



## **PARK RIDGE BOARD OF EDUCATION**

### **MONTHLY MEETING MINUTES**

*Date: December 16, 2013*

*Public Started: 7:00 P.M.*

*Private Started: 7:05 P.M.*

*Return to Public: 8:00 P.M.*

*Meeting Ended: 9:03 P.M.*

*High School Little Theater*

#### **I. Roll Call**

*F. Church P. Montalbano B. von Bradsky R. Sileo D. Browne P. Moran J. Bruno*

*X*

*X*

*X*

*X*

*X*

*X*

*X*

*Also Present:*

*R. Gamper R. Wright C. Kehrli*

*X*

*X*

*X*

#### **II. Pledge of Allegiance was lead by Board President Joseph Bruno.**

#### **III. Open Public Meetings Statement was read by Board President Joseph Bruno.**

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 9, 2013 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 9, 2013 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 9, 2013 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

#### IV. Adjournment to Private Session

Private Closed Session was read by *Board President Joseph Bruno*.

The Park Ridge Board of Education will adjourn into private session to discuss item(s) which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

*Motion, second and vote to enter into private session at 7:05 p.m.*

M: PM                      S: BVB  
 FC PM BVB RS DB PatM JB  
 Y Y Y Y Y Y Y

#### Private Session Agenda

The Regular Session of the Board of Education was recalled at 8:00 p.m.

M: PM                      S: RS  
 FC PM BVB RS DB PatM JB  
 Y Y Y Y Y Y Y

#### V. Minutes for Approval

Private Session Meeting	November 18, 2013	<i>Board Approved</i>
Monthly Meeting	November 18, 2013	<i>Board Approved</i>
Private Session Meeting	November 21, 2013	<i>Board Approved</i>
Special Meeting	November 21, 2013	<i>Board Approved</i>

M: PM                      S: PatM  
 FC PM BVB RS DB PatM JB  
 Y Y Y Y Y Y Y

## VI. Special Presentations to the Board

- A. Fall Sports – Chris Brown
  - Mikaela Heyboer – The Record “Athlete of the Week” – Girls’ Soccer
  - Joseph Pigot – Spearheading a Fundraiser
  - Girls’ Soccer Team – 2013 NJIC Patriot Division Champions
  - Boys’ Soccer Team – 2013 North 1, Group 1 State Sectional Champions
- B. Test Scores – Dr. Cathy Timpone

### Fall Sports

*Chris Brown presented a plaque to Mikaela Heyboer for being named “Athlete of the Week” by The Record for her accomplishments in soccer.*

*Mr. Brown spoke about the girls’ soccer team and their accomplishments. They had a record of 17-4-1 and were ranked 15<sup>th</sup> in the State. They went 11-1 in their division and won the league championship. Their 2-0 win over Waldwick qualified them for the Bergen County tournament where they played in the sectional finals. After his speech, each member of the team was presented with a championship sweatshirt.*

*Mr. Brown acknowledged the off-field contributions of boys’ soccer goalie, Joseph Pigot. On the field he racked up over 135 saves. He also worked for the charity “baking memories for kids” where he helped raise over \$32,000. Mr. Brown presented him with a certificate.*

*Mr. Brown spoke about the boys’ soccer team. Not only did they win their division, but they also won the state sectional championship, the first OWL team ever to do so, finishing their year at 17-7. The team was ranked 12th in the State. After his speech, each member of the team was presented with a championship sweatshirt.*

*Dr. Gamper congratulated the athletes and thanked Mr. Brown and all the coaches.*

### Test Scores

*Dr. Timpone gave a presentation on last spring’s NJASK and HSPA test scores. She explained that the test was multiple choices with some open-ended questions. She pointed out that the test changes from year-to-year. Her presentation focused on the scores and how they compared to the previous year and other districts that are in our District Factor Group (DFG). This is a socio-economic grouping. Park Ridge is considered an “I” district.*

### East Brook

*Language Literacy: There was a decrease in total Proficient numbers for grade 3 & 4 but both saw an increase in Advanced Proficient. In grade 5, there was an increase in Proficient but a decrease in Advanced Proficient. In all cases, the district scored higher than the state average and in most cases higher than our DFG.*

*Math: Grades 3, 4 & 5 all saw increases in Advanced Proficient. Test scores were higher than state in all cases and higher than the DGF in some cases.*

Science: Scores were higher than the State and DFG in all cases.

West Ridge

Language Literacy: Grades 3, 4 & 5 saw decreases in Proficient and increases in Advanced Proficient. Partially Proficient was also down in all cases; higher than State in all cases.

