



PARK RIDGE BOARD OF EDUCATION

MONTHLY MEETING MINUTES

Date: January 27, 2014

Public Started: 7:00 P.M.

Private Started: 7:05 P.M.

Return to Public: 8:00 P.M.

Meeting Ended: 9:40 P.M.

High School Little Theater

I. Roll Call

F. Church	P. Montalbano	B. von Bradsky	R. Sileo	D. Browne	P. Moran	J. Bruno
X	X	X	X	X	X	X

Also Present:

R. Gamper	R. Wright	C. Kehrli
X	X	X

II. Pledge of Allegiance *was lead by Board President Joseph Bruno.*

III. Open Public Meetings Statement *was read by Board President Joseph Bruno.*

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 9, 2014 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 9, 2014 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 9, 2014 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

IV. Adjournment to Private Session

Private Closed Session was read by Board President Joseph Bruno.

The Park Ridge Board of Education will adjourn into private session to discuss item(s) which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 7:05 p.m.

M: BVB S: FC
 FC PM BVB RS DB PatM JB
 Y Y Y Y Y Y Y

Private Session Agenda

The Regular Session of the Board of Education was recalled at 8:00 p.m.

M: DB S: RS
 FC PM BVB RS DB PatM JB
 Y Y Y Y Y Y Y

V. Minutes for Approval

Private Session Meeting	December 16, 2013	Board Approved
Monthly Meeting	December 16, 2013	Board Approved
Private Session Meeting	January 6, 2014	Board Approved
Reorganization Meeting	January 6, 2014	Board Approved

M: PM S: DB
 FC PM BVB RS DB PatM JB
 Y Y Y Y Y Y Y

VI. Special Presentations to the Board

- A. Deborah Kim – All-County & All-Region Band and Orchestra (Bassoon) for 2013/14
- B. Robotics Program
- C. Auditor's Report – Jeffrey Bliss, Lerch, Vinci & Higgins, LLP

Mr. Popolizio recognized Deborah Kim for making the All-County and All-Region Band for the second year in a row. She is the first student from Park Ridge to accomplish this. Ms. Kim was presented an award by the Board.

Robotics Program

Mr. Cawood spoke about the Robotics Program he has been running after school for the past four years. The program starts around Labor Day and runs through November. In the program, students are asked to develop robots to do certain tasks. The program has been very successful with some students qualifying for state competitions. Mr. Cawood introduced several students who participated in the program this year. The students shared some of their experiences and played videos of their projects to the Board. In one example, they demonstrated an App that was designed to save battery power. Mr. Cawood and the students asked the Board to consider integrating robotics into the school programs.

Dr. Gamper thanked the group for coming out. He stated that there is currently a staff member at the High School who is interested in robotics. Mr. Lederman stated that it would be hard to integrate into the Middle School cycle but he could try it as an after-school activity.

Auditor's Report

Mr. Bliss, the district auditor, gave a presentation on the annual audit. An unmodified opinion is required by the State. The district received an Unqualified Opinion. He explained that this means there were no issues of non-compliance or material weaknesses and that the financial information being presented in the audit can be relied on. It is the best opinion a district can receive. The auditor pointed out that several opinions are required as part of the audit process. In all cases, the Board received an Unqualified Opinion.

In discussing the district's financial condition, Mr. Bliss explained that overall, Fund Balance increased by \$231,000. During his presentation, the auditor referenced Exhibit C-1, which is a line-by-line accounting of revenues and expenditures showing a comparison of budget to actual. At the end of this schedule is a summary of Fund Balances. Mr. Bliss explained each category of Fund Balance. In conclusion, he indicated the District is in excellent financial condition.

As far as recommendations, he reported that there were no repeat recommendations. These could be considered negative. He did have two items that he brought to the Board's attention. One dealt with the accounts that budgetary expenditures were charged to and the other dealt with issues with the EXTRAS program.

The Board thanked Mr. Bliss for his presentation.

VII. Hearing of Citizens - None

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

VIII. Student Representative's Report

Ms. Kehrli reported that the Student Council recently attended a convention. The difference this year was that everyone was invited and not just certain individuals. She felt it was very productive. The DECA Team went to Ramapo to compete. Several of the members qualified for the state competition. The Jr./Sr. Snowball will be held at the Park Ridge Marriot. The new Owl mascot outfit will be arriving soon.

IX. President's Report - None

X. Superintendent's Report

HIB Update

Dr. Gamper reported that the Elementary LED signs will be installed in March.

A meeting took place with Apple representatives earlier in the month. They spoke about what is going on. As a result of the meeting, Apple will be sending over a learning consultant. In addition, the district may be recognized as an Apple distinguished district.

Dr. Gamper stated that there were no HIB incidents to report.

