



Citizen-Led Oversight Committee (CLOC)

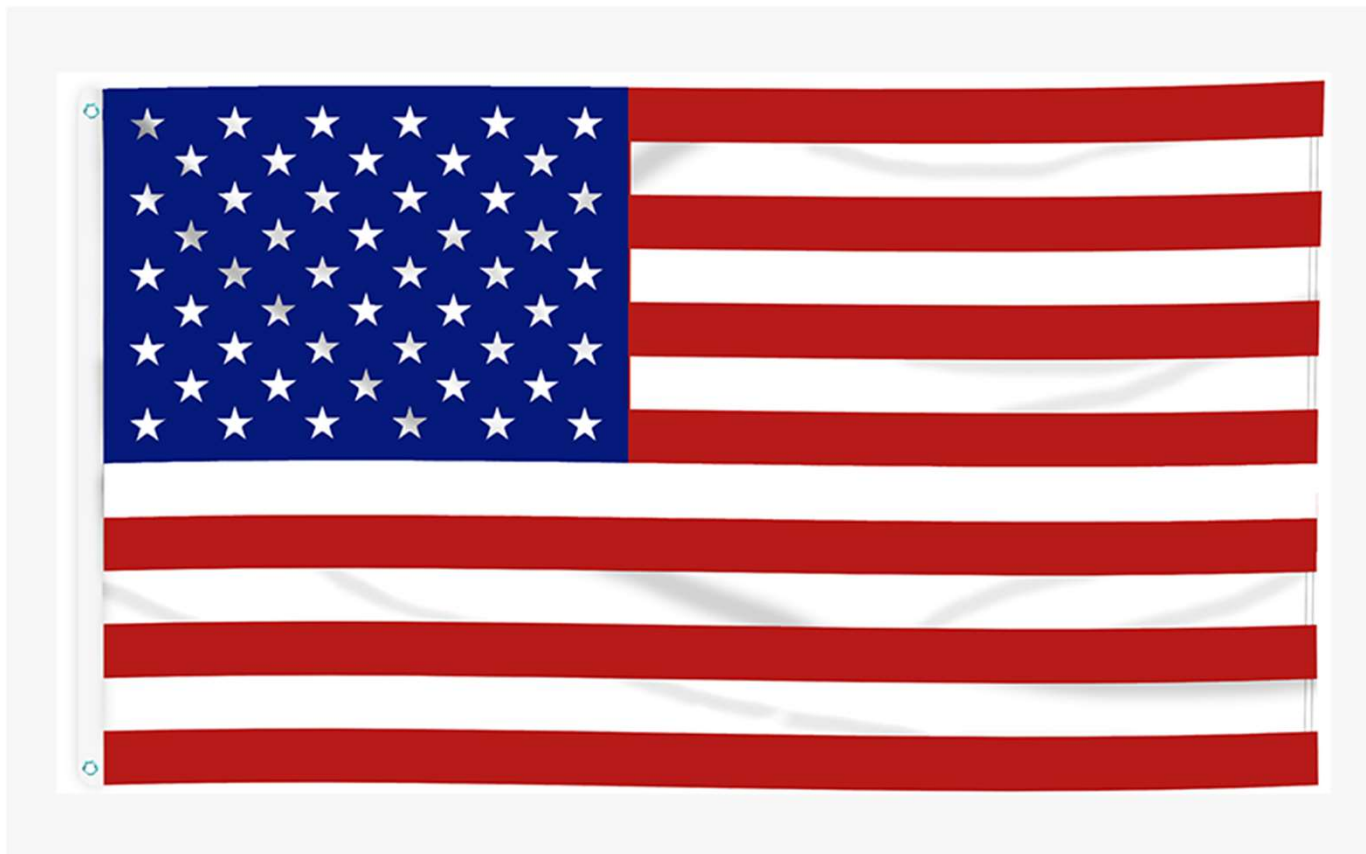
Forty-Eighth Meeting

(OES Media Center Conference Room and Via Zoom)

December 13, 2023

Where Learning Leads the Way!

Pledge of Allegiance



CLOC's Mission



Independently monitor **all building projects, schedules, budgets, and expenditures** from the Beaufort County School District's Nov. 2019 Bond Referendum, thereby ensuring proper use of Beaufort County taxpayer funds and superior facilities for Beaufort County students.

Agenda



1. Pledge of Allegiance
2. Public Comments
3. Approval of Draft CLOC Meeting Minutes from November 08, 2023
4. HHIHS – Advanced Design Update
5. Project Updates
6. Remaining Project Closeouts
7. Financial Updates
 - A. Referendum Projects 2019 Financial Summary
 - B. Project Level Financial Details
 - C. 2019 Referendum Project Contingency Log
 - D. Financial Summary

Agenda (Continued)



8. Cash Flow Projections vs Actual Expenditures
9. Community Outreach (No Activities to Report)
10. Lessons Learned from 2019 Bond Referendum
11. CLOC Sub-Committee Reports/Updates
12. Forward Looking Items and Events
13. Next Meeting January 10, 2024 (Location TBD)



4. Hilton Head Island High School – Advanced Design Update

Hilton Head Island High School – Advanced Design (Little Diversified Architectural Consulting, Inc./M.B. Kahn Const. Co.)



