



# PARK RIDGE BOARD OF EDUCATION

## MONTHLY MEETING MINUTES

Date: December 19, 2016

Public Started: 7:00 P.M.

Private Started: 7:05 P.M.

Public Started: 8:00 P.M.

Public Ended: 9:00 P.M.

Park Ridge High School Little Theater

### I. Roll Call

F. Church	P. Montalbano	B. von Bradsky	R. Sileo	D. Browne	P. Moran	J. Bruno
Y	Y	Y	Y	Y	A	Y

Also Present:

R. Gamper	R. Wright	L. Sum
Y	Y	Y

### II. Pledge of Allegiance was led by Board President Joseph Bruno.

### III. Open Public Meetings Statement was read by Board President Joseph Bruno.

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 11, 2016 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 11, 2016 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 11, 2016 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

**IV. Adjournment to Private Session**

Private Closed Session was read by President Bruno.

The Park Ridge Board of Education will adjourn into private session to discuss item(s) which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 7:05 p.m.

M: FC            S: BVB  
FC PM BVB RS DB PatM JB  
Y Y Y Y Y A Y

**Private Session Agenda**

The Regular Session of the Board of Education was recalled at 8:00 p.m.

M: PM            S: BVB  
FC PM BVB RS DB PatM JB  
Y Y Y Y Y A Y

**V. Minutes for Approval**

Private Session Meeting  
Monthly Meeting

November 21, 2016  
November 21, 2016

Board Approved  
Board Approved

M: FC            S: PM  
FC PM BVB RS DB PatM JB  
Y Y Y Y Y A Y

## VI. Special Presentations to the Board

- A. All-County School Band
  - Tyler Sum – Grade 8 Percussion
  - Lauren Kim – Grade 5 Trumpet
- B. Sports
  - Girls' Soccer Team 2016 NJIC Patriot Division Champions & North 1, Group 1 State Sectional Champions
  - Girls' Cross Country 2016 NJIC Patriot Division Champions
- C. Retirement – Nick Ruhle

*Mr. Popolizio presented awards to the students who made the All-County Band. He commented that a HS band member made the All-County Band two years in a row.*

*Chris Brown spoke about the accomplishments of the Park Ridge sports' teams. Two of the teams were league champions. Park Ridge was also awarded the NJIC Sportsmanship Award for another year. First he recognized the cross-country team made up of Emerson and Park Ridge students. They finished with a record of 8-0. There were five runners finished in the top twenty. The team qualified for the County and State championships. He congratulated them on back-to-back league titles. Mr. Brown then handed out the championship sweatshirts. Mr. Brown also recognized Mr. Farrell for his work with boys and girls' cross-country teams and congratulated him on being named NJIC Coach of the Year.*

*Mr. Brown then spoke about the girls' soccer team. They ended with a record of 19-4. They were ranked 11<sup>th</sup> in The Record poll. This is their 5<sup>th</sup> consecutive league title. They qualified for County and State tournaments. The Lady Owls won the State Sectional title. The individual team members were called up to receive their championship sweatshirts. Mr. Brown then called up the coaches and congratulated them. He thanked the Board for having this recognition.*

*Dr. Gamper congratulated the cross-country and soccer teams for their success.*

## VII. Hearing of Citizens - None

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

**VIII. Student Representative’s Report**

*Lauren reported that another survey was sent out to students. She received 70 responses. The winter pep rally will be a pep rally and spirit day. There will be activities throughout the day this Friday. Some of the events, include gingerbread house challenges and meditation classes. Many of the programs filled up quickly. Students were most excited about teaching students on how to manage stress. Fifty-five percent of the students surveyed rated the cafeteria food between 4-6 on a scale of 10. They requested fresher deli meats, plastic containers vs. paper and more vegetarian options. They also asked for more options on cold and hot food lines. They requested the ability to load money onto student ID’s to purchase food. Students also asked for more bathrooms with hand dryers and flushing toilets. Students felt the radiators in the stairwells were very hot. The Licht Wing doors swings outward creating dangerous situation. Lighting in the parking lot at night needs to improve. Parents are not driving in the right way. She suggested painting signs to show the traffic flow. Students were also asking for first aid, sign language and philosophy classes. The spring musical will be The Wedding Singer and rehearsals will be starting shortly.*

**IX. President’s Report**

*President Bruno attended the Christmas tree lighting. The chorus sounded great.*

**X. Superintendent’s Report**

 **HIB Update**

*Dr. Gamper reported that there were no incidents reported at the Elementary Schools or the High School.*

*Dr. Gamper attended the National Honor Society Induction. He congratulated the 20 inductees. The chorus did a nice job. On Thursday, the district was host for DARE officer training.*

**XI. BOE Committee Reports**

*Building & Grounds reported that the dugouts being donated are complete except for the fencing.*

**XII. Supplemental Agenda - None**

Supplemental resolutions, if any, will be available the night of the meeting.

