



**PARK RIDGE BOARD OF EDUCATION  
MONTHLY MEETING MINUTES**

Date: February 24, 2014

Public Started: 7:00 P.M.  
 Spec. Presentation: 7:05 P.M.  
 Private Started: 9:00 P.M.  
 Return to Public: 9:35 P.M.  
 Meeting Ended: 9:40 P.M.

High School Little Theater

**I. Roll Call**

F. Church	P. Montalbano	B. von Bradsky	R. Sileo	D. Browne	P. Moran	J. Bruno
X	X	Absent	X	X	X	X

Also Present:

R. Gamper	R. Wright	C. Kehrl
X	X	X

**II. Pledge of Allegiance** *was lead by Board President Joseph Bruno.*

**III. Open Public Meetings Statement** *was read by Board President Joseph Bruno.*

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 9, 2014 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 9, 2014 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 9, 2014 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

**IV. Special Presentations to the Board - LAPTOPS**

*The Board moved the meeting to Room 201 on the third floor of the High School. There were approximately a dozen students from grades 6-12 who were demonstrating how they utilize the laptops distributed as part of the one-to-one initiative. Board members and audience members were encouraged to ask the students questions and observe how school projects were being accomplished with the use of the technology. Some examples shown were video projects using the laptops camera and editing software, creation of musical scores using software to simulate different instruments and projects aided by the use of on-line research through search engines. The Board returned to the auditorium at 8:00 p.m.*

**V. Minutes for Approval**

Private Session Meeting	January 27, 2014	Board Approved
Monthly Meeting	January 27, 2014	Board Approved

*The Board reviewed the minutes. There were no changes. The minutes were approved as follows:*

M: PM            S: RS  
FC PM BVB RS DB PatM JB  
Y Y A Y Y Y Y Y

**VI. Hearing of Citizens - None**

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

**VII. Student Representative’s Report**

*Ms. Kehrli reported that students were glad to have a full week of school after several days off due to snow. On Wednesday, several Spanish classes will be going to New York City to see a play and eat at a restaurant. The German class went on trip to NYC as well. International dinner is being held next week. PRE will be going on a trip to Sonora California this Wednesday for four days. Students from Sonora will come to Park Ridge at the end of March. The winter sports awards will be held on March 5th. Spring sports will start on March 7th. The Spring Musical will take place from March 13-15. The new owl mascot costume is in and looks great.*

**VIII. President’s Report**

*Joseph Bruno thanked the students and staff for participation in the special program this evening. He also thanked the custodial staff for their efforts in getting the school property cleared of snow. Dr. Gamper was also thanked for making the right call each time.*

## IX. Superintendent’s Report

### HIB Update

*Dr. Gamper reported that there were no HIB investigations.*

*Dr. Gamper informed the Board about several items. Based on the numbers, it looks like the District may have a freshman baseball team. A recommendation for a coach will be made at the March meeting that will be retroactive to the start of the season. Friday is Read Across America Day. Dr. Gamper encouraged board members to attend or participate. There will be a fundraiser in March: the Harlem Wizards vs. faculty. Dr. Gamper will be the coach of the teachers.*

## X. BOE Committee Reports

Finance:

*Reported that the committee met and fine-tuned the budget. Things are in good shape.*

Education:

*Reported that they discussed the use of technology.*

Buildings & Grounds:

*Referendum Project – Reported that the lights are up. Still need to run conduit for the lights.*

Theater:

*The new sound system is almost completed. It will be ready for the Spring Musical.*

## XI. Supplemental Agenda

*Two items were introduced on the supplemental agenda, an interlocal agreement for shared services with the Borough and payment approval to the architect. Both were moved to the Consent Agenda.*

## XII. Consent Agenda

The Board reviewed the consent agenda. The agenda passed as follows:

M:	RS	S:	PM			
FC	PM	BVB	RS	DB	PatM	JB
Y	Y	A	Y	Y	Y	Y

## XIII. Hearing of Citizens

*Mr. Cangialosi informed the Board that the Borough agreed in principle on the shared services for field maintenance.*

## XIV. Board Comments – New/Unfinished Business - None

**XV. Adjournment to Private Session**

Private Closed Session was read by Board President Joseph Bruno.

