



**PARK RIDGE BOARD OF EDUCATION**

**MONTHLY MEETING MINUTES**

*Date: January 23, 2017*

*Public Started: 7:00 P.M.*

*Private Started: 7:05 P.M.*

*Public Started: 8:00 P.M.*

*Public Ended: 8:30 P.M.*

*Park Ridge High School Little Theater*

**I. Roll Call**

<i>F. Church</i>	<i>P. Montalbano</i>	<i>B. von Bradsky</i>	<i>R. Sileo</i>	<i>D. Browne</i>	<i>P. Moran</i>	<i>J. Bruno</i>
Y	Y	Y	Y	Y	Y	Y

*Also Present:*

<i>R. Gamper</i>	<i>R. Wright</i>	<i>L. Sum</i>
Y	Y	Y

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**II. Pledge of Allegiance** *was led by Board President Joseph Bruno.*

*A moment of silence was held for Dr. Balentine.*

**III. Open Public Meetings Statement** *was read by Board President Joseph Bruno.*

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 11, 2017 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 11, 2017 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 11, 2017 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

#### IV. Adjournment to Private Session

Private Closed Session *was read by President Bruno.*

The Park Ridge Board of Education will adjourn into private session to discuss item(s) which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session *at 7:05 p.m.*

M: RS	S: FC
FC PM BVB RS DB PatM JB	
Y Y Y Y Y Y Y	

#### Private Session Agenda

The Regular Session of the Board of Education was recalled *at 8:00 p.m.*

M: BVB	S: RS
FC PM BVB RS DB PatM JB	
Y Y Y Y Y Y Y	

#### V. Minutes for Approval

Private Session Meeting	December 19, 2016	Board Approved
Monthly Meeting	December 19, 2016	Board Approved

The meeting minutes were approved as follows:

M: PatM	S: FC
FC PM BVB RS DB PatM JB	
Y Y Y Y Y Y Y	

## **VI. Special Presentations to the Board** - None

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## **VII. Hearing of Citizens** - None

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Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

## **VIII. Student Representative's Report**

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*Lauren reported that she conducted another survey. Her survey results showed that students were not in favor of the new mid-term exam procedures. They were not happy that tests were taken in the classrooms they did not have the subject in. They were also not happy about the fact that the teacher was not present for the entire exam. On the plus side, the exam is now done over two days and there are less tests to take. They also liked the fact that there was a break in-between testing days. Lauren reported that there was a meeting on Friday with students, administration and the food service company on the recommendations mentioned at the previous meeting. There is an upcoming trip to TCNJ for the Student Council Convention. The meeting allows students to network and share ideas with other schools. The Spring Musical is the Wedding Singer and rehearsals have begun. PRE is having a Krispy Kreme fundraiser to raise money for their upcoming trip. The NHS will have a popcorn fundraiser and coffee house.*

## **IX. President's Report**

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*President Bruno reported that he attended the band dinner on January 12. The student musicians were supportive of one another.*

## **X. Superintendent's Report**

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### **HIB Update**

*Dr. Gamper reported that there were no HIB investigations last month.*

*Dr. Gamper reported on the first Strategic Planning meeting. There were over forty participants from the public. He will email the outcomes to board members and the attendees. Next meeting will be in February.*

## **XI. BOE Committee Reports**

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*Education Committee reported that they spoke about expanding electives at the High School, expanding options in basic skills and discussed STEM and STEAM at the High School.*

*Negotiations Committee reported that they met with the attorney and reviewed the current contract.*

*Buildings and Grounds Committee reported that they met and discussed the LRFP. They are currently reviewing the draft. They discussed projects for next year including renovating bathrooms, renovating the locker rooms and renovating the cafeteria. Mr. Montalbano reported that he and Mr. Church attended the Strategic Planning meeting. A list of strengths and challenges were developed for the district. There were four groups with a moderator from NJSBA. Many facility issues were discussed. He thanked the staff members who attended. The next step in the Strategic Plan is to create a vision. The final meeting would be to establish goals.*

*Finance Committee reported that they reviewed the budget but need to drill down deeper to discuss the next steps.*

**XII. Supplemental Agenda**

*There were two personnel supplemental motions. Both were added to the consent agenda.*

