

California Montessori Project
Accounts Payable Coordinator Pay Scale (eff. 1/1/2024)

Yrs Experience	Rate
1	\$66,560.00
2	\$68,566.80
3	\$70,613.50
4	\$72,731.91
5	\$74,913.87
6	\$77,161.29
7	\$79,476.13
8	\$81,860.41
9	\$84,316.22
10+	\$86,845.70

3% increase every year after year 10

Education and Training Stipends	
AA/AS Degree	\$500
BA/BS Degree	\$1,000
Master's Degree	\$1,500
6 yr contin. CMP full-time service	\$2,000
11 yr contin. CMP full-time service	\$3,000
16 yr contin. CMP full-time service	\$2,500

Compensation Calculation	
Base Salary:	\$ _____
Education/Training Stipends:	\$ _____
Total Compensation:	\$ _____

Credit for previous work experience

5 years maximum allowable credit for qualifying previous coordinator experience as follows:

- 1 year for each year of full-time, full-year, non-CMP public school experience.
- 1 year for every 2 years of previous administrative assistant experience or Accounts Payable Technician experience with CMP.

List qualifying employment and attach documentation (full years of full-time qualifying experience only).

Dates	# years	School Name	Position

Supporting documentation must be returned with Employment Packet to the Human Resources Dept. prior to issuance of employment agreement to receive payroll credit for work experience and educational study.

Print Name

Signature

Date

Admin Initials