The Park Ridge Board of Education will adjourn into private session to discuss item(s) which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 9:00 p.m.

M: DB            S: RS  
FC PM BVB RS DB PatM JB  
Y Y A Y Y Y Y

**Private Session Agenda**

The Regular Session of the Board of Education was recalled at 9:30 p.m.

M: RS            S: PM  
FC PM BVB RS DB PatM JB  
Y Y Y Y Y Y Y

**XVI. Adjournment – 9:35 p.m.**

M: DB            S: FC  
FC PM BVB RS DB PatM JB  
Y Y Y Y Y Y Y

Robert Wright  
Business Administrator/  
Board Secretary

## RESOLUTIONS FOR CONSENT AGENDA (XII)

### EDUCATION RESOLUTIONS

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of January with one truant and no EVVRS out-of-school suspensions reported.

M: S:  
FC PM BVB RS DB PatM JB

E2. The Park Ridge Board of Education approves the 29<sup>th</sup> Summer Music School as part of the Park Ridge Community School Program, effective June 23, 2014 – July 22, 2014, from 8:00 a.m. to 1:00 p.m. The cost per student is \$210.00.

M: S:  
FC PM BVB RS DB PatM JB

E3. The Park Ridge Board of Education approves the following position listed at the amount cited for the 2014/15 school year:

<u>NAME</u>	<u>POSITION</u>	<u>APPROXIMATE EFFECTIVE DATES</u>	<u>AMOUNT NOT TO EXCEED</u>
Stan Solomon	Flute Instructor/Assistant for Summer Music Program	6/23/14 – 7/22/14	\$1,000.00*
Christian Luce	Paraprofessional Volunteer	6/23/14 – 7/22/14	N/A

\*Amount is contingent upon enrollment.

M: S:  
FC PM BVB RS DB PatM JB

E4. The Park Ridge Board of Education approves an Interlocal Agreement with the Pascack Valley School District for shared services in a student internship program for the 2014/15 school year. "E4"

M: S:  
FC PM BVB RS DB PatM JB

E5. The Park Ridge Board of Education authorizes the submission of the 2013/14 HIB Grant Application in the amount of \$15,928.00. "E5"

M: S:  
FC PM BVB RS DB PatM JB

E6. The Park Ridge Board of Education approves the creation of the following new position for the 2014/15 school year:

Supervisor of Technology

M: S:  
FC PM BVB RS DB PatM JB

E7. The Park Ridge Board of Education approves home instruction for the following student:

<u>STUDENT</u>	<u>APPROXIMATE TIME</u>
1127(b)	6 Hours/Week (60 Days) January 29 – March 30, 2014

M: S:  
FC PM BVB RS DB PatM JB

E8. The Park Ridge Board of Education approves the School District Calendar, as revised, for the 2013/14 school year. "E8"

M: S:  
FC PM BVB RS DB PatM JB

## **EDUCATION DISCUSSION**

### A. 2013/14 District Calendar

*Dr. Gamper reported that the school has used five (5) snow days and only three (3) were put in the calendar. The district needs to make up two days. He recommended taking two days off of the Spring break (Monday April 14th & Tuesday April 15<sup>th</sup>) to get the days back.*

**FINANCE RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's January 2014 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. "F1"

M: S:  
FC PM BVB RS DB PatM JB

F2. The Park Ridge Board of Education approves the Petty Cash Voucher #1235 in the total amount of \$14.52.