**XIII. Consent Agenda**

The Board reviewed the consent agenda. The agenda passed as follows:

*The consent agenda was amended to reflect the two supplemental motions. After review, the revised consent agenda passed as follows:*

M: PM            S: RS  
FC PM BVB RS DB PatM JB  
Y   Y   Y   Y   Y   Y   Y

**XIV. Hearing of Citizens**

*A parent commented that the Krispy Kreme fundraiser would be held in March.*

**XV. Board Comments - New/Unfinished Business - None**

**XVI. Adjournment - 8:30 P.M.**

M: PM            S: RS  
FC PM BVB RS DB PatM JB  
Y   Y   Y   Y   Y   Y   Y

Robert Wright  
Business Administrator/  
Board Secretary

## RESOLUTIONS FOR CONSENT AGENDA (XIII)

### EDUCATION RESOLUTIONS

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

- E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of December with no suspensions or truanancies to report.

M: S:  
FC PM BVB RS DB PatM JB

- E2. The Park Ridge Board of Education approves the 32<sup>nd</sup> Summer Music School as part of the Park Ridge Community School Program, effective June 19, 2017 – July 19, 2017, from 8:00 a.m. to 12:30 p.m. The cost per student is \$210.00 for the complete program, or prorated at \$50 per week or for any part of the week.

M: S:  
FC PM BVB RS DB PatM JB

- E3. The Park Ridge Board of Education approves the following positions for the 2016/17 school year, or as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>APPROXIMATE EFFECTIVE DATES</u>	<u>AMOUNT NOT TO EXCEED</u>
Stanley Solomons	Woodwind Assistant for Summer Music Program	6/19/17 – 7/19/17	\$1,000.00*
Michael Ponella	Brass Assistant Para-professional Volunteer	6/19/17 – 7/19/17	N/A

\*Amount is contingent upon enrollment.

M: S:  
FC PM BVB RS DB PatM JB

- E4. The Park Ridge Board of Education approves the late registration fee of \$420 for the evening ACT and SAT review courses. The cost of books is not included in this fee.

M: S:  
FC PM BVB RS DB PatM JB

E5. The Park Ridge Board of Education approves Mark Younan as an unpaid extern in the area of Occupational Therapy, one-day per week, effective January 24, 2017, under the supervision of Margaret Corrigan, Occupational Therapist for the district and at no cost to the district.

M: S:  
FC PM BVB RS DB PatM JB

E6. The Park Ridge Board of Education approves Professional Education Services, Inc. to provide educational instructional services, from January 17, 2017 to February 28, 2017, to the following students at High Focus Center:

STUDENT	TIME/RATE	AMOUNT NOT TO EXCEED
2020(f)	2 Hours/Day x 31 Days @ \$55/Hour	\$3,410.00
1722	2 Hours/Day x 31 Days @ \$55/Hour	\$3,410.00

M: S:  
FC PM BVB RS DB PatM JB

E7. The Park Ridge Board of Education approves Care Plus NJ, Inc. to provide “Positive Parent” training for the Bilingual Parent Advocacy Committee on January 23, 2017, from 3:40 p.m. to 5:10 p.m., at East Brook Elementary School, at a cost of \$250 per hour or an amount not to exceed \$375 for this 1-1/2-hour training.

M: S:  
FC PM BVB RS DB PatM JB

*A board member asked if the parent training was new. Dr. Gamper stated that it had been offered in the past.*

E8. The Park Ridge Board of Education approves services, tuition rates for and placement of the special education student listed for the 2016/17 school year:

STUDENT	PLACEMENT	DATE	ESTIMATED AMOUNT
1729(b)	Norman Bleshman Regional Day School Paramus, NJ	Second Half of 2016/17 School Year	\$36,270.00 Plus Transportation

M: S:  
FC PM BVB RS DB PatM JB

**EDUCATION DISCUSSION**

A. EVVRS Report – Report Period #1 Ending December 31, 2016

*Dr. Gamper reported that the EVVRS report for the first reporting period was submitted on 1/10/17. There were eight incidents at the High School, which resulted in one out-of-school suspension. There was one incident at West Ridge and no incidents at East Brook.*

B. HIB Report – Report Period #1 Ending December 31, 2016

*Dr. Gamper reported that the HIB-ITP report for reporting period from 7/1/16 through 12/31/16 was submitted on 1/23/17. For this reporting period, there were zero affirmed cases of HIB reported at East Brook, one affirmed case at West Ridge and four affirmed cases at the High School.*

**FINANCE RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's December 2016 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. *"F1"*

M: S:  
FC PM BVB RS DB PatM JB

F2. The Park Ridge Board of Education approves the Petty Cash Vouchers # \_-0-\_ in the total amount of \$\_-0-\_.

