



PARK RIDGE BOARD OF EDUCATION

MONTHLY MEETING MINUTES

Date: March 20, 2017

Public Started: 7:00 P.M.

Private Started: 7:05 P.M.

Public Started: 8:00 P.M.

Public Ended: 8:27 P.M.

Park Ridge High School Little Theater

I. Roll Call

<i>F. Church</i>	<i>P. Montalbano</i>	<i>B. von Bradsky</i>	<i>R. Sileo</i>	<i>D. Browne</i>	<i>P. Moran</i>	<i>J. Bruno</i>
Y	Y	Y	Y	Y	Y	Y

Also Present:

<i>R. Gamper</i>	<i>R. Wright</i>	<i>L. Sum</i>
Y	Y	Y

II. Pledge of Allegiance was led by Board President Joseph Bruno.

III. Open Public Meetings Statement was read by Board President Joseph Bruno.

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 11, 2017 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey, and on January 11, 2017 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805, and on January 11, 2017 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

IV. Adjournment to Private Session

Private Closed Session was read by President Bruno.

The Park Ridge Board of Education will adjourn into private session to discuss item(s), which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 7:05 p.m.

M: FC S: BVB
 FC PM BVB RS DB PatM JB
 Y Y Y Y Y Y Y

Private Session Agenda

The Regular Session of the Board of Education was recalled at 8:00 p.m.

M: BVB S: RS
 FC PM BVB RS DB PatM JB
 Y Y Y Y Y Y Y

V. Minutes for Approval

Private Meeting	February 27, 2017	Board Approved
Monthly Meeting	February 27, 2017	Board Approved

M: PatM S: DB
 FC PM BVB RS DB PatM JB
 Y Abs Y Y Y Y Y

VI. Special Presentations to the Board

- A. Wrestling Team – 2016/17 NJIC Division and Conference Wrestling Champions
NJIC Wrestling Coach of the Year – Stan Woods
- B. Bowling Team – 2016/17 NJIC Patriot Division Bowling Champions

Chris Brown spoke about the success of the bowling team. The team ended the year with an 18-0 record, qualified for the State Tournament and won back-to-back NJIC league championships. Mr. Brown called each individual student up and presented them with their championship sweatshirts.

Mr. Brown then spoke about the wrestling team. They were ranked first in the County in their division. This year marked the eighth consecutive NJIC league championship for them. They also won the District III Tournament. Mr. Brown mentioned that Josh Lewis, Zach Lewis and Jonah Schechtman had outstanding seasons, advancing to the State Tournament. Emerson/Park Ridge was also named Group I/II Team of the Year. Mr. Brown called up each wrestler and presented them with their championship sweatshirts.

Mr. Brown then spoke about Head Coach Stan Woods. Mr. Woods was named NJIC Wrestling Coach of the Year. This season he coached the team to a 19-7 record and an eighth straight league championship. Mr. Brown mentioned that he is considered a pillar in the wrestling community. Mr. Brown then presented Stan Woods with a token of the Board's appreciation for a job well done.

Dr. Gamper thanked Chris Brown for organizing tonight's event. He congratulated the bowling and wrestling team on their accomplishments.

VII. Hearing of Citizens - None

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

VIII. Student Representative's Report

Lauren reported on the PRE trip to Wisconsin. Students attended school and went sightseeing in Chicago and Milwaukee. Park Ridge will host the Wisconsin students later this year. The marching band performed in the St. Patrick's Day Parade in NYC. They were on NBC for about two minutes. Many of the students were featured. The band will be marching next in the Greek Parade. The Spring Musical, The Wedding Singer, had performances March 8-10. The musical was very successful and the performances were packed. The ticket sales will help fund future shows. There will be a NHS coffee house on 3/22. There will be a \$5 entrance fee. All funds will go towards the maker space in the library.

IX. President's Report

President Bruno reported that he participated in Read Across America. He also reported that the last session of the Strategic Planning Meetings was lightly attended but very focused. The results will be presented on April 27. At that point, the administration will develop an action plan. President Bruno also clarified a comment that was made at a borough meeting that the Mayor and Board never spoke. President Bruno clarified that he had never met the person who made the statement and that the Board did meet with Mr. Bosi and Mayor early on. They discussed the impact of what a large-scale development would have on the school district and made their concerns and thoughts known. President Bruno stated that he did not like being quoted for something he did not say.

X. Superintendent's Report

HIB Update

Dr. Gamper reported that there were no HIB investigations since last meeting.