M: S:  
FC PM BVB RS DB PatM JB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #28819-28825 in the total amount of \$2,845,506.86 and #46 in the total amount of \$129.00. "F3"

M: S:  
FC PM BVB RS DB PatM JB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #7906-7988 in the total amount of \$8,404.00. "F4"

M: S:  
FC PM BVB RS DB PatM JB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Voucher #1099-1101 in the total amount of \$1,946.00. "F5"

M: S:  
FC PM BVB RS DB PatM JB

F6. The Park Ridge Board of Education approves the December 2013 "Report of the Secretary" and the "Report of the Treasurer" to the Board of Education. "F6"

M: S:  
FC PM BVB RS DB PatM JB

F7. The Park Ridge Board of Education approves the following 2013/2014 General Fund Transfers for the month of January 2014 in the amount indicated per Appendix A. "F7"

M: S:  
FC PM BVB RS DB PatM JB

F8. The Park Ridge Board of Education accepts the Cafeteria Report for the month of December 2013. "F8"

M: S:  
FC PM BVB RS DB PatM JB

F9. The Park Ridge Board of Education approves the purchase of computers from Apple Inc. in the amount of \$\_-0-\_, per State Contract A70259.

M: S:  
FC PM BVB RS DB PatM JB

F10. The Park Ridge Board of Education approves the purchase of technical support and equipment from Promedia in the amount of \$\_-0-\_, per HCESC/Educational Data.

M: S:  
FC PM BVB RS DB PatM JB

F11. The Park Ridge Board of Education approves the following:

Waiver of Requirements  
Special Education Medicaid Initiative (SEMI) Program

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013/14, and

WHEREAS, the Park Ridge Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

NOW, THEREFORE, BE IT RESOLVED, that the Park Ridge Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2014/15 school year.

M: S:  
FC PM BVB RS DB PatM JB

## ***FINANCE DISCUSSION***

### A. 2014/2015 Budget

*Mr. Wright reported that as a result of a change in law, the calendar for processing the budget for districts that have a November election would be pushed back. As a result, the budget will not be turned into the County for review until March and the public hearing would not be until late April, early May.*

***BUILDINGS AND GROUNDS RESOLUTIONS***

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

BG1. The Park Ridge Board of Education approves the following:

WHEREAS, the Board of Education of Park Ridge in the County of Bergen, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

1. New Technology Offices at Park Ridge High School
2. West Ridge Elementary School Parking Lot Renovation

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF PARK RIDGE IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The school administration and such other officers and agents of the Board as are necessary, including the Board Attorney, Bond Counsel and Architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, including the submission of Information to the New Jersey Department of Education, as applicable to the proposed Project.

Section 5. This Project is being funded as an "Other Capital Project" and will not require state funding and the district is not seeking a grant.

Section 6. This resolution shall take effect immediately.

M: S:  
FC PM BVB RS DB PatM JB

*Mr. Wright explained that this resolution was required for the district to submit drawings to the State for project approvals.*

BG2. The Park Ridge Board of Education approves the Application for Use of Building Facilities for use of the Park Ridge High School gym and half mini gym on Wednesday, March 26, 2014 by the PRAA for a Harlem Wizards basketball game fundraiser.

M: S:  
FC PM BVB RS DB PatM JB

BG3. The Park Ridge Board of Education approves the Application for Use of Building Facilities for use of the High School baseball field from July 4 to July 6, 2014 by Bergen County Charity Classic for baseball games.

M: S:  
FC PM BVB RS DB PatM JB

BG4. The Park Ridge Board of Education approves the Application for Use of Building Facilities for use of the High School turf field from March 1 to June 7, 2014, by PRide Lacrosse for lacrosse, based on availability. **"BG4"**

M: S:  
FC PM BVB RS DB PatM JB

BG5. The Park Ridge Board of Education approves the Application for Use of Building Facilities for use of the East Brook Elementary athletic field from March 3 to June 6, 2014, by PRide Lacrosse for lacrosse, based on availability. **"BG5"**

M: S:  
FC PM BVB RS DB PatM JB

BG6. The Park Ridge Board of Education approves the appointment of Environmental Connection Inc. as the asbestos consultant for the Library Project, as per attached. **"BG6"**

M: S:  
FC PM BVB RS DB PatM JB

BG7. WHEREAS, the Park Ridge Board of Education (the Board) is desirous of repairing  
(S1.) parking lot at the West Ridge Elementary school in the 2014-15 fiscal year and,

WHEREAS, the Borough of Park Ridge (the Borough) has offered to include the Board's  
projects for the 2014-15 fiscal year in its bid for said services and,

WHEREAS, the Board is desirous of entering into an Interlocal Agreement with the  
Borough for the purposes of achieving a financial savings,

NOW THEREFORE BE IT RESOLVED that the Board authorizes the execution of an  
Interlocal Agreement with the Borough for the purposes of providing paving and sidewalk repair  
at the West Ridge School for the 2014-15 fiscal year.

