



PARK RIDGE BOARD OF EDUCATION

MONTHLY MEETING MINUTES

Date: November 16, 2015

Public Started: 7:00 P.M.

Private Started: 7:05 P.M.

Public Started: 8:00 P.M.

Public Ended: 9:05 P.M.

Park Ridge High School Little Theater

I. Roll Call

F. Church P. Montalbano B. von Bradsky R. Sileo D. Browne P. Moran J. Bruno
Y Y Y Y A Y Y

Also Present:

R. Gamper R. Wright E. Nyonly
Y Y Y

II. Pledge of Allegiance *was led by Board President Joseph Bruno*

III. Open Public Meetings Statement *was led by Board President Joseph Bruno*

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 9, 2015 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 9, 2015 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 9, 2015 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

IV. Adjournment to Private Session

Private Closed Session was read by President Bruno.

The Park Ridge Board of Education will adjourn into private session to discuss item(s) which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 8:00 p.m.

M: BVB S: RS
FC PM BVB RS DB PatM JB
Y Y Y Y A Y Y

Private Session Agenda

A. Church Parking Lot Agreement

The Regular Session of the Board of Education was recalled at 8:00 pm.

M: BVB S: FC
FC PM BVB RS DB PatM JB
Y Y Y Y A Y Y

V. Minutes for Approval

Private Session Meeting	October 19, 2015	Board Approved
Monthly Meeting	October 19, 2015	Board Approved
Special Meeting	November 2, 2015	Board Approved

M: PM S: RS
FC PM BVB RS DB PatM JB
Y Y Y Y A Y Y

VI. Special Presentations to the Board - None

VII. Hearing of Citizens

Agenda Items Only

Mr. Fuchs spoke about the motion to approve a new field-usage billing structure. He felt that the current system does not promote equal access right now. He gave an example of girls not getting equal field time because they do not have a team for football. He felt this could be resolved by allowing them more access via soccer. He also pointed out that Park Ridge does not have a travel soccer team. The Arsenal Soccer Program fills this gap. Under the current regulation, Arsenal would not meet the 51% membership criteria and be subject to the higher fee rates. Mr. Fuchs commented that he met with the Board to discuss creating a third tier. No one from the Grounds Committee ever got back to him. He was surprised to see this item back on the agenda. He felt that if the motion on the agenda voted on tonight, Arsenal Soccer would not know where it stood. He also did not see the need to approve the motion at this juncture since there are currently no outside groups who are using it. He advocated for taking more time and not rushing into this decision. Mr. Fuchs was told that there is currently discussions, which are ongoing, that would create the third tier. Mr. Moran asked Mr. Fuchs to "take us at our word" that the rates being approved tonight would not impact Arsenal.

A resident commented that she did not agree that Arsenal is a feeder program. It is a competitive team. Participation is not guaranteed. Unlike town recreation teams, children must try out to make the team. Many children do not get on the team.

Mr. Fuchs commented that the town needs to support athletes who play advanced soccer. Park Ridge is the only community in the area which has not given free time to Arsenal. Mr. Fuchs stated that he would be willing to pay a reasonable fee for field usage.

VIII. Student Representative's Report

Eunique reported that the football team had a disappointing loss in overtime to Cresskill. They ended their season at 8-1. The High School play took place over the weekend. They had a very successful show with nice crowds. Eunique commented that the theater group has a lot of talented performers this year. October 28th was senior night for volleyball. The team made it to the first round of states but lost. They ended their season 10-10. Cross country had a good season. The girls' soccer record was 17-1-2. The boys' soccer program lost to Kinnelon. Girls' tennis ended the year at 11-9. East Brook had a program about educating against bias. It was an intimate setting. There were a lot of ideas they want to bring to the High School. The Middle School play is starting auditions this Wednesday. The Interact Club is hosting its annual food drive. Drivers will transfer the items collected to the food pantry. Powder puff football game will be held on November 24.

IX. President's Report

President Bruno reported that he attended the Veterans Day Ceremony on Nov 11th. Mrs. McCaffery had 5th grade students attend. He commented that the kids seemed very engaged.

X. Superintendent's Report

 **HIB Update**

Dr. Gamper thanked the fall sports student athletes. All the teams did extremely well. He congratulated everyone who was involved in the school play. Dr. Gamper reported that the PARCC results will be received this week. The elementary results will arrive next week. There will be a board presentation on the results at either the January or February meeting.

There were no HIB investigations.

There will be a dozen superintendents visiting from other districts coming to Park Ridge to see the laptop program. In early December, there will be a presentation to freshmen on heroin usage. He wished everyone a Happy Thanksgiving.