Dr. Gamper reported that he attended the Wednesday afternoon showing of *The Spring Musical, The Wedding Singer*. He felt it was good that they chose a show people could relate to. It was very entertaining. He congratulated everyone involved.

Dr. Gamper stated that School Boards would be talking about the Strategic Plan on 4/27. He thanked all who have attended.

Dr. Gamper reminded everyone that the Dare Graduation is Monday night at 3:30 p.m.

XI. BOE Committee Reports

Buildings & Grounds

The Committee reviewed the portico project.

XII. Supplemental Agenda - None

XIII. Consent Agenda

The Board reviewed the consent agenda. It passed as follows:

M:	FC		S:	RS			
FC	PM	BVB	RS	DB	PatM	JB	
Y	Y	Y	Y	Y	Y	Y	Y

XIV. Hearing of Citizens - *None*

XV. Board Comments – New/Unfinished Business - *None*

XVI. Adjournment – *8:27 p.m.*

M:	PM					S:	FC
FC	PM	BVB	RS	DB	PatM	JB	
Y	Y	Y	Y	Y	Y	Y	Y

Robert Wright
Business Administrator/Board Secretary

RESOLUTIONS FOR CONSENT AGENDA (XIII)

EDUCATION RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of February with no suspensions or truanancies to report.

M: S:
FC PM BVB RS DB PatM JB

E2. The Park Ridge Board of Education approves the appointment of the following outside agency and/or consultants for services for the 2016/17 school year:

<u>NAME</u>	<u>SERVICE</u>	<u>RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Mindy Natelli	Consultant for The Soday System for Reading Intervention	\$1,500/Day	\$4,000.00 (2016/17 Title I Funds)

M: S:
FC PM BVB RS DB PatM JB

E3. The Park Ridge Board of Education approves bedside instruction for Student 209(a) as indicated below:

<u>PROVIDER</u>	<u>TIME/RATE</u>	<u>AMOUNTS NOT TO EXCEED</u>
Education Inc.	2.66 Hours @ \$40/Hour (2/27 & 2/28/17)	\$212.80
		<u>\$53.20</u>
	1.33 Hours @ \$40/Hour (3/1/17)	Total: \$266.00

M: S:
FC PM BVB RS DB PatM JB

E4. The Park Ridge Board of Education approves the following school field trip for the 2016/17 school year:

TEACHER'S NAME CLASS NAME/GROUP	DESTINATION FOR FIELD TRIP	DATE OF TRIP *
Lisa Chestnutt (Advisor) DECA Club	DECA Nationals Competition Anaheim, CA	April 25-30, 2017

** Changes in dates will not require BOE action.*

M: S:
FC PM BVB RS DB PatM JB

E5. The Park Ridge Board of Education approves home instruction for Student 1722, beginning March 13, 2017 through April 28, 2017, for approximately two hours per week.

M: S:
FC PM BVB RS DB PatM JB

E6. The Park Ridge Board of Education approves the following 2016/2017 Rubric, as required under NJ Achieve:

- Revised Child Study Team Performance Rubric
- Revised Related Services – Speech Performance Rubric
- Revised Guidance Counselor Performance Rubric
- Revised School Nurse Performance Rubric
- Athletic Trainer Performance Rubric

M: S:
FC PM BVB RS DB PatM JB

FINANCE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's February 2017 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 620 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. **"F1"**

M: S:
FC PM BVB RS DB PatM JB

- F2. The Park Ridge Board of Education approves the Petty Cash Vouchers #__N/A__ in the total amount of \$__N/A__.

M: S:
FC PM BVB RS DB PatM JB

- F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #35600-35726 in the total amount of \$1,290,185.34. **"F3"**

M: S:
FC PM BVB RS DB PatM JB

- F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #__N/A__ in the total amount of \$__N/A__.

M: S:
FC PM BVB RS DB PatM JB

- F5. The Park Ridge Board of Education approves the Varsity Athletic Club Voucher #__N/A__ in the total amount of \$__N/A__.

M: S:
FC PM BVB RS DB PatM JB

F6. The Park Ridge Board of Education approves the January 2017 “Report of the Secretary and the “Report of the Treasurer” to the Board of Education. “F6”

M: S:
FC PM BVB RS DB PatM JB

F7. The Park Ridge Board of Education approves the following 2016/2017 General Fund Transfers for the month of February 2017 in the amount indicated per Appendix A. “F7”

M: S:
FC PM BVB RS DB PatM JB

F8. The Park Ridge Board of Education accepts the Cafeteria Report for the month of __N/A__ 2017.