**XIII. Consent Agenda**

*There was a question on the IDEA Grant. Mr. Wright responded.*

M: RS            S: FC  
FC PM BVB RS DB PatM JB  
Y Y Y Y Y A Y

**XIV. Hearing of Citizens** - *None*

**XV. Board Comments – New/Unfinished Business** - *None*

**XVI. Adjournment** – *9:00 P.M.*

M: *PM*            S: *RS*  
FC *PM* *BVB* *RS* *DB* *PatM* *JB*  
Y   Y    Y   Y   Y    A    Y

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Robert Wright  
Business Administrator/Board Secretary

**RESOLUTIONS FOR CONSENT AGENDA (XIII)**

**EDUCATION RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of November with one suspension and no truanancies reported.

M: S:  
FC PM BVB RS DB PatM JB

E2. The Park Ridge Board of Education approves the following student teacher for the 2016/17 school year:

<u>NAME</u>	<u>COLLEGE</u>	<u>TIME</u>	<u>PR TEACHER</u>
Michael Fidlow	SUNY Plattsburgh	1/17/17 – 5/5/17	Dana Omland - EB

M: S:  
FC PM BVB RS DB PatM JB

E3. The Park Ridge Board of Education approves the following school field trip for the 2016/17 school year:

<u>TEACHER'S NAME CLASS NAME/GROUP</u>	<u>DESTINATION FOR FIELD TRIP</u>	<u>DATE OF TRIP *</u>
Lisa Chestnutt DECA Club	NJ State DECA Competition Harrah's Resort Atlantic City, NJ	Feb. 21 – Feb. 23, 2017

\* Changes in dates will not require BOE action.

M: S:  
FC PM BVB RS DB PatM JB

E4. The Park Ridge Board of Education approves the school-sponsored band trip to Boston, Massachusetts from April 11-13, 2017, at no cost to the District.

M: S:  
FC PM BVB RS DB PatM JB

MO 121916

E5. The Park Ridge Board of Education approves Creative Arts Workshop Showcase, Inc. to provide ground transportation, meals, lodging and sightseeing admissions, for the band trip to Boston, Massachusetts from April 11-13, 2017.

M: S:  
FC PM BVB RS DB PatM JB

E6. The Park Ridge Board of Education approves the following individuals as chaperones for the Boston, Massachusetts Band Trip:

Rick Popolizio	Monique Bliss
Caroline Glynn	Diana Rosner
Elizabeth Papirio	Earl Feb

M: S:  
FC PM BVB RS DB PatM JB

E7. The Park Ridge Board of Education approves home instruction for Student \*1130, beginning December 12, 2016 to January 25, 2017, for approximately 2-1/2 hours per week.

M: S:  
FC PM BVB RS DB PatM JB

E8. The Park Ridge Board of Education approves Mindy Natelli to provide training on The Sunday System to basic skills teachers, on January 17, 2017, at a fee of \$1,500.00.

M: S:  
FC PM BVB RS DB PatM JB

E9. The Park Ridge Board of Education approves Melinda Jennis of "Pathways for Exceptional Children" to provide a 1-½ hour sensitivity training session for the district's paraprofessionals on January 16, 2017, at a rate of \$200 per 2-hour session, for an estimated total amount of \$150.00.

M: S:  
FC PM BVB RS DB PatM JB

E10. The Park Ridge Board of Education approves the creation of a new position of "Supervisor of Maintenance" for the Buildings and Grounds Department.