XI. BOE Committee Reports - None

XII. Supplemental Agenda

Supplemental resolutions, if any, will be available the night of the meeting.

There was one item on the Supplemental Agenda. Mr. Wright explained the reason for adding the recognition of the booster clubs was for insurance purposes. The motion was added to the consent agenda.

XIII. Consent Agenda

The Board reviewed the revised consent agenda. The consent agenda passed as follows:

M:	RS		S:	FC			
FC	PM	BVB	RS	DB	PatM	JB	
Y	Y	Y	Y	A	Y	Y	

RS Abstained on P5.

XIV. Hearing of Citizens

Mr. Fuchs reported that someone used duct tape to create lines on the turf field on two occasions. This pulled up pieces of turf. He did not know who put the duct tape down.

Dr. Gamper responded that he would look into it.

XV. Board Comments – New/Unfinished Business

President Bruno wished everyone a Happy Thanksgiving.

XVI. Adjournment – 9:05 P.M.

M: PatM S: RS
FC PM BVB RS DB PatM JB
Y Y Y Y A Y Y

Robert Wright
Business Administrator/Board Secretary

RESOLUTIONS FOR CONSENT AGENDA (XIII)

EDUCATION RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of October with no suspensions or truanancies to report.

M: S:
FC PM BVB RS DB PatM JB

E2. The Park Ridge Board of Education approves the student fees for the evening ACT and SAT Math and English review courses, which includes cost of book(s) and instruction: "E2"

\$450 Math & English (both sessions)
\$400 Math or English (one session)

M: S:
FC PM BVB RS DB PatM JB

E3. The Park Ridge Board of Education approves the appointment of the following outside agencies and/or consultants for services for the 2015/16 school year:

<u>NAME</u>	<u>SERVICE</u>	<u>RATE</u>	<u>DATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Janet De Senzo janTech Educational Services	Educational Training Workshop for Parents of Special Ed. Students	\$500.00	October 21, 2015	\$500.00

M: S:
FC PM BVB RS DB PatM JB

E4. The Park Ridge Board of Education approves the following Intern in the area of Speech Pathology for the 2015/16 school year:

<u>NAME</u>	<u>SCHOOL</u>	<u>TIME</u>	<u>PARK RIDGE TEACHERS</u>
Alyson DeRiso	Montclair State University	January 2016	Tammy LaBruna & Kim Wagreich

M: S:
FC PM BVB RS DB PatM JB

FINANCE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's October 2015 monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 620 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. *"F1"*

M: S:
FC PM BVB RS DB PatM JB

F2. The Park Ridge Board of Education approves the Petty Cash Vouchers #__-0-__ in the total amount of \$__-0-__.

M: S:
FC PM BVB RS DB PatM JB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #32616-32808 in the total amount of \$2,537,328.65. *"F3"*

M: S:
FC PM BVB RS DB PatM JB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #8905-9025 in the total amount of \$9,985.00. *"F4"*

M: S:
FC PM BVB RS DB PatM JB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Voucher #1154 in the total amount of \$97.00. *"F5"*

M: S:
FC PM BVB RS DB PatM JB

F6. The Park Ridge Board of Education approves the September 2015 "Report of the Secretary" and the "Report of the Treasurer" to the Board of Education. "F6"

M: S:
FC PM BVB RS DB PatM JB

F7. The Park Ridge Board of Education approves the following 2015/2016 General Fund Transfers for the month of October 2015 in the amount indicated per Appendix A. "F7"

M: S:
FC PM BVB RS DB PatM JB

F8. The Park Ridge Board of Education accepts the Cafeteria Report for the month of September 2015. "F8"

M: S:
FC PM BVB RS DB PatM JB

F9. The Park Ridge Board of Education approves the purchase of computers from Apple Inc. in the amount of \$999.00, per State Contract A70259.

M: S:
FC PM BVB RS DB PatM JB

F10. The Park Ridge Board of Education approves the purchase of technical support and equipment in the amount of \$ -0-, per HCESC/Educational Data.

M: S:
FC PM BVB RS DB PatM JB

F11. The Park Ridge Board of Education accepts non-public funds in the amount of \$9,500.00 for Our Lady of Mercy Academy for the 2015/16 school year. The funds are to be used for the following purchases:

M: S:
FC PM BVB RS DB PatM JB

F12. WHEREAS, the Park Ridge Board of Education has contracted to send certain students with disabilities who reside in the District to approved outside placement schools; and

WHEREAS, those schools do not charge any of its students for meals; and

NOW, THEREFORE BE IT RESOLVED, that the Park Ridge Board of Education does not require those outside placement districts to charge students for reduced and/or paid meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by New Jersey Department of Agriculture; and

BE IT FURTHER RESOLVED that the Park Ridge Board of Education understands and acknowledges that the foregoing actions do not increase the contracted tuition rate for students with disabilities sent by the District to those outside placement school districts.