M: S:
FC PM BVB RS DB PatM JB

F9. The Park Ridge Board of Education approves the purchase of technical support and equipment in the amount of \$__-0-__, per HCESC/Educational Data/MRESC.

M: S:
FC PM BVB RS DB PatM JB

F10. The Park Ridge Board of Education approves the 2017/2018 Agreement for “Continuing Disclosure Agent Services and Appointment as Independent Registered Municipal Advisor” between the Park Ridge School District and Phoenix Advisors, LLC. “F10”

M: S:
FC PM BVB RS DB PatM JB

F11. The Park Ridge Board of Education approves the applications of the following PREF Grants: “F11”

- Ticket costs for Guided Tour of Spanish Artists at the Metropolitan Museum of Art in NYC:
\$384.00
- Bus Costs for field trips to Metropolitan Museum of Art and LaBonne Soupe Bistro, Neue Galerie and Heidelberg Restaurant:
\$565.00
- Museum Ticket Costs for Neue Galerie:
\$320.00

M: S:
FC PM BVB RS DB PatM JB

F12. The Park Ridge Board of Education approves the attached Joint Purchasing Agreement with Region V for the 2017/18 school year. "F12"

M: S:
FC PM BVB RS DB PatM JB

F13. The Park Ridge Board of Education approves the following revised budget:

RESOLUTION TO APPROVE THE PRELIMINARY 2017/18 SCHOOL YEAR BUDGET

BE IT RESOLVED, that the Park Ridge Board of Education, County of Bergen, approves the preliminary 2017/18 school year budget as follows:

Current General Expense (Funds 11)	\$29,648,979
Capital Outlay (Fund 12)	\$ 2,816,151
TOTAL GENERAL FUND	\$32,465,130
Special Revenue (Fund 20)	\$ 489,452
TOTAL EXPENDITURES/APPROPRIATIONS and	\$32,954,582

BE IT FURTHER RESOLVED, that the GENERAL FUND tax levy \$27,964,298 is approved to support Current General Expense and \$837,113 to support Debt Service, for the 2017/18 school year budget; and

BE IT FURTHER RESOLVED, that the 2017/18 school year budget includes automatic adjustments in accordance with N.J.S.A. 18A:7F-39(e), in the amount of \$267,965 as an adjustment for health care costs.

M: S:
FC PM BVB RS DB PatM JB

BUILDINGS AND GROUNDS RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. The Park Ridge Board of Education approves the custodial/maintenance calendar for 2017/18.
"BG1"

M: S:
FC PM BVB RS DB PatM JB

TABLED

BG2. The Park Ridge Board of Education approves payment No. 7 to Haig's Service Corporation for Fire Alarm upgrades to the High School and two elementary schools, in the amount of \$_____.

M: S:
FC PM BVB RS DB PatM JB

POLICY & PROCEDURES RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

PO1. The Park Ridge Board of Education reviews the following Policies and Regulations for second reading and approval: "PO1"

Policy No. 1220	Employment of Chief School Administrator
Policy No. 3125	Employment of Teaching Staff Members
Policy No. 3240	Professional Development for Teachers and School Leaders
Policy & Regulation No. 3244	Abolished: In-Service Training
Regulation No. 5330	Administration of Medication
Policy & Regulation No. 1510	Americans with Disabilities Act
Regulation No. 2414	Programs and Services for Students in High-Poverty and in High-Need School Districts
Policy No. 2415.30	Title I - Educational Stability for Children in Foster Care
Policy & Regulation No. 2418	Section 504 of the Rehabilitation Act of 1973 – Students
Policy & Regulation No. 8330	Student Records
Policy No. 8454	Management of Pediculosis

M: S:
FC PM BVB RS DB PatM JB

PO2. The Park Ridge Board of Education to review the following Policies and Regulations for first reading on March 20, 2017 and second reading and approval on April 24, 2017: "PO2"

Policy No. 5339	Screening for Dyslexia
Policy & Regulation No. 8441	Care of Injured and Ill Persons
Policy No. 8630	Bus Driver/Bus Aide Responsibility
Regulation No. 8630	Emergency School Bus Procedures
Policy & Regulation No. 2460	Special Education
Regulation No. R2460.1	Special Education Location, Identification, and Referral
Regulation No. 2460.8	Special Education - Free and Appropriate Public Education
Regulation No. 2460.9	Special Education - Transition From Early Intervention Programs to Preschool Programs
Regulation No. 2460.15	Special Education - In-Service Training Needs for Professional and Paraprofessional Staff
Regulation No. 2460.16	Special Education - Instructional Material to Blind or Print-Disabled Students
Policy No. 2467	Surrogate Parents and Foster Parents