School Code - Project (Project Manager)	Scope	Budget	Schedule
96 - Hilton Head Island High School (TS)	Advanced Design – Addition and Building Renovations	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Architect is working with MBK to obtain updated construction cost estimate based on Phase 1 75% CD's and Phase 2 SD's
- November 28, 2023 project was submitted to Hilton Head Design Review Board
- 75% CD Plan review comments have been provided to Little Diversified
- Little Diversified is preparing the Phase 1 100% CD's
- Project Manager is scheduling a meeting with Little Diversified and MBK to discuss destructive testing to avoid situation that occurred with the new Robert Smalls International Academy
- Little Diversified has scheduled the Phase 1 100% CD review with OSF for January 11, 2024 and January 12, 2024
- Other Item(s) To Note: None at this time



5. Project Updates

Battery Creek High School (Jumper Carter Sease Architects/M.B. Kahn Construction Co., Inc.)



- Under Budget
- Schedule

Funding: 2019 Referendum
Total Referendum Funding
(11/30/2023): \$55,867,697
Encumbered & Paid
(11/30/2023): \$55,313,159
Paid to Date
(11/30/2023): \$52,497,461



Battery Creek High School (Jumper Carter Sease Architects/M.B. Kahn Construction Co., Inc.)



School Code - Project (Project Manager)	Scope	Budget	Schedule
92 - Battery Creek High School (AM)	Renovations – COMPLETED	●	●
	CATE Expansion – COMPLETED	●	●
	Safety/Security – COMPLETED	●	●
	Technology /Infrastructure – COMPLETED	●	●
	Athletics – COMPLETED	●	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- MB Kahn has completed improvements for BCHS and the Punch List was completed in November 2023; This will be the last monthly report for this project
- Other Item(s) To Note: The Performing Art Center (PAC) replacement curtains were delivered sooner than scheduled and the curtains have been installed

Robert Smalls International Academy (LS3P Associates, Ltd./J.E. Dunn Construction Company)



● Under Budget

● Schedule

Funding: 2019 Referendum

Total Referendum Funding
(11/30/2023): \$69,926,903

Encumbered & Paid
(11/30/2023): \$69,903,805

Paid to Date
(11/30/2023): \$60,473,700



Robert Smalls International Academy (LS3P Associates, Ltd./J.E. Dunn Construction Company)



School Code - Project (Project Manager)	Scope	Budget	Schedule
83 - Robert Smalls International Academy (AM)	Phase 1 School Replacement - COMPLETED	● 1	●
	Phase 2 Existing Bldg Demolition & Site Restoration	● 1	●
	Playgrounds	●	●

Status Flag Comments:

- 1 See 2019 Referendum Project Contingency Log for details
- Punch List contained 1,091 items to correct when issued; All items have been completed with the exception of the asphalt paving that has been postponed three times due to rain; Asphalt paving to take place over a weekend, weather permitting
 - At the November 7, 2023 Board meeting, Board approval was received for JE Dunn's Amendment No 11 (additional demolition scope)
 - Demolition phase is progressing and is approximately 75% complete; Demolition is scheduled to be complete in January 2024
 - Site Utilities: Remainder of work will be completed after the Phase 2 demolition
 - Other Item(s) To Note: Phase 2 Athletic scope is progressing on schedule

Okatie Elementary School (SGA|NarmourWright Design/Thompson Turner Construction)



School Code - Project (Project Manager)	Scope	Budget	Schedule
72 – Okatie Elementary School (AM)	Safety/Security	● 1	●
	Technology /Infrastructure	● 1	●
	Playground Phase 1 – COMPLETED	●	●
	Playground Phase 2 - COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- IT Room expansion/buildout: Demolition began in November 2023; MDF demolition will occur during Winter Break 2023
- Structured cabling contractor has furnished the pre-installation report; Structured cabling is 85% complete
- Electrical overhead work and exterior penetrations have been completed
- Generator is scheduled to arrive in October 2024
- Other Item(s) To Note: None at this time

MC Riley Elementary School and MC Riley ECC (Rosenblum Coe Architects, Inc./AJAX Building Co.)



School Code - Project (Project Manager)	Scope	Budget	Schedule
74 - MC Riley Elementary School and MC Riley Early Childhood Center (AM)	Safety/Security	● 1	●
	Technology /Infrastructure	● 1	●
	MCRES Playground – COMPLETED	●	●
	MCRECC Playground - COMPLETED	●	●

Status Flag Comments:

- 1 See 2019 Referendum Project Contingency Log for details

MC Riley Elementary:

- Interior cameras are 90% complete; Exterior cameras are 85% complete
- Demo of decommissioned systems began in November 2023 and are 25% complete
- New emergency generator is scheduled to arrive in January 2024
- Other Item(s) To Note: Camera/Access controls contractor is committed to complete systems by the end of 2023

MC Riley ECC:

- Interior cameras have been completed; Exterior cameras are 85% complete
- Demo of decommissioned systems was completed in November 2023
- New emergency generator is scheduled to arrive in January 2024
- Other Item(s) To Note: Camera/Access controls contractor is committed to complete systems by the end of 2023

May River High School (Quackenbush Architects and Planners/AJAX Building Co.)