M: S:
FC PM BVB RS DB PatM JB

F13. The Park Ridge Board of Education appoints Environmental Connection Inc. as the District's AHERA consultant and approves them to provide services, as per the attached proposal. "F13"

M: S:
FC PM BVB RS DB PatM JB

F14. The Park Ridge Board of Education accepts a check in the amount of \$250 from College Board for work done on behalf of the AP testing.

M: S:
FC PM BVB RS DB PatM JB

F15. The Park Ridge Board of Education approves the payment of \$125 to the following individuals in recognition of the additional work done for the AP exams.

Mark Cosgrove
Gina McCann

M: S:
FC PM BVB RS DB PatM JB

F16. WHEREAS, the Park Ridge Board of Education has previously authorized the sale of surplus laptops at its October 19, 2015 meeting, and

WHEREAS, there remains 90 unsold units that still need to be sold, and

WHEREAS, there has been interest expressed by staff to purchase the unsold equipment, and

WHEREAS, the fair market value for these machines is deemed to be \$300 based on bids the District received on October 28, 2015,

NOW THEREFORE BE IT RESOLVED, that the Park Ridge Board of Education authorizes the District to sell the remaining units to staff at a price of \$300 per machine.

M: S:
FC PM BVB RS DB PatM JB

F17. The Park Ridge Board of Education recognizes the Park Ridge Cheerleader Booster Club for (S1.) purpose of supporting the District's cheerleading programs.

M: S:
FC PM BVB RS DB PatM JB

F18. The Park Ridge Board of Education recognizes the Park Ridge Football Booster Club for (S2.) purpose of supporting the District's football programs.

M: S:
FC PM BVB RS DB PatM JB

FINANCE DISCUSSION

A. Election Results

Mr. Wright reported on the official voting results of the election, including mail-in ballots and Provisionals:

<i>Daniel Browne</i>	<i>906</i>
<i>Patrick Moran</i>	<i>856</i>
<i>Other</i>	<i>19</i>

BUILDINGS AND GROUNDS RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. The Park Ridge Board of Education approves the Use of Building Facilities Application by the GFWC Paskack Junior Woman’s Club, for use of the High School Little Theater on January 22, 2016 (or snow date of January 29, 2016) for a spelling bee, as per Board Policy #7510 “Use of School Facilities.” “BG1”

M: S:
FC PM BVB RS DB PatM JB

BG2. The Park Ridge Board of Education approves the use of the High School Gym on December 11, 2015 for use by the Park Ridge Cheer Boosters for a cheerleading competition event. “BG2”

M: S:
FC PM BVB RS DB PatM JB

BG3. The Park Ridge Board of Education rescinds the approval of the “Field Usage Fees” as passed at the October 19, 2015 board meeting.

M: S:
FC PM BVB RS DB PatM JB

BG4. The Park Ridge Board of Education approves new “Field Usage Fees” as per the attached. “BG4”

M: S:
FC PM BVB RS DB PatM JB

The Board amended the fee schedule to omit the usage of the Snack Shack by Out-of-District groups.

POLICY & PROCEDURE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

PO1. The Park Ridge Board of Education reviews the following Policies and Regulations for second reading and approval to be made on November 16, 2015: "PO1"

Policy No. 2622	Student Assessment
Policy No. 3218	Substance Abuse – Teaching Staff
Policy No. 4218	Substance Abuse - Support Staff
Policy No. 5200	Attendance
Policy No. 5330	Administration of Medication
Policy No. 5339	Screening for Dyslexia
Policy No. 5460	High School Graduation
Policy No. 5465	Early Graduation
Policy No. 8630	Bus Driver/Bus Aide Responsibility
Regulation No. 3218	Substance Abuse – Teaching Staff
Regulation No. 4218	Substance Abuse – Support Staff
Regulation No. 5200	Attendance
Regulation No. 5330	Administration of Medication
Regulation No. 8630	Emergency School Bus Procedures

M: S:
FC PM BVB RS DB PatM JB

PERSONNEL RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- P1. The Park Ridge Board of Education approves the appointments of the following substitute teacher for the 2015/16 school year:

New

Alyson DeRiso

M: S:

FC PM BVB RS DB PatM JB

- P2. The Park Ridge Board of Education acknowledges and approves the appointments and rescinds of the following, as indicated in the areas listed, and for the amounts cited for the 2015/16 school year:

APPOINTMENTS – (Also see E2.)