Math: Grade 3, 4 & 5 showed decreases in Advanced Proficient and increases in Partially Proficient scores. While scores were mostly lower than the DFG, Proficient scores were higher.

Science: The Advanced Proficient scores were higher than the DFG. Partially Proficient scores were also higher but Proficient was lower.

NJASK

In language arts, there was an increase in Proficient and Advance Proficient. The district scored higher than the State. In math, there was a slight decrease in Proficient and increase in Advanced Proficient. The scores were higher than the DFG and the State. In science, there was a slight decrease in Proficient and Advanced Proficient and slight increase in Partially Proficient.

HSPA

Scores decreased slightly in Proficient and Advanced Proficient but increased in Partially Proficient. Scores were higher than the State and DFG.

Dr. Timpone than outlined what the next steps were. The district will examine data, set goals and establish action plans.

Dr. Gamper then spoke about NCLB goals. The target score for the next four years are at or near 90 percent. Dr. Gamper explained that the goal of the State is to get everyone to 90 percent passing over the next five years. Dr. Gamper reported that the target goals were being met in literacy. In math, while East Brook did not meet their performance goal, they still did well with their scores. Dr. Gamper explained that the reason for this is that East Brook was already at the 90 percent level last year and the program calls for continued levels of improvement. A comment was made by one board member that the district was being penalized for doing well ahead of schedule. Dr. Gamper also reported that West Ridge did meet their target goal. In conclusion, Dr. Gamper reported that not meeting benchmarks in this grant were irrelevant because the district does not receive Title I funds.

## **VII. Hearing of Citizens** - None

### Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

## VIII. Student Representative's Report

*Caroline reported the winter sports programs had begun. Auditions for the spring musical were also underway. There will be a performance in January. Student Council has raised 11k for the graduating class through fundraisers. This week is Spirit Week. There will be something special going on each day ending with a Pep Rally on Friday. There will also be a teacher vs. student trivia game. A fundraiser will be held to raise funds for the upcoming Snowball. All students are looking forward to the holiday break.*

## IX. President's Report

*President Bruno reported that on December 10<sup>th</sup>, a kickoff meeting for the Alumni Committee was held. Board members Dan Browne and Joseph Bruno are involved as well as Rob Mancinelli. They are drafting a mission statement to begin the new year. President Bruno attended the Middle School concert that was held last Wednesday. He congratulated all the students who participated saying they did a "great job." President Bruno thanked Mr. Langer and Mr. Popolizio for their hard work. President Bruno commented on a previous request from a group to rename the Little Theater after Mr. Gandolfini. The Board has chosen not to do so but will dedicate a plaque to him instead. They also would be interested in hosting workshops from other sources such as the Gandolfini Estate.*

## X. Superintendent's Report



### HIB Update

*Dr. Gamper reported that he attended the National Honor Society induction. He congratulated the inductees. He also attended meetings with parents on the new report cards. He was pleased with how they went and thanked Cathy Timpone and the staff for their work. Dr. Gamper thanked Chief Madden for his assistance in improving the traffic flow patterns at East Brook. He stated that drop off is now much safer.*

*Under his HIB report, Dr. Gamper stated that there were four HIB investigations, three at the High School and one at the elementary schools. None of these cases were determined to be HIB.*

*Dr. Gamper wished everyone a happy holiday.*

## XI. BOE Committee Reports

### Buildings and Grounds:

*It was reported that the turf is currently being put down on the field.*

## XII. Supplemental Agenda - None

*Supplemental resolutions, if any, will be available the night of the meeting.*

### XIII. Consent Agenda

The Board reviewed the consent agenda. Items BG5 through BG7 were tabled. The modified agenda passed as follows:

M:	PatM	S:	RS				
FC	PM	BVB	RS	DB	PatM	JB	
Y	Y	Y	Y	Y	Y	Y	Y

### XIV. Hearing of Citizens

### XV. Board Comments – New/Unfinished Business - None

### XVI. Adjournment – 9:03 p.m.

M:	PM	S:	RS				
FC	PM	BVB	RS	DB	PatM	JB	
Y	Y	Y	Y	Y	Y	Y	Y

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Robert Wright  
Business Administrator/Board Secretary

## RESOLUTIONS FOR CONSENT AGENDA (XIII)

### EDUCATION RESOLUTIONS

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

- E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of November with no out-of-school suspensions and no truants reported.

