



PARK RIDGE BOARD OF EDUCATION

MONTHLY MEETING MINUTES

Date: November 21, 2016

Public Started: 7:00 P.M.

Private Started: 7:05 P.M.

Public Started: 8:00 P.M.

Public Ended: 8:26 P.M.

Park Ridge High School Little Theater

I. Roll Call

F. Church	P. Montalbano	B. von Bradsky	R. Sileo	D. Browne	P. Moran	J. Bruno
Y	Y	A	A	Y	Y	Y

Also Present:

R. Gamper	R. Wright	L. Sum
Y	Y	Y

II. Pledge of Allegiance was led by Board President Joseph Bruno.

III. Open Public Meetings Statement was read by Board President Joseph Bruno.

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 11, 2016 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 11, 2016 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 11, 2016 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

IV. Adjournment to Private Session

Private Closed Session was read by President Bruno.

The Park Ridge Board of Education will adjourn into private session to discuss item(s) which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 7:05 p.m.

M: PatM S: FC
FC PM BVB RS DB PatM JB
Y Y A A Y Y Y

Private Session Agenda

The Regular Session of the Board of Education was recalled at 8:00 pm.

M: PM S: DB
FC PM BVB RS DB PatM JB
Y Y A A Y Y Y

V. Minutes for Approval

Private Meeting	October 17, 2016	Board Approved
Monthly Meeting	October 17, 2016	Board Approved
Private Meeting	November 1, 2016	Board Approved
Special Meeting	November 1, 2016	Board Approved

M: PM S: FC
FC PM BVB RS DB PatM JB
Y Y A A Y Y Y

VI. Special Presentations to the Board - None

VII. Hearing of Citizens - None

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

VIII. Student Representative's Report

Lauren reported that she surveyed the student body on what they were looking most forward to this year. She reported on the winter pep rally and commented that students liked the way it had been changed. Students are looking forward to Thanksgiving break and spending time with family. She is also looking forward to the winter concerts. The mock trial team is getting ready to compete and the Middle School is beginning work on their production "Wrinkle in Time." She is anxious to see how it will translate to the stage. Students are excited for the Washington DC trip. Lauren related some comments student shared with her about the school. Students would like to see more colors and murals. They would like the ability to have clubs run by students as opposed to have them run by staff. They also asked for air conditioning in the classrooms, especially in the A-Wing. Other comments included better ventilation in the locker rooms, the ability to work outside in nice weather, more electives which offer hands-on projects (i.e., home economics), more full-year courses and to have film and photography classes. Other clubs they would like to see included are Middle School Engineering and Emergency Responder Club. She reported that the React Club was excited with their success from the food drive. The Chess Club will be competing in an upcoming tournament. The Future Problem Solvers are working on new problems and the Robotics Club just finished a competition. Even though their project did not win, they had fun competing.

IX. President's Report

None

X. Superintendent's Report

 **HIB Update**

Dr. Gamper reported that there were three HIB investigations at the High School, 2 of which were confirmed as HIB. There was 1 report of HIB at West Ridge, which was unconfirmed.

Dr. Gamper mentioned that he attended the girls' soccer game in which they won the Group Sectional Championship. He congratulated Coach Jaffe on her first year as Head Coach.

Dr. Gamper also attended the Fall Drama. He reported that he enjoyed it and found it very entertaining.

Dr. Gamper spoke about the parent visitations on 11/16 and indicated that they were well attended. He also mentioned that there were parent-teacher conferences tonight.

Dr. Gamper mentioned that special education was undergoing monitoring.

XI. BOE Committee Reports

Buildings and Grounds

President Bruno reported that the dugouts project is well underway. The concrete and masonry work is completed. Only the fencing remains.

XII. Supplemental Agenda - None

Supplemental resolutions, if any, will be available the night of the meeting.

XIII. Consent Agenda

A question was asked about why the district does not have a Robotics Club at the High School. Both STEAM and STEM cater to robotics. The person felt it would be a huge benefit to students to have one. Dr. Gamper responded to the individual that if he was interested in spearheading such a club, then the Board would consider it. Dr. Gamper said that the biggest challenge is space.