<u>NAME</u>	<u>POSITION</u>	<u>DATES</u>	<u>AMOUNTS NOT TO EXCEED</u>
Sharon Smith-Raska	ACT/SAT Prep Course (English) – 8 Sessions*	1/14/16 – 3/3/16	\$5,000.00
Muhammad Awais	ACT/SAT Prep Course (Math) – 8 Sessions*	1/14/16 – 3/3/16	\$5,000.00

*Program will run subject to enrollment.

RESCIND – SCHEDULE “E”

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Christopher Franzese	Head Girls’ Basketball Coach	\$7,808.00
Christopher Della Fave	Assistant Winter Track Coach	\$2,805.00

APPOINTMENTS – SCHEDULE “E”

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Ryan Dennis	Head Girls’ Basketball Coach	\$7,380.00
William Allen	Assistant Girls’ Basketball Coach	\$4,921.00
Christopher Kulcsar	Assistant Winter Track Coach	\$2,654.00

Revision for Home Instruction - Student 2915:

	<u>SUBJECT</u>	<u>TOTAL HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
Nisha Srishan Approved	Math	12	\$55	\$660
Nisha Srishan Completed	Math	9	\$55	\$495
Heather Loll to be Approved	Math	3	\$55	\$165

OTHER APPOINTMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>HOURLY RATE</u>
Thomas Scheulen*	Substitute Bus Driver	\$16.50

*Contingent upon completion of state-mandated paperwork.

Professional Development Workshop Training – November 3, 2015:

<u>WORKSHOP</u>	<u>TIME DETAILS</u>	<u>STAFF MEMBER</u>	<u>TOTAL</u>
Technology: Help Desk (Session 1 – 1 Hour Presentation)	1 Hr. Presentation 2 Hr. Prep	Deborah Clare (3 Hours @ \$72.)	\$216.00
NGSS K-6 (Session 2 – 2 Hour Presentation)	2 Hr. Presentation 2 Hr. Prep	Sophia Cordeiro Danielle Fernandez (2 Hours @ \$72 each) (Shared)	\$144.00 \$144.00
Guided Reading (Session 3 and 4: 2 Presentations @ 1.5 Hour each)	3 Hr. Presentation 2 Hr. Prep	Melissa Ballaera (5 Hours @ \$72)	\$360.00
Garden Curriculum (Session 3 – 1.5 Hour Presentation)	1-1/2 Hr. Presentation 3 Hr. Prep	Carol Jurgensen (4.5 Hours @ \$72)	\$324.00
Math Manipulative Mania (Session 4 – 1.5 Hour Presentation)	1-1/2 Hr. Presentation 3 Hr. Prep	Gina DeMar (4.5 Hours @ \$72)	\$324.00
Skills and Strategies for Powerful Nonfiction Reading (Session 3 and 4: 2 Presentations @ 1.5 Hrs. Each)	3 Hr. Presentation 3 Hr. Prep	Karen Finnerty (6 Hours @ \$72)	\$432.00
Website Resources for Special Area Teachers (Session 4 – 1.5 Hour Presentation)	1-1/2 Hr. Presentation 3 Hr. Prep	Deborah Clare (4.5 Hours @ \$72)	\$324.00

M: S:
FC PM BVB RS DB PatM JB

P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/expenses for the following staff members, for the 2015/16 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT(S) NOT TO EXCEED</u>
Danielle Centurione	M/F Athletics Atlantic City, NJ	12/3 – 12/4/15	\$285.00
Ellen McGuinness	2015 Rutgers Gifted Education Conference New Brunswick, NJ	11/19/15	\$225.00
Mark Cosgrove	Learning and the Brain Conf. San Francisco, CA	2/10 – 2/14/16	\$2,600.00
Cathy Timpone	FEA Conference Monroe, NJ	11/10/15	\$190.00

M: S:
FC PM BVB RS DB PatM JB

P4. The Park Ridge Board of Education approves the Employment Contract of the Business Administrator, for the period July 1, 2015 through June 30, 2016, as attached. "P4"

M: S:
FC PM BVB RS DB PatM JB

P5. The Park Ridge Board of Education approves the attached Memorandum of Agreement with the Park Ridge Supervisors Association. "P5"

M: S:
FC PM BVB RS DB PatM JB