



**PARK RIDGE BOARD OF EDUCATION**

**MONTHLY MEETING MINUTES**

*Date:* May 23, 2016

*Public Started:* 7:00 P.M.

*Private Started:* 7:05 P.M.

*Public Started:* 8:00 P.M.

*Public Ended:* 9:00 P.M.

*High School Little Theater*

**I. Roll Call**

F. Church	P. Montalbano	B. von Bradsky	R. Sileo	D. Browne	P. Moran	J. Bruno
Y	A	Y	Y	Y	Y	Y

Also Present:

R. Gamper	R. Wright	E. Nyonly
Y	Y	Y

**II. Pledge of Allegiance** *was led by Board President Joseph Bruno*

**III. Open Public Meetings Statement** *was read by Board President Joseph Bruno*

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 11, 2016 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 11, 2016 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 11, 2016 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

**IV. Adjournment to Private Session**

Private Closed Session *was read by President Joseph Bruno.*

The Park Ridge Board of Education will adjourn into private session to discuss item(s) which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session *at 7:05 p.m.*

M: BVB            S: RS  
FC PM BVB RS DB PatM JB  
Y A Y Y Y Y Y

Private Session Agenda

The Regular Session of the Board of Education was recalled *at 8:00 p.m.*

M: PatM            S: FC  
FC PM BVB RS DB PatM JB  
Y A Y Y Y Y Y

**V. Minutes for Approval**

Private Meeting                      April 25, 2016                      Board Approved  
Monthly Meeting                      April 25, 2016                      Board Approved

M: BVB            S: PatM  
FC PM BVB RS DB PatM JB  
Y A Y Y Y Y Y

## VI. Special Presentations to the Board

- A. Retirement – Joyce Reubish
- B. All North Jersey Elementary Honor Band:
 

Kailey Levinson (West Ridge)	Flute
Leonardo Ciccarelli (West Ridge)	Trumpet

*Dr. Gamper introduced Joyce Reubish and spoke about her service to the District. He mentioned that prior to starting her service at Park Ridge, she was the assistant tax collector in Park Ridge. She started her career at Park Ridge working as the East Brook medical aide. She then moved to West Ridge and has been the school secretary since 1998. He thanked her for all her hard work. Mr. Bruno related a story about when he first met Ms. Reubish. He had just moved to Park Ridge and went to visit the school. Ms. Reubish was very friendly and welcoming to him and his children. The Board thanked her for her service and presented Joyce with an OWL for her retirement.*

*Ms. Garcia did a presentation for two elementary band students who were named to the All North Jersey Elementary Honor Band. Both students have demonstrated proficiency in their instrument of choice. The selection process included 35 band directors representing 40 schools. Each student was presented an award from the Board for their achievement.*

## VII. Hearing of Citizens - None

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

## VIII. Student Representative's Report

*Eunique reported that there are a lot of things going on as school is coming to a close. The track and field team has already broken many records this season. Examples given were the long jump and the 400 intermediate hurdle. The girls have broken eight school records and the boys have broken two. The teams will compete at the State Championship this week. Baseball is 14-11. They recently beat Hasbrouck Heights 5-1. Nick DeMaio had a spotlight article. The boys are currently in the first round of the playoffs. Girls' softball is 12-12. They are in first round of a tournament against Hasbrouck Heights. The spring choir is in the first round of competition in Jackson, NJ. The women's' choir placed first and expressions choir placed second. There was a choir concert last week. It was a lot of fun and a nice way to go out. There was a Thespian induction along with "one act plays." Her sister received praise for her production. Art students will have their work displayed in Hackensack. PARCC testing took place last week. Marching band had a Six Flags trip. Relay for Life was held last Saturday and it was an awesome time. It was nice to raise money for cancer. She congratulated the two cancer survivors from the staff. Overall the event raised \$223,000. The prom is coming up and Eunique reported that she has her dress. Eunique reported that she will be attending Hampton University in VA next year.*

**IX. President's Report**

*President Bruno reported that he attended the vocal concert and felt it was awesome.*

**X. Superintendent's Report**

 **HIB Update**

*Dr. Gamper reported that there were no HIB incidents at the elementary schools. There was one confirmed case at the High School.*

*The Board is starting the Long-Range Facility Plan (LRFP) process. This process will be putting down on paper the District's plans for the next five years. It will take a few months to complete. On Thursday, there will be a luncheon for teachers of the year. Dr. Gamper reported that the senior awards are coming up soon.*

**XI. BOE Committee Reports**

Buildings and Grounds

*Board President Bruno reported that the Owl House is a new program for life skills and will be on the board agenda for the June 21st zoning board meeting. The District needs a "use variance" to conduct the program. President Bruno felt confident that it will be approved. There will a preconstruction meeting for the fire alarm wiring. President Bruno stressed that currently all alarms are working fine. The District is taking pre-emptive steps because the wiring is old. The project will be started over the summer but will not be completed. It will continue on after school hours. There will be discussions on coordination so everything is clean and ready to occupy buildings in the morning. The old system will remain fully functional until the new system has been tested.*

**XII. Supplemental Agenda**

*Mr. Wright explained that there were two items, both were for the acceptance of donations. Both items were moved to the consent agenda.*

**XIII. Consent Agenda**

*The Board reviewed the consent agenda. Item P2 was amended to exclude the work for Debra Aach. The revised agenda passed as follows:*

M: RS            S: BVB  
FC PM BVB RS DB PatM JB  
Y A Y Y Y Y Y  
PatM abstained from P7 and P8.