M: S:  
FC PM BVB RS DB PatM JB

BG8. The Park Ridge Board of Education authorizes payment in the amount of \$14,691.05 to  
(S2.) DiCara/Rubino for the Field Referendum Project.

M: S:  
FC PM BVB RS DB PatM JB

## **BUILDINGS AND GROUNDS DISCUSSION**

### Field Usage

*The District held a meeting to discuss who and how the fields would be used this spring. At the meeting were Dr. Gamper, Mr. Wright, President Bruno, Vice President Browne, Mr. Montalbano, Chris Brown, Andy Hopkins and Frank Farinaro.*

*A discussion ensued about when the lights would be turned off on the turf field. It was agreed that it would be no later than 9:30 p.m. Sunday through Thursday and 10:30 p.m. Friday/Saturday nights. The Board also agreed that non-school groups would need to reimburse the district for use of the lights. Mr. Wright will work up a number to be charged. In regards to who can use the fields, the Board indicated that only PRAA would be given approval to use the turf field for this year. Other groups would need to be brought to the Board's attention.*

### Baseball Scoreboard

*The Board thanked Mr. Gunther and his organization for its generous donation. They also indicated that they did not want to have district personnel install the sign due to liability issues. In regards to a request made by the athletic director to install a softball sign at the same time using district funds, the Board rejected the proposal. They indicated that Mr. Brown only requested the one scoreboard and that they had not had any discussions on additional items.*

## PERSONNEL RESOLUTIONS

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

- P1. The Park Ridge Board of Education approves the appointment of the following substitutes for the 2013/14 school year:

Substitute Teachers  
None

Substitute Custodian  
John Dolan @ \$15.75/Hour

M: S:  
FC PM BVB RS DB PatM JB

- P2. The Park Ridge Board of Education approves the appointments of the following, in the areas listed, for the amounts cited, for 2013/14 school year, or as indicated:

Schedule E Appointments:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Roy Dragon	Boys' Assistant Lacrosse Coach	\$4,000.00
Todd Weltler	Set Construction/Design Advisor for Spring Musical	\$1,530.00
Richard Popolizio	Summer Music Coordinator	*\$3,060.00

\*The stipend indicated above is taken from the negotiated 2011-2014 salary guide and is subject to revision based on the negotiated successor agreement between the Park Ridge Board of Education and the Park Ridge Education Association.

Appointments:

<u>NAME</u>	<u>POSITION</u>	<u>TIME/RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Richard Popolizio	Summer Music School Director	June 23 – July 22, 2014	*\$6,940.00
Sheri Grubman	Substitute Paraprofessional	\$14.07/Hour	N/A
Dara Burns	Substitute Paraprofessional	\$14.07/Hour	N/A
Abby Quaranti	Substitute Paraprofessional - EB Effective March 7 – April 4, 2014	6 Hours/Day x 21 Days @ \$14.07/Hour	\$1,772.82
Abby Quaranti	Substitute Paraprofessional - EB	\$14.07/Hour	N/A
Theresa Scrivanich	P/T 1:1 Paraprofessional – EB for Student 1212	2.25 Hours/Day X 5 Days/Week @ 14.49/Hour Effective March 4, 2014	N/A
Gladys Rosado	P/T 1:1 Paraprofessional – MS/HS for Student 1127(b)	1 Add'l Hour/Day x 5 Days @ 20.06/Hour Effective January 29, 2014	N/A
April Kaiser	5 <sup>th</sup> Grade Replacement Teacher – EB Effective March 7 – April 4, 2014	Current Substitute Rate	N/A

\*Maximum amount. Actual amount is subject to enrollment.