M: PM S: DB
FC PM BVB RS DB PatM JB
Y Y A A Y Y Y

XIV. Hearing of Citizens

None

XV. Board Comments - New/Unfinished Business

The Board wished everyone in attendance a Happy Thanksgiving.

XVI. Adjournment - 8:26 P.M.

M: PM S: FC
FC PM BVB RS DB PatM JB
Y Y A A Y Y Y

Robert Wright
Business Administrator/Board Secretary

RESOLUTIONS FOR CONSENT AGENDA (XIII)

EDUCATION RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of October with no suspensions or truanancies to report.

M: S:
FC PM BVB RS DB PatM JB

E2. The Park Ridge Board of Education approves the student fees for the evening ACT and SAT Math and English review courses, which includes cost of book(s) and instruction:

\$450 Math & English (both sessions)
\$400 Math or English (one session)

The program will run weekly from 6:00 p.m. to 9:00 p.m., beginning January 19, 2017 and ending on March 9, 2017.

M: S:
FC PM BVB RS DB PatM JB

E3. The Park Ridge Board of Education approves home instruction for Student *208, beginning October 24, 2016 through October 28, 2016, five hours per week at a rate of \$55.00 per hour, for a total of \$275.00.

M: S:
FC PM BVB RS DB PatM JB

E4. The Park Ridge Board of Education approves bedside instruction for Student 2020(f), at St. Clare's Hospital, beginning November 7, 2016 through November 10, 2016, one hour per day for four days, at a rate of \$55.00 per hour, for a total of \$220.00.

M: S:
FC PM BVB RS DB PatM JB

E5. The Park Ridge Board of Education approves the tuition for the special education placement students listed, for the 2016/17 school year:

<u>STUDENTS</u>	<u>PLACEMENT</u>	<u>DATE</u>	<u>AMOUNTS NOT TO EXCEED</u>
1722	Rockland County BOE Services West Nyack, NY	9/6/16 – 6/30/17	\$10,456.00
856(d)	Rockland County BOE Services West Nyack, NY	9/6/16 – 6/30/17	\$10,456.00
856(d)	Rockland County BOE Services West Nyack, NY	9/6/16 – 6/30/17	Administrative Fee \$3,764.20

M: S:
FC PM BVB RS DB PatM JB

E6. The Park Ridge Board of Education approves Extraordinary 1:1 Aide Services at Windsor Bergen Academy, for Student 1720, from November 1, 2016 to June 30, 2017, in the amount of \$21,085.32.

M: S:
FC PM BVB RS DB PatM JB

E7. The Park Ridge Board of Education approves the following extern in the area of School Psychology, beginning December 1, 2016, subject to completion of state-mandated paperwork:

<u>NAME</u>	<u>TIME</u>	<u>SUPERVISOR</u>
Anjelica Barone	One Day Per Week	Dr. Nicole Porta

M: S:
FC PM BVB RS DB PatM JB

E8. The Park Ridge Board of Education approves the following:

Beginning with the 2016/17 school year, Park Ridge Schools will no longer comply with its 2014 Educator Evaluation Equivalency Waiver. The District will continue to use the Kim Marshall Teacher Practice Rubric Evaluation Rubrics and will comply with or exceed all regulatory requirements regarding the proposed amendments to N.J.A.C. 6A:10 - 4.4(c)1 – 4.

a. Non-Tenured Teachers:

All non-tenured teachers shall receive a minimum of three observations (minimum - 20 minutes each) including at least one observation in each semester. Two of those observations will be unannounced and one will be announced and include a pre-conference. All observations will occur prior to the annual summary conference. Non-tenured teachers will be observed by multiple observers.

b. Tenured Teachers:

All tenured teachers shall receive a minimum of two observations (minimum - 20 minutes each). One of these observations will be unannounced and one will be announced and include a pre-conference. All observations will occur prior to the annual summary conference.

c. Teachers on a CAP:

All teachers on a CAP will receive one additional observation (minimum - 20 minutes) with a post conference. Teachers on a CAP will be observed by multiple observers.