The Board voted on the separate line of P2. The motion failed as follows:

P2. The Park Ridge Board of Education approves/acknowledges the appointments of the following in the areas listed and for the amounts cited for the 2016/17 school year, or unless otherwise indicated:

Debra Aach	Conceptual Chemistry	\$500
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M: RS            S: BVB  
FC PM BVB RS DB PatM JB  
Y A N N Y N N

*There was a question from the audience about the Long-Range Facility Planning process. Dr. Gamper explained that there will be planning meetings over the next few months. The architect will take the district through a series of steps to develop the plan. The process is done every five years and acts as a "blueprint" for the District. Not all items contained will happen. The plan also includes specific details about the layout of the building.*

#### XIV. Hearing of Citizens

*A resident inquired how the Board plans to deal with the projected influx of students due to the new construction being planned in town. Dr. Gamper responded that the Board has not been given concrete numbers on how many students will be added. They are in a "wait and see" mode. President Bruno stated that he met with the Mayor and Councilman Bosi and let them know what impact large scale increases could have on the school district. He stated that residents have expectations of the District and cannot allow outside forces to compromise the school system.*

*A question was asked about recent discussions on outsourcing paraprofessionals. Mr. Wright referenced three meetings which were held last week. He stated that as a result of these meetings, several points were made which he felt the District did not have a sufficient response for. As a result, the District would not be taking any actions on this matter next year. He further clarified that this process was preliminary as the matter had not been brought before the Board formally for a discussion and approval. President Bruno added that philosophically, the Board is not in favor of outsourcing positions. In the past, the Board has been approached at outsourcing areas such as custodians. It has been rejected. President Bruno feels the staff does a great job and he likes the ability to control who works for the District. He personally would not be in favor of outsourcing paras. He reiterated that no one is losing their jobs, and it is one less thing to worry about.*

*The resident followed up with a suggestion to the Board to speak with districts that have outsourced and get feedback before making a decision.*

A resident asked Dr. Gamper if there would be a change in the daily rotation next year at the elementary level. Dr. Gamper stated that there may be space in the schedule to expand the number of spaces based on the schedule. He warned that when you reduce the schedule to a five-day rotation, it takes a day out of the rotation. These are days where special area teachers spend a half day with students. The six-day rotation still leaves more openings. He is looking into it and will speak with staff and administration before making a decision. The resident commented that she would appreciate an extra day of world language.

Mr. Bruno commented that our district is behind the curve on trends. Every year at the annual budget hearing, we hear about our high per pupil costs. We are compared to another district and it is pointed out that their costs are much lower. He stated that Park Ridge likes to do things more economically and not at the expense of a student’s educational experience. He does not take any of it lightly but the Board does need to look at costs as there is not an endless supply of money.

**XV. Board Comments – New/Unfinished Business** - None

**XVI. Adjournment** – 9:00 p.m.

M: DB                    S: PatM  
FC PM BVB RS DB PatM JB  
Y A Y Y Y Y Y

\_\_\_\_\_  
Robert Wright  
Business Administrator/  
Board Secretary

**RESOLUTIONS FOR CONSENT AGENDA (XIII)**

**EDUCATION RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of April with one out-of-school suspension and no trancies to report.

M: S:  
FC PM BVB RS DB PatM JB

E2. The Park Ridge Board of Education approves the payment of Region II approved consultants for the services and rates listed below for the 2016/17 fiscal year:

Psychiatric Evaluation	\$550
Neurological & Developmental Evaluations	\$450
Psychiatric Clearance	\$250

M: S:  
FC PM BVB RS DB PatM JB

E3. The Park Ridge Board of Education rescinds the old rate of \$135 per trip and approves the following rate for nursing services for the student indicated:

<u>STUDENT</u>	<u>PLACEMENT</u>	<u>APPROXIMATE TIME</u>	<u>TIME/NEW RATE</u>	<u>ESTIMATED TOTAL</u>
2711	Epic Health Services, Inc./Loving Care Agency	Jan. 25 – June 30, 2016	2 Trips Per Week @ \$150 Per Trip (46 Trips)	\$6,900.00

M: S:  
FC PM BVB RS DB PatM JB

E4. The Park Ridge Board of Education approves all curricular/extracurricular and textbooks for all grades from Pre-K through Grade 12 for the subjects listed, including all state-mandated programs and services, for the 2016/2017 school year. This approval includes the curricula and curriculum guides and program of studies as stipulated in N.J.A.C 6:8-4.3(a)3. All documents are available in the Superintendent’s office.