School Code - Project (Project Manager)	Scope	Budget	Schedule
97 – May River High School (AM)	Addition - COMPLETED	● 1	●
	Safety/Security	●	●
	Technology/Infrastructure	●	●
	Athletics	● 1	●
	CATE Expansion (Advanced Design)	●	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Structured cabling was completed in November 2023
- Camera system and PA/Intercom are scheduled for completion in Q1 2024
- Prefabricated Restroom Building for the Athletic fields was delivered to the site on December 8, 2023
- CTE Expansion (Advanced Design): DD reviews are wrapping up; Permit submittals have begun
- Other Item(s) To Note: None at this time

Hilton Head Island Early Childhood Center (SGA|NarmourWright Design/Thompson Turner Construction)



School Code - Project (Project Manager)	Scope	Budget	Schedule
17 - Hilton Head Island Early Childhood Center (TS)	Safety/Security	●	●
	Technology /Infrastructure	●	●
	Playgrounds - COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Installation of technology cabling commenced in November 2023
- Safety/Security and Technology/Infrastructure scope is on schedule to complete in June 2024
- Increase of fencing height around Pre-K playground is scheduled to take place during Winter Break
- Other Item(s) To Note: New generator (long lead item) is scheduled to arrive in Q2 2024

Bluffton Elementary School and Bluffton Early Childhood Center (Jumper Carter Sease Architects/M.B. Kahn Construction Co., Inc.)



School Code - Project (Project Manager)	Scope	Budget	Schedule
70 – Bluffton Elementary School Bluffton Early Childhood Center (TS)	Safety/Security	●	●
	Technology /Infrastructure	● 1	●
	Playgrounds - COMPLETED	●	●

Status Flag Comments:

1 See 2019 Referendum Project Contingency Log for details

Bluffton Elementary School:

- All punch list items have been completed
- Remaining activities are being tracked under Project Closeouts

Bluffton Early Childhood Center:

- Cabling installation is approximately 50% complete
- Front entry vestibule was completed in November 2023
- Other Item(s) To Note: None at this time

Red Cedar Elementary School (Rosenblum Coe Architects, Inc./Charles Perry Partners, Inc.)



School Code - Project (Project Manager)	Scope	Budget	Schedule
76 – Red Cedar Elementary School (TS)	Safety/Security	●	●
	Technology /Infrastructure	●	●
	Playgrounds - COMPLETED	● 1	●

Other Item(s) To Note:

- Phase 1 IT Room doors (long lead item) and now scheduled to be delivered in December 2023; Temporary IT Room doors have been installed
- Arrival date for the Phase 2 Generator is June 5, 2024

Status Flag Comments:

- 1 See 2019 Referendum Project Contingency Log for details

Phase 1 Safety/Security and Technology/Infrastructure:

- Scope was completed in September 2023 except for the new interior IT Room doors
- Punch list to be created after IT Room doors have been installed

Phase 2 Safety/Security and Technology/Infrastructure:

- Cabling installation is approximately 50% complete
- Front entry vestibule was completed in November 2023
- Other Item(s) To Note: None at this time

River Ridge Academy (JCS/CPPI/ MBK)



School Code - Project (Project Manager)	Scope	Budget	Schedule
79 – River Ridge Academy (TS)	Additions - COMPLETED	● 1	●
	Safety/Security	●	●
	Athletics	●	●
	Playgrounds - COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Front entry vestibule was completed in November 2023
- Cabling is scheduled to be completed in January 2024
- Athletics: MBK Amendment No 54 for the remaining athletics was approved at the November 7, 2023 Board meeting
- Other Item(s) To Note: Permits from BJWSA and Town of Bluffton are anticipated to be received in January 2024

Hilton Head Island Middle School (LS3P Associates, Ltd./Thompson Turner Construction)



School Code - Project (Project Manager)	Scope	Budget	Schedule
87 – Hilton Head Island Middle School (TS)	Safety/Security	●	●
	Renovations	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Renovations of the 800 Classroom Wing are approximately 95% complete; Final OSF inspection is scheduled to occur on December 19, 2023
- Renovations for the 700 Classroom Wing is scheduled to begin in December 2023
- Other Item(s) To Note: None at this time

Hilton Head Island High School (McMillan Pazdan Smith Architecture/M.B. Kahn)



School Code - Project (Project Manager)	Scope	Budget	Schedule
96 - Hilton Head Island High School (TS)	Safety/Security	●	●
	Athletics Phase 1 Stadium Lights – COMPLETED Athletics Phase 2A Turf Field & Track - COMPLETED	●	●
	Athletics Phase 2B Gym Bleachers (COMPLETED), Renovation of BB Dugouts, and Fencing	●	●
	Athletics Phase 3 Storage for Lacrosse Field, Ticket Office, Improve Lacrosse and FB Practice Fields, New field house, Renovations for Existing Field House	●	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- PA/Intercom and cabling are scheduled to be completed in December 2023 with testing scheduled to take place in January 2024
- Permit for the new fieldhouse from the Town of Hilton Head was received in November 2023; MPS continues to work with SCDHEC to obtain remaining permit
- Perimeter silt fence has been installed; Demolition for related athletic scope has commenced
- Replacement of HVAC equipment for the existing field house has commenced
- Other Item(s) To Note: None at this time

Bluffton High School (Jumper Carter Sease Architects/M.B. Kahn Construction Co., Inc.)