M: S:  
FC PM BVB RS DB PatM JB

MO 121916

E11. The Park Ridge Board of Education approves West Bergen Mental Healthcare to provide IEP mandated group social skills services for Student 1618 between October 1, 2016 and June 30, 2017:

<u>PROGRAM</u>	<u>DATES</u>	<u>RATE PER 1-HOUR SESSION</u>	<u>TOTAL # OF WEEKLY SESSIONS</u>	<u>ESTIMATED TOTAL AMOUNT</u>
Intake Assessment	10/28/16	N/A	N/A	\$175.00
Social Skills Instruction	11/1/16 – 6/30/17	\$65	35	\$2,275.00

M: S:  
FC PM BVB RS DB PatM JB

E12. The Park Ridge Board of Education approves the appointment of a 1:1 aide for Student 1311 through Delta-T Group North Jersey, Inc. for the 2016/17 school year, as follows:

150 Days @ \$147 Per Day                      Total: \$22,050

M: S:  
FC PM BVB RS DB PatM JB



**FINANCE RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's November 2016 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. ***"F1"***

M: S:  
FC PM BVB RS DB PatM JB

F2. The Park Ridge Board of Education approves the Petty Cash Vouchers \_N/A\_ in the total amount of \$\_0-\_.

M: S:  
FC PM BVB RS DB PatM JB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #35046-35220 in the total amount of \$2,767,391.53 and Check #58 in the amount of \$330.00. ***"F3"***

M: S:  
FC PM BVB RS DB PatM JB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #9666-9701 in the total amount of \$3,366.00. ***"F4"***

M: S:  
FC PM BVB RS DB PatM JB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Voucher # \_N/A\_ in the total amount of \$\_0-\_.

M: S:  
FC PM BVB RS DB PatM JB

F6. The Park Ridge Board of Education approves the October 2016 "Report of the Secretary" and the "Report of the Treasurer" to the Board of Education. "F6"

M: S:  
FC PM BVB RS DB PatM JB

F7. The Park Ridge Board of Education approves the following 2016/2017 General Fund Transfers for the month of November 2016 in the amount indicated per Appendix A. "F7"

M: S:  
FC PM BVB RS DB PatM JB

F8. The Park Ridge Board of Education accepts the Cafeteria Report for the month of October 2016. "F8"

M: S:  
FC PM BVB RS DB PatM JB

F9. The Park Ridge Board of Education approves the purchase of technical support and equipment in the amount of \$\_-0-\_, per HCESC/Educational Data/MRESC.

M: S:  
FC PM BVB RS DB PatM JB

F10. The Park Ridge Board of Education accepts the following donation for the 2016/17 school year:

<u>DONOR</u>	<u>TO</u>	<u>TYPE OF DONATION</u>	<u>AMOUNT</u>
Fairleigh Dickinson University Teaneck	PRHS Marching Band	Monetary (Participation at FDU Basketball Game on December 7, 2016)	\$700.00
Modell's	West Ridge Elementary	Equipment	\$1,500.00

M: S:  
FC PM BVB RS DB PatM JB

F11. The Park Ridge Board of Education approves the renewal of its participation in a cooperative pricing system with Middlesex Regional Education Services Commission (MRESC) for the purchase of goods and services for the 2016/17 school year.

M: S:  
FC PM BVB RS DB PatM JB

F12. The Park Ridge Board of Education accepts the July 1, 2015 through October 31, 2016 Individuals with Disabilities Education Act Audit Report as presented by the State of New Jersey Education Office of Fiscal Accountability and Compliance, as per state regulations. **"F12"**

M: S:  
FC PM BVB RS DB PatM JB

F13. The Park Ridge Board of Education approves the reinstatement of a check in the amount of \$1,191.83, for Steven Harvey.

M: S:  
FC PM BVB RS DB PatM JB

**BUILDINGS & GROUNDS RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

BG1. The Park Ridge Board of Education approves the Use of the Building Facilities Application by TGA of Bergen County, for use of the East Brook gym, for Youth Golf, as per Board Policy #7510 "Use of School Facilities," in March, April and May 2017, as listed on the attached. **"BG1"**

M: S:  
FC PM BVB RS DB PatM JB

BG2. The Park Ridge Board of Education approves the Use of the Building Facilities Application by TGA of Bergen County, for use of the West Ridge gym, for Youth Tennis, as per Board Policy #7510 "Use of School Facilities," in March, April and May 2017, as listed on the attached. **"BG2"**

M: S:  
FC PM BVB RS DB PatM JB

BG3. The Park Ridge Board of Education approves the Use of the Building Facilities Application by TGA of Bergen County, for use of the High School tennis courts, for Youth Tennis, as per Board Policy #7510 "Use of School Facilities," from April 10-14, 2017, as listed on the attached. **"BG3"**