M: S:  
FC PM BVB RS DB PatM JB

E5. The Park Ridge Board of Education approves the placement of the following student on bedside instruction, as indicated, subject to revision:

<u>STUDENT</u>	<u>PLACEMENT</u>	<u>APPROXIMATE TIME</u>	<u>AMOUNT NOT TO EXCEED</u>
1720	Four Winds Learning Center Katonah, NY	2 Hours/Day x 5 Days for 3 Weeks @ \$40.00/Hour May 4, 2016 to May 25, 2016	\$1,200.00

M: S:  
FC PM BVB RS DB PatM JB

E6. BE IT RESOLVED, that the Park Ridge Board of Education, County of Bergen, State of New Jersey, as provided for the Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et. seq.), herewith enrolls Park Ridge High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved inter-school athletic program sponsored by the NJSIAA.

BE IT FURTHER RESOLVED, that the Park Ridge Board of Education approves the NJSIAA Membership expenditure of \$2,150.00 for the 2016/17 school year.

This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulation of the NJSIAA.

M: S:  
FC PM BVB RS DB PatM JB

E7. The Park Ridge Board of Education approves the attached Shared Services Agreement with the Pascack Valley School District in a Student Internship Program for the 2016/17 school year. **"E7"**

M: S:  
FC PM BVB RS DB PatM JB



**FINANCE RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's April 2016 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. "F1"

M: S:  
FC PM BVB RS DB PatM JB

F2. The Park Ridge Board of Education approves the Petty Cash Vouchers #\_0-\_\_ in the total amount of \$\_0-\_\_.

M: S:  
FC PM BVB RS DB PatM JB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #33660-33834 in the total amount of \$2,505,356.98 and Check #55 in the amount of \$889.69. "F3"

M: S:  
FC PM BVB RS DB PatM JB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #9288-9321 in the total amount of \$4,055.00. "F4"

M: S:  
FC PM BVB RS DB PatM JB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Voucher #\_0-\_\_ in the total amount of \$\_0-\_\_.

M: S:  
FC PM BVB RS DB PatM JB

F6. The Park Ridge Board of Education approves the March 2016 "Report of the Secretary" and the "Report of the Treasurer" to the Board of Education. "F6"

M: S:  
FC PM BVB RS DB PatM JB

F7. The Park Ridge Board of Education approves the following 2015/2016 General Fund Transfers for the month of April 2016 in the amount indicated per Appendix A. "F7"

M: S:  
FC PM BVB RS DB PatM JB

F8. The Park Ridge Board of Education accepts the Cafeteria Report for the month of March 2016.

M: S:  
FC PM BVB RS DB PatM JB

F9. The Park Ridge Board of Education approves the purchase of technical support and equipment in the amount of \$\_-0-\_, per HCESC/Educational Data.

M: S:  
FC PM BVB RS DB PatM JB

F10. The Park Ridge Board of Education approves the purchase of maintenance, repair and operational supplies from W.W. Grainger, Inc., in the amount of \$\_-0-\_, per State Contract #72605.

M: S:  
FC PM BVB RS DB PatM JB

F11. The Park Ridge Board of Education accepts the report of the School Business Administrator in compliance with PL 2015, Chapter 47, on contracts, which are intended to be renewed, awarded or to expire. These contracts have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

M: S:  
FC PM BVB RS DB PatM JB

F12. The Park Ridge Board of Education approves the 2016/2017 Price List for food provided by Pomptonian, as per the attachment. "F12"

Pomptonian has requested increases to the following items due to higher food costs:

Complete Student Lunch	+10
Featured Favorite Student Lunch	+10
Complete Faculty Lunch	+10
Featured Favorite Faculty Lunch	+10
Hot Lunch Entrée & Bread	+10
Egg & Cheese on Bagel	+25
Popcorn Chicken Bites	+10
Mozzarella Sticks	+10
Salad Sandwich or Wrap (a la carte or Complete Lunch)	+10
Thumann's Deli Sandwich or Wrap (a la carte or Complete Lunch)	+10
Salad Lunch	+10
Featured Favorite Salad Platter (a la carte or Complete Lunch)	+10
French Fries	+10
Mashed Potatoes w/Gravy	+10
Soup – Cup 8 oz.	+05
Soup – Bowl 12 oz.	+10
Bagel w/Butter or Cream Cheese	+25
Fresh Fruit	+10
Soft Serve Frozen Yogurt	+20
Green Mountain Coffee – 10 oz.	+15
Tea – 10 oz.	+15
Bottled Water – 16 oz.	+15

M: S:  
FC PM BVB RS DB PatM JB

F13. The Park Ridge Board of Education approves Pomptonian for the 2016/17 school year as follows:

Park Ridge Board of Education  
Food Service 2016-2017  
Management Fee and Guarantee

The Food Service Management Company (FSMC) shall receive, in addition to the costs of operation, an administrative/management fee of seventeen thousand five hundred forty dollars (\$17,540.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in (10) monthly installments of \$1,754.00 per month as a cost of operation. The Local Education Agency (LEA) guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all vended meals receipts deposited in the LEA's account. All vended meals receipts deposited into the LEA's account shall be divided by \$1.00 to arrive at a meal equivalent. The administrative/management fee charged for vended meals will be \$.10 per meal equivalent.