School Code - Project (Project Manager)	Scope	Budget	Schedule
98 - Bluffton High School (TS)	Safety/Security - COMPLETED	●	●
	Technology /Infrastructure - COMPLETED	● 1	●
	Athletics – COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Initial Owner PA/Intercom training was completed in November 2023; Programming of Call Boxes is being completed in December 2023 and once completed, final Owner training will be scheduled
- Other Item(s) To Note: None at this time

Riverview Charter School (Quackenbush Architects and Planners/Thompson Turner Construction)



School Code - Project (Project Manager)	Scope	Budget	Schedule
20 – Riverview Charter School (MK)	Safety/Security - COMPLETED	●	●
	Tech./Infra. - COMPLETED	●	●
	Playgrounds - COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Installation of PA/Intercom is complete; Commissioning and Owner training is complete
- Project closeout has begun; This will be the last report for this project
- Other Item(s) To Note: None at this time

Coosa Elementary School (LS3P Associates, Ltd./Thompson Turner Construction)



School Code - Project (Project Manager)	Scope	Budget	Schedule
34 - Coosa Elementary School (MK)	Safety/Security	●	●
	Technology /Infrastructure	● 1	●
	Playgrounds - COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Network switchover is being coordinated to occur in December 2023
- Commissioning of the Audio Enhancement and Allied Universal Systems and Owner training will occur once the Network switchover is complete
- Other Item(s) To Note: None at this time

Mossy Oaks Elementary School (Quackenbush Architects and Planners/Thompson Turner Construction)



School Code - Project (Project Manager)	Scope	Budget	Schedule
37 – Mossy Oaks Elementary School (MK)	Safety/Security	● 1	●
	Technology /Infrastructure	● 1	●
	Playgrounds - COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Cameras, Access controls; and PA/Intercom system punch list items are scheduled for completion in December 2023
- Commissioning of the Audio Enhancement and Allied Universal Systems and Owner training is being coordinated to occur after completion of punch list items is complete
- Other Item(s) To Note: Owner training for the PA/Intercom are pending receipt of commissioning reports

Port Royal Elementary School (Rosenblum Coe Architects, Inc./ Thompson Turner Construction)



School Code - Project (Project Manager)	Scope	Budget	Schedule
38 – Port Royal Elementary School (MK)	Safety/Security	●	●
	Technology /Infrastructure	● 1	●
	Playgrounds – COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Cameras, Access controls; and PA/Intercom system installations are complete; Punch list items are progressing and are scheduled for completion in December 2023
- Other Item(s) To Note: PA/Intercom follow-up training will be coordinated once the commissioning report is complete; Camera follow-up training will be coordinated once the punch list for cameras is addressed

Pritchardville Elementary School (Jumper Carter Sease Architects/Thompson Turner Construction)



School Code - Project (Project Manager)	Scope	Budget	Schedule
78 – Pritchardville Elementary School (MK)	Safety/Security	●	●
	Technology/Infrastructure	●	●
	Playgrounds - COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Electrical penetrations, conduit and raceways are complete
- Structured cabling installation is complete; Network switchover is being coordinated to occur in January 2024
- Commissioning of the Audio Enhancement and Allied Universal Systems and Owner training will occur once the Network cutover is complete
- Final Completion is scheduled to occur in Q1 2024
- Other Item(s) To Note: None at this time

Beaufort Middle School (McMillan Pazdan Smith/Thompson Turner Construction)



School Code - Project (Project Manager)	Scope	Budget	Schedule
80 - Beaufort Middle School (MK)	Safety/Security	● 1	●
	Technology /Infrastructure	● 1	●
	Athletics	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Structured cabling is complete; Network cutover is being coordinated to occur in January 2024
- Commissioning of the Audio Enhancement and Allied Universal Systems and Owner training will occur once the Network switchover is complete
- Prefabricated restroom building and concessions building are installed; Landscaping is complete; Lift station installation is scheduled to occur in January 2024
- Other Item(s) To Note: Network switchover coordination is pending acceptance of testing results and as-builts for the structured cabling



Beaufort High School (LS3P Associates, Ltd./Thompson Turner Construction)



School Code - Project (Project Manager)	Scope	Budget	Schedule
90 - Beaufort High School (MK)	Safety/Security – COMPLETED	● 1	●
	Technology /Infrastructure – COMPLETED	● 1	●
	Athletics Phase 1 – COMPLETED	● 1	●
	Athletics Phase 2 – Practice Field Restrooms	●	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Punchlist items are progressing and are scheduled for completion in December 2023
- Demolition of decommissioned data systems is progressing as scheduled; Demolition is scheduled for completion January 2024
- PA/Intercom closeout documents review is ongoing
- TTC Amendment No. 65 for the Practice Field Restrooms has been executed; Construction is scheduled to be complete in Q3 2024
- Other Item(s) To Note: Lead time on modular restroom structure is approximately 20 weeks

Whale Branch Early College High School (Quackenbush Architects and Planners/Charles Perry Partners, Inc.)



