



PLEASE SUBMIT THIS FORM WITH ALL HARDWARE AND SOFTWARE ORDERS.

Send to WCSD IT Office:
105 Casey Road, East Amherst, NY 14051

FAX: (716) 626-8068

Date: _____

School: _____

School Contact initiating this request (on file as designated purchaser for your school):

Name: _____ Title: _____

eMail: _____ Phone: _____

Vendor for this purchase: _____

I verify that STUDENTS will be the primary users of the requested technology equipment or software _____

(Initial)

**Purchases not on the NYS Contract that exceed \$1000 MUST be accompanied by
THREE quotes.**