M: S:  
FC PM BVB RS DB PatM JB

F14. The Park Ridge Board of Education approves the appointment of the firm of Lerch, Vinci & Higgins as School Auditor, per N.J.S.A. 18A:23-1, for the 2016/2017 school year.

M: S:  
FC PM BVB RS DB PatM JB

F15. The Park Ridge Board of Education approves the appointment of Dr. Edward Gold as School Physician of record for the period of July 1, 2016 through June 30, 2017.

M: S:  
FC PM BVB RS DB PatM JB

F16. The Park Ridge Board of Education approves the appointment of the following legal firms, per Board Policy 0153, for the period of July 1, 2016 through June 30, 2017:

- Kenney, Gross, Kovats, & Parton L.L.P. - School Attorney
- Schenck Price Smith & King, LLP - Counsel for Special Services
- Wilentz Goldman & Spitzer - Bond Counsel

M: S:  
FC PM BVB RS DB PatM JB

F17. The Park Ridge Board of Education approves the Bond Counsel Services Agreement between Wilentz Goldman & Spitzer and the Park Ridge School District for the 2016/2017 school year.  
"F17"

M: S:  
FC PM BVB RS DB PatM JB

F18. The Park Ridge Board of Education approves the appointment of The Voza Agency as insurance advisor for the Park Ridge School District for the 2016/2017 school year

M: S:  
FC PM BVB RS DB PatM JB

F19. The Park Ridge Board of Education approves the appointment of Brown & Brown Benefit Advisors as Health Insurance Advisor of record for the Park Ridge School District for the 2016/2017 school year.

M: S:  
FC PM BVB RS DB PatM JB

F20. The Park Ridge Board of Education approves the Consultant Services Agreement between Brown & Brown Benefit Advisors and the Park Ridge School District for the 2016/2017 school year. "F20"

M: S:  
FC PM BVB RS DB PatM JB

F21. The Park Ridge Board of Education approves the renewal of the Dental Insurance Contract with Horizon, on file in the Board Office, for a two-year period, effective July 1, 2016 to June 30, 2018, at the following increases:

Subgroups 00, 04	10%
Subgroups 10	12%

M: S:  
FC PM BVB RS DB PatM JB

F22. The Park Ridge Board of Education approves the Transfer Waiver Request to be sent to the Executive County Superintendent for approval.

M: S:  
FC PM BVB RS DB PatM JB

F23. The Park Ridge Board of Education approves the "Continuing Disclosure Agent Services and Independent Registered Municipal Advisor of Record" Agreement between the Park Ridge School District and Phoenix Advisors, LLD for 2016/17.

M: S:  
FC PM BVB RS DB PatM JB

F24. The Park Ridge Board of Education approves the renewal of the Software Support Contract with Computer Solutions, Inc. for the 2016/17 school year, as per attached. "F24"

M: S:  
FC PM BVB RS DB PatM JB

F25. WHEREAS, the amount of district taxes needed to meet the obligations of the Park Ridge Board of Education for the 2016/2017 school year is \$27,153,268.00.

NOW, THEREFORE BE IT RESOLVED, by the Park Ridge Board of Education and in accordance with RS54:44-75, that the Secretary be authorized to request the Borough of Park Ridge to place in the hands of the Superintendent of Schools said amount, same to be paid as follows:

<u>2016</u>	<u>General Fund</u>
July	\$2,262,774.00
August	\$2,262,772.00
September	\$2,262,772.00
October	\$2,262,772.00
November	\$2,262,772.00
December	\$2,262,772.00
Subtotal	<u>\$13,576,634.00</u>

<u>2017</u>	
July	\$2,262,774.00
August	\$2,262,772.00
September	\$2,262,772.00
October	\$2,262,772.00
November	\$2,262,772.00
December	\$2,262,772.00
Subtotal	<u>\$13,576,634.00</u>
Total	<u>\$27,153,268.00</u>

<u>Debt Service</u>	<u>Amount</u>
<u>Date Payable</u>	
8/1/16	\$393,607.00
2/1/17	<u>\$393,606.00</u>
Total	<u>\$787,213.00</u>

M: S:  
FC PM BVB RS DB PatM JB

F26. The Park Ridge Board of Education approves the following:

MAXIMUM TRAVEL EXPENDITURE

WHEREAS, Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Park Ridge Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education had previously established a maximum amount for the pre-budget year 2015-2016 as \$50,000.00; and

WHEREAS, The Board of Education has expended \$34,677.59 of the maximum amount for the pre-budget year to date; and

WHEREAS, The Board of Education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the school year 2014-2015 was \$6,111.00; and

WHEREAS, The Board has determined that the total amount of travel expenditures supported by federal funds for the school year 2015-2016 is \$10,000.00, be it

RESOLVED THAT, the Park Board of Education hereby establishes the maximum travel expenditure amount for the 2016-2017 school year as \$50,000.00.