School Code - Project (Project Manager)	Scope	Budget	Schedule
94 – Whale Branch Early College High School (MK)	Safety/Security	●	●
	Technology /Infrastructure	● 1	●
	Athletics Turf Field & Tennis Court Lights - COMPLETED	● 1	●
	Athletics BB & SB Batting Cages	●	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Structured cabling is complete; Network switchover is being coordinated to occur in December 2023
- Commissioning of the new systems is scheduled to occur once the network switchover is complete
- TTC Amendment No. 64 for the baseball batting cages has been executed; Construction is scheduled to begin in Q2 2024
- Other Item(s) To Note: None at this time

Lady's Island Elementary School (McMillan Pazdan Smith Architecture/AJAX Building Co.)



School Code - Project (Project Manager)	Scope	Budget	Schedule
35 - Lady's Island Elementary School (AV)	Safety/Security	● 1	●
	Technology /Infrastructure	● 1	●
	Playgrounds - COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Camera installations are 95% complete; Completion of video systems is scheduled to occur in December 2023
- Emergency generator is scheduled to ship in late December 2023
- Other Item(s) To Note: None at this time

St. Helena Elementary School (McMillan Pazdan Smith Architecture/AJAX Building Co.)



School Code - Project (Project Manager)	Scope	Budget	Schedule
39 - St. Helena Elementary School (AV)	Safety/Security	● 1	●
	Technology /Infrastructure (Includes Improvements for Gym)	● 1	●
	Playgrounds - COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Camera Installations are 95% complete
- Emergency generator is scheduled to ship in late February 2024
- Gymnasium and Transportation Suite IT Updates: Card readers are currently pending power supply equipment arrival to finalize installations in the Transportation suite
- Other Item(s) To Note: None at this time

Broad River Elementary School (LS3P Associates, Ltd./Thompson Turner Construction)



School Code - Project (Project Manager)	Scope	Budget	Schedule
40 - Broad River Elementary School (AV)	Safety/Security	● 1	●
	Technology /Infrastructure	● 1	●
	Playgrounds - COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Security camera punch list items are being addressed; IT Room card readers are scheduled for completion in December 2023
- Structured cabling demolition is ongoing; Demolition is scheduled for completion in December 2023
- Other Item(s) To Note: None at this time

Joseph S. Shanklin Elem. School (Rosenblum Coe Architects, Inc./AJAX Building Co.)



School Code - Project (Project Manager)	Scope	Budget	Schedule
44 - Joseph Shanklin Elementary School (AV)	Safety/Security	● 1	●
	Technology /Infrastructure	● 1	●
	Playgrounds - COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Camera installations are 90% complete
- Generator is scheduled to arrive in January 2024
- Other Item(s) To Note: None at this time

Davis Early Childhood Center (Rosenblum Coe Architects, Inc./AJAX Building Co.)



School Code - Project (Project Manager)	Scope	Budget	Schedule
52 - Davis Early Childhood Center (AV)	Safety/Security	● 1	●
	Technology /Infrastructure	● 1	●
	Playgrounds - COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Camera installations are 95% complete
- Generator is scheduled to arrive in January 2024
- Other Item(s) To Note: None at this time

Whale Branch Elementary School (Rosenblum Coe Architects, Inc./Contract Construction)



School Code - Project (Project Manager)	Scope	Budget	Schedule
54 – Whale Branch Elementary School (AV)	Safety/Security - COMPLETED	●	●
	Technology /Infrastructure - COMPLETED	● 1	●
	Playgrounds - COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Closeout Documents are being assembled for review and approval
- Other Item(s) To Note: Final punch list items are pending receipt of electrical gear for disconnect boxes in December 2023; Upon receipt, punch list inspection will be scheduled

Whale Branch Middle School (Rosenblum Coe Architects, Inc./Contract Construction)



School Code - Project (Project Manager)	Scope	Budget	Schedule
85 – Whale Branch Middle School (AV)	Safety/Security - COMPLETED	●	●
	Technology /Infrastructure - COMPLETED	● 1	●
	Athletics - COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Closeout Documents are being assembled for review and approval
- Other Item(s) To Note: Final punch list items are pending receipt of electrical gear for disconnect boxes in December 2023; Upon receipt, punch list inspection will be scheduled

Bluffton Middle School (SGA|NarmourWright Design/Thompson Turner Construction)



School Code - Project (Project Manager)	Scope	Budget	Schedule
89 – Bluffton Middle School (AV)	Safety/Security	● 1	●
	Technology /Infrastructure	● 1	●
	Athletics - COMPLETED	● 1	●

Status Flag Comments:

● 1 See 2019 Referendum Project Contingency Log for details

- Correction of existing structured cabling issues are scheduled to be complete in December 2023
- PA/Intercom equipment installations are complete; Reprogramming of equipment is necessary and is scheduled to occur in December 2023; Commissioning and Owner training is scheduled to occur after programming issues are addressed
- Camera and Access Controls Installation continues to progress and is scheduled for completion in January 2024
- Bi-Directional Amplifier (BDA) parts are on order and installation is scheduled for December 2023
- Generator is scheduled to arrive in Q1 2024
- Other Item(s) To Note: None at this time



6. Remaining Project Closeouts

Remaining Project Closeouts



Project (Project Manager)	Target CO	Actual CO Date	Comments
Adult Ed (MK)	TBD		Project is on hold
Battery Creek High School (AM)	Q1 2024		Closeout documents are being reviewed; Final COW Amendment to occur in January
Beaufort High School (MK)	Q4 2024		Project closeout is in progress; Structured cabling demo is ongoing; Practice field restrooms are scheduled for completion in Q3 2024 with full closeout scheduled to occur in Q4 2024
Beaufort Middle School (MK)	Q1 2024		Generator arrival is scheduled to occur in Q1 2024; Project closeout may occur prior to end of Q1 2024
Bluffton Elementary School (TS)	Q4 2023		Project closeout requires final commissioning document to be finished
Bluffton Early Childhood Center (TS)	Q3 2024		Closeout for BLECC is scheduled to occur in Q3 2024
Bluffton High School (TS)	Q1 2024		Project closeout may occur prior to end of Q4 2023
Bluffton Middle School (AV)	Q2 2024		Generator arrival is scheduled to occur in Q1 2024; Project closeout may occur prior to end of Q1 2024
Broad River Elementary School (AV)	Q1 2024		Demolition of the old structured cabling is scheduled to take place over Winter Break 2023
Coosa Elementary School (MK)	Q1 2024		Network cutover is scheduled to occur in October 2023, PA/Intercom and Cameras commissioning will occur after network cutover is complete
HE McCracken Middle School (TS)	Q4 2023		Project closeout is in progress; Closeout documents received to date are being reviewed
Hilton Head Island Early Childhood Center (TS)	Q3 2024		Generator arrival is scheduled to occur in June 2024
Hilton Head Island Elementary School (TS)	Q4 2023		Project closeout is in progress; Closeout documents received to date are being reviewed
Hilton Head Island High School (TS)	Q4 2024		New fieldhouse is awaiting permit from SCDHEC; Construction is scheduled to take +/- 9 months
Hilton Head Island Middle School (TS)	Q1 2025		Project closeout may occur prior to end of Q4 2024

Remaining Project Closeouts



Project (Project Manager)	Target CO	Actual CO Date	Comments
Hilton Head Island SCA (TS)	Q4 2023		Project closeout is in progress; Closeout documents received to date are being reviewed
JJ Davis Early Childhood Center (AV)	Q2 2024		Generator arrival is scheduled to occur in Q1 2024; Project closeout may occur prior to end of Q1 2024
Lady's Island Elementary School (AV)	Q2 2024		Generator arrival is scheduled to occur in Q1 2024; Project closeout may occur prior to end of Q1 2024
Lady's Island Middle School (MK)	Q1 2024		Amendment for the addition of call stations is being routed to TTC; Project closeout may occur prior to end of Q1 2024
May River High School (AM)	Q2 2024		PA/Intercom and Camera Completion is scheduled to occur in Q1 2024, Project closeout scheduled to occur in Q2 2024
MC Riley Elementary School (AM)	Q2 2024		Generator arrival is scheduled to occur in Jan. 2024; Project closeout may occur prior to end of Q1 2024
MC Riley Early Childhood Center (AM)	Q2 2024		Generator arrival is scheduled to occur in Jan. 2024; Project closeout may occur prior to end of Q1 2024
Mossy Oaks Elementary School (MK)	Q1 2024		Generator arrival is scheduled to occur in Q1 2024; Project closeout may occur prior to end of Q1 2024
Okatie Elementary School (AM)	Q1 2025		Generator arrival is scheduled to occur in Q4 2024; Project closeout may occur prior to end of Q4 2024
Port Royal Elementary School (MK)	Q4 2023		Audio Enhancement and Allied Universal are punch list items completion is scheduled to occur in November 2023
Pritchardville Elementary School (MK)	Q2 2024		Generator arrival is scheduled to occur in Q2 2024; Project closeout may occur prior to end of Q1 2024
Red Cedar Elementary School (TS)	Q4 2024		Generator arrival is scheduled to occur in June 2024
River Ridge Academy (TS)	Q4 2024		Board approval of remaining Athletic scope was received on November 7, 2023
Riverview Charter School (MK)	Q4 2023		Installation of PA/Intercom is ongoing; Completion is scheduled to occur in October 2023; Owner training will be scheduled after installation is complete
Robert Smalls International Academy (AM)	Q2 2024		JE Dunn is preparing Phase 1 project closeout documents to be submitted in December 2023; Phase 2 project closeout is scheduled to occur in Q2 2024