M: S:  
FC PM BVB RS DB PatM JB

P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/seminar expenses for the following staff members for the 2013/14 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT(S) NOT TO EXCEED</u>
Wendy Rudis	Cross Country Education Seminar Parsippany, NJ	2/27/14	\$210.00
Christopher Phillips	Bureau of Education & Research (Enhancing Spanish Language Instruction) Fairfield, NJ	4/4/14	\$245.00

M: S:  
FC PM BVB RS DB PatM JB

P4. The Park Ridge Board of Education approves the Middle School Volleyball Clinic to be run in the month of May 2014, as per attached flyer. "P4"

M: S:  
FC PM BVB RS DB PatM JB

P5. The Park Ridge Board of Education approves Tara Kane as the volleyball coach for a volleyball clinic on May 1, 8, and 15, 2014.

M: S:  
FC PM BVB RS DB PatM JB

P6. The Park Ridge Board of Education approves the High School Volleyball Boot Camp to be run in the month of June 2014, as per attached flyer. "P6"

M: S:  
FC PM BVB RS DB PatM JB

P7. The Park Ridge Board of Education approves Tara Kane as the volleyball coach for a volleyball boot camp from June 23–26, 2014.

M: S:  
FC PM BVB RS DB PatM JB

P8. The Park Ridge Board of Education approves an extended Medical Leave-of-Absence for Erin Mullen as follows:

A Family Leave-of-Absence from April 21, 2014 through May 30, 2014, without pay but with benefits.

A Medical Leave-o-Absence from June 2, 2014 through June 18, 2104, without pay and without benefits.

The dates listed above are based on current attendance and are subject to change.

M: S:  
FC PM BVB RS DB PatM JB

P9. The Park Ridge Board of Education approves a Leave-of-Absence for Victoria Fitzpatrick as follows:

A Disability Leave-of-Absence from March 31, 2014 through April 18, 2014, with pay and with benefits.

A Child-Rearing Leave effective April 21, 2014 through May 30, 2014, without pay and without benefits.

The dates listed above are based on current attendance and are subject to change. Any change to the 2013/14 school calendar may also impact the leave dates.

M: S:  
FC PM BVB RS DB PatM JB

P10. The Park Ridge Board of Education approves a Medical Leave-of-Absence for Kim Cheman as follows:

A Disability Leave-of-Absence from March 7, 2014 through April 4, 2014, with pay and with benefits.

The dates listed above are based on current attendance and are subject to change.

M: S:  
FC PM BVB RS DB PatM JB

P11. The Park Ridge Board of Education approves the following staff members to provide home instruction for student 1127(b) from January 29, 2014 to March 30, 2014:

<u>TEACHER</u>	<u>SUBJECT</u>	<u>WEEKLY HOURS</u>	<u>ESTIMATED SESSION TOTAL</u>
Mallorie Troast	Math	2 Hours/Week x 8 Weeks @ \$40/Hour	\$640.00
Ann Chambers	Science	2 Hours/Week x 8 Weeks @ \$40/Hour	\$640.00
Ann Chambers	Health	2 Hours/Week x 8 Weeks @ \$40/Hour	\$640.00

M: S:  
FC PM BVB RS DB PatM JB

P12. The Park Ridge Board of Education approves the following staff members to attend eight hours of Solo 6 Software Training at West Ridge Elementary:

<u>TEACHER/ PARAPROFESSIONAL</u>	<u>TIME</u>	<u>HOURLY RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Lesley Henderson	1 Hour x 8 Sessions	\$41.23	\$329.84
Stephanie O'Brien	1 Hour x 8 Sessions	\$42.66	\$341.28
Christine Dunay	1 Hour x 8 Sessions	\$64.66	\$517.28
Cindy Fox	1 Hour x 8 Sessions	\$49.14	\$393.12
Wendy Mitchell	1 Hour x 8 Sessions	\$14.20	\$113.60
Kathleen Finnerty	1 Hour x 8 Sessions	\$64.66	\$517.28

M: S:  
FC PM BVB RS DB PatM JB