M: S:  
FC PM BVB RS DB PatM JB

F27. The Park Ridge Board of Education approves the following tuition rates for the 2016/17 school year:

<u>Grade</u>	<u>Amount</u>
Kindergarten	\$16,198
1 – 5	\$20,497
6 – 8	\$18,150
9 – 12	\$22,242
Pre-school Handicapped (One-Half Day)	\$10,932
Primary LLD	\$25,000
Secondary LLD	\$35,000
Integrated Pre-school (Reg. Ed.)	\$ 3,000

M: S:  
FC PM BVB RS DB PatM JB

F28. The Park Ridge Board of Education approves the following Resolution for Park Ridge Board of Education's Participation in a Cooperative Pricing System:

WHEREAS, *N.J.S.A. 40A:11-11(5)* authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency", has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 23, 2016, the governing body of the Park Ridge Board of Education, County of Bergen, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Park Ridge Board of Education.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(15)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

M: S:  
FC PM BVB RS DB PatM JB



F29. WHEREAS, NEW JERSEY P.L., 2011 Chapter 139 permits school districts to “use contracts awarded by national or regional cooperatives or other states that were competitively bid,” and  
WHEREAS, the Keystone Purchasing Network meets the criteria as defined under this law, and  
WHEREAS, the Park Ridge Board of Education feels that by joining the Keystone Purchasing Network, there will be a significant benefit to the taxpayers due to anticipated savings, and  
WHEREAS, the Park Ridge Board of Education is not obligated to use the program once a member, nor will it be assessed any fees for participating;  
NOW, THEREFORE BE IT RESOLVED that the Park Ridge Board of Education authorizes Robert Wright, School Business Administrator, to sign and deliver any and all necessary documents in connection with the enrollment of the district in this program.

M: S:  
FC PM BVB RS DB PatM JB

F30. WHEREAS, D&M Tours, Inc. was the successful bidder for athletic transportation in 2004/05, and  
WHEREAS, D&M Tours, Inc. has requested to remain as the district’s athletic transportation provider with an increase of .57% (the CPI rate for 2015/2016), and  
WHEREAS, Title 18A:39-3 permits the award of said contract when increases do not exceed the CPI Index.  
NOW THEREFORE BE IT RESOLVED, that the Park Ridge Board of Education awards the contract for athletic transportation with D&M Tours, Inc. for the 2016/2017 school year at an amount not to exceed \$51,000.

M: S:  
FC PM BVB RS DB PatM JB

F31. WHEREAS, the Franco Family is desirous of donating resources for the construction of two (S1.) softball dugouts located on the High School practice field, and  
WHEREAS, all construction work will be the responsibility of the Franco family, and  
WHEREAS, the value of this work is estimated to be \$10,000,  
NOW THEREFORE BE IT RESOLVED that the Park Ridge Board of Education approves the donation of two softball dugouts for an estimated value of \$10,000.

M: S:  
FC PM BVB RS DB PatM JB

F32. The Park Ridge Board of Education accepts the donation of \$750 from Gerry Maughan and (S2.) approves the submission of a matching grant to Ingersoll Rand.

M: S:  
FC PM BVB RS DB PatM JB

**BUILDING & GROUNDS RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. The Park Ridge Board of Education approves the appointment of EI Associates as school architect for the Park Ridge School District for the 2016/2017 school year.

M: S:  
FC PM BVB RS DB PatM JB

BG2. The Park Ridge Board of Education approves the attached Contract with Lisa Phillips, P.P., AICP for planning services in conjunction with the lease of 81 Pascack Road for an amount of \$1,750. "BG2"

M: S:  
FC PM BVB RS DB PatM JB

**POLICY & PROCEDURES RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

PO1. The Park Ridge Board of Education reviews the following Policies and Regulations for second readings and approval on May 23, 2016: "PO1"

Policies (Part 1)

- 1240 Evaluation of Superintendent
- 3221 Evaluation of Teachers
- 3222 Evaluation of Teaching Staff Members,  
Excluding Teachers and Administrators
- 3223 Evaluation of Administrators,  
Excluding Principals, Vice Principals, and Assistant Principals
- 3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- 3431.1 Family Leave – Teaching Staff Members
- 4431.1 Family Leave – Support Staff Members
- 5516 Use of Electronic Communication and Recording Devices  
(ECRD)

Part 1 (B)

- 2422 Health and Physical Education
- 2431 Athletic Competition
- 5111 Eligibility of Resident/Nonresident Students
- 5310 Health Services
- 5330.01 Administration of Medical Marijuana
- 5460 High School Graduation
- 8462 Reporting Potentially Missing or Abused Children

Regulations (Part 2)

- R 1240 Evaluation of Superintendent
- R 3221 Evaluation of Teachers
- R 3222 Evaluation of Teaching Staff Members,  
Excluding Teachers and Administrators
- R 3223 Evaluation of Administrators,  
Excluding Principals, Vice Principals, and Assistant Principals
- R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals

Part 2 (B)

- R 2431.2 Medical Examination Prior to Participation on a School Sponsored  
Interscholastic or Intramural Team or Squad
- R 5111 Eligibility of Resident/Nonresident Students
- R 5310 Health Services
- R 5330.01 Administration of Medical Marijuana
- R 8462 Reporting Potentially Missing or Abused Children

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FC PM BVB RS DB PatM JB

**PERSONNEL RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- P1. The Park Ridge Board of Education approves the appointment of substitute teachers for the 2015/16 and 2016/17 school years:

Raymond Kuemmer  
 Michael Vivino  
 Robert Auriemma  
 Kerry Meisten

*\*Contingent upon completion of state-mandated paperwork.*

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 FC PM BVB RS DB PatM JB

- P2. The Park Ridge Board of Education approves/acknowledges the resignation/revisions/appointments of the following in the areas listed and for the amounts cited for the 2016/17 school year, or unless otherwise indicated:

RESCIND (Schedule E):

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Dawn Huffman	Coordinator of Renaissance Program	\$596.50
Gabriela Ferrero	Coordinator of Renaissance Program	\$596.50
Stanley Solomons	Summer Band Camp Assistant Director	\$1,625.00

SCHEDULE "E" APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>
Dawn Huffman	Coordinator of Renaissance Program	\$1,193.00
John Diomede	Summer Band Camp Assistant Director	\$1,625.00
Ryan Dennis	Head Boys' Soccer Coach	\$6,364.00
Raymond Kuemmer*	Assistant Boys' Soccer Coach	\$4,495.00
Robert Auriemma*	Assistant Boys' Soccer Coach	\$4,995.00
Michael Vivino*	Assistant Girls' Soccer Coach	\$4,995.00
Kerry Meisten	Co-Assistant Varsity Cheerleading Coach	\$988.50
Rebecca Hahn	Co-Assistant Varsity Cheerleading Coach	\$988.50

*\*Pending completion of state-mandated paperwork.*

<u>NAME</u>	<u>POSITION</u>	<u>TIME &amp; RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Jessica Maneri	Camp Bernie Chaperone	2 Nights @ \$114	\$228.00
Eileen Mital	!:1 Paraprofessional for Special Ed. Students participating in MS/HS Vocal Concert	4 Hours @ \$16.55 Per Hour	\$66.20

**AG 052316**

Staff Members Writing Curriculum for New Courses for 2016/17 School Year:

<u>NAME</u>	<u>COURSE</u>	<u>AMOUNT</u>
Blair Buscareno	STEAM 10	\$250.
Katelyn Saxton	Piano I	\$250.
Kevin Wilson	CP Biology	\$500
Kevin Wilson	Biology Honors	\$500
Kevin Wilson	Anatomy Honors	\$500
Debra Aach (Separate Vote)	Conceptual Chemistry	\$500
Mark Falcon	CP Chemistry	\$500
Mark Falcon	Chemistry Honors	\$500
Golda Steiner	Conceptual Physics	\$500
Golda Steiner	CP Physics	\$500
Golda Steiner	Physics Honors	\$500
Molly Jaffe	Anatomy	\$500
Molly Jaffe	Environmental Science	\$500
Tara Kane	Science 7	\$500
<u>NAME</u>	<u>COURSE</u>	<u>AMOUNT</u>
Susan Sharber	Science 8	\$500
Christopher Barba	Science 6	\$500
Dana Caine	Advanced Algebra w Trig	\$100.
Dana Caine	College Prep Math	\$100.
Karen Finnerty	Reading K	\$250.
Karen Finnerty	Reading 1	\$250.
Karen Finnerty	Reading 2	\$250.
Karen Finnerty	Reading 3	\$250.
Karen Finnerty	Reading 4	\$250.
Karen Finnerty	Reading 5	\$250.
Karen Finnerty	Reading 6	\$250.
Mellissa Ballaera	Writing K	\$250.
Mellissa Ballaera	Writing 1	\$250.
Mellissa Ballaera	Writing 2	\$250.
Mellissa Ballaera	Writing 3	\$250.
Mellissa Ballaera	Writing 4	\$250.
Mellissa Ballaera	Writing 5	\$250.
Mellissa Ballaera	Writing 6	\$250.
Gina DeMar	Mathematics 3	\$250.
Gina DeMar	Mathematics 4	\$250.
Danielle Fernandez	Mathematics 5	\$250.
Christopher Barba	Mathematics 6	\$250.