Remaining Project Closeouts



Project (Project Manager)	Target CO	Actual CO Date	Comments
Shanklin Elementary School (AV)	Q2 2024		Generator arrival is scheduled to occur in Q1 2024; Project closeout may occur prior to end of Q1 2024
St. Helena Elementary School (AV)	Q2 2024		Generator arrival is scheduled to occur in Q1 2024; Project closeout may occur prior to end of Q1 2024
Whale Branch Early College High School (MK)	Q1 2024		Generator arrival is scheduled to occur in Q1 2024; Project closeout may occur prior to end of Q1 2024
Whale Branch Elementary School (AV)	Q4 2023		Project closeout is in progress
Whale Branch Middle School (AV)	Q4 2023		Project closeout is in progress



7. Financial Updates

Financial Updates



A. Referendum Projects 2019 Financial Summary

- See handout/attachment for details

B. Project Level Financial Details

- See handouts/attachments for details

C. 2019 Referendum Project Contingency Log

- See handout/attachment for details

Financial Updates



Financial Update ●

Budget Summary 11/30/23

Beginning Original Budget	\$344,610,000
Bond Premium Board Increase	<u>\$31,100,000</u>
Current Budget	\$375,710,000

Paid and Committed Through 11/30/23 \$372,527,517 (99.15%)

Total Remaining Funds to Commit (Including Contingency) \$3,182,483 (0.85%)

Contingency Activity in November 2023

Savings Returned	\$250,450
Contingency Used	\$1,506,513

Contingency Remaining \$259,958



8. Cash Flow Projections vs Actual Expenditures

Cash Flow Projections vs Actual Expenditures



CASH FLOW: DATA thru November 2023

REFERENDUM ONLY																
Projects	Project Total (Millions)	Previously Spent	Forecasted - 2023 Expenditures												% Project Budget	
			January	February	March	April	May	June	July	August	September	October	November	December		Total
RRA Additions	8.73	8.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.73	100%
MRHS Addition	12.25	12.15	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.25	100%
BES Renovation	20.83	20.80	0.02	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.83	100%
RSIA	68.90	31.69	2.74	2.85	2.96	3.07	3.04	3.04	3.07	3.00	2.81	2.56	2.32	1.97	65.12	95%
BCHS Renovation	56.08	37.82	1.55	1.61	1.68	1.68	1.65	1.52	1.46	1.33	1.30	0.98	0.92	0.82	54.30	97%
HHIMS Renovation	31.11	2.97	0.75	0.82	1.00	1.18	1.24	1.39	1.60	1.72	1.84	1.90	1.93	1.90	20.24	65%
HHS Design	2.45	0.05	0.09	0.17	0.27	0.38	0.46	0.45	0.34	0.20	0.04	0.00	0.00	0.00	2.45	100%
Remaining Projects	175.37	90.47	7.78	7.87	7.86	7.70	7.48	7.18	6.89	6.36	5.95	5.15	4.55	3.96	169.19	96%
<i>Sub-Total</i>	<i>375.71</i>	<i>204.66</i>	<i>13.04</i>	<i>13.33</i>	<i>13.77</i>	<i>14.01</i>	<i>13.86</i>	<i>13.58</i>	<i>13.36</i>	<i>12.61</i>	<i>11.94</i>	<i>10.59</i>	<i>9.72</i>	<i>8.65</i>	<i>353.11</i>	<i>94%</i>
Forecasted Total		204.66	217.70	231.03	244.80	258.81	272.67	286.25	299.61	312.21	324.15	334.74	344.46	353.11		
Actual Spent		189.37	199.52	206.60	218.92	222.45	235.42	248.42	255.15*	263.46	275.31	283.19	290.10			

* July 2023 Actual Spent Includes \$6,701,269 Accrued Back to June 2023

Total of Bond Sales to Date	\$344,610,000	(April 2020 = \$75,000,000; May 2021 = \$130,000,000; June 2022 = \$139,610,000)
Bond Premiums	\$31,100,000	(Approved by the Board on July 12, 2022)
Total Funding	\$375,710,000	

Cash Flow Projections vs Actual Expenditures



CASH FLOW: DATA thru November 2023																
REFERENDUM ONLY																
Projects	Project Total (Millions)	Previously Spent	Forecasted - 2024 Expenditures												Total	% Project Budget
			January	February	March	April	May	June	July	August	September	October	November	December		
RRA Additions	8.73	8.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.73	100%
MRHS Addition	12.25	12.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.25	100%
BES Renovation	20.83	20.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.83	100%
RSIA	68.90	65.12	1.43	0.89	0.61	0.39	0.22	0.11	0.00	0.00	0.00	0.00	0.00	0.00	68.79	100%
BCHS Renovation	56.08	54.30	0.70	0.57	0.35	0.06	0.06	0.03	0.00	0.00	0.00	0.00	0.00	0.00	56.08	100%
HHIMS Renovation	31.11	20.24	1.87	1.78	1.57	1.48	1.24	1.12	0.78	0.51	0.27	0.18	0.06	0.00	31.11	100%
HHIHS Design	2.45	2.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.45	100%
Remaining Projects	175.37	169.19	3.42	1.40	0.88	0.35	0.17	0.07	0.00	0.00	0.00	0.00	0.00	0.00	175.48	100%
<i>Sub-Total</i>	<i>375.71</i>	<i>353.11</i>	<i>7.42</i>	<i>4.64</i>	<i>3.41</i>	<i>2.28</i>	<i>1.70</i>	<i>1.33</i>	<i>0.78</i>	<i>0.51</i>	<i>0.27</i>	<i>0.18</i>	<i>0.06</i>	<i>0.00</i>	<i>375.71</i>	<i>100%</i>
Forecasted Total			360.53	365.18	368.58	370.87	372.56	373.90	374.68	375.20	375.47	375.65	375.71	375.71		
Actual Spent																

