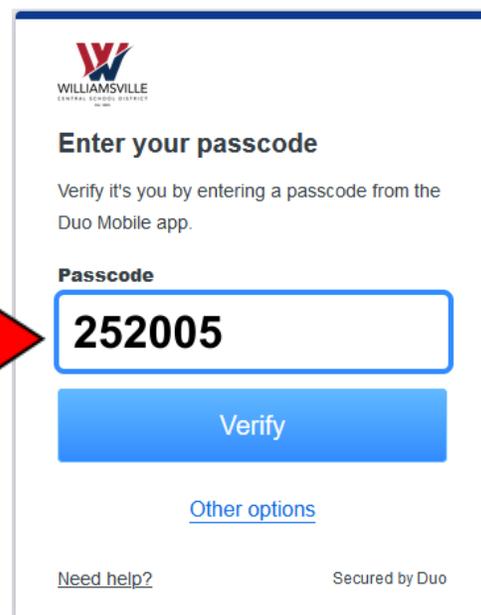
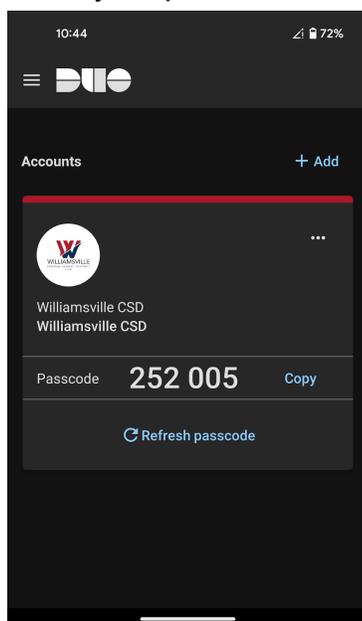
1. After you have logged into WITS, cancel the Security Key prompts that pop up.



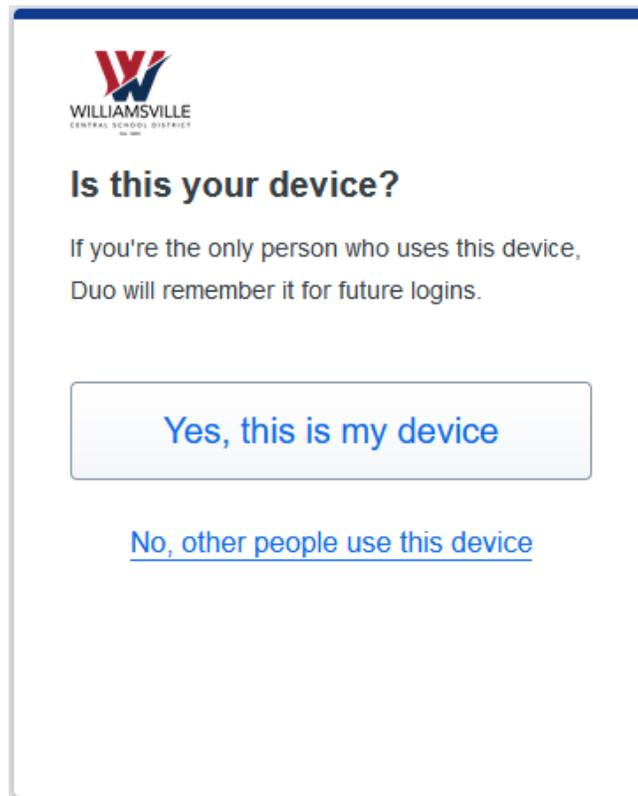
2. Click **Other Options**. Then click **Duo Mobile passcode**.



3. Launch the Duo app on your cell phone. Then enter your code into WITS and click Verify. If you have already used your passcode, click **Refresh Passcode** to generate a new code.



4. Then you will be asked if the device you are using is yours. If you are using a device owned by the school district or by yourself press Yes. Otherwise press No.



  
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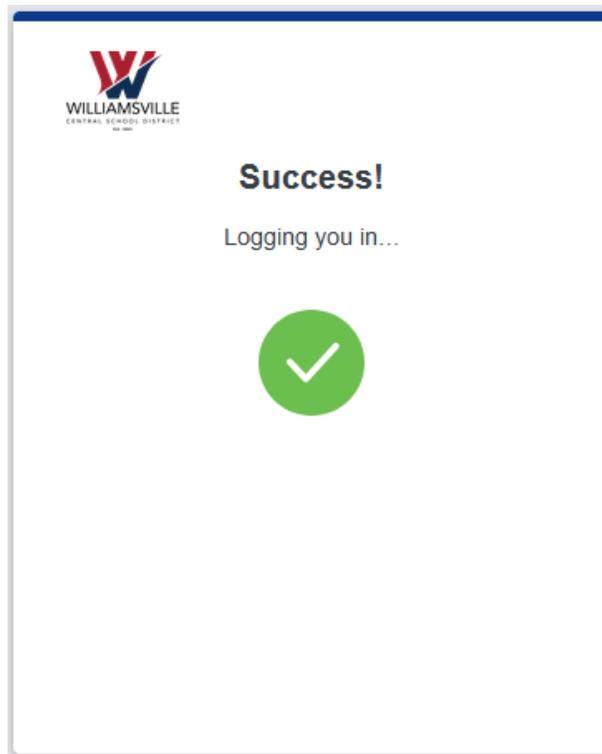
**Is this your device?**

If you're the only person who uses this device,  
Duo will remember it for future logins.

[Yes, this is my device](#)

[No, other people use this device](#)

5. Next you will see the following success screen and then you will automatically be redirected to WITS.



  
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**Success!**

Logging you in...