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*Debra Aach pulled out for separate vote for Conceptual Chemistry.*

P3. The Park Ridge Board of Education approves the reimbursement of anticipated/conference/seminar expenses for the following staff member(s):

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Melissa Ballaera	2016 Summer Instruction on the Teaching of Reading East Brook Middle School Paramus, NJ	7/11 – 7/14/16	\$450.00
Cathy Timpone	2016 Summer Instruction on the Teaching of Reading East Brook Middle School Paramus, NJ	7/11 – 7/14/16	\$270.00
Christine McCaffery	ASCD New Orleans, LA	7/8 - 7/10/16	\$1,920.00
Lisa Bernardo	NJCIE Empower Equip Inspire 2016 Montclair, NJ	6/28-29, 2016	\$275.00

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P4. The Park Ridge Board of Education approves the appointment of the following students for summer employment at the positions, rates and time listed:

The following students will share the Summer Buildings & Grounds Positions:

<u>NAME</u>	<u>POSITION</u>	<u>RATE/TIME</u>	<u>AMOUNT NOT TO EXCEED</u>
Joseph Derienzo	Maintenance	\$9.50/Hr. x 35 Hrs. x 8 Weeks	\$2,660.00
Tyler Ilic	Maintenance	\$9.50/Hr. x 35 Hrs. x 8 Weeks	\$2,660.00
Timothy Chandler	Maintenance - HS	\$8.50/Hr. x 35 Hrs. x 8 Weeks	\$2,380.00
Sofia Paulino	Custodian – HS	\$9.50/Hr. x 35 Hrs. x 8 Weeks	\$2,660.00
Nicholas Sharps	Custodian – HS	\$8.50/Hr. x 35 Hrs. x 8 Weeks	\$2,380.00
Eunique Nyonly	Custodian - HS	\$9.50/Hr. x 35 Hrs. x 8 Weeks	\$2,660.00
Jack Sykes	Custodian – West Ridge	\$8.50/Hr. x 35 Hrs. x 8 Weeks	\$2,380.00
Steven Panagi	Custodian - East Brook	\$8.50/Hr. x 35 Hrs. x 8 Weeks	\$2,380.00
Jake Otterstedt	Substitute Custodian	\$8.50/Hr.	N/A
Jerry Rios	Substitute Custodian	\$8.50/Hr.	N/A
Danielle Witte	Substitute Custodian - HS	\$8.50/Hr.	N/A
Michael Russell	Substitute Custodian	\$8.50/Hr.	N/A

The following student will work for the Athletic Department:

<u>NAME</u>	<u>POSITION</u>	<u>HOURLY RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Evan Matthews	Full Time Assistant to AD/ Camp Director	\$8.50	\$2,380.00

The following students will share the Summer High School Office Positions:

<u>NAME</u>	<u>POSITION</u>	<u>TIME*</u>	<u>HOURLY RATE</u>
Julia Drubel	Full Time	4 Weeks	\$9.50
Caroline Grueneis	Full Time	2 Weeks	\$8.50
Caroline Grueneis	Part Time	2 Weeks	\$8.50
Victoria Parente	Full Time	2 Weeks	\$8.50
Victoria Parente	Part Time	2 Weeks	\$8.50
Julia Drubel	Substitute or Alternate	TBD	\$9.50
Caroline Grueneis	Substitute or Alternate	TBD	\$8.50
Victoria Parente	Substitute or Alternate	TBD	\$8.50

\* Individual hours for each student to be determined.

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FC PM BVB RS DB PatM JB

P5. The Park Ridge Board of Education approves the following summer camp/clinic and coach, as outlined:

	<u>COACH</u>	<u>GRADES ELIGIBLE</u>	<u>DATES/TIMES</u>	<u>LOCATION</u>	<u>COST</u>
BOYS BASKETBALL CLINIC for Park Ridge Residents	Adam Kaplan	5 <sup>th</sup> - 8 <sup>th</sup>	June 30 July 7, 14, 21, 28 August 4 <u>Grades 5-6</u> 4:30 pm-5:30 pm <u>Grades 7-8</u> 5:30 pm – 6:30 pm	PRHS Gym	\$10 Per Session

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P6. The Park Ridge Board of Education approves a personal leave-of-absence for Antonino Fornari, weekend custodian, from June 1, 2016 through August 31, 2016, without pay and without benefits.

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P7. The Park Ridge Board of Education approves the attached rates for substitute classroom, lunch and office staff paraprofessionals for the 2016/17 school year. "P7"

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P8. The Park Ridge Board of Education approves the District Paraprofessionals at the salaries indicated, for the 2016/17 school year. "P8"

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FC PM BVB RS DB PatM JB

P9. The Park Ridge Board of Education approves the appointment of personnel and rates for the 2016/17 EXTRAS Program, as listed on the attached. "P9"

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P10. The Park Ridge Board of Education approves all District Paraprofessionals, hired at any time for the 2016/17 school year, as substitute classroom, lunch and office staff paraprofessionals.

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FC PM BVB RS DB PatM JB

P11. WHEREAS, the Park Ridge Board of Education took action on September 19, 2014 to pay the COBRA health insurance costs for the Mioli family through June 30, 2016; and

WHEREAS, that motion contained a provision for the Park Ridge Board of Education to continue this coverage for the 2016/17 school year;

NOW THEREFORE BE IT RESOLVED that the Park Ridge Board of Education shall continue to pay all COBRA health insurance costs for the Mioli family through June 30, 2017, or until the family is able to obtain alternative health insurance coverage.