M: S:  
FC PM BVB RS DB PatM JB

BG4. The Park Ridge Board of Education approves the Use of the Building Facilities Application by TGA of Bergen County, for use of the High School tennis courts, for tennis/golf camp, as per Board Policy #7510 "Use of School Facilities," from August 7-11, 2017, as listed on the attached. **"BG4"**

M: S:  
FC PM BVB RS DB PatM JB

BG5. The Park Ridge Board of Education approves the Use of the Building Facilities Application by Anita Ehrler's Dance Extensions, for use of the High School Little Theater, as per Board Policy #7510 "Use of School Facilities," on June 2 and 3, 2017, as listed on the attached. **"BG5"**

M: S:  
FC PM BVB RS DB PatM JB

BG6. The Park Ridge Board of Education approves the Use of the Building Facilities Application by GFWC Paskack Junior Woman’s Club, for use of the High School Little Theater for a Spelling Bee, as per Board Policy #7510 “Use of School Facilities,” on January 20, 2017 (or snow date of January 27, 2017, as listed on the attached. **“BG6”**

M: S:  
FC PM BVB RS DB PatM JB

BG7. The Park Ridge Board of Education approves the following payment to E.I. Associates for Project #ES7967.00:

Long-Range Facilities Plan Update	\$4,500.00
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M: S:  
FC PM BVB RS DB PatM JB

BG8. The Park Ridge Board of Education approves payment to French & Parrello Associates for Project #00002813-007 NJEP correspondence and reporting, in the amount of \$1,532.50

M: S:  
FC PM BVB RS DB PatM JB

BG9. The Park Ridge Board of Education approves payment No. 4 to Haig’s Service Corporation for Fire Alarm upgrades to the High School and two elementary schools, in the amount of \$63,450.50. **“BG9”**

M: S:  
FC PM BVB RS DB PatM JB

## **PERSONNEL RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

- P1. The Park Ridge Board of Education approves the appointment of the following substitutes for the 2016/17 school year:

Teacher

Michael Fidlow

Secretary

Corinne Nieves\*

*\*Contingent upon completion of state-mandated paperwork.*

M: S:

FC PM BVB RS DB PatM JB

- P2. The Park Ridge Board of Education approves/acknowledges the appointments of the following, as indicated in the areas listed, for the amounts cited (if applicable), for the 2016/17 school year:

**APPOINTMENTS:**

<u>NAME</u>	<u>POSITION</u>	<u>TIME/HOURLY RATE</u>
Ryan Buchner	EXTRAS Student Aide	\$8.38
Peter McNamara	EXTRAS Student Aide	\$8.38
Evan Shein	EXTRAS Student Aide	\$8.38
Kelsey Urmanowitz	EXTRAS Student Aide	\$8.38

Approval for the following 1:1 Paraprofessionals Assisting Special Ed. Students in HS/MS Holiday Concert on December 7 and 8, 2016:

<u>NAME</u>	<u>TIME/HOURLY RATE</u>	<u>TOTAL AMOUNT</u>
Andrea Silverman	4 Hours @ \$21.93	\$87.72
Lyzette Napier	4 Hours @ \$15.52	\$62.08
Mary Ann Revie	4 Hours @ \$17.05	\$68.20
Caitlin Quinn	5 Hours @ \$15.52	\$77.60

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>TIME/HOURLY RATE</u>	<u>TOTAL AMOUNT</u>
Maureen Carroll	Additional Hours for Speech Language Evaluation	9 Hours @ \$49.36	\$444.24
Linda DeVincent	Additional Time for Attendance at IEP Meeting for Student 823	1.25 Hours @ \$17.05 (November 3, 2016)	\$21.31

MO 121916

SCHEDULE "E" APPOINTMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Gina McCann	Renaissance Co-Advisor	\$596.50
Jessica Rotella	Renaissance Co-Advisor	\$596.50

SCHEDULE "E" APPROVALS:

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>	<u>TOTAL</u>
Steve Kopelman	Regional DECA Competition Chaperone	2 Nights @ \$117/Night	\$234.00