M: S:  
FC PM BVB RS DB PatM JB

- E2. The Park Ridge Board of Education approves the appointment of the following outside agency and/or consultant(s) for services, or as listed, for the 2013/14 school year:

<u>PROVIDERS/ INSTRUCTORS</u>	<u>SERVICE</u>	<u>TIME/RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
West Bergen Mental Healthcare Ridgewood, NJ	Mental Health Assessments, as needed	As Per Attached Contract " <b>E2</b> "	N/A
Joy Hollander Fink	Speech Language Pathologist	\$90/30-Minute Session	N/A
Joy Hollander Fink	Speech Language Pathologist for Student 178 effective November 2013 to June 2014	Two 30-Minute Sessions/Week x 34 Weeks @ \$90/Session	\$6,120.00
Paul Bogush	HS Professional Development Guest Speaker	N/A	\$300.00
Patricia H. Thrapp*	Visual Therapist	\$115/Hour	N/A
Patricia H. Thrapp*	Visual Therapist for Student 178	Three 1-Hour Sessions/Week x 34 Weeks @ \$115/Hour	\$11,730.00
Gina Sconza	One-Day Workshop in the Use of Creative Curriculum	\$105/Day	\$105.00

\*Subject to completion of paperwork.

M: S:  
FC PM BVB RS DB PatM JB

- E3. The Park Ridge Board of Education approves the following school field trip for the 2013/14 school year:

<u>TEACHER'S NAME</u> <u>CLASS NAME/GROUP</u>	<u>DESTINATION FOR</u> <u>FIELD TRIP</u>	<u>DATE OF TRIP *</u>
French Exchange Trip	Paris and Cambrai, France	April 9 - 20, 2014

\* Changes in dates will not require BOE action.

M: S:  
FC PM BVB RS DB PatM JB



## **FINANCE RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's November 2013 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510.

M: S:  
FC PM BVB RS DB PatM JB

F2. The Park Ridge Board of Education approves the Petty Cash Vouchers \_\_\_-0-\_\_ in the total amount of \$\_\_\_-0-\_\_.

M: S:  
FC PM BVB RS DB PatM JB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #28419-28609 in the total amount of \$2,362,464.43.

M: S:  
FC PM BVB RS DB PatM JB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #7824-7903 in the total amount of \$6,973.00.

M: S:  
FC PM BVB RS DB PatM JB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Voucher #1098 in the total amount of \$93.85.

M: S:  
FC PM BVB RS DB PatM JB

- F6. The Park Ridge Board of Education approves the October 2013 “Report of the Secretary” and the “Report of the Treasurer” to the Board of Education.

M: S:  
FC PM BVB RS DB PatM JB

- F7. The Park Ridge Board of Education approves the following 2013/2014 General Fund Transfers for the month of November 2013 in the amount indicated per Appendix A.

M: S:  
FC PM BVB RS DB PatM JB

- F8. The Park Ridge Board of Education accepts the Cafeteria Report for the month of October 2013.  
N/A

M: S:  
FC PM BVB RS DB PatM JB

- F9. The Park Ridge Board of Education approves the purchase of computers from Apple Inc. in the amount of \$2,308.00, per State Contract A70259.

M: S:  
FC PM BVB RS DB PatM JB

*Dr. Gamper mentioned that there have not been more than 2-3 spares out at any time. He is considering taking 60 of the 110 spares currently available and providing them to the elementary grades. This would allow them to start training on the computers that they will be using for state testing next year. In addition, he stated the current desktops, which are in use are only good for keyboarding and web quests. The PC laptops right now in elementary schools are antiquated.*

*One board member expressed concern about the number of spares and asked that this be monitored for the future.*

- F10. The Park Ridge Board of Education approves the purchase of technical support and equipment in the amount of \$\_\_-0-\_\_, per HCESC/Educational Data.

M: S:  
FC PM BVB RS DB PatM JB

F11. The Park Ridge Board of Education approves the appointment of the legal firm of Schenck Price Smith & King, LLP as counsel for Special Services, for the 2013/14 school year, as per the attached. "F11"

M: S:  
FC PM BVB RS DB PatM JB

## **BUILDINGS AND GROUNDS RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

BG1. The Park Ridge Board of Education approves the credit change order GC-02 in the amount of \$13,000 for the Project known as athletic field renovations. The credit is for leaving the existing sand pit and not replacing with a new one. "BG1"

M: S:  
FC PM BVB RS DB PatM JB

BG2. The Park Ridge Board of Education approves payment No. 1 to Dakota Excavating Contractor, Inc., in the amount of \$ 381,710.00, for work associated with the track and field project. "BG2"

M: S:  
FC PM BVB RS DB PatM JB

BG3. The Park Ridge Board of Education approves payment in the amount of \$14,128.88 for the 2008 pre-referendum to DiCara/Rubino Architects.