M: S:
FC PM BVB RS DB PatM JB

PERSONNEL RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- P1. The Park Ridge Board of Education approves the following substitute teachers for the 2016/17 school year: N/A

M: S:
FC PM BVB RS DB PatM JB

- P2. The Park Ridge Board of Education approves the appointments of the following, as indicated in the areas listed, for the amounts cited for the 2015/16 school year (or as indicated):

Resignations:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Norellen Bolella	HS Paraprofessional	March 10, 2017

Schedule E Appointments - 2016/17 School Year:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Steven Kopelman	Chaperone for DECA Trip Anaheim, CA April 25-30, 2017	5 Nights @ \$117.00/Night Total \$585.00

(See E4.)

M: S:
FC PM BVB RS DB PatM JB

- P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/ seminar expenses for the following staff members:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT(S) NOT TO EXCEED</u>
Robert Wright	NJASBO – 54 th Annual Conf. Atlantic City, NJ	June 7-9, 2017	\$750.00
Lesley Henderson	TMI Education Mahwah, NJ	May 23, 2017	\$200.00
Sophia Cordeiro	TMI Education Mahwah, NJ	May 23, 2017	\$200.00
Krista Baumuller	TMI Education Mahwah, NJ	May 23, 2017	\$200.00

M: S:
FC PM BVB RS DB PatM JB

P4. The Park Ridge Board of Education accepts the resignation of Mary-Kay McHugh, Elementary French Teacher, due to retirement, effective June 30, 2017.

M: S:
FC PM BVB RS DB PatM JB

P5. The Park Ridge Board of Education approves a Leave-of-Absence for Meghan Hahn, West Ridge Grade 1 Elementary Teacher, as follows:

- A Disability Leave-of-Absence from June 5, 2017 through June 16, 2017, with pay and with benefits.
- A New Jersey Family Leave from September 1, 2017 through November 24, 2017, without pay but with benefits.
- A Child-Rearing Leave from November 27, 2017 through June 30, 2018, without pay and without benefits.

The dates listed above are based on current attendance and are subject to change.

M: S:
FC PM BVB RS DB PatM JB

P6. The Park Ridge Board of Education approves a Leave-of-Absence for Dawn Huffman, High School Guidance Counselor, as follows:

- A Disability Leave-of-Absence from May 15, 2017 through June 16, 2017, with pay and with benefits.
- A New Jersey Family Leave from September 1, 2017 through November 24, 2017, without pay but with benefits.
- A Child-Rearing Leave from November 27, 2017 through June 30, 2018, without pay and without benefits.

The dates listed above are based on current attendance and are subject to change.

M: S:
FC PM BVB RS DB PatM JB

P7. The Park Ridge Board of Education rescinds the appointment of Jessie Borsinger as the leave replacement teacher for Lucy Meyer approved on February 27, 2017.

M: S:
FC PM BVB RS DB PatM JB

- P8. The Park Ridge Board of Education approves the following staff members for home instruction for Student 1722 from March 13, 2017 through April 28, 2017:

<u>STAFF MEMBER</u>	<u>SUBJECT</u>	<u>TIME/RATE</u>	<u>ESTIMATED AMOUNT</u>
Debbie Strammiello	Fundamentals of Geometry	2 Hours/Week x 6 Weeks @ \$55.00/Hour	\$660.00
Anne Chambers	US History	2 Hours/Week x 6 Weeks @ \$55.00/Hour	\$660.00

M: S:
FC PM BVB RS DB PatM JB

- P9. The Park Ridge Board of Education approves Tamar Albert-Ephrat as the 4/5 leave replacement teacher for Kelly Epstein, HS Psychology Teacher, beginning on or about April 24, 2017 through June 15, 2017, on Step 1 of the MA Salary Guide, at an annual salary of \$58,804, prorated to \$8,232.58.

M: S:
FC PM BVB RS DB PatM JB

- P10. The Park Ridge Board of Education approves Rachel Avery (HS Social Studies Teacher) as the 1/5 leave replacement teacher for Kelly Epstein, HS Psychology Teacher, beginning on or about April 24, 2017 through June 16, 2017, on Step 14 of the MA+30 Salary Guide, at an annual salary of \$82,926 plus \$3,085.60 = \$86,011.60.

M: S:
FC PM BVB RS DB PatM JB