M: S:
FC PM BVB RS DB PatM JB

E9. The Park Ridge Board of Education approves Melinda Jennis of Pathways for Exceptional Children to provide educational training sessions for student mentors at the High School and 6th Graders at East Brook and West Ridge Elementary Schools to work with children with disabilities.

<u>SCHOOL</u>	<u>DATE</u>	<u>RATE & NO. OF SESSIONS</u>
East Brook 6 th Grade	November 15, 2016 9:30 A.M. to 11:30 A.M. 12:30 P.M. to 2:30 P.M.	Two 2-Hour Sessions @ \$200/Session (\$400.00)
West Ridge 6 th Grade	November 18, 2016 9:30 A.M. to 11:30 A.M. 12:30 P.M. to 2:30 P.M.	Two 2-Hour Sessions @ \$200/Session (\$400.00)
High School Students	November 21, 2016 2:45 P.M. to 4:45 P.M.	One 2-Hour Session @ \$200/Session (\$200.00)

M: S:
FC PM BVB RS DB PatM JB

E10. The Park Ridge Board of Education approves Marblejam Kids Inc. to provide the following programs for Student 2523 for the dates and fees indicated:

<u>PROGRAM</u>	<u>SERVICE</u>	<u>AMOUNTS NOT TO EXCEED</u>
Social CATs Autism Program	Weekly Social Skills Group September 2016 to June 2017	\$1,950.00
Progress Report	Provided at the end of each 10-week block	\$ 450.00
	TOTAL	\$2,400.00

M: S:
FC PM BVB RS DB PatM JB

FINANCE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's October 2016 monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. *"F1"*

M: S:
FC PM BVB RS DB PatM JB

F2. The Park Ridge Board of Education approves the Petty Cash Vouchers #__-0-__ in the total amount of \$__-0-__.

M: S:
FC PM BVB RS DB PatM JB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #34811-35045 in the total amount of \$2,910,260.04. *"F3"*

M: S:
FC PM BVB RS DB PatM JB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #9554-9665 in the total amount of \$10,040.00. *"F4"*

M: S:
FC PM BVB RS DB PatM JB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Voucher #1170-1171 in the total amount of \$804.40. *"F5"*

M: S:
FC PM BVB RS DB PatM JB

F6. The Park Ridge Board of Education approves the September 2016 "Report of the Secretary" and the "Report of the Treasurer" to the Board of Education. "F6"

M: S:
FC PM BVB RS DB PatM JB

F7. The Park Ridge Board of Education approves the following 2016/2017 General Fund Transfers for the month of October 2016 in the amount indicated per Appendix A. "F7"

M: S:
FC PM BVB RS DB PatM JB

F8. The Park Ridge Board of Education accepts the Cafeteria Report for the month of September 2016. "F8"

M: S:
FC PM BVB RS DB PatM JB

F9. The Park Ridge Board of Education approves the purchase of technical support and equipment in the amount of \$ -0-, per HCESC/Educational Data.

M: S:
FC PM BVB RS DB PatM JB

F10. The Park Ridge Board of Education approves the one-year renewal of the Equipment Maintenance Agreement for thirteen Savin copiers with Atlantic Tomorrows Office, effective July 1, 2016. "F10"

M: S:
FC PM BVB RS DB PatM JB

F11. The Park Ridge Board of Education accepts the following non-public funds for Our Lady of Mercy Academy for the 2016/17 school year:

Non-Public Security Aid	\$18,050.00
-------------------------	-------------

M: S:
FC PM BVB RS DB PatM JB

F12. The Park Ridge Board of Education approves the Non-Public Technology Initiative Agreement between the Park Ridge Public Schools and Our Lady of Mercy in the amount of \$4,316.00 for the 2016/17 school year. "F12"

M: S:

FC PM BVB RS DB PatM JB

FINANCE DISCUSSION

A. Election Results

Mr. Wright read the official results from the November election. Both Mr. Bruno and Mr. Montalbano were re-elected as follows:

<i>Joe Bruno</i>	<i>1172</i>
<i>Peter Montalbano</i>	<i>996</i>

BUILDINGS AND GROUNDS RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. The Park Ridge Board of Education approves the following payments to French & Parrello Associates:

PRHS Football Field Remedial Action	\$8,462.00
NJDEP Correspondence and Reporting	\$4,192.50

M: S:
FC PM BVB RS DB PatM JB

BG2. The Park Ridge Board of Education approves the following payment to E.I. Associates for Project #ES7903-01 (Fire Alarm Upgrades):

Phase II Bidding & Construction Phase Services	\$2,000.00
--	------------

M: S:
FC PM BVB RS DB PatM JB

BG3. The Park Ridge Board of Education approves the following payment to E.I. Associates for Project #ES7967-00 (Long-Range Facilities):

50% Completion	\$3,600.00
----------------	------------

M: S:
FC PM BVB RS DB PatM JB

BG4. The Park Ridge Board of Education approves the following payment to E.I. Associates for Project #ES7875-01

Construction Administration for the Portico Renovation	\$3,300.00
--	------------

M: S:
FC PM BVB RS DB PatM JB

BG5. The Park Ridge Board of Education approves the Use of Buildings Facilities Application, as per Board Policy #7510, by the Bergen County Charity Classic, for use of the High School baseball field for a baseball tournament on July 1, 2017 to July 3, 2017. **"BG5"**

M: S:
FC PM BVB RS DB PatM JB

BG6. The Park Ridge Board of Education approves payment No. 3 to Haig's Service Corporation for Fire Alarm upgrades to the High School and two elementary schools, in the amount of \$116,878.50. **"BG6"**

M: S:
FC PM BVB RS DB PatM JB

PERSONNEL RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- P1. The Park Ridge Board of Education approves the appointments of the following substitute teacher for the 2016/17 school year:

New

Angelica Barone
 Matthew Scheidle*
 Kara McCabe*
 Jeff Kovner*
 Gerard Sheridan*

**Pending approval of state-mandated paperwork.*

M: S:
 FC PM BVB RS DB PatM JB

- P2. The Park Ridge Board of Education acknowledges and approves the appointments and rescinds of the following, as indicated in the areas listed, and for the amounts cited for the 2016/17 school year:

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DATES</u>	<u>AMOUNTS NOT TO EXCEED</u>
Sharon Smith-Raska	ACT/SAT Prep Course (English) – 8 Sessions*	1/19/17 – 3/9/17	\$5,000.00
Muhammad Awais	ACT/SAT Prep Course (Math) – 8 Sessions*	1/19/17 – 3/9/17	\$5,000.00

**Program will run subject to enrollment.*

RESCIND – SCHEDULE “E”

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Matt Marini	Assistant Boys’ Basketball Coach	\$5,493.00
Christine Lizzi	Assistant Softball Coach	\$5,275.00
Gerard Sheridan	Volunteer Assistant Boys’ Basketball Coach	N/A

APPOINTMENTS – SCHEDULE “E”

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Christine Lizzi	Head Softball Coach	\$6,924.00
Gerard Sheridan	Assistant Boys’ Basketball Coach	\$5,054.00

OTHER APPOINTMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>HOURLY RATE</u>
Caitlin Quinn	EXTRAS Substitute Teacher	\$26.50
Laurie McDermott	EXTRAS Substitute Lobby Monitor	\$17.50
Erin Whitehead	EXTRAS Substitute Lobby Monitor	\$17.50
Adam Rodriguez	EXTRAS Student Aide	\$8.38
Lisa Durso	EXTRAS Adult Aide	\$17.50
Karen Silverman	Substitute Paraprofessional	\$14.50
Amanda Maguire	Substitute Paraprofessional - WR	\$14.50
Matthew Scheidle	Substitute Paraprofessional	\$14.50
Hongmei Li	Lunch Aide – EB	\$15.52

Professional Development Workshop Instruction – November 8, 2016

Consists of 2 Hours Prep Time and 1 Hour Presentation @ \$74.00 Per Hour:

<u>WORKSHOP</u>	<u>STAFF MEMBER</u>	<u>TOTAL</u>
Nearpod: A Total Student Engagement Tool	Christine Dow	\$222.00
Excel 101	Ariel Weissman	\$222.00
Quizlet: More Than Just An Assessment Tool	Rachel Erdmann	\$222.00
Google 2.0	Katie Nellen*/ Tina Bacolas**	\$111.00 None
Newsela	Tara Kane	\$222.00
Pittsburgh School Visit		
Steam program visit	Kevin Stokes, Dr. Gamper	\$3,600

*Approve for 1-1/2 Hours Prep Time

**No Stipend for Presentation

Professional Development Workshop Instruction – November 8, 2016

Consists of 2 Hours Prep Time and 1 Hour Presentation @ \$74.00 Per Hour:

<u>WORKSHOP</u>	<u>STAFF MEMBER</u>	<u>TOTAL</u>
Garden Curriculum	Carol Jurgensen	\$222.00
Exploring Little Bits	Deborah Clare	\$222.00
Exploring Fab @ School Maker Spaces	Deborah Clare	\$222.00
NGSS – Part 1	Chris Barba	\$222.00
NGSS – Part 1	Chris Barba	\$222.00

M: S:
FC PM BVB RS DB PatM JB

- P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/expenses for the following staff members, for the 2016/17 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT(S) NOT TO EXCEED</u>
Stephanie O’Brien	“Adapting Units of Study for Special Ed/IEP Institute” New York, NY	Dec. 8-10, 2016	\$830.00
Janis Bullis	Rutgers School of Public Health: “Courses for Structured Learning Experience Supervision” <u>Paramus, NJ</u> <u>Morris Plains, NJ</u> <u>Online Course</u>	April 27, 2017	\$110.00
		May 22 – 25, 2017	\$330.00
		May 9 – 10, 2017	\$228.00
		<u>By Dec. 2017</u>	\$110.00
Christine Dunay	“Adapting Units of Study for Special Ed/IEP Institute” New York, NY	Dec. 8-10, 2016	\$830.00
Danielle Centurione	MF Athletic Atlantic City, NJ	Dec. 8 & 9, 2016	\$305.00
Michael Farrell	U.S. All-Star Track & Field Atlantic City, NJ	Dec. 8 & 9, 2016	\$305.00
Dr. Robert Gamper	STEAM & STEM @ Elizabeth Forward & South Fayette Schools Elizabeth, PA	Dec. 12 - 14, 2016	\$990.00
Kevin Stokes	STEAM & STEM @ Elizabeth Forward & South Fayette Schools Elizabeth, PA	Dec. 12 - 14, 2016	\$740.00

M: S:
FC PM BVB RS DB PatM JB

P4. The Park Ridge Board of Education approves the following staff member for home instruction for Student *208:

<u>STAFF MEMBER</u>	<u>SUBJECT</u>	<u>TIME/RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Christine Dow	Themes of World Literature	5 Hours/Week x 1 Week @ \$55.00/Hour	\$275.00

M: S:
FC PM BVB RS DB PatM JB

P5. The Park Ridge Board of Education approves the Girls and Boys Volleyball Winter Clinic to be held in January 2017, as per attached flyer. **"P5"**

M: S:
FC PM BVB RS DB PatM JB

P6. The Park Ridge Board of Education approves Tara Kane and William Allen as the volleyball coaches for the Volleyball Winter Clinic to be held in January 2017.

M: S:
FC PM BVB RS DB PatM JB

P7. The Park Ridge Board of Education authorizes the submission of the Superintendent's 2016/17 revised Merit Goals to the County Office.

M: S:
FC PM BVB RS DB PatM JB

P8. The Park Ridge Board of Education approves the appointment of Mimi Brako Bismarck as High School English leave replacement teacher, from December 15, 2016 to May 5, 2017, on Step 2-3 of the MA Guide, at an annual salary of \$58,804, prorated to \$28,706.

M: S:
FC PM BVB RS DB PatM JB

P9. The Park Ridge Board of Education accepts the resignation of Diane Roman-Katz, Athletic/Maintenance Secretary, effective January 16, 2017.

M: S:
FC PM BVB RS DB PatM JB