XI. BOE Committee Reports

Technology

The committee met and discussed stringing Fiber throughout the district. This would allow for faster speeds and give complete control over the network.

Finance

met to discuss budget.

Negotiations

Will be meeting on Wednesday.

Buildings and Grounds

Met with Mr. Lederman and Librarian to review Library renovation. The next meeting will take place at East Brook to review the condition of the technology closets.

XII. Supplemental Agenda - None

Supplemental resolutions, if any, will be available the night of the meeting

XIII. Consent Agenda

The Board reviewed the consent agenda. It passed as follows:

M:	PM	S:	BVB				
FC	PM	BVB	RS	DB	PatM	JB	
Y	Y	Y	Y	Y	Y	Y	Y

XIV. Hearing of Citizens

Mr. Cangelosi spoke about the conversation he and Dr. Gamper had on running Fiber in the town. He indicated that the Borough is looking to connect with other municipal buildings with the Fiber. He also spoke about a scholarship opportunity. Students would need to write a 500-word essay. Finally, he inquired about the town picnic and whether it would be on June 7th or the Labor Day weekend. President Bruno indicated that it could be a problem if people brought refreshments onto the new turf field but that using the field for viewing the fireworks would be fine. He followed up on this by saying that they (the town) would need to be diligent to make sure people were adhering to the rules.

XV. Board Comments – New/Unfinished Business - None

XVI. Adjournment – 9:40 p.m.

M:	PM	S:	PatM				
FC	PM	BVB	RS	DB	PatM	JB	
Y	Y	Y	Y	Y	Y	Y	Y

Robert Wright
Business Administrator/
Board Secretary

RESOLUTIONS FOR CONSENT AGENDA (XIII)

EDUCATION RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of December with no incidents to report.

M: S:
FC PM BVB RS DB PatM JB

- E2. The Park Ridge Board of Education approves tuition/other rates for the special education placement students listed for the 2013/14 school year:

<u>STUDENT</u>	<u>PLACEMENT</u>	<u>TIME</u>	<u>TOTAL TUITION</u>
158	New Alliance Academy Paramus, NJ	1/16/14 -6/30/14	\$37,842.00 (106 Days @ \$357/Day)

M: S:
FC PM BVB RS DB PatM JB

- E3. The Park Ridge Board of Education approves the following school field trip for the 2013/14 school year:

<u>TEACHER'S NAME CLASS NAME/GROUP</u>	<u>DESTINATION FOR FIELD TRIP</u>	<u>DATE OF TRIP *</u>
Peter English State DECA Competition	Cherry Hill, NJ	March 10 thru March 12, 2014

* Changes in dates will not require BOE action.

M: S:
FC PM BVB RS DB PatM JB

- E4. The Park Ridge Board of Education approves the Sonora High School Students' Exchange Club trip to Park Ridge on March 19, 2014, for four days.

M: S:
FC PM BVB RS DB PatM JB

- E5. The Park Ridge Board of Education approves the PRE Club exchange trip to Sonora, California, on Wednesday, February 26, 2014 to Sunday, March 2, 2014, at no cost to the district. An Educational Plan has been submitted.

M: S:
FC PM BVB RS DB PatM JB

- E6. The Park Ridge Board of Education approves the School District Calendar, Option 2, as presented, for the 2014/15 school year. **"E6"**

M: S:
FC PM BVB RS DB PatM JB

- E7. The Park Ridge Board of Education approves evening workshops for parents and guardians of preschool children for the 2013/2014 school year. (Also see P2.)

M: S:
FC PM BVB RS DB PatM JB

EDUCATION DISCUSSION

- A. 2014-15 School District Calendar
- B. EVVRS Report – Period #1 Ending December 31, 2013
- C. HIB Report – Period #1 Ending December 31, 2013

School Calendar

Dr. Gamper reviewed two options with the Board. In both options, school opens on the same day. In Option 1, November 4th (Election Day) would be closed for a whole day for students but open for teachers. In Option 2, there would be a half-day for students. The main difference was in how the Easter break would be handled. In Option 1, Easter break starts March 30th and runs through April 3rd (5 days). In option #2, the break starts April 3rd and runs through April 10th (6 days). After some discussion, the Board chose Option 2.

EVVRS Report

The report was for the period July 1 through December 31, 2013. Dr. Gamper reported that there were two incidents of violence, eight confirmed HIB incidents and twenty-one investigations. There were no incidents involving weapons, vandalism or substance abuse.

HIB Report

The HIB-ITP report for reporting period from 7/1/13 through 12/31/13 was submitted on 1/15/14. For this reporting period, there was one affirmed case of HIB reported at East Brook, zero affirmed cases of HIB reported at West Ridge, and seven affirmed cases of HIB reported at the High School. Programs and trainings at the district level and for each individual school were reported. A copy of the report is on file in the Board office and with the district anti-bullying coordinator.