Total of Bond Sales to Date	\$344,610,000	(April 2020 = \$75,000,000; May 2021 = \$130,000,000; June 2022 = \$139,610,000)
Bond Premiums	\$31,100,000	(Approved by the Board on July 12, 2022)
Total Funding	\$375,710,000	



9. Community Outreach (No Activities to Report)



10. Lessons Learned from 2019 Bond Referendum

Lessons Learned from 2019 Bond Referendum



- **Executive Summary of Yearly Lessons Learned**

- October 2020 (Operations Dept. and Project Mgmt. Staff)
 - ✓ Start Design Phase Earlier
 - ✓ Development of Technology Requirements/Standards
 - ✓ Improved Communications with Principals
 - ✓ Provide Vendor Training on Invoicing/Payment Requirements; and
 - ✓ Commence Project Closeout Process Earlier

Lessons Learned from 2019 Bond Referendum



- **Executive Summary of Yearly Lessons Learned (Continued)**

- September 2021 (Operations Dept. and Project Mgmt. Staff)
 - ✓ Perform Project Scope Validation Reports Prior to Commencing Design
 - ✓ Encourage use of Project Charter Meetings to Better Inform Stakeholders of Project Scope and Schedule
 - ✓ Require Designers to Perform Additional Field Verifications
 - ✓ CM@Risk Firms to Improve on Pre-Construction Services
 - ✓ Develop Technology Network Cutover Checklists; and
 - ✓ Update Technology Design Guidelines

Lessons Learned from 2019 Bond Referendum



- **Executive Summary of Yearly Lessons Learned (Continued)**
 - August 2022 (Operations Dept. and Project Mgmt. Staff)
 - ✓ Facilities Dept. Liaison for Academic Staff is Very Beneficial
 - ✓ Investigate Advantages of a PMIS (Project Management Information System)
 - ✓ Introduce Future AIA Agreement Revisions to Hold Designers Accountable for Better Documentation, Construction Administration, and Project Closeout Services
 - ✓ Improve Documentation for Design Review Meetings and Introduce Use of Checklists
 - ✓ Increase IT Department Participation in Reviews of Design Documents and Specifications
 - ✓ Order Long-Lead Items ASAP, and
 - ✓ Develop Digital Storage for Close-out Documents

Lessons Learned from 2019 Bond Referendum



- **Executive Summary of Yearly Lessons Learned (Continued)**
 - September 2023 (Operations Dept. and Project Mgmt. Staff)
 - ✓ Increase Level of Detail/Milestones for Design Schedules Including Time for Progress Reviews of Each Design Phase
 - ✓ Implementation of Future QC/QA Requirements for Designers and Contractors
 - ✓ Ensure IT Dept. Perform Progress Design Reviews
 - ✓ Develop a Responsibility Matrix for Project Team Participants
 - ✓ Require Designers to Distribute a Log of All Design Review Comments and Provide Written Responses on How Comment Has Been Addressed and References to Sheet Number's and/or Details
 - ✓ Summer Time Frames Have Gotten Shorter, Be Prepared for Shorter Summers
 - ✓ Development of RFP for PMIS underway

Lessons Learned from 2019 Bond Referendum



- **Executive Summary of Yearly Lessons Learned (Continued)**
 - October 2023 (IT Dept. Staff)
 - ✓ Increase Communications with IT Dept. Staff (Scopes, Budgets, Schedules)
 - ✓ IT Dept. Suggests Having an IT Consulting Firm to Assist in Working with Project Design Teams and monitor Construction work for IT Dept
 - ✓ Require Project Manager and IT Design Manager to Perform Progress Design Reviews with IT Dept. Staff and Ensure Designers Addresses Review Comments
 - ✓ Provide More Uniformity of System Designs and Quality Standards
 - ✓ More IT Designers are Needed to Work with Designers
 - ✓ Implementation of Future QC/QA Requirements for Designers and Contractors
 - ✓ Better Commissioning and Documentation/Checklists are Needed

Lessons Learned from 2019 Bond Referendum



- **CLOC Lessons Learned Discussions**
 - CLOC Member Discussions and Input
- **Operations Committee Meeting**
 - Lessons Learned Discussions on December 19, 2023
- **Beaufort County School District Board of Education**
 - Lessons Learned Discussions in January 2024



11. CLOC Sub-Committee Reports/Updates



12. Forward Looking Items and Events



13. Next Meeting January 10, 2024 (Location TBD)



Citizen-Led Oversight Committee (CLOC)

Forty-Eighth Meeting

(OES Media Center Conference Room and Via Zoom)

December 13, 2023

Where Learning Leads the Way!