M: S:  
FC PM BVB RS DB PatM JB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #35221-35384 in the total amount of \$2,654,811.04. *"F3"*

M: S:  
FC PM BVB RS DB PatM JB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #9702-9735 in the total amount of \$4,867.00. *"F4"*

M: S:  
FC PM BVB RS DB PatM JB

F5. The Park Ridge Board of Education approves Varsity Athletic Club Vouchers # 1172 in the total amount of \$750.00. *"F5"*

M: S:  
FC PM BVB RS DB PatM JB



F6. The Park Ridge Board of Education approves the November 2016 "Report of the Secretary" and the "Report of the Treasurer" to the Board of Education. "F6"

M: S:  
FC PM BVB RS DB PatM JB

F7. The Park Ridge Board of Education approves the following 2016/2017 General Fund Transfers for the month of December 2016 in the amount indicated per Appendix A. "F7"

M: S:  
FC PM BVB RS DB PatM JB

F8. The Park Ridge Board of Education accepts the Cafeteria Report for the month of November 2016. "F8"

M: S:  
FC PM BVB RS DB PatM JB

F9. The Park Ridge Board of Education approves the purchase of technical support and equipment in the amount of \$\_-0-\_, per HCESC/Educational Data/MRESC.

M: S:  
FC PM BVB RS DB PatM JB

F10. The Park Ridge Board of Education approves the following "snow day" reimbursement rates for the EXTRAS Program:

Morning Only	\$10.00
Afternoon Only	\$10.00
Afternoon Only Extended	\$17.00
Morning/Afternoon	\$14.00
Morning/Afternoon Extended	\$23.00

M: S:  
FC PM BVB RS DB PatM JB

**BUILDINGS AND GROUNDS RESOLUTIONS**

**Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:**

BG1. The Park Ridge Board of Education approves the following payment to E.I. Associates for Project #ES7967.00:

Long-Range Facilities Plan	\$3,600.00
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M: S:  
FC PM BVB RS DB PatM JB

BG2. The Park Ridge Board of Education approves the “Application for Use of Building Facilities” for Little Ivy Academy, LLC to use two classrooms at West Ridge Elementary for an After-School STEAM Program, as per attached. “BG2”

M: S:  
FC PM BVB RS DB PatM JB

BG3. The Park Ridge Board of Education approves the Application for Use of Building Facilities for use of the High School Football Field by Pride Lacrosse, as indicated on the attached, and as per Board Policy #7510 “Use of School Facilities.” “BG3”

M: S:  
FC PM BVB RS DB PatM JB

BG4. The Park Ridge Board of Education approves the Application for Use of Building Facilities for use of the East Brook backfields by Pride Lacrosse, for practice, as indicated on the attached, and as per Board Policy #7510 “Use of School Facilities.” “BG4”

M: S:  
FC PM BVB RS DB PatM JB

BG5. The Park Ridge Board of Education approves the Use of the Building Facilities Application by the Park Ridge Recreation Department, for use of the High School Football Field, on September 2, 2017, or rain date of September 3, 2017, as indicated on the attached, and as per Board Policy #7510 "Use of School Facilities," "BG5"

M: S:  
FC PM BVB RS DB PatM JB

**PERSONNEL RESOLUTIONS**

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

P1. The Park Ridge Board of Education approves the appointment of the following substitutes for the 2016/17 school year:

Substitute Teachers

Michelle Wedemeier

Mark Younan

(S1.) Stephen Colosimo

M: S:

FC PM BVB RS DB PatM JB

P2. The Park Ridge Board of Education approves the appointments/resignation of the following in the areas listed, for the 2016/17 school year, or as indicated:

OTHER APPOINTMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>HOURLY RATE</u>
Michelle Wedemeier*	Substitute Aide	\$14.50

*\*Pending approval of state-mandated paperwork.*

APPOINTMENTS – SCHEDULE “E”

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Richard Popolizio	Summer Music School Coordinator (2017/18 School Year)	*\$3,294.00
Richard Popolizio	Summer Music School Director (2017/18 School Year)	**\$6,706.00 (Maximum Amount – Subject to Enrollment)
Lynn Weltler	Musical Assistant	\$1,517.00
Ruth McIlhargy	Chaperone for DECA Trip (February 21-23, 2017)	2 Nights @ \$117/Night Total: \$234.00

*\*The stipend indicated above is taken from the negotiated 2016-2017 salary guide and is subject to revision based on the negotiated successor agreement between the Park Ridge Board of Education and the Park Ridge Education Association.*

*\*\*This stipend will be adjusted and decreased when the negotiated successor agreement between the PR BOE and the PREA successor agreement is negotiated.*

MO 012317

RESIGNATIONS:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Maria Matos	EB Paraprofessional	January 13, 2017
Christopher Kulcsar	HS Paraprofessional	February 7, 2017* (S2.)

Approvals:

<u>NAME</u>	<u>POSITION</u>	<u>TIME/RATE</u>
Keri Montgomery	Paraprofessional Effective 1/16/17 – 6/30/17	\$4,763.55 (Prorated Amount)
Stephen Colosimo	Paraprofessional Effective 1/24/17 – 6/30/17	\$6,480.45 (Prorated Amount)
Stephen Colosimo	Lunch Aide	1 Hour/Week X 5 Days/Week @ \$21.93/Hour

Additional Time for following Paraprofessional:

<u>NAME</u>	<u>TIME</u>	<u>RATE</u>
Dawn Morgan	One Additional Hour Per Day as Paraprofessional at East Brook Elementary	\$15.52/Hour

<u>NAME</u>	<u>TRAINING COURSE</u>	<u>STIPEND</u>
Emily Fliesser	Walking for Health	\$222.00
Janine Giordano	Words Their Way	\$222.00
Dana Omland	Fed Up – Nutrition	\$222.00
Mary-Kay McHugh	French For Travel	\$222.00
Gina DeMar	Magnificent Math Games	\$222.00
Lauren Janicki	Conferencing with ESL Families	\$222.00
Debra Clare/ Ellen McGuinness	Maker-Space STREAM	*\$222.00 (\$111/Each)

\*Shared Stipend

<u>NAME</u>	<u>PREVIOUS ASSIGNMENT</u>	<u>PROPOSED ASSIGNMENT</u>	<u>REASON FOR CHANGE</u>
Tara Costa	F/T Paraprofessional – EB	Norman Bleshman Day School – 8:30 am to 3:30 pm 1:1 Aide for Student 1729b	Student Transferred to OOD Placement
Sandra Castro	F/T Paraprofessional – WR	EB Elementary School	Replace Tara Costa

M: S:  
FC PM BVB RS DB PatM JB

P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/ seminar expenses for the following staff members for the 2016/17 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Alexis Potkulski	International Dyslexia Assoc. Garwood, NJ	3/24/17	\$180.00
Chris Brown	Dir. of Athletic Assoc. of NJ – A/D Atlantic City, NJ	3/12/17 – 3/16/17	\$925.00

M: S:  
FC PM BVB RS DB PatM JB

P4. The Park Ridge Board of Education approves a Leave-of-Absence for Lucy Meyer, High School Special Education Teacher, as follows:

- A Disability Leave-of-Absence from May 1, 2017 through May 5, 2017, with pay and with benefits.
- A New Jersey Family Leave from May 8, 2017 to October 13, 2017, without pay but with benefits.

The dates listed above are based on current attendance and are subject to change.

M: S:  
FC PM BVB RS DB PatM JB

P5. The Park Ridge Board of Education approves the Employment Agreement for Brian W. Pierro Sr., as the Supervisor of Maintenance, effective January 9, 2017 to June 30, 2017, on file in the Superintendent’s Office. “P5”

M: S:  
FC PM BVB RS DB PatM JB