FINANCE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's December 2013 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. *“F1”*

M: S:
FC PM BVB RS DB PatM JB

F2. The Park Ridge Board of Education approves the Petty Cash Vouchers # _N/A_ in the total amount of \$_-0-_.

M: S:
FC PM BVB RS DB PatM JB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #28610-28818 in the total amount of \$2,920,303.69 and Check #45 in the total amount of \$125.00. *“F3”*

M: S:
FC PM BVB RS DB PatM JB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #7904-7905 in the total amount of \$145.00. *“F4”*

M: S:
FC PM BVB RS DB PatM JB

F5. The Park Ridge Board of Education approves Varsity Athletic Club Vouchers # _N/A_ in the total amount of \$_-0-_.

M: S:
FC PM BVB RS DB PatM JB

F6. The Park Ridge Board of Education approves the November 2013 "Report of the Secretary" and the "Report of the Treasurer" to the Board of Education. "F6"

M: S:
FC PM BVB RS DB PatM JB

F7. The Park Ridge Board of Education approves the following 2013/2014 General Fund Transfers for the month of December 2013 in the amount indicated per Appendix A. "F7"

M: S:
FC PM BVB RS DB PatM JB

F8. The Park Ridge Board of Education accepts the Cafeteria Report for the month of November 2013. "F8"

M: S:
FC PM BVB RS DB PatM JB

F9. The Park Ridge Board of Education approves the purchase of computers from Apple Inc. in the amount of \$4,360.00, for OLM, per State Contract #A70259.

M: S:
FC PM BVB RS DB PatM JB

F10. The Park Ridge Board of Education approves the purchase of technical support and equipment in the amount of \$_-0_-, per HCESC/Educational Data.

M: S:
FC PM BVB RS DB PatM JB

F11. The Park Ridge Board of Education accepts the 2012/2013 Report of Audit as presented by the accounting firm of Lerch, Vinci & Higgins, LLP, with a copy of the audit synopsis to be forwarded to the New Jersey Department of Education, Bergen County office, as per state regulations, and

The Board of Education approves the Corrective Action Plan based on the School District auditor's recommendation. "F11"

M: S:
FC PM BVB RS DB PatM JB

F12. The Park Ridge Board of Education approves the appointment of AXA-Equitable as a 457(b) provider, as per attached. "F12"

M: S:
FC PM BVB RS DB PatM JB

F13. The Park Ridge Board of Education accepts the following donations for the 2013/14 school year:

<u>DONOR</u>	<u>TO</u>	<u>CONTRIBUTION</u>
Ingersoll-Rand Charitable Foundation (Matching Gift Program)	Park Ridge School District	\$500.00
Joseph & Lynn Hoffman (In Memory of Andy Washnik)	Park Ridge School District (Track & Field Record Board)	\$500.00
West Ridge PTO Technology Reserve Fund	West Ridge Elementary	iPads (\$10,000.00)

M: S:
FC PM BVB RS DB PatM JB

F14. The Park Ridge Board of Education approves the submission of the application of the following PREF Grant: "F14"

Theater Performance "En el Tiempo de las Mariposas" \$648.00

M: S:
FC PM BVB RS DB PatM JB

BUILDINGS AND GROUNDS RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. The Park Ridge Board of Education approves payment No. 2 to Dakota Excavating Contractor, Inc., in the amount of \$220,500.00, for work associated with the track and field project at the High School. *"BG1"*

M: S:
FC PM BVB RS DB PatM JB

BG2. The Park Ridge Board of Education approves payment in the amount of \$3,275.00 to DiCara/Rubino Architects for the coaches' box project.

M: S:
FC PM BVB RS DB PatM JB

BG3. The Park Ridge Board of Education approves payment in the amount of \$5,852.40 to DiCara/Rubino Architects for the repaving at East Brook Elementary.

M: S:
FC PM BVB RS DB PatM JB

BG4. The Park Ridge Board of Education approves the Use of the Building Facilities Application by TGA of Bergen County, for use of the East Brook gymnasium, as per Board Policy #7510 "Use of School Facilities," as per dates requested on attached. *"BG4"*

M: S:
FC PM BVB RS DB PatM JB

BG5. The Park Ridge Board of Education approves the Use of the Building Facilities Application by Paskack Junior Woman's Club, for use of the High School Little Theater, on March 2, 2014, as per Board Policy #7510 "Use of School Facilities." *"BG5"*

M: S:
FC PM BVB RS DB PatM JB

PERSONNEL RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- P1. The Park Ridge Board of Education approves the appointment of the following substitutes for the 2013/14 school year:

Substitute Teacher
Brittney Rodriguez

Substitute Custodian
Carlos Lema @ \$15.75/Hour

M: S:
FC PM BVB RS DB PatM JB

- P2. The Park Ridge Board of Education approves the appointments and resignations, and acknowledges the following in the areas listed, for the 2013/14 school year:

SCHEDULE "E" - APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Maureen Buscareno	Musical Assistant for Music for Spring Musical	\$1,378.00
Lynne Weltler	Musical Assistant for Choreography for Spring Musical	\$1,378.00

<u>NAME</u>	<u>POSITION</u>	<u>DATE</u>	<u>RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Carolyn Harrington	Staff Workshop Instructor for "Non-Fiction Writing"	January 20, 2014	3 Hours @ \$68/Hour	\$204.00
Brigitte Walsh	Staff Workshop Instructor for "Non-Fiction Writing"	January 20, 2014	3 Hours @ \$68/Hour	\$204.00
Barbara Dell'Armo	Staff Workshop Instructor	February 3, 2014	3 Hours @ \$68/Hour	\$204.00
Gina McCann	Staff Workshop Instructor	February 3, 2014	3 Hours @ \$68/Hour	\$204.00
Tara Kane	Staff Workshop Instructor	February 3, 2014	3 Hours @ \$68/Hour	\$204.00
Brandon Langer	Staff Workshop Instructor	February 3, 2014	3 Hours @ \$68/Hour	\$204.00
Brooke Breitbart	Staff Workshop Instructor	February 3, 2014	4 Hours @ \$68/Hour	\$272.00
Stephanie Buckley	Staff Workshop Instructor	February 3, 2014	4 Hours @ \$68/Hour	\$272.00
Lori Groveman	Staff Workshop Instructor	February 3, 2014	4 Hours @ \$68/Hour	\$272.00
Sarah-Kate Maskin	Staff Workshop Instructor	February 3, 2014	4 Hours @ \$68/Hour	\$272.00

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<u>NAME</u>	<u>POSITION</u>	<u>DATE</u>	<u>RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Andrew Yeager	Staff Workshop Instructor	February 3, 2014	4 Hours @ \$68/Hour	\$272.00
Jack DiLisi	Chaperone for State DECA Competition	March 10-12, 2014	2 Nights @ \$108/Night	\$216.00
Melissa Quackenbush	Chaperone for State DECA Competition	March 10-12, 2014	2 Nights @ \$108/Night	\$216.00

Note: The 3 hours indicated are for 2 hours of prep and 1 hour of presentation.

The 4 hours indicated are for 2 hours of prep and 2 hours of separate presentations.

SCHEDULE "E" - RESCIND

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Sergio Silva	Assistant Lacrosse Boys Coach	\$4,000.00

APPOINTMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>
Rosalie McDowell	Lunch Paraprofessional	\$14.20/Hour Effective February 3, 2014
Rebecca Hahn	Substitute Paraprofessional	\$14.07/Hour
Brittney Rodriguez	Substitute & Lunchroom Paraprofessional	\$14.07/Hour

Two (2) Pre-School Parent Workshops – March 25, 2014 & May 13, 2014:

<u>NAME</u>	<u>TOTAL NUMBER OF HOURS</u>
Tamar Keller-Moczarski	3
Jean Anderson	3
Rena Lavner	3
Tammy LaBruna	1-1/2
Teresa Greenberg	3
Kathleen Finnerty	3
Barbara Slipiec	3
Jessica Bova	3
Randee Gerson	3

EXTRAS APPOINTMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>
Joanne DeSimone	EXTRAS – Adult Assistant	\$16.00/Hour
Joanne DeSimone	EXTRAS – Substitute Teacher	\$25.00/Hour

M: S:
FC PM BVB RS DB PatM JB

- P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/ seminar expenses for the following staff members for the 2013/14 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Steven Kopelman	NJPSA Conference Monroe Township, NJ	3/10/14	\$202.00
Cindy Fox	NJ Speech-Language-Hearing Assn. Garwood, NJ	3/12/14	\$175.00

M: S:
FC PM BVB RS DB PatM JB

- P4. The Park Ridge Board of Education approves the following staff members to provide coverage for Elizabeth Termanini's leave-of-absence from February 13, 2014 to March 14, 2014:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY INCREASE FOR CLASS</u>
Ann Schoenkopf	Period 3/4 MS Support	\$2,237.32
Cathy Maher	Period 5/6 English 8 Collaborative	\$1,955.32
Sarah-Kate Maskin	Period 7/8 Social Studies 8 Collaborative	\$1,761.36
Debbie Strammiello	Period 14/15 Algebra 1a Collaborative	\$2,269.90
Karen Carroll	Period 16/17 Algebra 1a Collaborative	\$2,621.16

M: S:
FC PM BVB RS DB PatM JB

- P5. The Park Ridge Board of Education approves Ricardo Gutierrez for use of up to five days in advance of normal accrual practices effective immediately.

M: S:
FC PM BVB RS DB PatM JB