M: S:  
FC PM BVB RS DB PatM JB

P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/ seminar expenses for the following staff members for the 2016/17 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Christine Bacolas	Techspo Atlantic City, NJ	1/26 – 1/27/17	\$775.00
Andrew Yeager	Assoc. of Student Assistance Professionals of NJ W. Long Branch, NJ	2/8 – 2/10/17	\$460.00
Nora Guajardo	Northeast Conference on Teaching Foreign Languages New York, NY	2/10 - 2/11/17	\$235.00
Julia Luce	Northeast Conference on Teaching Foreign Languages New York, NY	2/10 - 2/11/17	\$235.00
Jillian Powers	Northeast Conference on Teaching Foreign Languages New York, NY	2/10 - 2/11/17	\$235.00
Elif Sevuk	Employment Specialist Foundation & Supplemental Courses Oak Ridge, NJ	1/5, 1/12, 1/19, 1/26/17	\$480.00

M: S:  
FC PM BVB RS DB PatM JB

P4. The Park Ridge Board of Education approves the appointment of Elif Sevuk as school van driver, pending receiving her New Jersey Motor Vehicle CDL license. Ms. Sevuk will receive additional compensation for driving prior to 8:30 a.m. or after 3:30 p.m. at the rate of \$23.15 per hour.

M: S:  
FC PM BVB RS DB PatM JB

P5. The Park Ridge Board of Education accepts the resignation, due to retirement, of Yvette Dallesandro, Bookkeeper for the Business Office, effective March 1, 2017.

M: S:  
FC PM BVB RS DB PatM JB

P6. The Park Ridge Board of Education approves the appointment of Corinne Nieves as Athletic Director and B&G Supervisor Secretary, effective January 16, 2017, on Step 4 of the PREA 10-Month Office Staff Salary Guide, at an annual salary of \$27,690, pro-rated to \$15,230, subject to completion of state-mandated paperwork.

M: S:  
FC PM BVB RS DB PatM JB

P7. The Park Ridge Board of Education approves the attached job description for the Supervisor of Maintenance position. **"P7"**

M: S:  
FC PM BVB RS DB PatM JB

P8. The Park Ridge Board of Education approves the appointment of Brian W. Pierro Sr. as Supervisor of Maintenance, effective January 9, 2017 at an annual salary of \$75,000, to be pro-rated to start date, and subject to completion of state-mandated paperwork.

M: S:  
FC PM BVB RS DB PatM JB



- P9. The Park Ridge Board of Education approves the following staff member for home instruction for Student \*1130 from December 12, 2016 to January 25, 2017:

<u>STAFF MEMBER</u>	<u>SUBJECT</u>	<u>TIME/RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Stephanie Buckley	American Literature	(2-1/2 Hours/Week) Total of 15 Hours @ \$55.00/Hour	\$825.00

M: S:  
FC PM BVB RS DB PatM JB

- P10. The Park Ridge Board of Education approves the new hourly rates for the following EXTRAS positions:

<u>POSITION LEVEL</u>	<u>CURRENT HOURLYRATE</u>	<u>HOURLY RATE EFFECTIVE 1/1/17</u>	<u>HOURLY RATE EFFECTIVE 7/1/17</u>
Teacher	\$26.50	\$28.00	\$29.50
Adult Aide	\$17.50	\$19.00	\$20.00
Student Aide	\$8.38	\$8.75	\$9.00

M: S:  
FC PM BVB RS DB PatM JB

- P11. The Park Ridge Board of Education approves the following staff members for a Social Skills Evening at The Owl House on January 20, 2017:

<u>NAME</u>	<u>TOTAL NUMBER OF HOURS</u>	<u>HOURLY RATE</u>	<u>AMOUNTS NOT TO EXCEED</u>
Janis Bullis	2	\$46.63	\$93.26
Jill Azevedo	2	\$15.84	\$31.68
Elif Sevuk	2	\$23.15	\$46.30

M: S:  
FC PM BVB RS DB PatM JB

- P12. The Park Ridge Board of Education approves the following amendment to the 2016-2018 PRASA Contract under Work Year/Work Conditions (page 10) and the 2018-2019 PRASA Contract (page 10), for the remainder of the contract years.

“The parties agree that a Supervisor may be required to teach up to two (2) periods per day, or in the case of the Special Education/Paraprofessional Supervisor, work .4 of an average case load in the Park Ridge School District.”

M: S:  
FC PM BVB RS DB PatM JB