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FC PM BVB RS DB PatM JB

P12. The Park Ridge Board of Education approves the following Guidance Counselors for the summer:

<u>NAME</u>	<u>2015-16 SCHOOL YEAR</u>	<u>2016-17 SCHOOL YEAR</u>	<u>AMOUNT NOT TO EXCEED</u>
Alison Heller	June 29, 2016 \$388.46	July 6 & 7, August 16, 17, 18, 2016 \$403.86 x 5 Days = \$2,019.30	\$2,407.76
Dawn Huffman	June 28, 2016 \$400.34	July 14 & 21, August 10, 24, 25, 2016 \$441.49 x 5 Days = \$2,207.45	\$2,607.79
Tara Saykin	June 29, 2016 \$480.57	August 22 & 23, 2016 \$512.31 x 2 Days = \$1,024.62	\$1,505.19

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FC PM BVB RS DB PatM JB



- P13. The Park Ridge Board of Education approves the completion of the Superintendent's 2015/16 Merit Goals.

BE IT RESOLVED by the Park Ridge Board Of Education that the Board, upon recommendation of the Superintendent of Schools, approves the completion of the following qualitative and quantitative goals for the Superintendent of Schools for the 2015-2016 school year:

Qualitative Criteria

Note: Each qualitative goal, if satisfied and approved by the Board of Education and County Executive Superintendent, represents a payment of 2.5% (\$3,687.50) of the Superintendent's annual salary.

1. To further increase home/school connection, the Park Ridge School District will provide three newsletters to the educational stakeholders within the district (parents and students). These newsletters will focus on topics gleaned from elementary school P.T.O. meetings and parent meetings with the HS Principal. The newsletters will be distributed at different times during the school year i.e., Fall, Winter and Spring (the Spring newsletter is scheduled for distribution during the first week of June).
2. To increase the connection with all stakeholders in the school community, the Superintendent will begin to use Twitter as a means of digital communication. Tweets will include information about student successes, upcoming events and school closing information.

Quantitative Criteria

Note: Each quantitative goal, if satisfied and approved by the Board of Education and County Executive Superintendent, represents a payment of 3.33% (\$4,911.75) of the Superintendent's annual salary.

1. As a Region II Superintendent, I will attend 75% of all Region II meetings and serve in a leadership capacity in the following areas:
  - Superintendent responsible for making weather related recommendations/decisions, i.e. school closings, delayed openings, early dismissals, etc. for the other seven (7) districts included in Region II.
  - Superintendent responsible for overseeing the fiscal efficiency of Region II, especially in the area of OT/PT.
  - Superintendent responsible for coordinating Region II meetings/discussions on topics outside of Special Services, i.e., curriculum alignment, PARCC testing, teacher evaluation, staff development and technology integration.
2. During the 15-16 school year, as a way to enhance understanding of classroom practice, the Superintendent will perform one (1) mini-observation on 100% of all twenty-nine (29) non-tenured teachers in the district. In previous years, teacher observation and evaluation was left entirely to Directors, Principals and Supervisors.
3. During the 15-16 school year, the Superintendent will successfully expand the 1:1 MacBook Air program with 100% of all students in fifth grade. Currently, all students in grades 6-12 participate in the 1:1 initiative.

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FC PM BVB RS DB PatM JB

P14. The Park Ridge Board of Education approves a Leave-of-Absence for Daniella Melen (High School Math Teacher) as follows:

- A Disability Leave-of-Absence from August 30, 2016 through September 8, 2016, with pay and with benefits.
- A Federal Leave-of-Absence effective September 9, 2016 through September 21, 2016, without pay but with benefits.
- A State Family Leave-of-Absence effective September 22, 2016 through December 15, 2016, without pay but with benefits.
- A Child-Rearing Leave effective December 16, 2016 through June 30, 2017, without pay and without benefits.

The dates listed above are based on current attendance and are subject to change.

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FC PM BVB RS DB PatM JB

P15. The Park Ridge Board of Education approves the appointment of Oliver Villamarin as a maintenance worker for the 2016/17 school year, on Step 3 of the Maintenance 2 Salary Guide, at an annual salary of \$43,994.00, effective July 1, 2016.

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FC PM BVB RS DB PatM JB

P16. The Park Ridge Board of Education approves the appointment of Erin Whitehead as West Ridge Elementary School Secretary to the Principal for the 2016/17 school year, on Step 1 of the Office Staff 12-Month Salary Guide, at an annual salary of \$44,370, effective July 1, 2016.

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FC PM BVB RS DB PatM JB

P17. The Park Ridge Board of Education approves the following staff member to be charged to the 2015/16 NCLB Title III Immigrant Grant:

<u>NAME</u>	<u>POSITION</u>	<u>AMOUNT NOT TO EXCEED</u>
Andrea Cellini	Co-Coordinator	\$1,500.00

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FC PM BVB RS DB PatM JB