M: S:  
FC PM BVB RS DB PatM JB

BG4. The Park Ridge Board of Education approves payment in the amount of \$3,146.13 for the multi-purpose room code analysis at East Brook and the relocation of the child study team's office in the High School to DiCara/Rubino Architects.

M: S:  
FC PM BVB RS DB PatM JB

### **TABLED**

BG5. The Park Ridge Board of Education approves payment in the amount of \$\_\_\_\_\_ for the turf field, track and lighting to DiCara/Rubino Architects.

M: S:  
FC PM BVB RS DB PatM JB

### **TABLED**

BG6. The Park Ridge Board of Education approves payment in the amount of \$\_\_\_\_\_ for the coaches' box to DiCara/Rubino Architects.

M: S:  
FC PM BVB RS DB PatM JB

TABLED

BG7. The Park Ridge Board of Education approves payment in the amount of \$\_\_\_\_\_ for the repaving at East Brook Elementary to DiCara/Rubino Architects.

M: S:  
FC PM BVB RS DB PatM JB

**BUILDINGS AND GROUNDS DISCUSSION**

A. Note Sale

## **PERSONNEL RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

- P1. The Park Ridge Board of Education approves the appointment of the following substitutes for the 2013/14 school year:

New  
N/A

M: S:  
FC PM BVB RS DB PatM JB

- P2. The Park Ridge Board of Education approves/acknowledges the appointments of the following, as indicated in the areas listed, for the amounts cited (if applicable), for the 2013/14 school year:

SCHEDULE "E" - RESCINDS:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Ross Koehler	Spring HS Track Assistant Coach	\$4,678.00 (Step 2)
Christine Dow	MS Dramatics Director	\$1,378.00

SCHEDULE "E" APPOINTMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Peter English	DECA Advisor	\$2,575.00
John Carabetta	Spring HS Track Assistant Coach	\$4,470.00 (Step 1)
Michael Farrell	MS Track Co-Ed Coach	\$3,849.00 (Step 3)
James Donohue	Coordinator of French Exchange Trip	\$2,142.00
Julie Melvin	Chaperone for French Exchange Trip	\$1,080.00 (10 Nights @ \$108/Night)
Maureen Buscareno	(2 <sup>nd</sup> ) MS Dramatics Director	\$1,378.00

APPOINTMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Kirstie Forcellati	F/T Lunch Aide	\$14.49/Hour	N/A
Lesley Henderson	Basic Skills Sessions	Five 30-Minute Sessions @ \$20.61/Session	\$103.05
Theresa Scrivanich	F/T Lunch Aide – East Brook	\$14.59/Hour	N/A
Theresa Scrivanich	Substitute Classroom & Lunchroom Aide	\$14.59/Hour	N/A
Chris Behrens*	Volunteer Basketball Coach	N/A	N/A

\*Subject to completion of paperwork.

RESCIND:

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
April Kaiser & Krista Pegoraro	"Split" Lunch Aide Position – East Brook	\$20.06/Hour Each	N/A

M: S:  
FC PM BVB RS DB PatM JB

- P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/ seminar expenses for the following staff members for the 2013/14 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Dr. Robert Gamper	Legal One Oradell, NJ	12/9/13	\$150.00
Jennifer Sayegh	Rutgers – Annual Math Conference Piscataway, NJ	3/21/14	\$200.00
Ariel Weissman	Rutgers – Annual Math Conference Piscataway, NJ	3/21/14	\$195.00
Dr. Cathy Timpone	NJASA Techspo Atlantic City, NJ	1/30-1/31/14	\$755.00

M: S:  
FC PM BVB RS DB PatM JB



- P4. The Park Ridge Board of Education rescinds the resolution below approved on August 26, 2013 and replaces with the following:

APPROVE:

<u>NAME</u>	<u>POSITION</u>	<u>TIME</u>	<u>AMOUNT NOT TO EXCEED</u>
Elizabeth Scozzari	District F/T Paraprofessional/ Driver	186 Days Effective July 1, 2013	\$25,000.00

RESCIND:

<u>NAME</u>	<u>POSITION</u>	<u>TIME/RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Elizabeth Scozzari	District F/T Para- professional/Driver****	7.5 Hours/Day @ \$16.16/Hour x 186 Days	\$22,544.00

\*\*\*\*Change from HS Assignment

M: S:  
FC PM BVB RS DB PatM JB